

SPECIALIST YOUTH WORK

England & Wales · Charity number 1186588

Details

Status Registered

Legal form Other

Registered 2019-11-26

Register [View on the Charity Commission register](#)

Contact

Address 22 Knowles Walk
Burgess Hill
West Sussex
RH15 9AJ

Phone 07493005772

Email info@specialistyouthwork.org

Website www.specialistyouthwork.org

Activities

Objects: TO ACT AS A RESOURCE FOR YOUNG PEOPLE AGED 10 TO 19 BY PROVIDING ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:(A)ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS;(B)ADVANCING EDUCATION;(C)RELIEVING UNEMPLOYMENT;(D)PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

Activities: To provide positive educational activities, learning and new skills for all young people aged 10-19, projects include activities such as: Sports, Youth Clubs, Arts, LGBTQ, SEND, Young Carers, Group Work, Duke of Edinburgh Award Scheme and much more to ensure we support the growth, skills knowledge and development of young people and to prepare them for independent living within

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Economic/community Development/employment, Recreation
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- East Sussex
- Milton Keynes
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£20,498	£36,881	-	-
2024-03-31	£57,752	£65,121	-	-
2023-03-31	£96,833	£87,223	-	-
2022-03-31	£59,463	£23,750	-	-
2021-03-31	£29,355	£26,417	-	-

Trustees

Name	Role	Appointed
James Cox	Chair	2019-11-26
GRAHAM HILL		2019-11-26
Jenna Taylor		2023-07-01
Martin Swift		2019-11-26

SPECIALIST YOUTH WORK

England & Wales - Charity number 1186588

Accounts



ANNUAL GENERAL MEETING REPORT 2023-24

***OUR VISION IS FOR A PLACE IN WHICH ALL YOUNG
PEOPLE CAN ACHIEVE THEIR FULL POTENTIAL
& SUCCEED BEYOND THEIR EXPECTATIONS.***

ASPIRE  CREATE  ACHIEVE

Registered HQ Address: 26 St Lawrence Way, Hurstpierpoint, West Sussex, BN6 9SH
M: 07493005772 **E:** info@specialistyouthwork.org **W:** www.specialistyouthwork.org
Registered Charity No: 1186588 (England & Wales) **VAT No:** 342 8075 04 GB

The Chair's Address

Specialist Youth Work (SYW) is now in its fifth year of operations. But this year, we have sustained some enormous challenges that have impacted on both the development and growth of an organisation to meet the needs of our children, young people, and families and those at risk or vulnerable within the communities in which we serve.

In this year we partnered up with Coach Core, who provided a grant to cover the salary costs of a community sports & youth coach apprentice.



We also welcomed Jenna, who has joined the board of trustees, and we look forward to working with her in the coming years.

We had a good start to the year. However, due to an unfortunate incident that occurred while out on a youth work trip, the complaint received has halted our service delivery until we receive satisfactory outcomes from the pending investigations, of which the organisation is fully cooperating with all those involved.

During the short period of operational delivery, we enjoyed some youth work projects, including open-access youth work, sports programmes, and a Holiday activity programme for those receiving free school meals in the summer of 2023.

With our challenges, I would like to say an enormous **THANK YOU** to our board of trustees, the volunteers, and the paid workforce for frontline service delivery. For whom, without you, we would not be in the position we continue to be in.

It is my hope and that of the board that we will continue to grow and develop in the years ahead and that we continue to connect with services, members, and stakeholders within the communities throughout areas in the southeast region of England.

A handwritten signature in blue ink, appearing to read 'Darren Smith'.

Darren H. Smith MA - Chair of Trustees & Founder
Board of Trustees

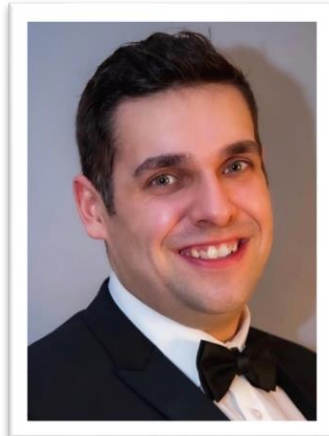
Our Board of Trustees 2023-24

Chairperson



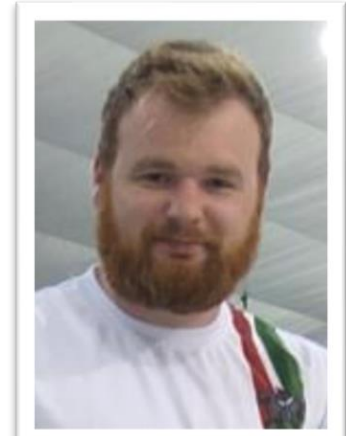
Mr Darren Smith
DipHND | JNC | MA
Youth Services

Treasurer



Mr James Cox
BA Hons | JNC | ILM
IT Solutions

Secretary



Mr Martin Swift
Youth Support Worker
& Cyclist Bike Specialist

Trustee



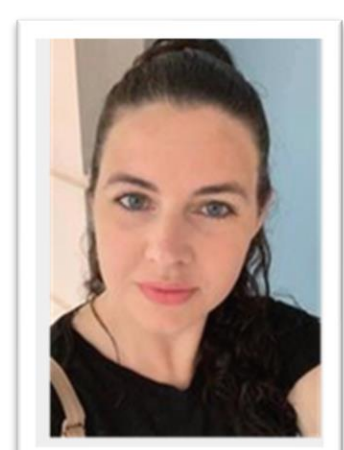
Miss Rhian Jarvis
BA Hons & PGCE
Secondary School Teacher

Trustee



Mr Graham Hill
Customer Services
British Gas

Trustee



Jenna Croft
HR Business Admin

Treasurers Accounts Report 2023-24

This financial summary will provide an overview of some of the income and expenditures that have occurred (finance sheets are on pages 7 and 8).

In this fiscal year post COVID-19 Pandemic, we have done well all things considered.

The accounts show a decrease in **income**, down by 40.34% from 2022-23, and our expenditure has also decreased by 25.34% due to the incident mentioned in the chair opening, which has halted service delivery.

This year's biggest income has been from donations, SCC Rent (Building lease), HMRC VAT and Gift Aid claims, and grants received from Coach Core, Active Surrey, The National Lottery, and the YMCA.

New costs incurred this year and planned for the foreseeable future include the apprentice salary, IT equipment, activity resources, and the running costs for the Van.

The Gift Aid claim this year is up from 2022-23. This was due to the global pandemic, restrictions being lifted, and services resuming, which increased fundraising, donations, and subscriptions from activities taking place. Whereas the VAT claim is down this year compared to 2022-23, mainly because of the purchase of the van.

We have increased the charity's reserves, which are required to meet running costs for up to 6 months in the event of a crisis and not exceeding more than 25% of the organisation's total income.



James Cox - Treasurer (Board of Trustees)

Independent Examiner's Accountancy Report

To the Trustees of **Specialist Youth Work**, I report on the accounts for the year ended **31st March 2023**, which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out within this report is made solely to the trustees by Section 145 of the [Charities Act 2011](#). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether matters have come to my attention.

Basis of Independent Examiner's report

My examination was conducted by the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Specialist Youth Work and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

- 1) This gives me reasonable cause to believe that in any material respect the requirements

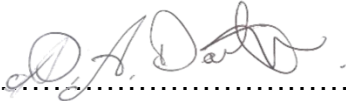
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which attention should be drawn, to enable a proper understanding of the accounts to be reached.

*** Please delete the words in the brackets if they do not apply***

Name: Mr. Derrick A Daft

Address: 6 Stanford Hill, Loughborough, Leicestershire, LE11 1LX

Signature: 

Date: 5th July 2024

Examiners Notes:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Definition: The **Charities Act 2011**, [Section 144](#) applies to a financial year of a charity if the charity's gross income in that year exceeds £1 million or the charity's gross income in that year exceeds the accounts threshold. At the end of the year, the aggregate value of its assets (before deduction of liabilities) exceeds £3.26 million.

Specialist Youth Work - Financial Accounts 1st April 2023 to 31st March 2024

<u>Income</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2022-23</u>
Membership Fees/ Subs/ Enrolment	£0.00	£0.00	£0.00	£1,532.00
Charity Grants	£21,800.00	£0.00	£0.00	£16,808.93
Buildings/ Lease Grants/ Funds	£7,743.00	£0.00	£0.00	£7,343.00
Donations	£852.51	£0.00	£0.00	£18,435.00
Targeted Youth Work/ Activities	£11,176.60	£0.00	£0.00	£22,694.68
HMRC Gift Aid	£10,810.86	£0.00	£0.00	£6,041.17
HMRC VAT	£4,977.80	£0.00	£0.00	£19,729.83
EasyFundraising/ Amazon (Donations)	£44.81	£0.00	£0.00	£66.94
Refunds (Activities / Equipment)	£347.05	£0.00	£0.00	£3,393.28
Tuck Shop	£0.00	£0.00	£0.00	£789.10
Insurance Claim Costs	£0.00	£0.00	£0.00	£0.00
Total Income	£57,752.63	£0.00	£57,752.63	£96,833.93

<u>Expenditure</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2022-23</u>
Stationary/ Branding/ Postage	£20.39	£0.00	£0.00	£166.45
Activity & Work Equipment (incl VAN)	£21,000.61	£0.00	£0.00	£59,749.85
Workforce Training	£92.44	£0.00	£0.00	£745.36
Transport/ Volunteer Expenses	£3,403.79	£0.00	£0.00	£2,603.40
Governance (Liability Insurances)	£212.80	£0.00	£0.00	£248.74
IT Computer, Software & Broadband	£8,186.71	£0.00	£0.00	£2,426.92
Workforce Recruitment Costs i.e.DBS	£19.80	£0.00	£0.00	£0.00
Building Lease/ Maintenance Costs	£2,500.54	£0.00	£0.00	£2,684.99
Staff/ Office Work Phones	£579.22	£0.00	£0.00	£2,528.88
Website & SharePoint	£172.50	£0.00	£0.00	£92.24
Van Insurances/ Maintenance	£2,893.75	£0.00	£0.00	£1,433.29
Youth Provisions - Refreshments	£1,149.06	£0.00	£0.00	£747.65
Book Keeping/ Salaries / NI/ Pensions	£6,354.80	£0.00	£0.00	£1,580.48
Staff / Volunteering Clothing	£218.75	£0.00	£0.00	£412.19
Youth Projects/ Activities	£17,868.11	£0.00	£0.00	£11,592.73
Tuck Shop	£0.00	£0.00	£0.00	£122.50
HSBC Bank Account Charges	£58.40	£0.00	£0.00	£87.46
Investigation Costs	£390.00	£0.00	£0.00	£0.00
Total Expenditure	£65,121.67	£0.00	£65,121.67	£87,223.13

Bank Balance b/f - 1st April 2023

£55,275.81

HSBC Bank

Income Exc Refunds

£112,681.39

Sort: 40-14-03

Expenditure

£65,121.67

Account: 83885569

£47,559.72

Updated 31.03.2024

Restricted Funds

Description	Costs	Comments
SYW Reserves/ Building Emergencies	£20,000.00	
Van Costs	£10,000.00	Surrey Community Foundation
Building Maintenance/ Lease Costs	£2,600.00	
Operational Running Costs	£6,000.00	
Apprentice Salary Grant	£8,800.00	Active Surrey & Coach Core
	£47,400.00	

Restricted funds are sums of money that are held on trust for particular purposes and can only be spent on those purposes

Unrestricted Funds

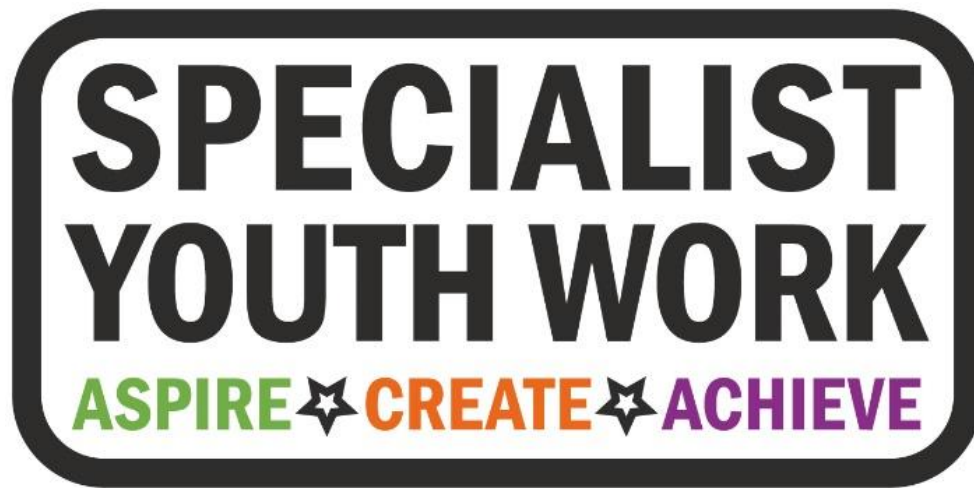
Description	Costs	Comments
Funds	£4,500.00	
	£4,500.00	

Unrestricted or general funds – these are funds that a charity has received from a donor and which are not held for any particular charitable purpose.

SPECIALIST YOUTH WORK

England & Wales - Charity number 1186588

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ANNUAL GENERAL MEETING REPORT 2022-23

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M: 07493005772 **E:** info@specialistyouthwork.org **W:** www.specialistyouthwork.org
Registered Charity No: 1186588 (England & Wales) **VAT No:** 342 8075 04 GB

The Chair's Address

Specialist Youth Work (SYW) is now in its fourth year of operations continues to both develop and grow in our efforts to meet the needs of our children, young people, and families and those at risk or vulnerable within communities in which we serve. The areas this year that we have worked in has grown and covers all three of the Sussex counties from Surrey, West, and East Sussex in the southeast region of England.



We met this year with both caution and optimism going forward, having had a few challenging years, the most obvious being the COVID-19 global pandemic, that hit us back in mid-March 2020, and the uncertainties and impacts this continues to have on us all. As an organisation and learning within the pandemic, we have adapted well to meet both existing and emerging needs post-pandemic around youth mental health, isolation and community and school re-engagement.

Again, that we owe an enormous **THANK YOU** to our volunteer workforce, (trustees to frontline service delivery volunteer youth support workers). Without our workforce, we would not be in the position we are in.

The work that has been developed this year alongside existing work continues to go from going from strength to strength. We are running more targeted and open access (universal) youth work provisions and our income and expenditure shows this. This year we have partnered with the YMCA East Surrey delivering on their national lottery grant providing local "open access" youth club provisions in hard-to-reach communities.

Our biggest success this year goes without saying, the resource we have secured in the detached youth work project with a brand new 2022 mobile 9-seater van. We have already seen over 200 young people access detached street-based youth work and the transportation of over 80 members to projects and on trips that have reduced barriers to accessing youth provisions.

We are now a year on since we took on the lease of a building from Woking Borough Council supporting the delivery of Surrey County Council's (SCC) carpentry skills workshops benefiting both our members and SCC's Youth Offer team's youth justice programme.

It is my hope and that of the board that we will continue to grow and develop in the years ahead and that we continue to connect with services, members, and stakeholders within the communities the length and breadth of Surrey & Sussex.

A handwritten signature in purple ink, appearing to read 'Darren Smith'.

Darren H. Smith MA - Chair of Trustees & Founder
Board of Trustees

Our Board of Trustees 2022-23

Chairperson



Mr Darren Smith
DipHND | JNC | MA
Youth Services

Treasurer



Mr James Cox
BA Hons | JNC | ILM
IT Solutions

Secretary



Mr Martin Swift
Youth Support Worker
& Cyclist Bike Specialist

Trustee



Miss Rhian Jarvis
BA Hons & PGCE
Secondary School Teacher

Trustee



Mr Graham Hill
Customer Services
British Gas

Service Delivery Summary & Achievements

Youth projects up and running in 2022-23 are the detached youth work projects, open access youth work provisions and support for members enrolled on a DofE award scheme.

Support to young people has covered the following areas of development:

- Employment (includes; CV writing, interview skills, & CDP training).
- Education & or training (includes; application writing and support).
- Skills workshops i.e., writing, reading, application processes & homework clubs.
- School-based one-to-one support.
- DofE award scheme support (includes; map reading, residential and hiking skills).
- Sporting Projects (Boxing, Football, Fencing and fitness) that aim to Build one's confidence and self-esteem.
- Supporting health issues (including; healthy eating, topic debates, fitness and one-to-one support).
- Supporting young adults (community-based) to gain qualifications around youth work, safeguarding, mental health, first aid, and food hygiene, leading to volunteer and employment opportunities.

We have also successfully delivered the Easter & Summer Holiday Activity and Food (HAF) programme, which has brought in income of around £16k, and has enhanced our sports equipment and youth activity offer across all projects. A partnership with Active Surrey, delivering on the Department for Education (DfE) holiday and food programme for those young people/families in receipt of free school meals.

Plans from the learning and evaluation processes of projects from the global COVID-19 pandemic led to securing two grants and fundraising funds that enabled us to purchase a 9-seater van in June 2022 that acts as both a van to transport young people on trips and or to and from projects and as a detached mobile youth work base out in the streets, securing two £5k grants from both the Foyle Foundation and Surrey's High Sherrif Youth Awards alongside fundraising efforts made by volunteers throughout the year.

Data on page six of this report show the milestones in this year, a real testament to the work delivered and commitment of the volunteer team and the fact that post-pandemic plans have enabled work to reopen, develop and refocus on supporting existing and new needs of our members.

Young people achieved a national or local accredited award by undertaking their Duke of Edinburgh's Award (supported by us), a 10-hour sports award, an Adventure Service Challenge Award and the Young First Aider's award.

We have volunteers trained as Forest School Level 3 Leaders which means we will be able to offer Forest School sessions and longer-term projects once a site has been identified.

The impact of our services has seen an increase in:

- Membership.
- Engaging and participating in projects/ activities.
- Achieving national and local awards.
- Trying new activities.
- Both confidence and self-esteem.
- Tailored projects to members' needs.
- Reduction in anti-social behaviour and risk-taking activities linked to crime.
- School attainment.
- The uptake of education, training, and employment.
- Connections within communities (stakeholders, residents).
- SYW Referrals to professionals seeking support early to prevent families from hitting crisis points.
- Healthy eating and healthier active choices i.e., uptake of sports, gym, and swimming.

Specialist Youth Work in Numbers - April 2022 to March 2023



Youth Membership:
783, Up 38% from the
478 Membership in
2021-22



Total 3 Hour Youth
Work Project/ Sessions
Delivered: 761 Up 42.7%
from 436 sessions in
2022-22



Youth Work Hours
Delivered: 2,283



Estimated Total Value
of The Volunteer
Workforce Given:
£27,752



Compared to 2021-22
Fiscal, Our Income is:
£98,833.93 Up 66.3%
and Expenditure is:
£87,233.13 Up 286%
and Our Reserves,
Restricted &
Unrestricted Funds
Total are: £55,275.81



Estimated Total Hours
Running of the
Organisation (Trustees)
Given: 3,012



Estimated Total Value of
Trustees Given time:
£75,300



National & Local
Awards Achieved: 209
(69.7%) and 91 (33.3%)
Working Towards an
Award/ Qualification



Marginalised & At Risk
Members Accessing
Provisions: 511 - 65% of
Our Total Membership



Those with Special
Educational Needs and
or Disabilities: 270
(34%) of Our Total
Membership)

**SPECIALIST
YOUTH WORK**
ASPIRE ✨ CREATE ✨ ACHIEVE

Case Studies

Youth workers helped me get employment by supporting me through some workshops on writing a CV, and writing job applications, explaining the purpose of what a job description and job specification were, and they set up a range of mock interviews to develop my interview skills.

I am a refugee from Ukraine and the youth workers provided me with transport, and food and used their phones to translate. Truly supportive as I was so scared and not knowing what was happening. They reassured me, were friendly and stayed with me all day until they took me to my new place to live. They went further to find local youth work projects near my new home too.

Adam, I would be utterly lost and in a dark place still, if it were not for Specialist Youth work providing me with a mix of focused solutions and approaches that got me doing things for myself.

Specialist Youth Work has been a lifeline for me. I am now 20 and they have given me a volunteer role with training and support, and I am now applying for a youth worker apprenticeship role.

I hate school, Beth said at a youth club. Over 3 weeks, Beth felt confident enough to disclose some concerns at home and within her friendship group. She was not happy; she was regularly bullied and exploited at the same time. Youth work intervention gave me support both in school and at a youth club. A lifeline as I made new friends and changed my mates, swapped classes through the support of Darren at Specialist Youth Work and I am now doing much better. Schools monitor things more, so there is an understanding. Thanks, SYW!

Without the friendly youth work team at Specialist Youth Work, I would have nowhere to go, be a nuisance in the town centre and get into trouble with the police.

I have made so many new friends within the LGBT+ project and it has helped me build my confidence and self-esteem to come out to my family having spent 6 months exploring and questioning to finally know who I am. Thanks for being you and referring me to the project Loui said.

We love all that you do Amy said. You have given us so much and we have had a chance of getting away from my toxic home environment I am now hoping to join SYW as a young volunteer.

Plans for 2023-24

- Review / Develop a long-term partnership with the YMCA to secure future funding for the delivery of the Redhill Youth Club for the next 3 years.
- Review of the Woking building lease for Unit 4 we have.
- Secure & Plan for the Easter, Summer & Christmas Holiday Activity & Food (HAF) Programmes.
- Work on the development of the Fundraising Strategy.
- Apply for Grants for new initiatives (Tesco, Lottery, Persimmons).
- Maintain and develop the use of the digital social media & website (Review regularly).
- Policy Reviews (i.e., Data Protection/ GDPR, Safeguarding).
- Development of Youth Club work in new Areas.
- Maintain and source future Workforce Development & Training.
- Secure the remaining funding for the Mobile Youth Work Project (Minibus).
- Explore data management systems for project data inputting.
- Maintain existing provision.
- Recruitment of new Volunteers.

Treasurers Accounts Report 2022-23

This financial summary will provide an overview of some of the income and expenditure that has occurred (finance sheets are on pages 12 and 13).

In this fiscal year post COVID-19 Pandemic, we have done well all things considered.

The accounts show an increase in **income** up 66% against 2021-22, and our **expenditure** has increased 286% due to "business as usual" resuming post-pandemic and the restrictions being lifted but also linked to the income and expenditure specifically of the 9-seater van purchased in 2022-23.

Our biggest income this year has been from donations, VAT claims, and grants received. The lease grant is less than what was secured in 2020-21 as a result of two payments that year being made for rent owed in 2019-20 SCC were liable for. There is an annual increase SYW set for the lease rent SCC paid to us.

New costs incurred this year and planned for, for the foreseeable future include; the Government "Make tax Digital" (MTD) systems that we have to pay annually for a software package to claim back VAT. HSBC Bank monthly bank charges added and van maintenance (road tax, insurance and diesel costs).

The Gift Aid claim this year is 22.5% up from 2021-22, this was due to the global pandemic and restrictions being lifted and services resuming meant an increase in fundraising, donations and subscriptions, from activities taking place.

VAT claim is up 558% from 2021-22, this is because of the purchase of the Van and IT equipment purchases increasing the VAT claims made.

We had a larger amount of refunded cash, due to faulty goods purchased returned as they were damaged in transit and subsequently found the items cheaper elsewhere. Other expenditure was linked to volunteer/staff training linked to the national Lottery £10k grant expenditure this year: IT and Phone equipment for volunteers.

We have been able to increase the reserves the charity held is up 25% from 2021-22, and is now at £20k.



James Cox - Treasurer (Board of Trustees)

Independent Examiner's Accountancy Report

To the Trustees of **Specialist Youth Work**, I report on the accounts for the year ended **31st March 2023** which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out within this report is made solely to the trustees by Section 145 of the [Charities Act 2011](#). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether matters have come to my attention.

Basis of Independent Examiner's report

My examination was conducted by the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Specialist Youth Work and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

- 1) This gives me reasonable cause to believe that in any material respect the requirements

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which attention should be drawn, to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply*

Name: Mr. Derrick A Daft

Address: 6 Stanford Hill, Loughborough, Leicestershire, LE11 1LX

Signature: 

Date: 8th September 2023

Examiners Notes:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Definition: The **Charities Act 2011**, [Section 144](#) applies to a financial year of a charity if the charity's gross income in that year exceeds £1 million or the charity's gross income in that year exceeds the accounts threshold. At the end of the year, the aggregate value of its assets (before deduction of liabilities) exceeds £3.26 million.

Specialist Youth Work - Financial Accounts 1st April 2022 to 31st March 2023

<u>Income</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2021-22</u>
Membership Fees/ Subs/ Enrolment	£1,532.00	£0.00	£0.00	£341.11
Charity Grants	£16,808.93	£0.00	£0.00	£16,365.00
Buildings/ Lease Grants/ Funds	£7,343.00	£0.00	£0.00	£10,300.00
Donations	£18,435.00	£0.00	£0.00	£8,746.01
Targeted Youth Work/ Activities	£22,694.68	£0.00	£0.00	£15,076.55
HMRC Gift Aid	£6,041.17	£0.00	£0.00	£4,932.83
HMRC VAT	£19,729.83	£0.00	£0.00	£2,997.80
Every Click/ Amazon (Donations)	£66.94	£0.00	£0.00	£35.39
Refunds (Activities / Equipment)	£3,393.28	£0.00	£0.00	£668.65
Tuck Shop	£789.10	£0.00	£0.00	£0.00
Total Income	£96,833.93	£0.00	£96,833.93	£59,463.34

<u>Expenditure</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2021-22</u>
Stationary/ Branding/ Postage	£166.45	£0.00	£0.00	£239.39
Activity & Work Equipment (incl VAN)	£59,749.85	£0.00	£0.00	£6,940.42
Workforce Training	£745.36	£0.00	£0.00	£0.00
Transport/ Volunteer Expenses	£2,603.40	£0.00	£0.00	£874.18
Governance (Liability Insurances)	£248.74	£0.00	£0.00	£212.80
IT Computer & Softwares	£2,426.92	£0.00	£0.00	£630.97
Workforce Recruitment Costs i.e.DBS	£0.00	£0.00	£0.00	£0.00
Building Lease/ Maintenance Costs	£2,684.99	£0.00	£0.00	£2,270.30
Charity Work Phones	£2,528.88	£0.00	£0.00	£215.98
Website & SharePoint	£92.24	£0.00	£0.00	£3,005.58
Van Insurances/ Maintenance	£1,433.29	£0.00	£0.00	£1,369.95
Youth Provisions - Refreshments	£747.65	£0.00	£0.00	£994.01
Staff Salaries / Wages/ NI/ Pensions	£1,580.48	£0.00	£0.00	£0.00
Staff / Volunteering Clothing	£412.19	£0.00	£0.00	£0.00
Youth Projects/ Activities	£11,592.73	£0.00	£0.00	£6,991.43
Tuck Shop	£122.50	£0.00	£0.00	£0.00
HSBC Bank Account Charges	£87.46	£0.00	£0.00	£5.00
Total Expenditure	£87,223.13	£0.00	£87,223.13	£23,750.01

Bank Balance b/f - 1st April 2022

£49,058.29

HSBC Bank

Income Exc Refunds

£142,498.94

Sort: 40-14-03

Expenditure

£87,223.13

Account: 83885569

£55,275.81

Updated 31.03.2023

Restricted Funds

Description	Costs	Comments
SYW Reserves/ Building Emergencies	£20,000.00	
Van Costs	£5,000.00	
Building Maintenance/ Lease Costs	£14,000.00	
Operational Running Costs	£8,000.00	
	£47,000.00	

Restricted funds are sums of money that are held on trust for particular purposes and can only be spent on those purposes

Unrestricted Funds

Description	Costs	Comments
Funds	£8,275.81	
	£8,275.81	

Unrestricted or general funds – these are funds that a charity has received from a donor and which are not held for any particular charitable purpose.

Specialist Youth Work would like to say a **BIG Thank You!** to all our supporters and donors for their support in **2022-23**



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Donations at
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High Sheriff Youth Awards
Helping young people make Surrey safer



SPECIALIST YOUTH WORK

England & Wales - Charity number 1186588

Accounts



ANNUAL GENERAL MEETING REPORT 2021-22

***OUR VISION IS FOR A PLACE IN WHICH ALL YOUNG
PEOPLE CAN ACHIEVE THEIR FULL POTENTIAL
& SUCCEED BEYOND THEIR EXPECTATIONS.***

ASPIRE  CREATE  ACHIEVE

Registered HQ Address: 26 St Lawrence Way, Hurstpierpoint, West Sussex, BN6 9SH
M: 07493005772 **E:** info@specialistyouthwork.org **W:** www.specialistyouthwork.org
Registered Charity No: 1186588 (England & Wales) **VAT No:** 342 8075 04 GB

The Chair's Address

Specialist Youth Work (SYW) now in its third year of operations continues to both develop and grow in our efforts in meeting the needs of our children, young people, and families at risk or vulnerable within communities in which we serve. The areas in this year that we have worked in has grown and covers all three of the Sussex counties from Surrey, West, and East Sussex.



Within this year we have met a number of challenges, most obvious being COVID19 since mid-March 2020, and the uncertainties this continues to have on us all. With restrictions being lifted and the country beginning to resume some kind of normality from September 2021, has given us new and or increased opportunities to meeting new and existing needs of our members, especially the transition back outdoors, going back to school, meeting up with others and what has been evidenced in the increase of mental health (relating to anxiety, stress, family breakdowns, depression and isolation) amongst young people as a result of the COVID19 pandemic.

Again it goes without saying, we owe an enormous **THANK YOU** to our volunteer workforce, (trustees to frontline service delivery volunteer youth support workers). Without our workforce we would not be in the position we are in.

The work that has and continues to be developed and delivered is going from strength to strength. We are running more targeted and open access (universal) youth work provisions and our income and expenditure shows this.

We also completed the takeover of a Woking workshop to offer carpentry workshops to our members and work in partnership with Surrey County Council's Youth Offer team young offenders programme.

Overall I can say that we have done very well to not only survive as a new(ish) charity "youth organisation," but we have had a few great opportunities.

I am immensely proud to be on this journey and the incredible people who are with us on this as a volunteer. But this demonstrates in what we have and continue to work hard to achieve that when we are in it together, we can make a real difference.

It is my hope and that of the board that we will continue to grow and develop in the years ahead and that we continue to connect with services, members, and stakeholders within the communities the length and breadth of Surrey & Sussex.

Darren H. Smith MA - Founder & Chairperson
Board of Trustees

Our Board of Trustees 2021-22

Chairperson



Darren Smith
DipHND (JNC) & MA
Y&CW Manager

Treasurer



James Cox
BA Hons (JNC) & ILM
Youth Work & IT Solutions

Secretary



Martin Swift
Youth Support Worker &
Cyclist Bike Specialist

Trustee



Rhian Jarvis
BA Hons & PGCE
Secondary School Teacher

Trustee



Graham Hill
Customer Services
British Gas

Service Delivery Summary & Achievements

We now have up and running projects (Pandemic permitted) an LGBT+, Detached Youth Work team, The DofE Award scheme, Young Carers, and Well-Being targeted youth drop in projects for children & young people aged 10-19.

We have also successfully delivered the Summer and Christmas Holiday Activity and Food (HAF) programme, which has brought in income of around £12k, and has enhanced our sports equipment and youth activity offer across all projects.

The Woking workshop unit was signed over to us on an initial three-year lease and we have now set up a partnership with Surrey County Council (SCC) which brings in additional funds that cover such overheads and we have access to use the carpentry workshop equipment owned by SCC for our members wanting to learn new skills in woodwork.

Our volunteers are now supported with ongoing training and CPD opportunities thanks to our initiative and is funded by the national lottery community grant of £10k for our “Volunteer & Skills Training Scheme” which has seen volunteers achieve their first aid, food hygiene and safeguarding training to date with more being planned for.

Working on the streets and not having a building throughout the pandemic due to restrictions, we have been working hard to raise funds needed to support our detached youth work mobile services. £17k raised to date for a 9-seater minibus that can do three or more things, such as transporting young people to and from our provisions and trips, taking equipment to mobile sites and function as a safe space mobile youth bus with an awning and external lighting for the darker evenings. We have also secured a further £5k to this project taking the total to £22k of our now £30k (amended) target, due to increased inflations/ charges.

Numbers on page 6 of this report show achievements we have achieved in this year, a real testament to the work delivered and commitment of the volunteer team and the fact restrictions lifted has enabled work to reopen and refocus to supporting existing and new needs of our members.

Other project delivery has included running of a variety of sports & fitness projects and Archery & Fencing taster sessions. In the summer 2021 we were able to offer a variety of holiday club schemes 4 days a week (5 hours per day) for 6 weeks in various areas in Crawley, Redhill, Mid

Sussex, Brighton & Hove (Hangleton) that included summer youth clubs, offering sports, one to one support, arts and crafts in meeting the needs and current interests of our young people in providing new life experiences linked to building confidence around film and media, employability opportunities, social & life skills and rewards for their hard work participating in our projects. Some of the costs were met by grant support for those vulnerable at-risk young people.

Young people achieved a national or local accredited award by undertaking their Duke of Edinburgh's Award, a 10-hour sports award and or the young first aider award.

We have volunteers in the process of completing their Forest School Level 3 Leader training qualifications, which means we will be able to offer Forest School sessions and longer-term projects.

Within this year we also rebranded our brand, with new logos fit for all purposes i.e., social media, website, and stationery.


The impact from our services has seen an increase in:


- Membership
- Engaging and participation in projects/ activities
- Achieving national and local awards
- Trying new activities
- Confidence and self-esteem
- Tailored projects to members need
- Reduction in anti-social behavior and crime
- School attendance
- The uptake of education, training, and employment
- Connections within communities (stakeholders, residents)
- Referrals to seek the support early to prevent families hitting crisis point
- Healthy eating and healthier active choices i.e., uptake of sports, gym, and swimming

Our COVID19 Response


Although in this year restrictions lifted, the trustees took the decision to implement and continue with some measures remaining in place, such as cleaning before and after sessions, not attend if you have any of the symptoms listed and hand washing/ anti bac remain in place within indoor provision having free flow air also by opening doors and windows. This is communicated to parents for their own reassurances on a regular basis and or when guidance changes nationally.

Specialist Youth Work in Numbers - April 2021 to March 2022


 Youth Membership:
478, Up 63% from the
180 Membership in
2020-21

 Total 3 Hour Youth
Work Project/ Sessions
Delivered: 436 Up 41.5%
from 181 sessions in
2021-22


 Youth Work Hours
Delivered: 1,308

 Estimated Total Value
of The Volunteer
Workforce Given:
£18,312


 Compared to 2020-21
Fiscal, Our Income is:
£59,463.34 Up 49%
and Expenditure is:
£23,750.01 Down 11%
and Our Reserves,
Restricted &
Unrestricted Funds
Total are: £49,058.29

 Estimated Total Hours
Running of the
Organisation (Trustees)
Given: 1,824

 Estimated Total Value of
Trustees Given time:
£45,600

 National & Local
Awards Achieved: 139
(29%) and 75 (15.6%)
Working Towards an
Award/ Qualification

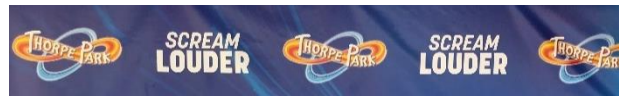
 Marginalised & At Risk
Members Accessing
Provisions: 431 - 90% of
Our Total Membership

 Those with Special
Educational Needs and
or Disabilities: 120
(25.1% of Our Total
Membership)

**SPECIALIST
YOUTH WORK**

ASPIRE ✨ CREATE ✨ ACHIEVE

Just some of the trips that took place this year!



#THORPEPARK



THINGS TO SEE THIS SUMMER
LONDON



Case Studies

Youth workers helped me get employment by supporting me through some workshops on writing a CV, writing job applications, explained the purpose of what a job description and job specification were, and they set up a range of mock interviews to develop my interview skills.

I am a refugee and the youth workers provided me with both transport, food and used their phone to translate. Truly supportive as I was so scared and not knowing what was happening. They reassured me, were friendly and stayed with me all day until they took me to my new place to live.

Sam, I would be utterly lost and in a dark place still if it were not for Specialist Youth work providing me with a mix of focused solutions approaches that got me doing things for myself.

Specialist Youth Work has been a lifeline for me. I am nineteen and they have given me a volunteer role with training and support, and I am now applying for a youth worker apprentice role.

I hate school, Jon said at youth club. Over the course of 3 weeks Jon felt confident to disclose some concerns at home and within his friendship group. He was not happy; he was regularly bullied and exploited at the same time. Youth work intervention gave me support both in school and at youth club. A lifeline as I made new friends and changed my mates, swapped classes through the support of Darren at Specialist Youth Work and I am now doing much better. School monitor things more also, so there is an understanding.

Without the friendly youth work team at Specialist Youth work I would have nowhere to go, being a nuisance in the town centre and getting into trouble with the police.

I have made so many new friends within the LGBT+ project and it has helped me build my confidence and self-esteem to come out to my family having spent 6 months exploring and questioning to finally know who I am. Thanks for being you and keeping the project going in difficult and uncertain times Loui said.

We love all that you do Amy said. You have given us so much and we have had a chance of getting away from my toxic home environment.

Plans 2022-23

- Develop partnership with the YMCA to secure funding for the delivery of the Redhill Youth Club for the next 3 years
- Maintain the work and duties of the Woking building lease for Unit 4 we have
- Secure & Plan for the Easter, Summer & Christmas Holiday Activity & Food (HAF) Programme
- Develop the Fundraising Strategy
- Apply for Grants for new initiatives (Tesco, Lottery, Persimmons, and the Foyle Foundation
- Update Digital social media & Website Review
- Data Protection / Storing of Data Review
- Development of Youth Club work in new Areas
- Workforce Development & Training
- Secure the remaining funding for the Mobile Youth Work Project (Minibus)
- Explore data management systems for project data inputting
- Maintain existing provision
- Recruitment of new Volunteers

Treasurers Accounts Report 2021-22

In this financial summary, it will provide an overview to some of the income and expenditure that has occurred.

In this fiscal year we have done well all things considering with the restrictions easing from the global COVID19 pandemic.

The accounts show an increase in income up 49% mainly due to the pandemic restrictions eased in this year, and our expenditure was 11% down from the previous year 2020-21. This is due to the fact fundraising funds are mainly restricted for the purchase of a minibus/ 9-seater van for the detached youth work project, and funds have come in across this and the forthcoming fiscal year. Other restricted grants came in late, and these funds are used for, i.e., National lottery £10k is for the Volunteer training & Skills Scheme.

The new increase in costs this year are additional SYW work phone bills for staff, the website redesign and the SharePoint systems set up costs, to align with GDPR, staff access areas and protection of the organisations data/ systems security.

We also now have expenditure to cover on the building lease we now have in Woking. Although costs for this, are met by SCC via a partnership agreement allowing them access to deliver youth offending workshop activities.

The Gift Aid claim this year is 50% up from 2020-21, this was due to the global pandemic between 2020-21 and restrictions lifting and services resuming increased donations, subscriptions, and activities.

VAT claim is similar to 2020-21 with around £500 claimed per quarter from purchased items for the charity's day to day youth work operations. This shows lower need to purchase equipment as we have over the past two years built a stock of set up project's equipment for deliveries

HSBC are now charging us a banking fee of £5 per month and is due to increase in line with inflation we believe.

We had a small amount of refunded cash, due to faulty goods purchased returned.

Covid19 expenditure was the same from the previous year, but we envisage this to reduce significantly or obsolete in the new fiscal year post pandemic. Considering the pandemic, reserves have increased to ensure we can stay afloat, if we hit future pandemics that would incur additional unforeseen costs.

James Cox - Treasurer
Board of Trustees

Independent Examiner's Accountancy Report

To the Trustees of **Specialist Youth Work** I report on the accounts for the year ended **31st March 2022** which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out within this report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act).
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether matters have come to my attention.

Basis of Independent Examiner's report

My examination was conducted in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Specialist Youth Work and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which attention should be drawn to, to enable a proper understanding of the accounts to be reached.

*** Please delete the words in the brackets if they do not apply***

Name: Aaron Stockley

Address: 69 Chesterblade Lane, Bracknell, RG12 0GP

Signature: 

Date: 17th April 2022

Examiners Notes:

None

Specialist Youth Work - Financial Accounts 1st April 2021 to 31st March 2022

<u>Income</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2020-21</u>
Membership Fees/ Subs/ Enrolment	£341.11	£0.00	£341.11	£1,275.00
Activity/ Young People Grants	£16,365.00	£0.00	£16,365.00	£3,246.60
Buildings/ Lease Grants/ Funds	£10,300.00	£0.00	£10,300.00	£0.00
Donations	£8,746.01	£0.00	£8,746.01	£15,013.67
Targeted Youth Work/ Activities	£15,076.55	£0.00	£15,076.55	£3,424.85
HMRC Gift Aid	£4,932.83	£0.00	£4,932.83	£2,582.55
HMRC VAT	£2,997.80	£0.00	£2,997.80	£2,540.48
Every Click/ Amazon (Donations)	£35.39	£0.00	£35.39	£16.43
Refunds (Activities / Equipment)	£668.65	£0.00	£668.65	£1,255.42
Total Income	£59,463.34	£0.00	£59,463.34	£29,355.00

<u>Expenditure</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2020-21</u>
Stationary/ Branding/ Postage	£239.39	£0.00	£239.39	£259.14
Activity & Work Equipment	£6,940.42	£0.00	£6,940.42	£9,449.37
DofE/ Expeditions /Assessor Fees	£0.00	£0.00	£0.00	£0.00
Transport/ Exspenses	£874.18	£0.00	£874.18	£2,852.45
Governance (Liability Insurances)	£212.80	£0.00	£212.80	£248.08
IT Computer & Softwares	£630.97	£0.00	£630.97	£96.66
Workforce Recruitment Costs i.e.DBS	£0.00	£0.00	£0.00	£162.60
Building Lease/ Maintenance Costs	£2,270.30	£0.00	£2,270.30	£364.00
Charity Work Phones	£215.98	£0.00	£215.98	£438.58
Website & SharePoint	£3,005.58	£0.00	£3,005.58	£56.92
COVID19 Response	£1,369.95	£0.00	£1,369.95	£3,910.34
Youth Provisions - Refreshments	£994.01	£0.00	£994.01	£502.95
Workforce Training	£0.00	£0.00	£0.00	£17.49
Staff / Volunteering Clothing	£0.00	£0.00	£0.00	£112.84
Youth projects/ Activities	£6,991.43	£0.00	£6,991.43	£7,070.08
Refunds (Activities)	£0.00	£0.00	£0.00	£875.02
HSBC Bank Account Charges	£5.00	£0.00	£5.00	£0.00
Total Expenditure	£23,750.01	£0.00	£23,750.01	£26,416.52

Bank Balance b/f - 1st April 2021	£13,344.96
Income	£72,808.30
Expenditure	£23,750.01
	£49,058.29

Unpresented Cheques	
	£0.00

HSBC Bank
Sort: 40-14-03
Account: 83885569

Updated 31.03.2022

Restricted funds defined as "sums of money that are held on trust for particular purposes and can only be spent on those purposes."

Restricted Funds

Description	Costs	Comments
SYW Reserves/ Building Emergencies	£17,000.00	
National Lottery Grant	£10,000.00	Volunteer Training & Skills Scheme
Building Maintenance/ Lease Costs	£0.00	Rents Paid for 2021-22
Detached YW Van/Mini Bus Project	£15,000.00	
HAF Easter Programme	£3,920.00	Project starts in Easter (April 2022)
	£45,920.00	

Unrestricted or general funds defined as "funds that a charity has received from a donor and which are not held for any particular charitable purpose."

Unrestricted Funds

Description	Costs	Comments
Funds	£3,338.28	
	£3,338.28	

Specialist Youth Work would like to say a **BIG Thank You!** to you all our supporters and donors for their support in **2021-22**



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SPECIALIST YOUTH WORK

England & Wales - Charity number 1186588

Accounts

SPECIALIST YOUTH WORK

ASPIRE ☆ CREATE ☆ ACHIEVE

ANNUAL GENERAL MEETING 2020-21

ASPIRE ☆ CREATE ☆ ACHIEVE

Registered HQ Address: 26 St Lawrence Way, Hurstpierpoint, West Sussex, BN6 9SH

M: 07493005772 **E:** info@specialistyouthwork.org **W:** www.specialistyouthwork.org

Registered Charity No: 1186588 (England & Wales) **VAT No:** 342 8075 04 GB

The Chair's Address

As founder of Specialist Youth Work (SYW) & Chair of the board of trustees, I want to acknowledge the contribution our organisation makes in meeting the needs of our children, young people and families within communities in which we serve. SYW was originally set up as a small community group running a youth club. In 2019 we embarked on an ambitious plan to become a registered charity and on the 26th November 2019 and have since embed our new youth work services within local communities.



We also owe an enormous thank you to our workforce, this being our volunteers, as a trustee to frontline service delivery as a youth support worker. Without our workforce we would not be in the position we are in. Having said this, we have in the past 15 of our 18 months as a charity, dealt with the effects of the global coronavirus pandemic and the national Government local and national measures put in place, all has had huge effects to everyone and to our planned service delivery, fundraising and grant applications, the increased needs in mental health and well-being for both our workforce and service users. But overall we have done well not only to survive as a new charity youth organisation, but we have had a few great opportunities and within the restriction easing processes over the 15 months has meant some service delivery has taken place.

I am very proud of this new adventure that I with others have undertaken in supporting some of our high need and at risk children, young people and families in our efforts to "plugging the gaps" in what has been experienced with a decade of uncertainty and the reductions in funds and grants to the youth work sector. But this demonstrates in what we have and continue to work hard to achieve that when we are in it together we can make a real difference. It is my hope and that of the board that we will continue to grow and develop in the years ahead and that we continue to connect with service users within the communities the length and breadth of Surrey & Sussex.

Darren H. Smith MA - Founder & Chairperson
Board of Trustees

Our Board of Trustees 2019-2021

Chair



Darren Smith
DipHND (JNC) & MA
Youth Work

Treasurer



James Cox
BA Hons (JNC) & ILM
Youth Work & IT Solutions

Secretary



Martin Swift
Youth Support Worker

Trustee




Rhian Jarvis
BA Hons & PGCE
Secondary School Teacher

Trustee



Graham Hill
Customer Services
British Gas




Service Delivery Summary & Achievements

Since becoming a registered charity in November 2019 we have developed a number of projects based in Surrey. We now have up and running projects (Pandemic permitted) an LGBT+, Detached Youth Work, The DofE Award scheme, Young Carers, and Well-Being targeted youth drop in projects for children & young people aged 10-19. Our current membership is 120 across these projects. This has been achieved with some project funding support from Surrey County Council and the Tesco's Bag of Life grant supporting the planned summer day trips. Furthermore we received funding from Gatwick Airport Community Fund enabling us to purchase equipment to support the development of our sports projects (Archery & Fencing) taster sessions / projects.

In the summer 2020 we were able to offer a variety of holiday club schemes that included summer youth clubs, offering sports, one to one support, arts and crafts and educational day trips to; Thorpe Park theme park, Brighton seaside and the Harry Potter Studio tour trips, in meeting the needs and current interests of our young people in providing new life experiences linked to building confidence around film and media, employability opportunities, social skills and rewards for their hard work participating in our projects. Some of the costs were met by grant support for those vulnerable at risk young people.

Our COVID19 Response work throughout this pandemic and financial year has enabled us to work with partners to source much needed free equipment for the purpose of donating; a number of recycled house furniture to families in need and refurbished and serviced cycle bikes, educational tablet and laptop devices to vulnerable young people to start to; 1) enable them to be active, 2) not miss out on their education and 3) not to become ever more so isolated from friends and family. In partnership with Active Surrey and Our Time Youth Agency we received a grant to deliver a Keep Fit 8 week pilot project, delivered by Our Time Youth Agency, aimed at building confidence, getting young people outdoors, to exercising and eating healthy, which was a great success overall.

In November 2020 we were approached by Surrey County Council (SCC) and Woking Borough Council (WBC) with an offer to take on a lease of a unit (building) in the Woking area, for the purpose of providing educational opportunities to children & young people. This provides the charity with an opportunity for joined up working and supporting high risk children and young people with alternative educational opportunities across the county of Surrey. Initially agreed would be; SCC pay a service charge to SYW per annum that would cover the lease charges and as a partnership use the workshop for SYW projects as well as SCC projects. At the time of the report the lease is at the final stages (legal team) checking the small print. A



service level agreement has been set up for SYW and SCC and is currently planned to be completed by the end of June 2021.

In early December SYW were approached to support a filming project with a filming company and a British actor. Funds of around £5k needed to run this pilot project that aims to teach young people the skills in filming and applications are underway to source the funds needed. To date we were successful at the end of March to raise £1k of the £5k target (**note:** agreed £1k fund is due in April 2021 for this project).

Within this financial year we had forecasted to grow and develop additional projects and work. But due to the pandemic some of the grant applications submitted prior to 31st March 2020 were in the coming months declined or paused due to grant makers decisions to only support currently funded organisations to ensure they stay afloat, therefore we potentially lost out on around £40k of grants. Demonstrating the quick refocus on grant schemes and the impact coronavirus has and continues to have on everyone nationally.

We successfully received three grants, £1k from the National Lottery who in this year celebrated 25 years, £2k from the Gatwick Airport Community Trust and £1,100 from Tesco Bag of Life to support our sports project, young carers project and costs towards some of the summer day trips that were offered. We were also successful in receiving some theme park tickets from the merlin magic wand trust, but these were deferred until Summer 2021 due to the pandemic restrictions and it was too late to apply them once restrictions eased.



#THORPEPARK





Future Plans 2021-22

- We aim to explore additional funding to develop the filming project
- Take on the Woking building lease for Unit 4
- Plan for the Summer Scheme 2021
- Fundraising Strategy
 - Grant Applications for new initiatives
- Digital Social Media & Website Review
- Data Protection / Storing of Data Review
- Development of Youth Club work in new Areas
- Workforce Development
- Develop the Mobile Youth Work Project (MiniBus)
- Explore data management systems for project data inputting

Treasurers Accounts Report 2020-21

In this financial summary, we will explain some of the income and expenditure that has occurred.

We were in this period struck by bank fraud with some expenditure unexplained and when filed with the bank, it was discovered our account details had been cloned/online hacked totaling around £800, of which the bank refunded this amount and our details were updated, to stop further fraud taking place.

We had a small amount of refunds due to the pandemic and in a period of restrictions easing we did a few day trips. But some members felt unable to attend and so refunds were made totaling around £70

Gift Aid was claimed for 2019-20 in the early part of this financial year.

VAT registration was applied for and having spent several months back and forth we finally got this set up and this is the first year claiming VAT, done quarterly for all purchases (project equipment) and travel (petrol) costs and our chargeable VAT on invoices for services provided at 20%..


Covid19 expenditure was unforeseen, this has included, additional transport costs for project delivery, signage, cleaning materials

Our high expenditure this year has been around project equipment, that included music/ filming kit, bike project material, fencing equipment, costs and youth centre furnishings, but we reclaimed some of these costs back via VAT at 20% and youth work project activities.

Transport and expenses are linked to youth work trips (mini bus hires) and volunteer expenses (travel, train, taxi, bus claims) to and from projects.

We have in this financial year also planned for the additional costs, as we now have our own liabilities and trustees indemnities insurances (with Markel Ltd) as an organisation and we now also directly pay for our workforces enhanced DBS checks, as in the past we have used a local authority to do these, but moving forward we needed our own set up and so SYW now use east Midlands Shared Services to complete our organisation's DBS checks. It is worth noting that costs for DBS are low (admin fee only) due to workforce being at present solely volunteers.

It is important to say also that in the pandemic it took over 14 months back and forth, online and in branch with HSBC trying to set up a new bank account for the charity,



as the old account was in the name of Specialist Youth Project when we were a community group and now it is Specialist Youth Work, but still with HSBC.

Note: due to the pandemic a lot of regular activities and the DofE award has had significantly reduced membership fees in this period. But it is planned to increase post COVID19.

Independent Examiner's Accountancy Report

To the Trustees of **Specialist Youth Work** I report on the accounts for the year ended **31st March 2021** which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages..... This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by Specialist Youth Work and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1) Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply*

Name: Aaron Stockley

Address: 69 Chesterblade Lane, Bracknell, RG12 0GP

Date: 16 Jun 2021

Signed: 

Examiners Notes:

None

Specialist Youth Work - Financial Accounts 1st April 2020 to 31st March 2021

<u>Income</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2019-20</u>
Membership Fees/ Subs/ Enrolment	£1,275.00	£0.00	£1,275.00	£55.50
Activity/ Young People Grants	£3,246.60	£0.00	£3,246.60	£1,154.99
Lease/ Buildings Grants	£0.00	£0.00	£0.00	£0.00
Donations	15,013.67	£0.00	£15,013.67	£2,320.01
Youth Targeted Projects/ Activities	£3,424.85	£0.00	£3,424.85	£6,984.00
Gift Aid	£2,582.55	£0.00	£2,582.55	£3,456.94
VAT	£2,540.48	£0.00	£2,540.48	£0.00
Every Click (Donations)	£16.43	£0.00	£16.43	£0.00
Refunds/ Bank FRUAD	£1,255.42	£0.00	£1,255.42	£3.49
Total Income	£29,355.00	£0.00	£29,355.00	£13,974.93

<u>Expenditure</u>	<u>Bank</u>	<u>Cash</u>	<u>Total</u>	<u>2019-20</u>
Stationary/ Branding/ Postage	£259.14	£0.00	£259.14	£201.11
Equipment	£9,449.37	£0.00	£9,449.37	£673.46
DofE Expeditions /Assessor Fees	£0.00	£0.00	£0.00	£331.77
Transport/ Expenses	£2,852.45	£0.00	£2,852.45	£240.60
Governance (Liability Insurances)	£248.08	£0.00	£248.08	£0.00
IT Computer	£96.66	£0.00	£96.66	£1,800.19
Workforce Costs i.e. DBS	£162.60	£0.00	£162.60	£0.00
Building/ Maintenance Costs	£364.00	£0.00	£364.00	£0.00
Phone	£438.58	£0.00	£438.58	£74.36
Website	£56.92	£0.00	£56.92	£41.94
COVID19	£3,910.34	£0.00	£3,910.34	£0.00
Youth Provisions Refreshments	£502.95	£0.00	£502.95	£200.90
Training	£17.49	£0.00	£17.49	£0.00
Staff / Volunteering Clothing	£112.84	£0.00	£112.84	£0.00
Youth projects/ Activities	£7,070.08	£0.00	£7,070.08	£859.82
Refunds (Activities & Bank FRAUD)	£875.02	£0.00	£875.02	£71.50
Total Expenditure	£26,416.52	£0.00	£26,416.52	£4,495.65

Bank Balance b/f - 1st April 2020	£10,406.48
Income	£39,761.48
Expenditure	£26,416.52
	<u>£13,344.96</u>

Unpresented Cheques	
	£0.00

HSBC Bank
Sort: 40-14-03
Account: 83885569

Updated 31.03.2021

Specialist Youth Work would like to say a **BIG Thank You!** To you all for your support in **2020-21**



Gatwick Airport
Community Trust



Online Free Shopping
Donations at
www.everyclick.com

