

PERIVALE COMMUNITY HIVE

England & Wales · Charity number 1186587

Details

Status Registered

Legal form CIO

Registered 2019-11-26

Register [View on the Charity Commission register](#)

Contact

Address Horsenden Lane South
Perivale
Greenford
UB6 7NT

Phone 02037001090

Email perivalehive@yahoo.com

Website <https://www.perivalehive.co.uk>

Activities

Objects: THE OBJECT OF THE CIO IS THE ADVANCEMENT OF EDUCATION AT PERIVALE COMMUNITY MANAGED LIBRARY ('CML') IN PERIVALE, IN THE LONDON BOROUGH OF EALING. THIS WILL BE ACHIEVED BY PROVIDING, FOR THE BENEFIT OF THE PUBLIC, LENDING LIBRARY SERVICES AND OPPORTUNITIES FOR INDEPENDENT LEARNING, RECREATION, AND LEISURE TIME WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR ALL RESIDENTS AND PARTICULARLY CHILDREN, YOUNG PEOPLE AND OLDER PEOPLE. SERVICES WILL BE CO-PRODUCED WITH PERIVALE RESIDENTS, COMMUNITY ORGANISATIONS AND STATUTORY AUTHORITIES. THE CML WILL SERVE AND BENEFIT THE RESIDENTS OF PERIVALE AND ADJOINING NEIGHBOURHOODS, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL OR OTHER OPINIONS. THE CIO WILL ALSO SUPPORT ACCESS TO TRAINING OPPORTUNITIES AND SIGN POST CAREER DEVELOPMENT FOR ITS VOLUNTEERS AND USERS.

Activities: Managing a Community Managed Library

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£39,648	£28,367	-	-
2024-03-31	£26,317	£31,838	-	-
2023-03-31	£28,676	£10,089	-	-
2022-03-31	£20,345	£13,121	-	-
2021-03-31	£7,979	£2,319	-	-

Trustees

Name	Role	Appointed
Magdalena Flynn M.A.	Chair	2020-08-27
Ella Abubaker B.A.		2023-11-07
Patryk Starzykowski B.A.		2019-10-10
Shabnam Khan		2024-05-09
Vlod Barchuk		2022-09-16
Zuzanna Alexandra Needham B.A.		2021-10-30

PERIVALE COMMUNITY HIVE

England & Wales - Charity number 1186587

Accounts



Trustees' Annual Report for the period

From 1 April 2024 To 31 March 2025

Charity name: Perivale Community Hive

Charity registration number: 1186587

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Perivale Community Hive (PCH) was established in 2019 as a Charitable Incorporated Organisation (CIO) by local residents living in and around Perivale in the London Borough of Ealing (LBE). The charity was formed to prevent the closure of the Council-managed Perivale Library and to enhance local amenities, community well-being, and overall quality of life in the area.</p> <p>PCH exists to provide continued public access to the Council's library stock and services, and to develop the library as a cultural centre for the community, offering a welcoming space for learning, creativity, and social engagement.</p> <p>Following a successful bid submitted in response to the LBE Council's call for expressions of interest from community groups to assume responsibility for smaller libraries in the Borough, PCH was appointed custodian and manager of Perivale Library.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>PCH delivers a range of activities that advance its charitable purposes for the benefit of the public. In line with its agreement with the LBE Library Services, PCH provides core library services, including access to the Council's library stock, library stock management, and customer services relating to library operations.</p> <p>In addition to its library functions, PCH operates as a community hub and cultural centre for Perivale. It organises a variety of cultural and social events, including film clubs, concerts, community arts sessions, and other programmes that encourage learning, creativity, and community cohesion. PCH also supports local groups and practitioners by making space</p>

		available for cultural, educational, and well-being related activities at affordable booking fees, ensuring broad and equitable access to these opportunities within the local area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In compliance with the guidelines for charities in England and Wales, the trustees confirm that PCH has undertaken the following main activities during the year in furtherance of its charitable purposes for the public benefit:</p> <ul style="list-style-type: none"> • Access to library services: PCH provides free public access to library services and the Council's library stock. The library is open five days per week, with additional hours offered for specific events and community activities. • Free community space: PCH maintains a free-to-access community space that supports a wide variety of cultural, educational, and social activities for residents. • Educational and social events: PCH delivers a busy programme of events, including free sessions open to the general public such as film clubs, games sessions, jazz evenings, toddler classes, knitting groups, and English language classes, many of which are run by volunteers. • Access to the arts: PCH operated the Perivale Artist in Residence (PAiR) programme, supported through additional external funding. This initiative enabled the public to engage with visiting artists and participate in workshops and creative activities. • Community café: PCH has opened a community café on a trial basis to enhance the library's role as a welcoming and inclusive meeting space for local residents. The café provides work experience placements for students with special needs from the West London College. <p>Furthermore, the trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when planning the charity's activities and preparing this report.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	PCH is not a grant making charity, however in FY24/25 we administered the remainder of a small grant for Perivale Artist in Residence (PAiR) we received in FY22/23 See further information in Achievements section.
		In FY23/24 PCH opened Bookmark Café, which required up-front investment (set up,

Policy on social investment including program related investment	Para 1.38	furnishings and café operator salaries) This was an important development, as it allowed to broaden appeal of the library and allowed for increasing footfall, and further community engagement – which are key aims for our charity. In FY24/25 PCH continued to run the café, increasing the footfall slightly. As noted above, the café provides work experience placements for students with special needs from the West London College.
Contribution made by volunteers	Para 1.38	PCH is run and managed by volunteers – both Charity Board and all our activities. Involvement from local volunteers is at the heart of PCH, and their commitment makes PCH a success, and allows for growing our place in the local community as a safe and inclusive space. Volunteers run the library services, take care of the library premisses and also we have volunteers running regular activities, for example arts and English conversation classes. Volunteers manage social media and website for PCH.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, we successfully continued all core projects initiated in 2023/24, secured new National Lottery funding for Bookmark Café, and further embedded our programmes within the local community.</p> <p>Our work has delivered clear social, cultural, and wellbeing benefits for our beneficiaries and the wider community.</p> <p>Library Access and Community Use Our ongoing work to keep the local library open has significantly benefited the community. Sustained and uninterrupted access has enabled greater use of library services and community space and allowed us to expand the number and range of events delivered for local residents.</p> <p>Bookmark Café In FY 2023/24, we opened the Bookmark Café to introduce additional services and attract more people into the building. We have established collaboration with the West London College and created work</p>

placements for students with additional needs. The value of the café extends well beyond the sale of refreshments. It provides a welcoming, informal space where residents can meet friends and neighbours, helping to reduce social isolation and strengthen community connections, creating inclusion and breaking social barriers for people with disabilities. The social value generated by the café goes far beyond financial measures.

Employability experience

PCH continues to upskill a number of local people with librarianship and customer service skills. This ranged from young people looking for unpaid work experience, involved in the Duke of Edinburgh's Award Scheme looking to volunteer for a few hours every weekend for a fleeting period, through individuals looking for a job, to older members of the community who had retired and wanted to commit to volunteering for the long term at the library.

PAiR Programme (Perivale Artist in-Residence)

We finalised delivery a successful PAiR programme, which was intended to bring artists into the local community and fostering meaningful interaction with residents and volunteers.

In total, PAiR has hosted four artists, two in this budget year and two in the previous tax year, and two live music events, all opened to the public at no cost. These exchanges highlight a growing community appetite for creative expression that also engages critically with environmental change.

Community Events and Fundraising

We held our second Christmas Fair as a fundraising and outreach event, attracting over two hundred local visitors. The event featured activities, carol singing, and opportunities for children to read with Santa, helping to promote the library to the wider public and showcase the breadth of activities available.

Film Club

Our film club is now firmly established, attracting a regular audience and providing a valued cultural and social offer. Together, these initiatives have broadened our reach, brought new users and volunteers into the organisation, and strengthened the library's role as a vibrant cultural hub for all age groups.

		<p>Cooperation with Age Concern PCH established a strong and productive partnership with Age Concern, which now delivers regular online and digital skills classes for older residents. These sessions are consistently well attended and respond to a clear local need for accessible digital support. The programme helps seniors build confidence in using online tools, improve digital literacy, and understand how to navigate the internet safely and securely. Beyond practical skills, the classes also provide valuable social interaction, helping to reduce isolation and enabling older members of the community to remain connected, informed, and independent.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of FY24/25 PCH remained in a strong financial position. The charity recorded a net surplus of £11,281. This positive position reflects prudent financial management, successful fundraising activities, and steady community engagement, despite ongoing pressures from rising administrative management, utility and building maintenance costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	PCH holds reserves to ensure that we can meet essential ongoing costs, including rising utility bills, building maintenance, and core operational expenses. The reserves policy is designed to safeguard operations in light of the planned reduction of the main London Borough of Ealing (LBE) grant, which will decrease incrementally over the next four years to £5,000 per year. Holding adequate reserves ensures stability, enables forward planning, and protects the charity against income fluctuations or unexpected expenditure.
Amount of reserves held	Para 1.22	As of 31 March 2025, PCH held £37,140 in reserves. Of this total, £20,000 is earmarked specifically for operational management, utilities, and essential building costs. The remaining balance provides a prudent contingency to support day-to-day operations and mitigate the impact of future reductions in grant income, as well as investment in the community events.
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	The Bookmark Café created a cumulative deficit of just over £5,000 during its operation. Trustees determined that the year-end position in FY22/23, together with a three-year grant guarantee from LBE, provided a sufficient financial buffer to trial the Café as a community-focused initiative. While the Café was well received locally, Trustees decided to close it in December 2023 due to the continuing operating loss. The Café since reopened with the National Lottery grant, which covers for the café's operational losses.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no immediate concerns regarding PCH's ability to continue as a going concern. However, Trustees remain cautious, as the LBE grant that forms a significant part of PCH's income is scheduled to reduce annually and will expire in FY28/29. To ensure long-term sustainability, PCH will continue developing alternative income streams—such as lettings, fundraising activities, community

		events, and grant applications—to reduce reliance on this core grant.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	PCH's main source of funding is grant from LBE for the provision of community managed libraries services.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Withdrawal of LBE funding is the principal risk, as well as the usability of the building PCH now operates from (LBE is responsible for maintenance, and we have an ongoing discussion about roof repair consultation).
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Board of Trustees votes in any new members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>PCH has an established process for the induction and training of trustees to ensure they can carry out their duties effectively and in accordance with charity law and good governance practice. All newly appointed trustees receive the charity's constitution and the latest Trustees' Annual Report and Accounts.</p> <p>New trustees are offered an introductory meeting with the Chair and at least one existing trustee to discuss PCH's governance structure, strategic priorities, and current operational issues. They are also encouraged to attend several library sessions to gain first-hand understanding of day-to-day activities and the role of volunteers.</p> <p>Ongoing training forms part of trustee development. Trustees are signposted to relevant Charity Commission guidance, undertake refresher briefings on financial oversight and safeguarding when needed, and participate in discussions at board meetings that support continuous improvement in governance practice.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The PCH Board of Trustees is responsible for the strategic leadership, governance, and overall management of the charity. The Board sets organisational priorities, oversees financial management, monitors risks, and ensures compliance with the charity's constitution and regulatory requirements. Trustees collectively provide a broad range of skills, including finance, community engagement, operations, and cultural programming, which support the charity's effective running.</p>

		<p>Trustees meet regularly throughout the year. The Chair is elected by a majority vote of the Board and provides leadership and coordination of trustee activities. New trustees are appointed by the Board following a structured process that considers skills, experience, and the needs of the organisation.</p> <p>PCH maintains strong working relationships with organisations across the London Borough of Ealing (LBE), including officers responsible for public library services and the wider network of community-managed libraries. The charity collaborates closely with local groups and community organisations, sharing resources and supporting joint initiatives. For example, PCH has hosted local planning and engagement events in partnership with Ealing Council and supported fundraising activities for other local charities, strengthening its role as a trusted community hub.</p>
Relationship with any related parties	Para 1.51	PCH has an ongoing relationship with LBE officers responsible for public library services in the borough. We communicate regularly on library operational and building maintenance issues. We also work with LBE officers and local community managed library network.
Other		

Reference and Administrative details

Charity name	Perivale Community Hive
Other name the charity uses	Perivale Library
Registered charity number	1186587
Charity's principal address	Perivale Library, Horsenden Lane South, Perivale, Greenford, UB6 7NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Flynn	Chair		
2	Vlod Barchuk			
3	Zuzanna Alexandra Needham			
4	Patryk Starzykowski			
5	Alex Nieora		1 April 2024 – 5 October 2025	
6	Iwona Jakubowska			
7	Ella Abubaker			
8	Shabnam Khan		From 11 May 2024 - ongoing	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Perivale Library building, together with the library book stock and associated equipment, all of which remain the property of the London Borough of Ealing (LBE)..
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	PCH was appointed by LBE to act as custodian and manager of Perivale Library following a competitive process inviting expressions of interest from community groups to take over the operation of smaller local libraries. Managing the library and providing continued public access directly supports PCH's charitable objects of promoting education, community engagement, and cultural enrichment.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	All assets belonging to LBE remain clearly identified as Council property and are held separately from PCH's own assets. Their use and management are governed by the Community-Managed Libraries (CML) Service Agreement in place for 2024–2028, which sets out the responsibilities of both parties for maintenance, operation, and safeguarding of LBE-owned assets.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Magdalena Flynn	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	30 January 2026	

Perivale Community Hive FY24/25 Financial Report

	2024-25	2023-24	2022-23
Income			
Ealing grant	15,000.00	20,000.00	22,500.00
PAiR grant	0.00	0.00	5,000.00
Other grant funding	15,780.00	0.00	0.00
Lettings	1,410.50	1,495.80	757.96
Other income	108.00	0.00	310.00
Fundraising Events/Donations	1,531.78	951.14	0.00
Credits	0.00	24.86	108.52
Café Income	5,817.84	3,845.74	0.00
Total	39,648.12	26,317.54	28,676.48
Expenditure			
Electricity/Gas	-6,762.91	-11,309.41	-1,444.36
Water	-603.12	-760.10	-1,487.33
Cleaning	-3,142.32	-2,799.55	-1,989.85
Volunteer reimbursements	-3,496.45	-2,632.09	-1,015.40
Insurance	-229.03	-229.87	-173.88
Equipment	-1,012.26	0.00	-1,094.00
Library supplies	-769.99	-513.64	-357.60
PAiR events	-1,100.00	-3,500.00	-910.00
Licenses/subscriptions	-582.03	-550.88	-391.36
Event/workshops costs	-127.02	-358.74	0.00
Internet charges	0.00	0.00	-42.00
Café wages and costs	-10,542.43	-9,184.04	0.00
Other costs	0.00	0.00	-710.43
Not known	0.00	0.00	-472.70
Total	-28,367.56	-31,838.32	-10,088.91
Net surplus/deficit	11,280.56	-5,520.78	18,587.57

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

Independent examiner's report to the trustees of Perivale Community Hive ('the charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Charities Act 2011 and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 130 of the Charity Act; or
2. the accounts do not accord with the accounting records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Account and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Magdalena Wlodarczyk-Sroka, FCCA, Accountant

Kasa Business Services Ltd
Association of Chartered Certified Accounts (0147072)
Address: 226-228 King Street, London, W6 0RA

Date 26 January 2026



PERIVALE COMMUNITY HIVE

England & Wales - Charity number 1186587

Accounts



Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Perivale Community Hive

Charity registration number: 1186587

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Perivale Community Hive (PCH) was constituted as a Charitable Incorporated Organisation (CIO) in 2019 by a group of local residents living in and near Perivale, London Borough of Ealing (LBE), to prevent the closure of the Council-managed library, and to improve amenity provision, quality of life and well-being in the area. PCH was appointed custodian and manager of Perivale Library following its successful bid in response to a tender for expressions of interests put out by LBE Council to local community groups to take over management of smaller libraries in the Borough.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	PCH is set to provide library services, as agreed with the LBE Library Services, library stock management and customer services limited to library services. PCH is also a community hub, providing variety of cultural and social events, including film clubs and community arts session. It also provides space for cultural and wellbeing-related activities at affordable booking fees, to ensure common access to those activities in the local area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In compliance with the guidelines for charities in England and Wales, our charity has undertaken the following main activities to further our purposes for the public benefit: <ul style="list-style-type: none">• Access to library services to general public: PCH is opened five days per week, plus additional hours for specific events.• Free to access community space allowing for variety of activities.• Education and social events: PCH runs a busy schedule of events,

		<p>including free sessions for general public, including film clubs, games events, jazz nights, classes for toddlers, knitting sessions, English classes (all run by volunteers)</p> <ul style="list-style-type: none"> • Access to arts: we run successful Perivale Artist in Residence (PAiR) programme, for which we obtained additional funding, to allow general public to interact with variety of artists and attend their workshops. • We opened a community café, on trial basis, to make the library a more attractive meeting space. <p>Furthermore, we confirm that the trustees have had regard to the Charity Commission's guidance on public benefit while preparing this report.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	PCH is not a grant making charity, however in FY 23/24 we administered a small grant for Perivale Artist in Residence (PAiR). See further information in Achievements section.
Policy on social investment including program related investment	Para 1.38	In FY23/24 PCH opened Bookmark Café, which required up-front investment (set up, furnishings and café operator salaries) This was an important development, as it allowed to broaden appeal of the library and allowed for increasing footfall, and further community engagement – which are key aims for our charity.
Contribution made by volunteers	Para 1.38	<p>PCH is exclusively run and managed by volunteers – both Charity Board and all our activities. Involvement from local volunteers is at the heart of PCH, and their commitment makes PCH a success, and allows for growing our place in the local community as a safe and inclusive space.</p> <p>PCH Board introduced volunteer reimbursement scheme in the last financial year, and continued in FY23/24, compensating for local travel and meal for all who completed a full shift (3.5 to 4 hours per day).</p>
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Our work to continue to keep the local library opened, and extend hours, including Friday and Saturday opening hours benefited the local community with extended access to the library services and community space, extending significantly number of events we run for community</p> <p>In FY23/24 we opened Bookmark Café, to add additional services and bring more people to our building. The value of the cafe goes beyond sales of hot drinks or home-made cakes. It is the friendly atmosphere where you can meet a friend or neighbour in the local area. Needless to say the social value added by the cafe goes beyond just financial figures.</p> <p>We run successful PAiR programme to bring artists to our local community and allow them to interact with our volunteers. PAiR was fully funded by LBE to promote artists working at the intersection of art, ecology and interested in the intergenerational exchange. Artists engaged in workshop, walks, mapping of local flora with the residents which resulted in a series of drawings being displayed in the library as well as a sound installation, In the Margins: Tales from a Peri Vale. In total PAiR hosted four (4) artists - two this fiscal year and two previous tax year. These exchanges have shown a growing need in communities to express their creativity who simultaneously address and look critically at the issues arising from changes to our natural environment.</p> <p>We also held our fist Christmas Fair fundraising event, which brought over 200 (?) local to visit the library and participate in activities, carol singing, and have children to read with Santa - to promote library to the general public, and showcase range of activities available in the library.</p> <p>We also run our first live Jazz event (with PAiR funding), which was a success and received overwhelmingly positive feedback. The event was free to general public and allowed many who are less able and willing to travel to central London to experience quality live music in the neighbourhood. This event provided opportunity to advertise PCH not only locally, but across wider area, bringing new users and volunteers across all age groups.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	PCH is in good financial position. The year ended with just over £25,000 in the bank, with FY22/23 overdue utility bills settled.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	PCH holds reserves to ensure we are able to meet rising building maintenance and utility costs, to keep the operations going mindful of anticipated cut in the LBE grant, incremental over four years to just £5,000 per year.
Amount of reserves held	Para 1.22	£10,000 – to cover utility bills
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	While opening of the Café created deficit, trustees agreed that end of FY22/23 financial position, and guarantee from LBE for continued grant for the next three years created sufficient buffer to start Café on experimental basis. While opening was a success for community, with just over £5,000 losses Trustees closed the case in December 2023, and agreed to obtain additional funding before café can reopen.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	While there is no immediate concern over continuation, Trustees are mindful that our main funding from LBE is due to expire in FY28/29, being reduced in increments, and we will need to find either additional funding or earnings to continue with operations.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	PCH's main source of funding is grant from LBE for the provision of community managed libraries services.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Withdrawal of LBE funding is the principal risk, as well as the usability of the building PCH now operates from (LBE is responsible for maintenance and we have an ongoing discussion about roof repair consultation).
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Board of Trustees votes in any new members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	PCH continued to upskill a number of local people with librarianship and customer service skills. This ranged from young people looking for unpaid work experience, involved in the Duke of Edinburgh's Award Scheme looking to volunteer for a few hours every weekend for a short period, to older members of the community who had retired and wanted to commit to volunteering for the long term at the library.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	PCH Board of Trustees fulfils strategic and operational needs of the organisation. As an organisation and individuals, we are well connected within local community, organisations operating in LBE area, as well as local council. We draw support from local organisations, and support others, in particular where we pursue common interests. For example, we hosted events for local planning and strategy engagement workshops with ELBE, hosted and supported fundraising for Horsenden Farm Charity. The trustees are appointed by the Board of Trustees of Governors of PCH, in accordance with the procedures set out in the charity's governing document. The Board of Governors is the body entitled to appoint new trustees, ensuring that the board has the necessary skills and experience to oversee the charity's activities effectively.
Relationship with any related parties	Para 1.51	PCH has an ongoing relationship with LBE officers responsible for public library services in the borough. We communicate regularly on library operational and building maintenance issues. We also work with LBE officers and local community managed library network.

Other		
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Reference and Administrative details

Charity name	Perivale Community Hive
Other name the charity uses	Perivale Library
Registered charity number	1186587
Charity's principal address	Perivale Library, Horsenden Lane South, Perivale, Greenford, UB6 7NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Flynn	Chair		
2	Vlod Barchuk			
3	Zuzanna Alexandra Needham			
4	Patryk Starzykowski			
5	Alex Nieora			
6	Iwona Jakubowska			
7	Ella Abubaker			
8	Marta Kisiel			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Perivale Library building and books belonging to LBE.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	PCH was appointed custodian and manager of Perivale Library following its successful bid in response to a tender for expressions of interests put out by LBE Council to local community groups to take over management of smaller libraries in the Borough.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	There is a CML Service Agreement grant offer from 2024 – 2028 in place with the LBE.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Magdalena Flynn	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	30 January 2025	

Perivale Community Hive FY 23/24 Financial Report

	2023-24	2022-23	2021-22
Income			
Ealing grant	20,000.00	22,500.00	20,165.00
PAiR grant	0.00	5,000.00	0.00
Other grant funding	0.00	0.00	0.00
Lettings	1,495.80	757.96	180.00
Other income	0.00	310.00	0.00
Fundraising Events/Donations	951.14	0.00	0.00
Credits	24.86	108.52	0.00
Café Income	3,845.74	0.00	0.00
Total	26,317.54	28,676.48	20,345.00
Expenditure			
Electricity/Gas	-11,309.41	-1,444.36	-5,459.13
Water	-760.10	-1,487.33	-171.07
Cleaning	-2,799.55	-1,989.85	-2,297.07
Volunteer reimbursements	-2,632.09	-1,015.40	0.00
Insurance	-229.87	-173.88	-134.67
Equipment	0.00	-1,094.00	-3,972.00
Library supplies	-513.64	-357.60	-766.22
PAiR	-3,500.00	-910.00	0.00
Licenses/subscriptions	-550.88	-391.36	0.00
Event/workshops costs	-358.74	0.00	0.00
Internet charges	0.00	-42.00	0.00
Café wages and costs	-9,184.04	0.00	0.00
Other costs	0.00	-710.43	-320.78
Not known	0.00	-472.70	0.00
Total	-31,838.32	-10,088.91	-13,120.94
Net surplus/deficit	-5,520.78	18,587.57	7,224.06
Bank Balance on 31 March of FY	25,833.11	31,472.14	12,884.57

-5,338.30

PERIVALE COMMUNITY HIVE

England & Wales - Charity number 1186587

Accounts



Perivale Community Hive

Horsenden Lane South

Perivale

Greenford

UB6 7NT

<https://www.perivalehive.co.uk>

perivalehive@yahoo.com

Charity no. 1186587

Perivale Community Hive

Annual Report

A report for the Trustees, the London Borough of Ealing Council and the Charity Commission for Financial Year End: 31 March 2023

Charity Commission Reference: **AR22-CIO-REM-10b**

Prepared by and submitted by the Trustees of Perivale Community Hive – a Community Managed Library.

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KEY POINTS AND CURRENT STRUCTURE

Perivale Community Hive (PCH) was constituted as a Charitable Incorporated Organisation (CIO) in 2019 by a group of local residents living in and near Perivale, London Borough of Ealing, to prevent the closure of the Council-managed library, and to improve amenity provision, quality of life and well-being in the area. PCH was appointed custodian and manager of Perivale Library following its successful bid in response to a tender for expressions of interests put out by LBE Council to local community groups to take over management of smaller libraries in the Borough.

Covid-19 delayed opening by a year but Perivale Library finally re-opened under PCH community managed library (CML) management on 17 April 2021. Initially our opening hours were limited by Covid restrictions however as the Covid restrictions eased we were able to open on additional days for additional hours and develop a broader offer for the local community. Since our opening the number of activities and visitor numbers to Perivale Library has slowly but steadily increased.

This report covers the period from 1 April 2022 to 31 March 2023 and outlines details of our activities and broader offer to the Perivale community in this period.

We would like to thank the Perivale community and our volunteers who have consistently and reliably shown up and dedicated their time and ideas, without whom the CML could not operate. Our gratitude also extends to employees of LBE for their assistance throughout the year.

The Trustees of Perivale Community Hive

LIBRARY PERFORMANCE

2022 – 2023	BOOK LOANS	NEW MEMBERS	VISITORS*
APRIL	824	15	672
MAY	867	16	826
JUNE	615	27	884
JULY	1108	30	749
AUGUST	764	16	436
SEPTEMBER	819	19	623
OCTOBER	886	24	689
NOVEMBER	954	15	739
DECEMBER	601	13	468
JANUARY	904	13	779
FEBRUARY	846	20	890
MARCH	1022	28	939
TOTAL	10,210	236	8,694

* From April 2022 PCH began to keep a record of visitor numbers to Perivale Library. Please note these numbers accounted for visitors to the library during our core library opening hours (Tuesday 9am-5pm, Wednesday 9:30am-5pm, Thursday 9:30am-2pm and Saturday 10am-2pm/4pm) and do not include visitors for activities run by our licensees outside our core opening hours.

ACTIVITIES AND EVENTS

	NEW ACTIVITIES	EVENTS
APR 2022	Weekly yoga	Perivale Hive opening anniversary event
MAY 2022	Knit & Natter (knitting circle social group)	A Century of Boatwomen presentation and performance; presentation on diet and nutrition; Perivale Library acted as a polling station in local elections
JUN 2022	Monthly arts and crafts for children	HM The Queen Platinum Jubilee community event
JUL 2022	Weekly social dance classes	
AUG 2022		
SEP 2022	Weekly Alcoholics Anonymous meetings	Launch of Perivale Artist in Residence (PAiR) programme
OCT 2022		Launch of new PCH website www.perivalehive.co.uk
NOV 2022		
DEC 2022		Christmas event for volunteers
JAN 2023	Monthly parent home-schooling meetings	LB Ealing Local Plan consultation event; local primary school library visit
FEB 2023	Weekly coding classes for Key Stage 2 children	LB Ealing organised resident engagement event
MAR 2023	Monthly 'Silver Screenings' cinema (black and white films) to add to our monthly Perivale Film Club events	Art display private hire event

In addition to the above, Perivale Library continued to host local resident meetings.

COMPLAINTS AND COMPLIMENTS

Between 1 April 2022 and 31 March 2023 PCH registered a small number of complaints, mainly pertaining to the issues related to managing building maintenance, library stock and the application of fines for Perivale Library, responsibilities:

- Fines applied to user accounts generally;
- Users returning items but system failing to record the item returned;
- Visitors and volunteers reporting problems with heating in October 2022;
- No WIFI in Perivale Library for 2 months in January-February 2023.

PCH raised these concerns with LB Ealing Libraries Services.

There no complains related to any aspects of PCH's work and efforts, and the feedback we received from library users, as an unpaid resident-led volunteer group that took on management of Perivale Library to prevent it from closing, was overwhelmingly positive.

RISK MANAGEMENT

Prior to opening on 17 April 2021, PCH put together general and Covid-19 specific risk assessments for the management of Perivale Library. These remained in operation.

There were no near misses or accidents resulting in physical injuries recorded at Perivale Library between 1 April 2022 and 31 March 2023.

VOLUNTEERS

Through the period April 2022 to March 2023 PCH continued to increase our volunteer base. PCH Trustees and established experienced volunteers provided new volunteers with training and mentoring. This continued to build a solid and reliable volunteer pool and expertise and training being cascaded to new volunteers. This provided greater resilience for PCH in the event of individual trustee or volunteers moving on.

Our partnership with Light Foundations (who had been providing ESOL), who had been providing some library staffing for us, however ended in Summer 2022 when Light Foundations moved their operations to another location. With the added pressure of absences due to summer holidays we had a volunteer shortfall and we were forced to close 2 out of 4 days during August 2022. However, this was temporary and we reopened 4 days per week in Autumn 2022.

PCH continued to upskill a number of local people with librarianship and customer service skills. This ranged from young people looking for unpaid work experience, involved in the Duke of Edinburgh's Award Scheme looking to volunteer for a few hours every weekend for a short period, to older members of the community who had retired and wanted to commit to volunteering for the long term at the library.

Our volunteer recruitment was assisted by our creation of a library volunteer group WhatsApp chat, to streamline volunteer communications in May 2022, and the launch of our new website in October 2022, which included a facility for prospective volunteers to contact us to express their interest without knowing our email address.

During the period one new trustee joined the PCH board and one trustee resigned.

FINANCIAL PERFORMANCE

PCH PROFIT AND LOSS (INCOME-EXPENDITURE) STATEMENT FOR FINANCIAL YEAR 1 APRIL 2022 TO 31 MARCH 2023

Income	2022-23	2021-22
LB Ealing Council grant	20,000	20,165
Perivale Artist in Residence grant	5,000	0
Warm spaces grant	2,500	0
Room hire	757.96	180
Other income	310	0
Credits	108.52	0
Total	28,676.48	20,345
Expenditure		
Electricity and gas	1,444.36	5,459.13
Water	1,487.33	171.07
Cleaning	2,197.55	2,297.07
Volunteer expenses	1,015.4	0
Insurance	173.88	134.67
Equipment	1,094	3,972
Library supplies	551.4	766.22
Perivale Artist in Residence	910	0
Licences	391.36	0
Internet charges	126	0
Events	205.63	0
Other costs	492	320.78
Total	10,088.91	13,120.94
Net surplus/deficit	18,587.57	7,224.06
Bank Balance 1 Apr of FY	12,884.57	5,660.51
Income	28,676.48	20,345
Expenditure	-10,088.91	-13,120.94
Bank Balance on 31 March of FY	31,472.14	12,884.57

SUMMARY OF INCOME AND EXPENDITURE

In Financial Year 2022-23 PCH continued to have limited capability to generate additional income. We received £20,000 in grant funding from LB Ealing which covered the essential running costs, related to running the building safely and in compliance with safety and licensing obligations. This included payments for utilities (electricity, water and internet), cleaning and cleaning supplies, office supplies and refreshments and insurance. In FY 2022-23 PCH also started a volunteer reimbursement scheme. Volunteers who complete one half-day shift receive £7 per volunteer towards meals and travel. The scheme is popular, and while not all our volunteers claim the allowance, we spent £1,015 towards the scheme and reimbursements for miscellaneous items bought for the library, including stationery, provision of drinks and other small items.

In addition, we received two additional grants for specific projects:

1. Warm Spaces grant: £2,500, which the Trustees agreed to use for converting the kitchen area into a community café. We spent some of the grant with the remainder to be used in FY 2023-24.
2. Perivale Artist in Residence grant: £5,000, to provide small bursary for artists to engage with the community. The first residency was hosted during this reporting year, and more events were scheduled for FY 2023-24.

We were able to generate just over £1,000 in additional income from room hire for third party organised activities and events, and also for hire fees for Council run events.



LB EALING COUNCIL SUPPORT AND WORKING RELATIONSHIP WITH OTHER GROUPS

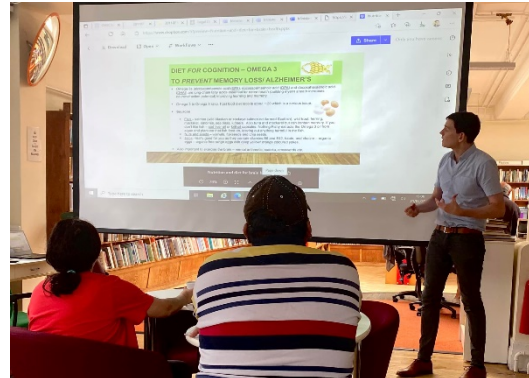
PCH was appointed as custodian and manager of Perivale Library in partnership with LB Ealing Council. However, the freehold of the building, responsibility for building repairs and the ownership and responsibility for the provision of new library equipment and stock remains with the Council.

PCH held regular meetings with the LB Ealing Libraries Development Manager, Development Officer and Service Manager throughout 2022-23 and maintained a good working relationship with LB Ealing Council, as well as with local community organisations. PCH also met virtually during this period with other LB Ealing CMLs.

GALLERY OF PICTURES



PERIVALE LIBRARY FROM THE OUTSIDE



USE OF NEW AUDIOVISUAL MULTIMEDIA
ACQUIRED BY PCH



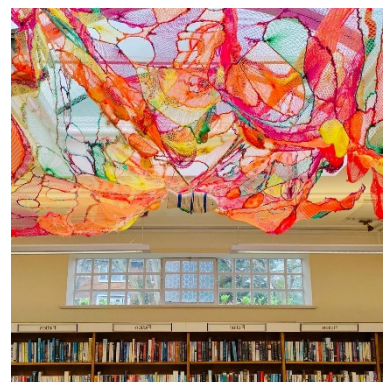
LIBRARY USER REFERENCING BOOKS



CLAY CRAFT AT CHRISTMAS



PERIVALE FILM CLUB SCREENING



ART INSTALLATION BY PERIVALE ARTIST IN
RESIDENCE ANITA CHANDA

PERIVALE COMMUNITY HIVE

England & Wales - Charity number 1186587

Accounts



Perivale Community Hive

Horsenden Lane South

Perivale

Greenford

UB6 7NT

<https://www.perivalehive.co.uk>

perivalehive@yahoo.com

Charity no. 1186587

Perivale Community Hive Annual Report

A report for the Trustees, the London Borough of Ealing Council and the Charity Commission for Financial Year End: 31 March 2022
Charity Commission Reference: **AR22-CIO-REM-10b**

Prepared by and submitted by the Trustees of Perivale Community Hive – a Community Managed Library

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KEY POINTS AND CURRENT STRUCTURE

Perivale Community Hive (PCH) was created by a group of local residents living in and near Perivale, London Borough of Ealing who have a passion for improving the quality of life and well-being within the area. PCH was appointed custodianship and management of Perivale Library upon conclusion of the bid put out to tender to local community groups by the London Borough of Ealing. PCH established as a group in April 2019 and developed from an informal group to a Charitable Incorporated Organisation 'Perivale Community Hive'. PCH was established specifically to establish a community managed library in Perivale in response to the Ealing Council's consultation and invitation for expressions of interest from the community.

PCH finally opened its doors on 17 April 2021. Initially our opening hours were limited by COVID pandemic restrictions however as the COVID restrictions eased in we were able to open on additional days for additional hours and develop a richer offer for the local community. We were delighted to extend its opening hours and also create a welcoming space with an audiovisual system fresh added to accommodate a film club and presentations.

This report covers the period from 1 April 2021 until 31 March 2022 and outlines details of our activities and broader offer to the Perivale community and our neighbours.

We'd like to thank the Perivale community for staying patient and allowing us to become the warm and welcoming place it is today and our volunteers who have consistently and reliably shown up and dedicated their time and ideas.

LIBRARY PERFORMANCE

2021/2022	BOOK LOANS	NEW MEMBERS
APRIL		14
MAY		14
JUNE		15
JULY		21
AUGUST		17
SEPTEMBER		19
OCTOBER		37
NOVEMBER		15
DECEMBER		13
JANUARY		25
FEBRUARY		18
MARCH		23
TOTAL	1500 *	231

VISITOR NUMBERS

2021/2022	WEEKLY VISITS (Estimate)
APRIL 2021 - MARCH 2022	150-175

*Estimated from actual book loan numbers for Perivale Library supplied by LB Ealing for the months April to December 2021, taking into account that the library was not open for the first half of April 2021 and initially until August opening hours were limited to 2 days per week.

PARTNERSHIPS, ACTIVITIES, EVENTS

The library opened its doors on April 17, 2021 with restricted opening hours due to COVID regulations. As the COVID restrictions eased we were able to develop our offer further and align it more closely with our initial business plan. Partnering with the charity Light Foundations who provided additional staffing when our own volunteer base was limited enabled us to open for two additional days (four in total) from August 2021.

	Partnerships	New Activities	Events
APR 2021		Opening of CML. Launch of social media pages	“Bygone Perivale” book signing event
MAY 2021		Volunteer recruitment drive	
JUN 2021	Hire of Library premises for theatre rehearsals		Library opening community celebration event and AGM
JUL 2021			
AUG 2021	Light Foundations - twice per week ESOL classes begin	Let’s Read - reading group for young children commences	SPECTRA: Two short theatre plays (The Camden Fringe)
SEP 2021		Volunteer recruitment drive	
OCT 2021		Weekly Story and Song for babies (newborn to 18 months) commences	
NOV 2021		Weekly clay classes commence	

		Weekly book club commences
JAN 2022		Volunteer recruitment drive
FEB 2022		
MAR 2022	Ealing Film Festival event	Ealing Film Festival: Off cycle show

COMPLAINTS AND COMPLIMENTS

Between 17 April 2021 and 31 March 2022 we registered a small number of complaints, mainly pertaining to the following issues:

- Fines applied to user accounts generally;
- Late return fines applied to items issued prior to the COVID pandemic which could not be returned during that period when the library was closed;
- Users returning items but system failing to record the item returned

PCH raised these concerns with LB Ealing Libraries Services which manages the library stock and the application of fines. None of the complaints was directly related to PCH. The feedback we received from users as an unpaid volunteer group that had taken on management of Perivale Library to prevent it from closing was overwhelmingly positive.

RISK MANAGEMENT

Prior to opening on 17 April 2021, PCH put together general and COVID specific risk assessments for the management of Perivale Library. These were reviewed at calendar year end 2021.

There were no near misses or accidents recorded in the FY to 31 March 2022.

VOLUNTEERS

The library was not open until 17 April 2021. PCH Trustees started recruiting volunteers after the first COVID lockdown lifted. It was challenging rebuilding the momentum we had pre-pandemic. However, it regained slowly in the months that followed, picking up during summer 2021. From August, assisted by our partnership with ESOL charity Light Foundations, we were able to open the library for an additional 2 days per week. Our opening hours thus expanded from two days a week to four days a week: Tuesday, Wednesday, Thursday (am) and Saturday.

Through FY 2021-22 the local community gradually became more and more involved with the library, appreciating the library had been transformed internally by PCH and had reopened entirely due to the willpower and dedication of local resident trustees and volunteers, dedicating their time without being paid. PCH Trustees provided volunteers with training and mentoring and later training was cascaded down to new volunteers by more experienced volunteers. This created a solid and reliable volunteer pool and expertise and a chain of training being passed down that provided resilience in the event of individual trustee or volunteers resigning or moving on. PCH also aligned our volunteers' shift hours with the timing of the events taking place at the library.



PCH was able to upskill a number of local people with librarianship and customer service skills. This ranged from young people looking for unpaid work experience, involved in the Duke of Edinburgh's Award Scheme looking to volunteer for a few hours every weekend for a short period, to older members of the community who had retired and wanted to commit to volunteering for the long term at the library.

FINANCIAL PERFORMANCE

Profit and Loss (income-expenditure) statement			
PERIVALE COMMUNITY HIVE			
from 1st of April 2021 to 31st of March 2022			
Opening balance			5,660.51
Transactions by category of expense	Receipts	Payments	
LB Ealing grant funding	20,165.00		
Hire of space (for theatre rehearsals)	180.00		
Utilities - electricity		5,399.13	
Purchase of audiovisual equipment		3,972.00	
Cleaning service including cleaning supplies		2,297.07	
Office supplies & refreshments (including reimbursements)		766.22	
Film screening licence		320.78	
Utilities - Water		171.07	
Insurance		134.67	
Utilities - Internet connection		60.00	
TOTAL	20,345.00	13,120.94	
	Closing Balance		12,884.57



SUMMARY OF INCOME GENERATION AND EXPENDITURE

The library opened on 17 April 2021, after legal agreements and financial arrangements had been finalised with LB Ealing.

In FY 2021-22 PCH had limited capability to generate any additional income ourselves but received £20,165 in grant funding from LB Ealing. This was used towards the payment of utilities (electricity, water and internet), cleaning and cleaning supplies, office supplies and refreshments and insurance. We also received £180 from hiring out the library space for a theatre rehearsal.

PCH also made use of the £3,000 small grant we applied for and received from the LHC Community Benefit Fund in the previous financial year. We invested this in a new audiovisual system (projector, speakers, screen etc.) for the multi-use space ('The Living Room') at the library which enhanced our potential for additional future income generation.

LB EALING SUPPORT AND WORKING RELATIONSHIP

PCH was appointed as custodian and manager of Perivale Library in partnership with LB Ealing. However the freehold of the building, responsibility for building repairs and the ownership and responsibility for the provision of new library equipment and stock remained with LB Ealing. After opening as a community managed library on 17 April 2021, PCH enacted LB Ealing's requirements and government mandated health and safety regulations with regards to COVID.

More generally we built a very good working relationship with LB Ealing, as well as with multiple local community organisations.

GALLERY OF PICTURES



ABOVE – PERIVALE LIBRARY FROM THE OUTSIDE

BELOW – USE OF NEW AUDIOVISUAL MULTIMEDIA ACQUIRED BY PCH





ABOVE - LIBRARY USER REFERENCING BOOKS
BELOW – CLAY CRAFT AT CHRISTMAS





ABOVE – PART OF THE “LIVING ROOM” SPACE IN THE LIBRARY CREATED BY PCH

BELOW – PCH TRUSTEE TRAINING VOLUNTEERS



Profit and Loss (income-expenditure) statement
PERIVALE COMMUNITY HIVE
from 1st of April 2021 to 31st of March 2022

Opening balance			5,660.51
Transactions by category of expense	Receipts	Payments	
LB Ealing grant funding	20,165.00		
Hire of space (for theatre rehearsals)	180.00		
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Insurance		134.67	
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TOTAL	20,345.00	13,120.94	
	Closing Balance		12,884.57

PERIVALE COMMUNITY HIVE

England & Wales - Charity number 1186587

Accounts



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Horsenden Lane South
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<https://www.perivalehive.org/>
perivalehive@yahoo.com
Charity no. 1186587

Perivale Community Hive Annual Report

A report for the Trustees, London Borough of Ealing Council and the Charity Commission Financial for the period **November 2020 to 31 March 2021**
Charity Commission Reference: **AR21-CIO-REM-10**
Prepared by and submitted by the Trustees of Perivale Community Hive - a Community Managed Library

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KEY POINTS AND CURRENT STRUCTURE

Perivale Community Hive (PCH) is a group of local residents living in and near Perivale, London Borough of Ealing who have a passion for improving the quality of life and well being within the area. PCH was appointed custodians of Perivale Library upon conclusion of the bid put forward to the London Borough of Ealing (LBE). We started to establish as a group in April 2019 and developed from an informal group to a newly formed Charitable Incorporated Organisation (CIO) 'Perivale Community Hive'. We were incorporated as a CIO in November 2019 specifically to establish a community managed library in Perivale in response to LBE's invitation for expressions of interest from community groups to run the library as a Community Managed Library (CML).

Initially we planned to open the doors to the library under CML management in April 2020. However, due to COVID-19 outbreak this was delayed. When we were finally permitted by the COVID-19 regulations to reopen, we opened the doors on 17 April 2021, open 2 days per week while following all health and safety regulations and recommendations at the time.

This report covers the period from April 1, 2020 until March 31, 2021, when we were incorporated but not open due to the COVID-19 restrictions and a lockdown. During this period trustees worked to maintain and initiate an online presence, sign post to LBE and partner community online events as well as a call out for any online initiatives. When permitted we redecorated the interior of the library, cleared and weeded out old stock, looked after the front and outside of the building by arranging for new planters and plants and planned a year ahead despite the looming further restrictions as we entered 2021.

In partnership with LBE we organised book pick up and drop off observing the COVID-19 regulations i.e. a 72 hour quarantine rule for book returns.

We would like to thank the Perivale community for staying patient and allowing us to become the welcoming place it is today and our volunteers who have persisted through the challenges of 2020 and longer.

LIBRARY PERFORMANCE

2020/2021	BOOK LOANS	NEW MEMBERS
APRIL	NIL	NIL
MAY	NIL	NIL
JUNE	NIL	NIL
JULY	NIL	NIL
AUGUST	NIL	NIL
SEPTEMBER	NIL	NIL
OCTOBER	NIL	NIL
NOVEMBER	NIL	NIL
DECEMBER	NIL	NIL
JANUARY	NIL	NIL
FEBRUARY	NIL	NIL
MARCH	NIL	NIL

AVERAGE NUMBER OF VISITORS (WEEKLY):

2020/2021	WEEKLY VISITS (Estimate)
APRIL 2020 - MARCH 2021	NIL DUE TO COVID-19

PARTNERSHIPS, ACTIVITIES, EVENTS

The library was not open until April 17, 2021. While in lockdown PCH trustees were busy reimagining the interior of the library. We have renamed the main area of the library 'The Living Room'. For the brief time that we were allowed access to the library during this period we redecorated internally, including sourcing new furniture and plants for The Living Room as well as planters for the front of the library. Meanwhile we sign posted to local events, online classes of interest and online streaming events.

COMPLIMENTS AND COMPLAINTS

The library was not open until April 17, 2021 but the community was eager for it to reopen and expressed this desire through social media channels.

NEAR MISSES AND ACCIDENTS.

The library was not open until April 17, 2021.

VOLUNTEERS

The library was not open until April 17, 2021. PCH Trustees started recruiting volunteers after the first lockdown lifted however once could sense that the momentum we had pre-pandemic was not there. It has regained since and in the months which followed.

FINANCIAL PERFORMANCE

Income	2020				2021			
	Jan - Mar	Apr - Jun	July - Sept	Oct - Dec	Jan - Mar	Apr - Jun	July - Sept	Oct - Dec
Income from Rentals of space	-	-	-	-	-	345	-	-
Donations (& Membership Subs)	-	-	-	-	-	-	-	-
Gift Aid Scheme	-	-	-	-	-	-	-	-
Activities (Extended Offer)	-	-	-	-	-	-	-	-
Events (Extended Offer)	-	-	-	-	-	-	-	-
Gift Aid on Events	-	-	-	-	-	-	-	-
Anticipated Grants from Other Providers (Project Specific Income)	-	2,979	-	-	-	-	-	-
Total Quarterly income	-	2,979	-	-	-	345	-	-
Total Annual income excl LBE grant								
Anticipated Grant income LBE								
Annual income								

Expenditure	2020				2021			
	Jan - Mar	Apr - Jun	July - Sept	Oct - Dec	Jan - Mar	Apr - Jun	July - Sept	Oct - Dec
Gas	-	-	-	-	-	-	-	-
Internet & Website charges	-	1	-	-	-	6	6	-
Electricity	-	-	-	-	-	-	-	-
Water	-	-	-	-	-	171	-	-
Refuse Disposal	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-
Photocopiers (Xerox) lease	-	-	-	-	-	-	-	-
Printing Paper	-	-	-	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-	-	-	-
Grounds Maintenance & Decorations	-	-	-	750	-	-	-	-
Staffing Cost	-	-	-	-	-	-	-	-
Insurance & Subscriptions	-	-	135	-	-	-	-	-
Legal Services	-	-	-	1,116	-	-	-	-
Statutory expenses	-	60	-	87	-	246	-	-
Marketing Budget	-	170	-	-	-	177	-	-
Project Costs (Extended Offer Resources)	-	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	426	221	-
Volunteer Expenses	-	-	-	-	-	-	-	-
Staff Training & Development Spend	-	-	-	-	-	-	-	-
Quarterly outgoings	-	231	135	1,953	-	1,026	227	-
Annual Expenditure								

Outgoings - Capital

Set up costs
Quarterly outgoings
Annual outgoings Capital

Total Outgoings Capital and Revenue		2,319		1,253
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Net annual inflow/(outflow)		5,660		9,092
Cash reserves		5,660		14,752

SUMMARY

Cash remaining from Locality Grant (restricted)
 Cash remaining from LBE Grant and other unrestricted sources
 Cash position as at 22 July 2021

£
 2,979
 11,774
14,752



INCOME GENERATION

PCH obtained one grant from LBE of £5,000 and £2,979 in grants from other providers during this period.

RISK MANAGEMENT

The library was not open until April 17, 2021. However during this period, PCH developed a risk management policy.

LBE SUPPORT AND WORKING RELATIONSHIP

The library was not open until April 17, 2021. Since PCH is a custodian of the library in partnership with LBE, the premises are under the council's jurisdiction. During the lockdown and throughout the 'activation' period under further lockdown PCH enacted LBE's requirements and government mandated health and safety regulations with regards to COVID-19 community transmission.