

**THE ROTARY CLUB OF
BILLERICAY MAYFLOWER CHARITABLE TRUST CIO
CHARITY NUMBER 1186535**

**REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2022**

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Reference and administrative information

Current Trustees

Colin Campbell	-	President (appointed 1 July 2021)
Ian Miller	-	Secretary
Derek Collyer	-	Treasurer
Mark Chambers	-	1 st Vice President (appointed 1 st July 2021)
Barry Howe	-	Immediate Past President
Barry Fagg	-	(appointed 1 July 2021)

Location

Rotary Club of Billericay Mayflower meetings are held each week at 8:00pm on Wednesdays at Billericay Football Club, Billericay, Essex or on Zoom where relevant.

Status

Rotary Club of Billericay Mayflower (the "Club") is a member of Rotary International in Great Britain District 1240. RIBI is part of Rotary International a worldwide organisation with 1.2 million members across 200 countries.

The Club conducts its charitable activities through the Rotary Club of Billericay Mayflower Charitable Trust CIO registered with The Charity Commission, registered number 1186535.

Independent Examiner

Keith Spencer
First Cloud Accounting Ltd
Ramsden heath
Essex CM11 1PA

Bankers

HSBC Bank plc
109 High Street
Billericay
Essex CM12 9AN

Co-operative Bank Plc
PO Box 638
Salford
M5 0JQ

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2022

The Trustees are pleased to submit their annual report and Financial Statements for the 12 months to 30th June 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014.

Structure, governance and management

The Rotary Club of Billericay Mayflower organises its charitable activities through a CIO which is governed by a constitution dated 20th November 2019. The CIO is registered as a charity with the Charity Commission under registered number 1186535.

The Trustees for the year to 30th June 2022 are shown on the Legal and Administration Information page 3. They consist of the 6 main officers elected by Club members in the Rotary year which runs to 30th June.

The Club is organised into the following Committees: -

Club Council	-	Consisting of Trustees and Committee Chairs and other representatives of the Club
Club Administration	-	Dealing with the Club's own social activities, membership and PR
Fundraising	-	Primarily for charity fundraising
Service Projects	-	Responsible for identifying causes for fund distribution

All Trustees as appointed officers of The Rotary Club of Billericay Mayflower approve budgets for fund raising events. Members of the Club have a varied and wide experience in managing and organising fund raising events.

A wealth of resource is also available from Rotary International, both at national and district level, including conferences and courses where required.

Objectives and activities for the public benefit

The objects of the CIO are, for the public benefit, to relieve poverty or financial hardship or such other charitable purpose as the members of the CIO shall from time to time agree..

The CIO through the work of the Service Projects Committee aims to identify a mix of worthy causes both within the local community nationally and overseas.

The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Trust's aims and objectives, in planning future activities, and setting the grant making policy for the year.

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Fund Raising Activities

The principal fund raising activities during the year have been Christmas market, Soap Box Derby, Musicfest and Jazz in the Garden.

Donations Made

The following are the main donations, appeals and charities supported during the year: -

Early Childhood Project South Africa
Moldova Project
Basildon Mind
Kids Out
Basildon Hospital radio
Kool carers
Ramsden Hall Academy
Shelter Box

Details of major donations are shown in note 2 to the accounts.

Financial Review and Results for the Year

The CIO derives most of its income from voluntary donations and fundraising activities held within the community. To achieve this Rotarians give their time freely to facilitate various events and activities and as such the Trust incurs no costs of governance.

The CIO has been able to organise several events during this year raising considerable sums for donation. It has continued to support the local and international causes with the funds raised..

Net income from donations and fundraising events, before activity costs, amounted to £57911 and donations made during the year were £53108

Reserves Policy

Because the CIO has no overhead costs to fund there is no requirement for significant levels of reserves to be maintained, other than restricted donation funds which are only available for distribution to relevant purposes.

Reserves are however monitored to allow sufficient retention for the following purposes: -

- a) Working capital for any upfront costs for major fundraising events such as Christmas Market & Soapbox.
- b) Limited funds are retained to allow for quick response to national and international Rotary disaster appeals.

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Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these Financial Statements, the Trustees are required to: -

- Select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements.
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ascertain to ensure that the Financial Statements comply with the regulations under the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 25 January 2023 and signed on their behalf by:



Mark Chambers

Trustee and President of The Rotary Club of Billericay Mayflower Charitable Trust CIO

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF BILLERICAY
MAYFLOWER CHARITABLE TRUST CIO (the "CIO")**

I report on the accounts of the Trust for the year ended 30th June 2022 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Keith Spencer
First Cloud Accounting Ltd
50 Church Road
Ramsden Heath
Essex CM11 1PA

Date 20 January 2023

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2022

	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
Note	2022	2022	2022	2021	2021	2021
Income and Endowments from:-						
	£	£	£	£	£	£
Donations and legacies	2,121	23,193	25,314	15743	10326	26069
Funds received from activities	113,960	0	113,960	5182	0	5182
	116,081	23,193	139,274	20925	10326	31251
Income from investments	0	0	0	0	0	0
Total income and endowments	116,081	23,193	139,274	20925	10326	31251
Expenditure on:-						
Expenditure on raising funds			0	0	0	0
Expenditure on Charitable activities	81,363	0	81,363	2110	0	2110
Donations paid	30,211	22,897	53,108	22572	11064	33636
Just giving costs				152	0	152
Total Resources Expended	111,574	22,897	134,471	24834	11064	35898
Net movement in funds	4,507	295	4,802	(3909)	(738)	(4647)
Funds brought forward	25,050	248	25,298	28959	986	29945
Funds carried forward 30th June 2022	29,557	543	30,100	25050	248	25298

The charity has no recognised gains or losses other than the net income / (expenditure) for the year.

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BALANCE SHEET AS AT 30TH JUNE 2022

	Note	2022	2021 £
Current Assets:			
Debtors		0	150
Cash at bank and in hand		45,459	37534
		45,459	37684
Creditors:			
Amount falling due within 1 year		15,359	12386
Net Assets		30,100	25298
Charity Funds			
Unrestricted reserves		29,557	25050
Restricted Reserves		543	248
Total Reserves		30,100	25298

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH
JUNE 2020**

	2022	2021
Funds brought forward	37,534	42239
Funds as at 30th June 2022	45,459	37534
Net movement in funds	7,925	(4705)
Decrease / (increase) in debtors	150	0
Increase / (decrease) in creditors	2,973	(58)
Net cash generated by activities	4,802	(4647)
Total cash equivalent generated	7,925	(4705)
Cash and cash equivalents carried forward 30th June 2022	45,459	37534

The Financial Statements were approved by the Board of Trustees on 25 January 2023
and signed on its behalf by:



Mark Chambers – Trustee and President of The Rotary Club of Billericay Mayflower

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NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2022

1. Accounting Policies

Basis of accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued on 16 July 2014 and the Charities Act 2011.

Funds structure

Unrestricted funds are those funds that can be spent at the discretion of the charity trustees for any purpose of the charity. The fund balance represents the unexpended resources held within the fund.

Restricted funds are those funds which must be spent as income on the particular purposes as specified by the donor.

Income

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as resources expended as soon as there is legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis, classified under headings appropriate to that expenditure.

Costs of generating funds

Costs of generating funds consist of the costs of generating voluntary income.

Charitable activities

Costs of charitable activities include grants made.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the trust. Grants are accounted for when the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition.

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2. Analysis of Major Charitable Expenditure

	2022 Unrestricted	2022 Restricted
Moldova Project		
Kool carers	2252	7452
Kazoo Kids	1000	
Kids Out	2880	
Ramsden Hall Academy	1000	
Shelter Box	1500	
BOSP	1000	
Basildon Mind	2260	
Basildon Hospital Radio	1200	
Early Childhood Project SA		3380
St Lukes Hospice		1093

3. Governance Costs

The CIO is run by the members of Billericay Mayflower Rotary Club on a voluntary basis and does not incur any overhead costs as a result. Costs incurred in running events listed under Note 2 above are attributed directly to those fund raising activities.