

**THE ROTARY CLUB OF
BILLERICAY MAYFLOWER CHARITABLE TRUST CIO
CHARITY NUMBER 1186535**

**REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH JUNE 2021**

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Reference and administrative information

Current Trustees

Barry Howe	- President (appointed 1 July 2020)
Colin Campbell	- 1 st Vice President (appointed 1 July 2020)
Ian Miller	- Secretary
Derek Collyer	- Treasurer
Colin Breathwick	- (appointed 1 st July 2020)
Yvonne kyndt	- Immediate Past President
	-

Location

Rotary Club of Billericay Mayflower meetings are held each week at 8:00pm on Wednesdays at Billericay Football Club, Billericay, Essex or on Zoom where relevant.

Status

Rotary Club of Billericay Mayflower (the "Club") is a member of Rotary International in Great Britain District 1240. RIBI is part of Rotary International a worldwide organisation with 1.2 million members across 200 countries.

The Club conducts its charitable activities through the Rotary Club of Billericay Mayflower Charitable Trust CIO registered with The Charity Commission, registered number 1186535.

Independent Examiner

Keith Spencer
First Cloud Accounting Ltd
Ramsden heath
Essex CM11 1PA

Bankers

HSBC Bank plc
109 High Street
Billericay
Essex CM12 9AN

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2021

The Trustees are pleased to submit their annual report and Financial Statements for the 12 months to 30th June 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014.

Structure, governance and management

The Rotary Club of Billericay Mayflower organises its charitable activities through a CIO which is governed by a constitution dated 20th November 2019. The CIO is registered as a charity with the Charity Commission under registered number 1186535.

The Trustees for the year to 30th June 2021 are shown on the Legal and Administration Information page 3. They consist of the 6 main officers elected by Club members in the Rotary year which runs to 30th June.

The Club is organised into the following Committees: -

Club Council	-	Consisting of Trustees and Committee Chairs and other representatives of the Club
Club Administration	-	Dealing with the Club's own social activities, membership and PR
Fundraising	-	Primarily for charity fundraising
Service Projects	-	Responsible for identifying causes for fund distribution

All Trustees as appointed officers of The Rotary Club of Billericay Mayflower approve budgets for fund raising events. Members of the Club have a varied and wide experience in managing and organising fund raising events.

A wealth of resource is also available from Rotary International, both at national and district level, including conferences and courses where required.

Objectives and activities for the public benefit

The objects of the CIO are, for the public benefit, to relieve poverty or financial hardship or such other charitable purpose as the members of the CIO shall from time to time agree..

The CIO through the work of the Service Projects Committee aims to identify a mix of worthy causes both within the local community nationally and overseas.

The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Trust's aims and objectives, in planning future activities, and setting the grant making policy for the year.

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Fund Raising Activities

The principal fund raising activities during the year have been unable to take place due to the pandemic although we managed to arrange a Virtual Christmas market, but would have been: -

Summerfest
Christmas Market
Soapbox Derby

Donations Made

The following are the main donations, appeals and charities supported during the year: -

Citizens Advice Project
Moldova Project
Amphan disaster
Mayflower
Billericay School
Kool carers

Details of donations are shown in note 3 to the accounts.

Financial Review and Results for the Year

The CIO derives most of its income from voluntary donations and fundraising activities held within the community. To achieve this Rotarians give their time freely to facilitate various events and activities and as such the Trust incurs no costs of governance.

The CIO has been unable to organise events during this year due to the Covid pandemic restrictions. However, it has continued to support the local and international causes with the funds transferred from the previous Trust.

Net income from donations and fundraising events, before activity costs, amounted to £31251 and donations made during the year were £33636

Reserves Policy

Because the CIO has no overhead costs to fund there is no requirement for significant levels of reserves to be maintained, other than restricted donation funds which are only available for distribution to relevant purposes.

Reserves are however monitored to allow sufficient retention for the following purposes: -

- a) Working capital for any upfront costs for major fundraising events such as Christmas Market & Soapbox.
- b) Limited funds are retained to allow for quick response to national and international Rotary disaster appeals.

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Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these Financial Statements, the Trustees are required to: -

- Select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements.
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ascertain to ensure that the Financial Statements comply with the regulations under the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 28 February..... 2022 and signed on their behalf by:



Colin Campbell

Trustee and President of The Rotary Club of Billericay Mayflower Charitable Trust CIO

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF BILLERICAY
MAYFLOWER CHARITABLE TRUST CIO (the "CIO")**

I report on the accounts of the Trust for the year ended 30th June 2021 which are set out on pages 8 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Act

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Keith Spencer
First Cloud Accounting Ltd
50 Church Road
Ramsden Heath
Essex CM11 1PA

Date 10 March 2022

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		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	Note	2021	2021	2021	2020	2020	2020
Income and Endowments from:-							
		£	£	£	£	£	£
Donations and legacies	2	15743	10326	26069	28253	5111	33364
Funds received from activities		5182	0	5182	3208	0	3208
		20925	10326	31251	31461	5111	36572
Income from investments		0	0	0	8	0	8
Total income and endowments		20925	10326	31251	31469	5111	36580
Expenditure on:-							
Expenditure on raising funds				0	0	0	0
Expenditure on Charitable activities		2110	0	2110	2510	4125	6635
Donations paid	3	22572	11064	33636	0	0	0
Just giving costs		152	0	152	0	0	0
Total Resources Expended		24834	11064	35898	2510	4125	6635
Net movement in funds		(3909)	(738)	(4647)	28959	986	29945
Funds brought forward		28959	986	29945	0	0	0
Funds carried forward 30th June 2021	7	25050	248	25298	28959	986	29945

The charity has no recognised gains or losses other than the net income / (expenditure) for the year.

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BALANCE SHEET AS AT 30TH JUNE 2021

	Note	2021 £	2020 £
Current Assets:			
Debtors	5	150	150
Cash at bank and in hand		37534	42239
		<u>37684</u>	<u>42389</u>
Creditors:			
Amount falling due within 1 year	6	12386	12444
Net Assets		<u>25298</u>	<u>29945</u>
Charity Funds			
Unrestricted reserves		25050	28959
Restricted Reserves		248	986
Total Reserves		<u>25298</u>	<u>29945</u>

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH
JUNE 2020**

	2021	2020
Funds brought forward	42239	0
Funds as at 30th June 2021	37534	29945
Net movement in funds	<u>(4705)</u>	<u>29945</u>
Decrease / (increase) in debtors	0	150
Increase / (decrease) in creditors	(58)	(12444)
Net cash generated by activities	(4647)	42239
Total cash equivalent generated	<u>(4705)</u>	<u>29945</u>
Cash and cash equivalents carried forward 30th June 2021	37534	42239

The Financial Statements were approved by the Board of Trustees on 28 February 2022
and signed on its behalf by:


Colin Campbell

Trustee and President of The Rotary Club of Billericay Mayflower Charitable Trust CIO

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NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2021

1. Accounting Policies

Basis of accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued on 16 July 2014 and the Charities Act 2011.

Funds structure

Unrestricted funds are those funds that can be spent at the discretion of the charity trustees for any purpose of the charity. The fund balance represents the unexpended resources held within the fund.

Restricted funds are those funds which must be spent as income on the particular purposes as specified by the donor.

Income

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

Resources expended

Liabilities are recognised as resources expended as soon as there is legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis, classified under headings appropriate to that expenditure.

Costs of generating funds

Costs of generating funds consist of the costs of generating voluntary income.

Charitable activities

Costs of charitable activities include grants made.

Grants payable are payments made to third parties in furtherance of the charitable objectives of the trust. Grants are accounted for when the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition.

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2. Analysis of Voluntary Income Received

	2021 Gross Income	2021 Costs Incurred	2021 Net Income	2020 Gross Income	2020 Costs Incurred	2020 Net Income
Co-op Community Fund				916	-	916
Purple4Polio Donations				0	-	0
Other Grants / Donations received – restricted	10826			5111	-	5111
Other Grants / Donations received – unrestricted	15743			27337		27337
	26569			£33364	£0	£33364

3. Analysis of Charitable Expenditure

	2021 Unrestricted	2021 Restricted	2021 Total	2020
Bursary L Hutchison Fund	0	500	500	500
Amphan Disaster		1545	1545	0
Rotary Foundation & End Polio Now	3053	1894	4947	0
Moldova Project/TEECH	950	4000	4950	625
Ramsden Hall Academy	1200	-	1200	0
Kool carers	998		998	
Kids Out	1076		1076	
Street Pastors	600		600	
NHS Basildon	0	0	0	910
Copped Hall	0	-	0	100
Mayflower School	1,000	-	1,000	1000
Billericay School	2080		2080	
Burstead Golf Club	0	-	0	500
Headway Essex	0	-	0	500
DEBRA	600		600	
Kolkata Project		1125	1125	
St Lukes Hospice		1000	1000	
Schools ministry	700		700	

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Co-op family Donation		1000	1000	
Donations under £500	1565		1565	
8th Billericay scouts	750		750	
Citizens Advice Bureau Billericay Outreach Project	8000	-	8000	2500
	£22572	£11064	£33636	6635

4. Governance Costs

The CIO is run by the members of Billericay Mayflower Rotary Club on a voluntary basis and does not incur any overhead costs as a result. Costs incurred in running events listed under Note 2 above are attributed directly to those fund raising activities.

5. Debtors	2021	2020
Prepaid events costs	150	150
6. Creditors – amounts falling one with 1 year	2021	2020
Deferred income for future events	12386	£12444
7. Restricted Funds	2021	2020
Funds brought forward	986	0
Donations received	10326	5111
Net income from events	0	0
Interest received	0	0
Donations paid	(11064)	(4125)
Funds carried forward 30 th June 2021	£248	£986