



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/2024 To 31/12/2024

Charity name: The Orsett Village Hall

Charity registration number 1186534

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The provision and maintenance of a village hall for the inhabitants of the Orsett Electoral Ward.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Hall Hire for meetings, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees have regard to the guidance issued by the Charity Commission on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The Charities work has maintained and improved the building providing much improved facilities for the residents of Orsett. Dance groups, family celebrations and exercise classes are among many activity groups that benefit from the improved services in the building which in turn has brought the community together to provide much needed social activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against	Para 1.41	
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objectives set		
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Charity made a profit of £6008</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>For ongoing maintenance and capital expenses</b>
Amount of reserves held	Para 1.22	<b>£36,942</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>n/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Tracy Pigg, who was in office for over 20 years (previous chairperson) elected all members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

## Reference and Administrative details

Charity name	The Orsett Village Hall
Other name the charity uses	n/a
Registered charity number	1186534
Charity's principal address	Mill Lane/High Road  Orsett  Essex

### Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	
	1	<b>Sara Barrett</b>	<b>Chairperson</b>		
	2	<b>Kayleigh Hammond</b>	<b>Admin/Treasurer</b>	<b>01/01/2024 - 21/08/2024</b>	
	3	<b>Kerry Nelder</b>	<b>Admin/Treasurer</b>	<b>22/08/2024 – 22/02/2025</b>	
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	18				
	19				
	20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

## Other optional information


Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

	<b>Signature(s)</b>	S L Barrett	
	<b>Full name(s)</b>	Sara Lemasurier Barrett	
	<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	
	<b>Date</b>	01/02/2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Orsett Village Hall	No (if any) 1186534
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## Receipts and payments accounts

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For the period from	Period start date 1/1/2024	To	Period end date 31/12/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall Hire Income	48,089	-	-	48,089	-
Grants	-	-	-	-	-
Activity Income	401	-	-	401	-
Interest	145	-	-	145	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	48,634	-	-	48,634	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	48,634	-	-	48,634	-
<b>A3 Payments</b>					
Hall Support Team	12,596	-	-	12,596	-
Maintenance	9,257	-	-	9,257	-
Utilities	15,097	-	-	15,097	-

Software	1,074	-	-	1,074	-
Activities	350	-	-	350	-
Insurance	596	-	-	596	-
General Expenses	3,476	-	-	3,476	-
Rent & Rates	65	-	-	65	-
Subscriptions	115	-	-	115	-
<b>Sub total</b>	<b>42,626</b>	<b>-</b>	<b>-</b>	<b>42,626</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>42,626</b>	<b>-</b>	<b>-</b>	<b>42,626</b>	<b>-</b>
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<b>Net of receipts/(payments)</b>	<b>6,008</b>	<b>-</b>	<b>-</b>	<b>6,008</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>6,008</b>	<b>-</b>	<b>-</b>	<b>6,008</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	7,812	-	-
	Savings Account	60	-	-
	See Below Prior Year	- 1,863	-	-
	<b>Total cash funds</b>	<b>6,008</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Accounts Receivable (Prior Year)	- 2,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>			-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

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## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Accounts Payable (Prior Year)	137	-	
	0	-	
	0	-	
	0	-	
	0	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S Lemasurier-Barrett	S Lemasurier-Barrett	2/1/2025





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Orsett Village Hall

**On accounts for the year  
ended**

31 December 2024

**Charity no  
(if any)**

11186534

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2024.

**Responsibilities and basis  
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 7<sup>th</sup> February 2025

**Name:**

Matthew F. A. Pugh F. M. A. A. T.

**Relevant professional  
qualification(s) or body (if  
any):**

Association of Accounting Technicians (AAT)

**Address:**

Pugh & Co, The Mousery, Beeches Road, Battlesbridge, SS11 8GH.

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.