



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **22/11/19** Period start date To
31/12/20 Period end date

Charity name: The Orsett Village Hall

Charity registration number 1186534

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the of the inhabitants of the Orsett Electoral Ward.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hall Hire for meetings, lectures classes and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charities work has maintained and improved the building providing much improved facilities for the residents of Orsett. Dance groups, family celebrations and exercise classes are among many activity groups that benefits from the improved services in the building which in turn has brought the community together to provide much needed social activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity lost approx. £10,000 as a result of Covid severely impacting our ability to let the hall
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	For ongoing maintenance and capital expenses
Amount of reserves held	Para 1.22	£8335
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There were uncertainty due to covid

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Tracy Pigg, who was in office for over 20 years (previous chairperson) elected all members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Orsett Village Hall
Other name the charity uses	n/a
Registered charity number	1186534

Charity's principal address	Mill Lane/High Road Orsett Essex

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sara Barrett	Chairperson		Tracy Pigg
2	Alex Ball	Admin/Secretary		Tracy Pigg
3	Lisa Scarlett	Treasurer	May 2021	Tracy Pigg
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20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
As above in Trustees		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

L Scarlett

Full name(s)

Lisa Scarlett

**Position (eg
Secretary, Chair, etc)**

Treasurer

Date

28/10/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Hall Hire Income	12,462	-	-	12,462
Grants	10,000	-	-	10,000
Donation from previous organisation	18,200	-	-	18,200
Interest	22	-	-	22
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	40,684	-	-	40,684
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	40,684	-	-	40,684
A3 Payments				
Hall Support Team	7,930	-	-	7,930
Maintenance	12,254	-	-	12,254
Utilities	8,365	-	-	8,365
Insurance	1,380	-	-	1,380
Rates	1,844	-	-	1,844
Software	576	-	-	576
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	32,349	-	-	32,349
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	32,349	-	-	32,349
Net of receipts/(payments)	8,335	-	-	8,335
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	8,335	-	-	8,335

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Current Account	5,183	-
	Savings Account	3,152	-
		-	-
	Total cash funds	8,335	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

CC16a



Last year
to the nearest £

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**Endowment
funds**

to nearest £

-
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-

OK

**Endowment
funds**

to nearest £

-
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-

**Current value
(optional)**

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-

**Current value
(optional)**

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**When due
(optional)**

Date of
approval

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Orsett Village Hall

On accounts for the year
ended

31 December 2020

Charity no
(if any) 11186534

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the period ended 31/12/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

29/10/21

Name:

Ian Stacey – FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW - 7875058

Address:

Kings CAP Ltd, 4 Grovelands, Boundary Way,
Hemel Hempstead, Hertfordshire HP2 7TE