



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From Period start date**    **1.01.2021**    **To Period end date**  
**1.01.2022**

**Charity name: Square Peg Activities Holmfirth**

**Charity registration number: 118652**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of social inclusion among people resident in Holmfirth and the surrounding area who are socially excluded from society, or parts of society, as a result of old age and/or physical/learning disability by preventing such people from becoming socially excluded, relieving their needs and assisting them to integrate into society, in particular but not exclusively by: a) providing a group which enables such people to develop confidence, learn new skills and supports them to maximise their potential; b) providing recreational facilities and opportunities for such people.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Whilst Covid restrictions remained in place Square Peg Activities continued to hold weekly drop-in sessions but remained mindful of the required restrictions and precautions. Members continued to have the opportunity to meet each week, to socialise and to take part in socially-distanced activities – these included quizzes and other verbal games as well as the usual coffee and chat.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Charity Commission guidance on public benefit.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The group is supported by a number of volunteers who take charge of providing refreshments and of organizing the weekly activities and who engage socially with members during the sessions.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The key achievement of the charity during the year is that we have continued to provide social support and inclusion to our members despite the ongoing restrictions caused by Covid. The core membership of the group has remained stable during this period – indicating that said members view the group positively and feel they gain something from it. In addition, new members have joined, having heard about the group through word of mouth or having been encouraged to attend by local community workers.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities	Para 1.41	

against objectives set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As of Jan 2021 the charity's cash funds were £9706. The total spent during the year was £3085	
		Activity equipment	<b>£41</b>
		Rent/hire of rooms	<b>£1,075</b>
		Sundry Expenditure	<b>£803</b>
		Insurance	<b>£205</b>
		Governance costs	<b>£26</b>
		Transport	<b>£828</b>
		Refreshments	<b>£107</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22		
Amount of reserves held	Para 1.22		
Reasons for holding zero reserves	Para 1.22	Square Peg Activities Holmfirth is a small charity and has no regular large financial outgoings or liabilities. For this reason the Trustees do not feel it is required to have a Reserves Policy but will continue to monitor the ongoing financial stability of the charity	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the	Para 1.46	

principal risks facing the charity		
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees volunteer or are approached by existing Trustees and appointment is ratified by members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Square Peg Activities Holmfirth
Other name the charity uses	
Registered charity number	1186527

Charity's principal address	c/o 2, Shawfield Ave, Holmfirth W. Yorkshire HD9 2LZ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Ford	Chair		
2	Rachel Balen			
3	Jan Ansell			
4	David Taylor			
5	Martin Sturdy			
6	Michael Martin		19.02.2019 - 03.2021	
7	Jayne Barker		09.06.2021 - present	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Rachel Balen	
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Position (eg  
Secretary, Chair, etc)

Secretary	
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Date

09.09.2022
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Square Peg Activities

No (if any)  
1186527

## Receipts and payments accounts

For the period from	1/2/2021	To	12/31/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Donations & Grants	118	-	-	118
Members Subscriptions	593	-	-	593
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	711	-	-	711
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	711	-	-	711
<b>A3 Payments</b>				
Activity equipment	41	-	-	41
Rent/hire of rooms	1,075	-	-	1,075
Stationery	-	-	-	-
Sundry Expenditure	803	-	-	803
Insurance	205	-	-	205
Goverance costs	26	-	-	26
Transport	828	-	-	828
Refreshments	107	-	-	107
	-	-	-	-
<b>Sub total</b>	3,085	-	-	3,085
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	3,085	-	-	3,085
<b>Net of receipts/(payments)</b>	- 2,373	-	-	- 2,373
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	- 2,373	-	-	- 2,373

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	50	-
	Lloyds Bank Current Account	9,656	-
		-	-
	<b>Total cash funds</b>	<b>9,706</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>			-
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	

**CC16a**



**Last year**

**to the nearest £**

<b>3,338</b>
<b>118</b>
-
-
-
-
-
-
<b>3,456</b>

-
-

<b>3,456</b>
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<b>2,278</b>
<b>1,060</b>
<b>822</b>
<b>266</b>
<b>205</b>
<b>184</b>
<b>136</b>
<b>42</b>
-
<b>4,993</b>

-

<b>4,993</b>
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-	<b>1,537</b>
-	
-	
-	<b>1,537</b>



**Endowment  
funds**  
to nearest £

-
-
-
-

OK

**Endowment  
funds**  
to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval
