

Trustees' Annual Report for the Period

1st January 2022 to 31st December 2022

SJC Queen's Square

Charity Number: 1186523

Principal Address

The Parish Office

Church Walk

Crawley

West Sussex

RH10 1HH

Charity trustees who manage the charity

1. Reverend Stephen Burston (Chair)
2. Mr William Moulder
3. Mr Mark Chappell (Treasurer)
4. Mr Liam Clark

Principal Bankers

HSBC UK Bank plc

9 The Boulevard

Crawley

West Sussex

RH10 1UT

Structure, governance and management

The charity is constituted as a Charitable Incorporated Organisation (CIO) under a 'foundation' model constitution and was entered on the Register of Charities on 22nd November 2019. New trustees are appointed by the existing trustees having regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Objects and activities

The CIO exists to advance the Christian religion through the holding of religious services, lectures, public celebration of religious festivals, producing and distributing literature on the Christian faith to enlighten others about the Christian religion, providing pastoral care and carrying out missionary and outreach work. It also exists to promote for the public benefit of the inhabitants of Crawley and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

In accordance with our duties, we have considered the guidance provided by the Charity Commission in regard to public benefit. The trustees consistently have regard to this guidance when taking decisions to which it is relevant.

The charity has benefitted from the advice and administrative skills supplied by a number of volunteers during the period.

Achievements and performance

The UK entered a series of coronavirus lockdowns and measures from March 2020. As this catastrophically affected the planned activities of the charity and the development of a dedicated facility out of which to service those activities, the trustees have worked towards collaborating with and supporting St John the Baptist's Church, Crawley. This parish church works to advance many of the objects and activities that were central to foundation of SJC Queen's Square CIO. The trustees are continuing to explore a closer collaboration with St John's.

The trustees have continued to steward the charity's resources during 2022, aiming to ensure that we can best satisfy our objects either independently or in collaboration with other organisations going forward. Throughout 2022 and into 2023 we have continued to build strong relationships with stakeholders including our local council, the diocese of Chichester and other local charities.

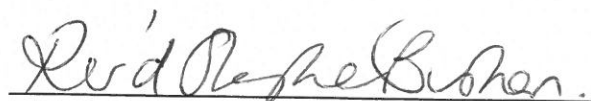
Charity reserves

During 2022 we restricted our fundraising so that our reserves did not excessively exceed the anticipated setup costs of an independent operation. The reserves have reduced during the year by £305 to end the year at £275,352. The only expenditure was on governance costs. All funds are unrestricted and the trustees declare no uncertainty about the charity being able to continue as a going concern. The low gross income for 2022 and aggregate value of assets, means that there is no requirement for either audit or independent examination. The trustees are satisfied that they know of no other reason for those examinations to be warranted.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Reverend Stephen Burston
Chair



Dated: 31 October 2023

SJC Queen's Square			Charity No 1186523		
Accounts for the period					
Period start date	01/01/2022	To	Period end date	31/12/2022	


Section A Statement of financial activities

	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)					
Income and endowments from:					
Donations and legacies	-	-	-	-	77,075
Charitable activities	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investments	519	-	-	519	21
Separate material item of income	-	-	-	-	-
Governance	-	-	-	-	-
Total	519	-	-	519	77,096
Resources expended (Notes 4 & 5)					
Expenditure on:					
Raising funds	-	-	-	-	-
Charitable activities	-	-	-	-	-
Separate material item of expense	-	-	-	-	-
Governance	824	-	-	824	3,263
Total	824	-	-	824	3,263
Net income/(expenditure) before investment gains/(losses)	(305)	-	-	(305)	73,833
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	(305)	-	-	(305)	73,833
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	(305)	-	-	(305)	73,833
Reconciliation of funds:					
Total funds brought forward	275,657	-	-	275,657	201,824
Total funds carried forward	275,352	-	-	275,352	275,657

Section B Balance sheet

SJC Queen's Square

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
Fixed assets						
Intangible assets		-	-	-	-	-
Tangible assets		-	-	-	-	-
Heritage assets		-	-	-	-	-
Investments		-	-	-	-	-
Total fixed assets		-	-	-	-	-
Current assets						
Stocks		-	-	-	-	-
Debtors		-	-	-	-	-
Investments		-	-	-	-	-
Cash at bank and in hand	9	275,357	-	-	275,357	276,382
Total current assets		275,357	-	-	275,357	276,382
Creditors: amounts falling due within one year	8	5	-	-	5	725
Net current assets/(liabilities)		275,352	-	-	275,352	275,657
Total assets less current liabilities		275,352	-	-	275,352	275,657
Creditors: amounts falling due after one year	8	-	-	-	-	-
Provisions for liabilities		-	-	-	-	-
Total net assets or liabilities		275,352	-	-	275,352	275,657
Funds of the Charity						
Endowment funds	11	-	-	-	-	-
Restricted income funds	11	-	-	-	-	-
Unrestricted funds	11	275,352	-	-	275,352	275,657
Revaluation reserve		-	-	-	-	-
Total funds		275,352	-	-	275,352	275,657

Signature	Print Name	Date of approval dd/mm/yyyy
	M. CHAPPELL	30/10/23

Note 1 Basis of preparation**1.1 Basis of accounting**

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 and with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

SJC Queen's Square constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees of SJC Queen's Square, having considered any events or conditions that could cast doubt, are satisfied that the accounts be prepared on a going concern basis.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There have been no changes to accounting policies during this reporting period.

Note 2 Accounting policies

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources, and it is more likely than not that the trustees will receive the resources, and the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Government grants	The charity has received no government grants in the reporting period.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Volunteer help	The charity expects to benefit from the dedicated work of a great number of volunteers. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of volunteers is not recognised in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Mission Giving with performance conditions	Where a grant or donation has conditions for its payment being a specific level of service or output to be provided, the obligation is only recognised in the SoFA once the recipient of the grant has provided the specified service or output. There were no such grants or donations made during this reporting period.
Mission Giving payable without performance conditions	Where there are no conditions attaching to a grant or donation, a liability for the full funding obligation is recognised once it is probable that the payment will be made and the amount of the grant can be measured reliably.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity's creditors are measured at settlement amounts less any trade discounts.

Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.3 ASSETS

Tangible fixed assets for use by the charity	<p>These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost.</p> <p>Assets are depreciated on a straight line basis over their estimated useful lives. The periods used are:</p> <table> <tr> <td>- Furniture and Fittings</td><td>5 years</td></tr> <tr> <td>- Office Equipment</td><td>5 years</td></tr> <tr> <td>- IT Equipment</td><td>3 years</td></tr> <tr> <td>- PA/AV Equipment & Musical Instruments</td><td>3 years</td></tr> </table>	- Furniture and Fittings	5 years	- Office Equipment	5 years	- IT Equipment	3 years	- PA/AV Equipment & Musical Instruments	3 years
- Furniture and Fittings	5 years								
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- IT Equipment	3 years								
- PA/AV Equipment & Musical Instruments	3 years								
Investments	The charity holds fixed asset investments only in cash deposit accounts. The value can therefore be reliably measured.								
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.								

Note 3 Analysis of income

Analysis		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
Donations and legacies:	Donations and gifts	-	-	-	-	600
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants	-	-	-	-	76,475
	Total	-	-	-	-	77,075
Charitable activities:	Grants: restricted	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Other trading activities:	Other	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	519	-	-	519	21
	Total	519	-	-	519	21
Other:		-	-	-	-	-
	Total	-	-	-	-	-
TOTAL		519	-	-	519	77,096

Other information:

General grants received comprise:
St John's Church, Crawley

	-	-	-	-	76,475
Total	-	-	-	-	76,475

Section C **Notes to the accounts** **(cont)**

Note 4 **Analysis of expenditure**

		THIS YEAR				LAST YEAR			
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
		£	£	£	£	£	£	£	£
Analysis									
Raising Funds	Incurred seeking donations	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total expenditure on charitable activities	-	-	-	-	-	-	-	-
Governance	Legal & professional fees	240	-	-	240	2,400	-	-	2,400
	Bookkeeping & accountancy fees (Note 5)	-	-	-	-	360	-	-	360
	Other	584	-	-	584	503	-	-	503
	Total expenditure on other	824	-	-	824	3,263	-	-	3,263
TOTAL EXPENDITURE		824	-	-	824	3,263	-	-	3,263

Note 5 Details of certain types of expenditure**5.1 Fees for the examination of the accounts**

Details of the amount paid for any statutory external scrutiny of accounts and other services provided by the independent examiner.

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
-	360
-	-
-	-
-	-

Note 6 Paid employees**6.1 Staff Costs - staff contracted with SJC Queen's Square**

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total contracted staff costs

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

SJC Queen's Square has no employees receiving employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

No trustee received any remuneration in the year for their services as a trustee.

6.2 Average head count in the year

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

Note 7 Debtors and prepayments**7.1 Analysis of debtors**

Trade debtors
 Gift aid due from HMRC
 Prepayments and accrued income

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 8 Creditors and accruals**8.1 Analysis of creditors**

Trade creditors
 Social security creditor
 Accruals and deferred income
 Other creditors

Total

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
-	-	-	-
-	-	-	-
5	725	-	-
-	-	-	-
5	725	-	-

Note 9 Cash at bank and in hand

Cash at bank and in hand
Total

This year £	Last year £
275,357	276,382
275,357	276,382

Note 10 Fair value of assets and liabilities

The charity monitors the expected cashflow over future months, taking a conservative view of expected income in order to minimise the liquidity risk (the risk of not being able to meet short term financial demands). The charity has only investments held in cash, there is no exposure to market risk (the risk that the value of an investment will fall due to changes in the market).

Note 11

Charity funds

11.1 Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type*	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	U	N/A	275,657	519	(824)	-	-	275,352
Total Funds			275,657	519	(824)	-	-	275,352

Fund balances carried forward are only denominated in UK pounds Sterling

11.2 Details of material funds held and movements during the PREVIOUS reporting period

* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type*	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	U	N/A	201,824	77,096	(3,263)	-	-	275,657
Total Funds			201,824	77,096	(3,263)	-	-	275,657

Fund balances carried forward are only denominated in UK pounds Sterling

11.3 Designated funds

Fund	Purpose of the designation	Amount
None		-

Note 12

Transactions with trustees and related parties

12.1 Trustee remuneration and benefits

No trustees received any remuneration in the year for their services as a trustee, neither have they received any expenses for fulfilling their duties.

12.2 Transaction(s) with related parties

None