

Trustees' Annual Report for the Period

22 November 2019 to 31st December 2020

SJC Queen's Square

Charity Number: 1186523

Principal Address

The Parish Office

Church Walk

Crawley

West Sussex

RH10 1HH

Charity trustees who manage the charity

1. Reverend Stephen Burston (Chair)
2. Mr William Moulder
3. Mr Mark Chappell (Treasurer)
4. Mr Liam Clark

Principal Bankers

HSBC UK Bank plc

9 The Boulevard

Crawley

West Sussex

RH10 1UT

Structure, governance and management

The charity is constituted as a Charitable Incorporated Organisation (CIO) under a 'foundation' model constitution and was entered on the Register of Charities on 22nd November 2019. New trustees are appointed by the existing trustees having regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Objects and activities

The CIO exists to advance the Christian religion through the holding of religious services, lectures, public celebration of religious festivals, producing and distributing literature on the Christian faith to enlighten others about the Christian religion, providing pastoral care and carrying out missionary and outreach work. It also exists to promote for the public benefit of the inhabitants of Crawley and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

In accordance with our duties, we have considered the guidance provided by the Charity Commission in regard to public benefit. The trustees consistently have regard to this guidance when taking decisions to which it is relevant.

The charity has benefitted from the advice and administrative skills supplied by a number of volunteers during the period. Unfortunately, due to the UK government coronavirus lockdowns and measures in place since March 2020 the charity has been unable to build up the volunteer base that had been anticipated.

Achievements and performance

The UK entered a series of coronavirus lockdowns and measures from March 2020. This has catastrophically affected the planned activities of the charity. The Charity's plans had relied on access to a dedicated facility out of which it would have serviced the planned activities. This facility would also have been a home for a trading subsidiary which would have contributed both directly towards the objects of the charity and provided income. The anti-coronavirus measures have meant that the development of the facility has stalled and the restrictions on gathering have meant that many collaborative activities have not been able to take place.

We have, however, stewarded our resources during this time to ensure that we are in the best position that we can be once the restrictions cease. We have continued to build strong relationships with stakeholders including our local council, the diocese of Chichester and local property developers. We have also, during this time, continued to refine and develop the charity's operating plans ready for the time when activities can recommence.

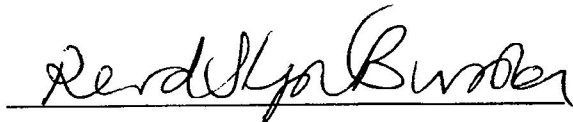
Charity reserves

We have stewarded our income during this period of lockdowns and anti-coronavirus measures. We therefore have significantly more reserves than we would expect. It does, however, mean that we can commit financially to operations re-starting as soon as it is practicable to do so.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Reverend Stephen Burston
Chair



Dated: 2nd April 2022

SJC Queen's Square			Charity No 1186523		
Accounts for the period					
Period start date	22/11/2019	To	Period end date	31/12/2020	

Section A Statement of financial activities


	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming resources (Note 3)					
Income and endowments from:					
Donations and legacies	202,780	-	-	202,780	-
Charitable activities	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investments	4	-	-	4	-
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	202,784	-	-	202,784	-
Resources expended (Notes 4 & 5)					
Expenditure on:					
Raising funds	-	-	-	-	-
Charitable activities	-	-	-	-	-
Separate material item of expense	-	-	-	-	-
Governance	960	-	-	960	-
Total	960	-	-	960	-
Net income/(expenditure) before investment gains/(losses)	201,824	-	-	201,824	-
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	201,824	-	-	201,824	-
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	201,824	-	-	201,824	-
Reconciliation of funds:					
Total funds brought forward	-	-	-	-	-
Total funds carried forward	201,824	-	-	201,824	-

Section B

Balance sheet

SJC Queen's Square

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
Fixed assets						
Intangible assets		-	-	-	-	-
Tangible assets		-	-	-	-	-
Heritage assets		-	-	-	-	-
Investments		-	-	-	-	-
Total fixed assets		-	-	-	-	-
Current assets						
Stocks		-	-	-	-	-
Debtors		-	-	-	-	-
Investments		-	-	-	-	-
Cash at bank and in hand	9	202,184	-	-	202,184	-
Total current assets		202,184	-	-	202,184	-
Creditors: amounts falling due within one year	8	360	-	-	360	-
Net current assets/(liabilities)		201,824	-	-	201,824	-
Total assets less current liabilities		201,824	-	-	201,824	-
Creditors: amounts falling due after one year	8	-	-	-	-	-
Provisions for liabilities		-	-	-	-	-
Total net assets or liabilities		201,824	-	-	201,824	-
Funds of the Charity						
Endowment funds	11	-	-	-	-	-
Restricted income funds	11	-	-	-	-	-
Unrestricted funds	11	201,824	-	-	201,824	-
Revaluation reserve		-	-	-	-	-
Total funds		201,824	-	-	201,824	-

Signature	Print Name	Date of approval dd/mm/yyyy
	M.B. CHAPPELL	02/04/22

Note 1 Basis of preparation**1.1 Basis of accounting**

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 and with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

SJC Queen's Square constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees of SJC Queen's Square, having considered any events or conditions that could cast doubt, are satisfied that the accounts be prepared on a going concern basis.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

Note 2 Accounting policies

2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources, and it is more likely than not that the trustees will receive the resources, and the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Government grants	The charity has received no government grants in the reporting period.
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Volunteer help	The charity expects to benefit from the dedicated work of a great number of volunteers. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of volunteers is not recognised in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Mission Giving with performance conditions	Where a grant or donation has conditions for its payment being a specific level of service or output to be provided, the obligation is only recognised in the SoFA once the recipient of the grant has provided the specified service or output. There were no such grants or donations made during this reporting period.
Mission Giving payable without performance conditions	Where there are no conditions attaching to a grant or donation, a liability for the full funding obligation is recognised once it is probable that the payment will be made and the amount of the grant can be measured reliably.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity's creditors are measured at settlement amounts less any trade discounts.

Provisions for liabilities A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Basic financial instruments The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.3 ASSETS

Tangible fixed assets for use by the charity These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost.

Assets are depreciated on a straight line basis over their estimated useful lives. The periods used are:

- Furniture and Fittings	5 years
- Office Equipment	5 years
- IT Equipment	3 years
- PA/AV Equipment & Musical Instruments	3 years

Investments The charity holds fixed asset investments only in cash deposit accounts. The value can therefore be reliably measured.

Debtors Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Note 3

Analysis of income

Analysis		Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Donations and legacies:	Donations and gifts	500	-	-	500	-
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants	202,280	-	-	202,280	-
	Total	202,780	-	-	202,780	-
Charitable activities:	Grants: restricted	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Other trading activities:	Other	-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	4	-	-	4	-
	Total	4	-	-	4	-
Other:		-	-	-	-	-
	Total	-	-	-	-	-
TOTAL		202,784	-	-	202,784	-

Other information:

General grants received comprise:

St John's Church, Crawley

	202,280	-	-	202,280	-
Total	202,280	-	-	202,280	-

Section C

Notes to the accounts

(cont)

Note 4

Analysis of expenditure

		THIS YEAR				LAST YEAR			
		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
Analysis		£	£	£	£	£	£	£	£
Raising Funds	Incurred seeking donations	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-	-	-	-
Expenditure on charitable activities		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
	Total expenditure on charitable activities	-	-	-	-	-	-	-	-
Governance	Legal & professional fees	600	-	-	600	-	-	-	-
	Bookkeeping & accountancy fees (Note 5)	360	-	-	360	-	-	-	-
	Total expenditure on Governance	960	-	-	960	-	-	-	-
TOTAL EXPENDITURE		960	-	-	960	-	-	-	-

Note 5 Details of certain types of expenditure**5.1 Fees for the examination of the accounts**

Details of the amount paid for any statutory external scrutiny of accounts and other services provided by the independent examiner.

Independent examiner's fees

Assurance services other than independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
360	-
-	-
-	-
-	-

Note 6 Paid employees**6.1 Staff Costs - staff contracted with SJC Queen's Square**

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total contracted staff costs

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

SJC Queen's Square has no employees receiving employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

No trustee received any remuneration in the year for their services as a trustee.

6.2 Average head count in the year

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	-	-
Governance	-	-
Other	-	-
Total	-	-

Note 7 Debtors and prepayments**7.1 Analysis of debtors**

Trade debtors
 Gift aid due from HMRC
 Prepayments and accrued income

Total

This year	Last year
£	£
-	-
-	-
-	-
-	-

Note 8 Creditors and accruals**8.1 Analysis of creditors**

Trade creditors
 Social security creditor
 Accruals and deferred income
 Other creditors

Total

Amounts falling due within one year		Amounts falling due after more than one year	
This year	Last year	This year	Last year
£	£	£	£
-	-	-	-
-	-	-	-
360	-	-	-
-	-	-	-
360	-	-	-

Note 9 Cash at bank and in hand

Cash at bank and in hand
Total

This year	Last year
£	£
202,184	-
202,184	-

Note 10 Fair value of assets and liabilities

The charity monitors the expected cashflow over future months, taking a conservative view of expected income in order to minimise the liquidity risk (the risk of not being able to meet short term financial demands). The charity has only investments held in cash, there is no exposure to market risk (the risk that the value of an investment will fall due to changes in the market).

Note 11 **Charity funds**

11.1 Details of material funds held and movements during the CURRENT reporting period

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type*	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	U	N/A	-	202,784	(960)	-	-	201,824
Total Funds			-	202,784	(960)	-	-	201,824

Fund balances carried forward are only denominated in UK pounds Sterling

11.2 Details of material funds held and movements during the PREVIOUS reporting period

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type*	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	U	N/A	-	-	-	-	-	-
Total Funds			-	-	-	-	-	-

Fund balances carried forward are only denominated in UK pounds Sterling

11.3 Designated funds

Fund	Purpose of the designation	Amount
None		-

Note 12 **Transactions with trustees and related parties**

12.1 Trustee remuneration and benefits

No trustees received any remuneration in the year for their services as a trustee, neither have they received any expenses for fulfilling their duties.

12.2 Transaction(s) with related parties

None

Independent Examiner's Report to the Trustees of SJC Queens Square

I report on the accounts for the year ended 31st December 2020, which are set out on pages 1 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in purple ink, appearing to read 'Paula Titheradge'.

Paula Titheradge FICB PM Dip
Director
Taxave Ltd
59 Gales Drive, Crawley, West Sussex RH10 1QA

Date:
23rd May
2022