



## THE BIG YELLOW BUS PROJECT ANNUAL REPORT 2024

The Big Yellow Bus Project Annual Report for 2024 offer support and guidance, encourage growth, confidence, and stability in life's steps ahead within our community.

We have continued to see challenges facing all charities, and The Big Yellow Bus is no exception. However, our work has continued throughout this time with the help and support of our staff, volunteers, and Trustees. We at The Big Yellow Bus Project continue to help those who are vulnerable in our society, not just those who face homelessness in this everchanging world we are in, but also the whole community in which we live. This work has only been made possible through the support of our volunteers, staff, and trustees, and through the generous donations of money, time, services, and equipment given by countless individuals, organisations and business locally. The Trustees would like to thank those who have helped in the last year, and for their continued support of The Big Yellow Bus Project.

**TRACEY PITTS**  
Treasurer of Trustees  
The Big Yellow Bus Project



The Big Yellow Bus Project opened its doors in Cirencester on Christmas Eve 2018, with the governing principle of The Project being to provide help and support to those of our community that will benefit from assistance by reason of age, ill health, financial hardship, or other disadvantage, through the provision of services provided by the staff and volunteers. In September this year we launched our Centre where we are offering one-to-one therapy, support groups and other services, including drop in sessions three days a week where adults can seek support and advice. If we are unable to meet their needs we will work alongside them to find additional support. The Big Yellow Bus charity shop helps to provide funds to continue our work, whilst providing affordable clothing and household items to those who within the community it serves. The charity is controlled by its governing body document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governing Code and endeavours to promote good governance in all its activities in accordance with this code.

### **Registered Charity number 1186515**

Principal Address  
37A Market Place  
Cirencester  
GL7 2NX

### **Trustees**

Jonathan Street  
Lisa Barry  
Linda Clark  
Tracey Pitts



## **Organisation Structure**

The Big Yellow Bus Project is managed by a board of Trustees, who meet monthly to oversee the management of the charity. Day-to-day management is undertaken by our Operational Manager, Chantelle Walsh. The shop is run by an exceptional team of volunteers, assisted by the Operational Manager.

## **Risk Management**

The trustees have a duty of care to all our staff, volunteers, and supporters. We are dealing with vulnerable members of our community, and we are mindful of the diverse and complex risk involve. This is why we have a comprehensive Risk Assessment document to underpin all we do.

## **The Trustees Responsibilities**

The Trustees are responsible for preparing the Report of the Trustees, and Financial statements, in accordance with applicable law in the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice). The law is applicable to charities in England and Wales. The Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the Trustees to prepare a financial statement for each financial year. This gives a true and fair view of the state of affairs of the charity, and of the incoming resources and application of the same, including income and expenditure, for that period. In preparing those financial statements, the trustees are required to:





Select suitable accounting policies and then apply them accordingly, Observe the methods and principles in the charity SORP, Make judgements and estimates that are reasonable and prudent, Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business.

Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at all times, the financial position of the charity, so as to enable them to comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of the trust deeds. Safeguarding the assets of the charity, and thus taking all reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website.

Approved by order of the board of trustees on ... 14th January 2015

*Tracey Pitts*

Signed on its behalf by  
TRACEY PITTS  
Treasurer of Trustees  
The Big Yellow Bus Project

## PROFIT LOSS 2024

### PROJECT & SHOP COMBINED 1/11/23 TO 31/12/24 14 MONTHS

#### INCOME

Events	£6,067.92	
Donations	£31,682.96	
Gift Aid	£4,886.37	
Classes	£1,688.62	
Room Hire	£279.60	
Takings	£37,694.73	
CTR	£834.97	
	83135.17	<b>£83,135.17</b>

#### EXPENSES

Insurance	-£5,340.18	
Wages/payee/pens	-£42,852.13	
Miscellaneous	-£4,173.30	
Telephone	-£1,373.44	
Classes	-£2,323.96	
Donations	-£151.01	
Events	-£294.70	
Rent	-£35,704.73	
Service Charge	-£23,726.59	
Postage	-£11.95	
Volunteers	-£975.85	
Rates	-£381.90	
Stationery	-£5.50	
	-117315.24	<b>-£117,315.24</b>

**-£34,180.07**

Rent/Serv chrg prepayment	£10,847.35
25/12/24-23/3/25	

**LOSS 2024      -23332.72**

**Note :** Misc mainly Athena,Fleece/Black Horse, T Shirts  
Worldpay, Epos Now, Suez

#### Main Donations

Glos Masons	£1,750.00
P M Hunter	£500.00
H W M	£500.00
P Oldcorn	£14,656.00
Brit Autogard	£1,402.00
CDC	£4,000.00
Rachel Swindle	£2,000.00
SJP	£2,500.00
Nat Philanthrop	£500.00
Hon Co of Glos	£1,000.00
Regency Chapter	£300.00



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## BYB - Approval of accounts

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**From** Jordan Gardiner <jordangardiner2323@gmail.com>

**Date** Thu 30/01/2025 17:03

**To** Tracey Pitts <tcpitts@hotmail.co.uk>

Hi Tracey,

Consider this email written approval of the BYB 2024 accounts for both the shop and project.

Thanks

Jordan Gardiner

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