



The Big Yellow Bus Project

Annual Report 2021

Forward

This year we have continued to see challenges facing all charities and the Big Yellow Bus Project is no exception, however our work has continued throughout within the current restrictions with the help and support of our staff, volunteers, and Trustees

We, at the Big Yellow Bus Project continue to help those who are vulnerable in our society not just those who face homelessness in this ever-changing world we are in, but are pleased and proud to serve the whole community in which we live

This work has only been made possible through the support of our volunteers, staff, and trustees and through the generous donation of money, time, services, and equipment given by countless individuals organisations and business locally

The Trustees would like to thank those who have helped in the last year and their continued support of The Big yellow Bus Project.

Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project

Independent Examiner

Ian Sumbler FCCA
Morris Owen
Chartered Accountant
43-45 Devizes Road
Swindon
Wilts
SN1 4BG

Organisation Structure

The Big Yellow Bus Project is managed by a board of trustees and meet monthly to oversee the management of the charity

Day-to-day management are undertaken by an employed Operational Manager, Chantelle Walsh

The shop is run by an exceptional team of volunteers assisted by Jenny Hincks (Trustee)

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters We are dealing with venerable members of our community, and we are mindful of the diverse and complex risk involved and we have a comprehensive Risk Assessment document to underpin all we do.

Reserve Policy

To ensure the Big Yellow Bus Project has enough reserves to cover expenses and wages for 6 months, which will, as the pandemic situation improves, will increase. We also have reserved funds to provide the refurbishment of the bus and its ongoing costs which, as we expand the services we will offer, the costs will rise.

Statement of Trustee responsibilities

The Trustees are responsible for preparing the Report of the Trustees and Financial statements in accordance with applicable law and the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law is applicable to charities in England and Wales, the Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the trustees to prepare a financial statement for each financial year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

* Select suitable accounting policies and then apply them accordingly

* Observe the methods and principles in the charity SORP

* Make judgements and estimates that are reasonable and prudent

* Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose them to ensure that the financial statements comply with the charities act 2011, the Charity (accounts and Reports) Regulations 2008 and the provision of the trust deeds. Safeguarded the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website

Approved by order of the board of trustees on 12 January 2022

Signed on its behalf by:

Chair of Trustees



Operational Manager Report

Chantelle Walsh - Operations Manager **Annual Report November 2020-2021**

In November 2020 I was employed as the Operations Manager for TBYP.

Unfortunately, due to Covid-19 we had to close our doors for The Big Yellow Bus when lockdown began (March 2020).

We desperately tried to come up with a plan of action to be able to support the homeless alongside the council.

In January 2021 we opened The Big Yellow Bus Shelter. This would not have been possible without the support of kindhearted people.

Once the Shelter was completed, we were left with the question of the ongoing use of the Bus?

After lengthy discussions with the Trustees, we all agreed we wanted to utilise the space to help in other ways from this we came up with the idea of a Drop-in Centre for all in need...

Our mission statement

“Offering support and guidance, encouraging growth, confidence and stability in life’s steps ahead within our community”.

The community and other agencies have been fantastic and very supportive with the emergency Shelter and the ongoing refurbishment of The Big Yellow Bus Project Drop-in Centre.

I personally have been with the project since January 2019, made some amazing friends within the project and many new contacts within the community.

Independent examiner's report to the trustees of The Big Yellow Bus Project

I report to the charity trustees on my examination of the accounts of The Big Yellow Bus Project (the Trust) for the year ended 31 October 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sumbler

Mr 1 Sumbler FCCA
Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire SN1 4BG Date:
..... 21.01.2022

