

THE BIG YELLOW BUS PROJECT

England & Wales · Charity number 1186515

Details

| | |
|-------------|---|
| Other names | COTSWOLD COMMUNITY SUPPORT FUNDING SERVICES |
| Status | Registered |
| Legal form | CIO |
| Registered | 2019-11-21 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | The Big Yellow Bus Project 10A The Wool Market Cirencester Gloucestershire GL7 2PR |
| Phone | 07535915568 |
| Email | CENTRE@BIGYELLOWBUSPROJECT.CO.UK |
| Website | WWW.CCSFS.CO.UK |

Activities

Objects: TO RELIEVE THE NEEDS OF PEOPLE WHO ARE IN NEED BY WAY OF BEING HOMELESS, PRIMARILY(BUT NOT EXCLUSIVELY) BY PROVIDING TEMPORARY ACCOMMODATION AND FOOD FOR HOMELESSPEOPLE AGED 18 YEARS AND OVER AND ASSISTING THEM WITH WIDER HEALTH AND SOCIAL NEEDSTHROUGH DIRECT SUPPORT OR BY PROVIDING INTRODUCTIONS TO OTHER AGENCIES OR CHARITIESTHAT CAN ASSIST.

Activities: Supporting the homeless and to provide a platform offering financial support to local organisations that work with vulnerable individuals within the community.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England And Wales

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £84,513 | £118,693 | - | - |
| 2023-10-31 | £71,572 | £109,145 | - | - |
| 2022-12-31 | £78,429 | £68,501 | - | - |
| 2021-12-31 | £87,000 | £86,000 | - | - |
| 2020-12-31 | £154,120 | £53,550 | - | - |

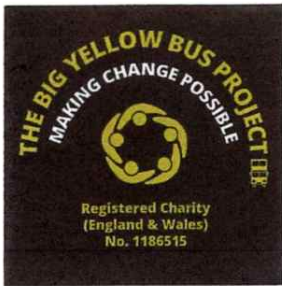
Trustees

| Name | Role | Appointed |
|-----------------|------|------------|
| Jonathan Street | | 2022-02-09 |
| LINDA CLARKE | | 2024-06-12 |
| Lisa Ann Barry | | 2019-11-21 |

THE BIG YELLOW BUS PROJECT

England & Wales - Charity number 1186515

Accounts



THE BIG YELLOW BUS PROJECT ANNUAL REPORT 2024

The Big Yellow Bus Project Annual Report for 2024 offer support and guidance, encourage growth, confidence, and stability in life's steps ahead within our community.

We have continued to see challenges facing all charities, and The Big Yellow Bus is no exception. However, our work has continued throughout this time with the help and support of our staff, volunteers, and Trustees. We at The Big Yellow Bus Project continue to help those who are vulnerable in our society, not just those who face homelessness in this everchanging world we are in, but also the whole community in which we live. This work has only been made possible through the support of our volunteers, staff, and trustees, and through the generous donations of money, time, services, and equipment given by countless individuals, organisations and business locally. The Trustees would like to thank those who have helped in the last year, and for their continued support of The Big Yellow Bus Project.

TRACEY PITTS
Treasurer of Trustees
The Big Yellow Bus Project



The Big Yellow Bus Project opened its doors in Cirencester on Christmas Eve 2018, with the governing principle of The Project being to provide help and support to those of our community that will benefit from assistance by reason of age, ill health, financial hardship, or other disadvantage, through the provision of services provided by the staff and volunteers. In September this year we launched our Centre where we are offering one-to-one therapy, support groups and other services, including drop in sessions three days a week where adults can seek support and advice. If we are unable to meet their needs we will work alongside them to find additional support. The Big Yellow Bus charity shop helps to provide funds to continue our work, whilst providing affordable clothing and household items to those who within the community it serves. The charity is controlled by its governing body document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governing Code and endeavours to promote good governance in all its activities in accordance with this code.

Registered Charity number 1186515

Principal Address
37A Market Place
Cirencester
GL7 2NX

Trustees

Jonathan Street
Lisa Barry
Linda Clark
Tracey Pitts



Organisation Structure

The Big Yellow Bus Project is managed by a board of Trustees, who meet monthly to oversee the management of the charity. Day-to-day management is undertaken by our Operational Manager, Chantelle Walsh. The shop is run by an exceptional team of volunteers, assisted by the Operational Manager.

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters. We are dealing with vulnerable members of our community, and we are mindful of the diverse and complex risk involve. This is why we have a comprehensive Risk Assessment document to underpin all we do.

The Trustees Responsibilities

The Trustees are responsible for preparing the Report of the Trustees, and Financial statements, in accordance with applicable law in the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice). The law is applicable to charities in England and Wales. The Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the Trustees to prepare a financial statement for each financial year. This gives a true and fair view of the state of affairs of the charity, and of the incoming resources and application of the same, including income and expenditure, for that period. In preparing those financial statements, the trustees are required to:



Select suitable accounting policies and then apply them accordingly, Observe the methods and principles in the charity SORP, Make judgements and estimates that are reasonable and prudent, Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business.

Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at all times, the financial position of the charity, so as to enable them to comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of the trust deeds. Safeguarding the assets of the charity, and thus taking all reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website.

Approved by order of the board of trustees on ... 14th January 2015

Tracey Pitts

Signed on its behalf by
TRACEY PITTS
Treasurer of Trustees
The Big Yellow Bus Project

PROFIT LOSS 2024

PROJECT & SHOP COMBINED 1/11/23 TO 31/12/24 14 MONTHS

INCOME

| | | |
|-----------|------------|-------------------|
| Events | £6,067.92 | |
| Donations | £31,682.96 | |
| Gift Aid | £4,886.37 | |
| Classes | £1,688.62 | |
| Room Hire | £279.60 | |
| Takings | £37,694.73 | |
| CTR | £834.97 | |
| | 83135.17 | £83,135.17 |

EXPENSES

| | | |
|----------------|-------------|---------------------|
| Insurance | -£5,340.18 | |
| Wages/pay/pens | -£42,852.13 | |
| Miscellaneous | -£4,173.30 | |
| Telephone | -£1,373.44 | |
| Classes | -£2,323.96 | |
| Donations | -£151.01 | |
| Events | -£294.70 | |
| Rent | -£35,704.73 | |
| Service Charge | -£23,726.59 | |
| Postage | -£11.95 | |
| Volunteers | -£975.85 | |
| Rates | -£381.90 | |
| Stationery | -£5.50 | |
| | -117315.24 | -£117,315.24 |

-£34,180.07

| | |
|---------------------------|------------|
| Rent/Serv chrg prepayment | £10,847.35 |
| 25/12/24-23/3/25 | |

LOSS 2024 **-23332.72**

Note : Misc mainly Athena,Fleece/Black Horse, T Shirts
Worldpay, Epos Now, Suez

Main Donations

| | |
|-----------------|------------|
| Glos Masons | £1,750.00 |
| P M Hunter | £500.00 |
| H W M | £500.00 |
| P Oldcorn | £14,656.00 |
| Brit Autogard | £1,402.00 |
| CDC | £4,000.00 |
| Rachel Swindle | £2,000.00 |
| SJP | £2,500.00 |
| Nat Philanthrop | £500.00 |
| Hon Co of Glos | £1,000.00 |
| Regency Chapter | £300.00 |



BYB - Approval of accounts

From Jordan Gardiner <jordangardiner2323@gmail.com>

Date Thu 30/01/2025 17:03

To Tracey Pitts <tcpitts@hotmail.co.uk>

Hi Tracey,

Consider this email written approval of the BYB 2024 accounts for both the shop and project.

Thanks

Jordan Gardiner

ACA

THE BIG YELLOW BUS PROJECT

England & Wales - Charity number 1186515

Accounts



BIG YELLOW BUS PROJECT ANNUAL REPORT 2023

The Big Yellow Bus Project Annual Report for 2023 offer support and guidance, encourage growth, confidence, and stability in life's steps ahead within our community.

We have continued to see challenges facing all charities, and The Big Yellow Bus is no exception. However, our work has continued throughout this time with the help and support of our staff, volunteers, and Trustees. We at The Big Yellow Bus Project continue to help those who are vulnerable in our society, not just those who face homelessness in this everchanging world we are in, but also the whole community in which we live. This work has only been made possible through the support of our volunteers, staff, and trustees, and through the generous donations of money, time, services, and equipment given by countless individuals, organisations and business locally. The Trustees would like to thank those who have helped in the last year, and for their continued support of The Big Yellow Bus Project.

TRACEY PITTS
Treasurer of Trustees
The Big Yellow Bus Project



The Big Yellow Bus Project opened its doors in Cirencester on Christmas Eve 2018, with the governing principle of The Project being to provide help and support to those of our community that will benefit from assistance by reason of age, ill health, financial hardship, or other disadvantage, through the provision of services provided by the staff and volunteers. In September this year we launched our Centre where we are offering one-to-one therapy, support groups and other services, including drop in sessions three days a week where adults can seek support and advice. If we are unable to meet their needs we will work alongside them to find additional support. The Big Yellow Bus charity shop helps to provide funds to continue our work, whilst providing affordable clothing and household items to those who within the community it serves. The charity is controlled by its governing body document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governing Code and endeavours to promote good governance in all its activities in accordance with this code.

Registered Charity number 1186515

Principal Address
37A Market Place
Cirencester
GL7 2NX

Trustees

Jonathan Street
Lisa Barry
Hannah Street
Tracey Pitts
Jenny Hincks



Organisation Structure

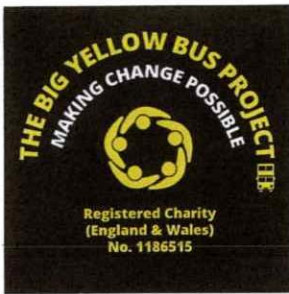
The Big Yellow Bus Project is managed by a board of Trustees, who meet monthly to oversee the management of the charity. Day-to-day management is undertaken by our Operational Manager, Chantelle Walsh. The shop is run by an exceptional team of volunteers, assisted by the Operational Manager.

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters. We are dealing with vulnerable members of our community, and we are mindful of the diverse and complex risk involve. This is why we have a comprehensive Risk Assessment document to underpin all we do.

The Trustees Responsibilities

The Trustees are responsible for preparing the Report of the Trustees, and Financial statements, in accordance with applicable law in the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice). The law is applicable to charities in England and Wales. The Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the Trustees to prepare a financial statement for each financial year. This gives a true and fair view of the state of affairs of the charity, and of the incoming resources and application of the same, including income and expenditure, for that period. In preparing those financial statements, the trustees are required to:



Select suitable accounting policies and then apply them accordingly, Observe the methods and principles in the charity SORP, Make judgements and estimates that are reasonable and prudent, Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business.

Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at all times, the financial position of the charity, so as to enable them to comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of the trust deeds. Safeguarding the assets of the charity, and thus taking all reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website.

Approved by order of the board of trustees on ... 29.11.2023

Signed on its behalf by
TRACEY PITTS
Treasurer of Trustees
The Big Yellow Bus Project



Operational Manager Report

I continue to strive to succeed in an environment of growth and excellence to meet both personal and professional goals. I am inspired by a positive atmosphere, constructive workplace for communicating and interacting with people bringing in my life skills and experience.

In November 2022 the Project teamed up with local Charities. We donated 100 £10 gift vouchers to Cirencester Food-bank to use in our Charity Shop as well as purchasing 100 Advent calendars for children. We also came up with the idea of handmade christmas stockings filled with treats and sweets to donate to Home-Start Cotswolds for children they work with. This was made possible with the help and support of the kind public and local businesses. They were ready to distribute at the beginning of December.

In December 2022 we received the keys for the Centre premises in Cirencester. Building work started with the building Company late January 2023. A lot of remodelling of the building was needed and additional rooms made and soundproofed for the counselling/therapy session service to ensure users privacy. Building works were completed and after furniture and finishing touches were purchased we had our launch in September 2023.

The launch was a great success. Many attendees from various businesses came together to donate their time to make it that little bit more special by donating canapes and a cake. Lady bathurst cut the ribbon to officially open the Projects new Centre.

Our Centre offers professional services ranging from educational to therapeutic support, dependent on the needs of the individual offering a more suitable and confidential environment for this work to commence.



The clients that use our services have a variety of needs and come from different backgrounds. We have linked up with more organisations and we have been added onto various mailing lists. People are approaching us on how to refer to our services.

Throughout 2023 I've continued to work in The Big Yellow Bus Project Charity Shop. The shop has provided me with the platform to enable me to reach out to the community. My time in the shop has been a great way to speak with the public face to face about the projects new Centre and support anyone in need of clothing items or signposting. The shop takings for 2023 have grown from the previous year.

I continue to help and advice homeless persons seeking emergency accommodation, including supporting those in need with clothing and various things from our Charity shop. I'm regularly touching base and keeping everyone up to speed on our progress with our ongoing friends, agencies and organisations from our community also connecting with new contacts too.

I've continued to raise awareness for the Project via our social media, conversations, networking and charity music nights. I'm pleased to report the leap of faith I took with the monthly music evenings is still going strong. I have made a lot of band connections, new friends and new Project followers.

The Hop Kettle Cirencester where the music events take place continue to donate a percentage from the evening to the Project.

We updated our logo to show that we saw the need for not only support for the homelessness within our community but also vulnerable people. This has taken off well and proved our new motto "Making Change Possible" is the right one because that is exactly what we did with our new support centre.

Chantelle Walsh

| INCOME | | | |
|----------------------|-------------------|--------------------|--------------------|
| MONTH | 2023 | 2023 | 2023 |
| | INCOME | EXPEND | NETT |
| November | £5,862.69 | £4,602.15 | £1,260.54 |
| December | £8,354.34 | £11,775.99 | -£3,421.65 |
| January | £5,324.80 | £5,190.94 | £133.86 |
| February | £14,172.91 | £13,715.97 | £456.94 |
| March | £10,519.31 | £6,675.81 | £3,843.50 |
| April | £1,979.37 | £20,525.26 | -£18,545.89 |
| May | £4,663.86 | £8,311.64 | -£3,647.78 |
| June | £3,425.17 | £5,386.33 | -£1,961.16 |
| July | £3,370.62 | £9,965.93 | -£6,595.31 |
| August | £8,743.65 | £6,772.23 | £1,971.42 |
| September | £2,421.53 | £9,187.05 | -£6,765.52 |
| October | £2,733.36 | £7,035.42 | -£4,302.06 |
| | | | |
| INCOME | £71,571.61 | £109,144.72 | -£37,573.11 |
| | | | LOSS |
| | | | |
| BALANCE SHEET | | | |
| | | | |
| CASH AT BANK | 31ST OCT 23 | | |
| | | | |
| PROJECT | £29,908.42 | | |
| SHOP | £22,337.28 | | |
| SHOP FLOAT | £60.00 | | |
| | | | |
| | £52,305.70 | | |

The Big Yellow Bus Project - Accounts review 2023

Jordan Gardiner <jordangardiner2323@gmail.com>

Fri 11/3/2023 5:50 PM

To: Tracey Pitts <tracey.pitts@bigyellowbusproject.co.uk>; Jenny Hincks <jenny.hincks@bigyellowbusproject.co.uk>

Hi Tracey and Jenny,

Having reviewed the cash book and relevant documents of 'The Big Yellow Bus Project' charity for the year ended October 2023, I can confirm the records agree with the income and expenditure statement prepared by Tracey.

For completeness, this states an overall income of £71,571 and overall expenditure £109,144, netting a loss of (£37,573) and leaving a total cash balance of £52,245. The largest donation (Income) was £10k from St James Place Wealth Management.

Purely for transparency reasons, I would advise the charity to record sources of funds over £5k going forwards.

The increased costs in the year to October 2023 are related to an opening and refurbishing of a new centre for vulnerable people in Cirencester, as expected from last year's accounts review. The majority of the cost was a £17k invoice to Inside Out Developers.

As this is a charity, making a loss with no tax obligations, there is no reason for any of these costs to be capitalised or extra records to be kept other than the ones provided, under cash accounting rules.

The £52k in the bank is expected to be used for recurring rental expenses and new services provided to vulnerable people, such as therapy sessions and group counselling in the new space.

In conclusion, to the best of my knowledge provided by these documents, the records have been kept accordingly and accurately reflect the activities of 'The Big Yellow Bus Project' for the year 2023.

Kind regards,
Jordan Gardiner
ACA (ICAEW)

THE BIG YELLOW BUS PROJECT

England & Wales - Charity number 1186515

Accounts

Annual Report

The Big Yellow Bus Project Annual Report for 2022

Offer support and guidance, encourage growth, confidence, and stability in life's steps ahead within our community

2022



**Registered Charity
(England & Wales)
No. 1186515**

Forward

We have continued to see challenges facing all charities, and The Big Yellow Bus is no exception. However, our work has continued throughout this time with the help and support of our staff, volunteers, and Trustees.

We at The Big Yellow Bus Project continue to help those who are vulnerable in our society, not just those who face homelessness in this everchanging world we are in, but also the whole community in which we live.

This work has only been made possible through the support of our volunteers, staff, and trustees, and through the generous donations of money, time, services, and equipment given by countless individuals, organisations and business locally.

The Trustees would like to thank those who have helped in the last year, and for their continued support of The Big Yellow Bus Project.



Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project



Trustee Report

The Big Yellow Bus Project opened its doors in Cirencester on Christmas Eve 2018, with the governing principle of The Project being to provide providing help and support to those of our community that will benefit from assistance by reason of age, ill health, financial hardship, or other disadvantage, through the provision of services provided by the staff and volunteers.

The Big Yellow Bus charity shop helps to provide funds to continue our work, whilst providing affordable clothing and household items to those who within the community it serves.

The charity is controlled by its governing body document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governing Code and endeavours to promote good governance in all its activities in accordance with this code.

Registered Charity number
1186515

Principal address
43 Burge Court
Cirencester
GL7 1JY

Trustees

Jenny Hincks
Lisa Barry
Tracey Pitts
Jonathan Street
Hannah Street



Organisation Structure

The Big Yellow Bus Project is managed by a board of Trustees, who meet monthly to oversee the management of the charity.

Day-to-day management is undertaken by our Operational Manager, Chantelle Walsh.

Dianne Evans undertakes fundraising.

The shop is run by an exceptional team of volunteers, assisted by the Operational Manager and Jenny Hincks (Trustee).

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters.

We are dealing with vulnerable members of our community, and we are mindful of the diverse and complex risk involve. This is why we have a comprehensive Risk Assessment document to underpin all we do.

Statement of Trustee Responsibilities



The Trustees are responsible for preparing the Report of the Trustees, and Financial statements, in accordance with applicable law in the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice).

The law is applicable to charities in England and Wales. The Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the Trustees to prepare a financial statement for each financial year. This gives a true and fair view of the state of affairs of the charity, and of the incoming resources and application of the same, including income and expenditure, for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them accordingly,
- Observe the methods and principles in the charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at all times, the financial position of the charity, so as to enable them to comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of the trust deeds.

Safeguarding the assets of the charity, and thus taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website.



**Approved by
order of the
board of
trustees on**

10 January 2023

10 January 2023

**Signed on its
behalf by**

Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project

Operational Manager Report

I continue to strive in an environment of growth and excellence, and I am inspired by a positive atmosphere, and a constructive workplace for communicating and interacting with people.

In December 2021 I stepped into The Big Yellow Bus Project shop, to help with the volunteer shortage, and the day to day running of the shop, including sorting donations, and working with the volunteers. I continue to do this as it is a great way to speak with the public and get a feel of the needs of the town.

When our founder left in January 2022, I took on the additional challenge of raising awareness for the project, and to help raise money, including but not limited to, monthly music evenings, quiz nights, charity raffles, children Easter party, music festival with a pop star of the 80's, and an auction for a signed guitar of 80's bands. In February I assisted the Trustees to update and change the logo, to show that we saw the need for not only support for the homelessness within our community, but also vulnerable people, which is why we have included the words "Making change possible."

In 2021, we were left with the question of the ongoing use of the bus and, after lengthy discussions in the Spring of 2022, severe weather, and several meetings with our builder regarding the costs of our beloved bus, it was decided to sell the vehicle and look for premises for a purpose-built Drop-in centre. With the bus stationary, and the landowner needing the space back, I sold the bus for the amount for which it was purchased.

The drop-in centre will offer professional services ranging from educational, to therapeutic support, dependent on the needs of the individual. Offering a more suitable and confidential environment for this work to commence.

During the year I worked alongside Athena Web Design to help build our new website.

In the summer I, and Trustees interviewed for a new fundraiser and Shop Manager. July saw us being part of the Health and Wellbeing event held in Cirencester Market Place, during which time during we used the opportunity to inform the community and other organisations on how we can help.

Since October we have had two Cirencester College students commence their work experience with me in the shop.

I continue to help and advice homeless and vulnerable people seeking emergency accommodation, including supporting those in need with clothing and various things from our charity shop. I will regularly touch base and keep everyone up to speed on our progress with our ongoing friends, agencies and organisations from our community and connecting with new contacts.

I continue to keep the public in the loop with our social media and website, including having radio interviews to discuss past and present progress. I am proud to say we contribute to

"Offer support and guidance, encourage growth, confidence and stability in life's steps ahead within our community."



Fundraising

The funding of the charitable activities is always a concern for the Trustees and Team. Our income comes from a variety of sources, ranging from donations, the charity shop, and we are now focusing on applying for grants.

Fundraising is incredibly important to us, as it is the only way we can run our services, we are proud of our commitment to fair, honest, and open fundraising.

In the past we have not been as successful as we would have liked in grant applications.

The trustees decided to change the approach to fundraising and over the past 6 months, we have had a positive response from our grant applications. Five applications have been successful, and the remainder have given some really helpful feedback, the first being we needed a business plan, others comment that we need to be more specific on projects we are wanting them to fund. A couple have stated that we have too much cash in the bank to be appropriate to receive grants.

We have made considerable efforts to improve our situation. We have created a business plan, distributed a mailshot to local businesses, and are focusing on researching suitable grants for the charity. We have created a process for identifying new grants, which enables us to establish the suitability of the grant when compared to active and pipeline projects.

Moving forward we need to have a more unified view of projects we are wanting to undertake and have visibility of these in advance, so that grants can be researched and applied for, which will hopefully mean we will be even more successful moving forwards.



Independent examiner's report to the trustees of The Big Yellow Bus Project

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act').

For completeness, this states a net profit of £9,928 which agrees to the difference between the opening bank balance as of 1 November 2021 of £79,890 and the closing balance as of 31 October 2022 of £89,818.

This cash in bank at end of year is intended to fund a new centre costing £30,000 in Q1 2023, which will provide the project with space to perform its activities and objectives for the year and moving forwards.

In conclusion, to the best of my knowledge provided by these documents, the records have been kept accordingly and accurately reflect the activities of The Big Yellow Bus Project for the year 2022.

Jordan Gardiner
ACA

Annual Report

The Big Yellow Bus Project Annual Report for 2022

Offer support and guidance, encourage growth, confidence, and stability in life's steps ahead within our community

2022



**Registered Charity
(England & Wales)
No. 1186515**

Forward

We have continued to see challenges facing all charities, and The Big Yellow Bus is no exception. However, our work has continued throughout this time with the help and support of our staff, volunteers, and Trustees.

We at The Big Yellow Bus Project continue to help those who are vulnerable in our society, not just those who face homelessness in this everchanging world we are in, but also the whole community in which we live.

This work has only been made possible through the support of our volunteers, staff, and trustees, and through the generous donations of money, time, services, and equipment given by countless individuals, organisations and business locally.

The Trustees would like to thank those who have helped in the last year, and for their continued support of The Big Yellow Bus Project.



Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project



Trustee Report

The Big Yellow Bus Project opened its doors in Cirencester on Christmas Eve 2018, with the governing principle of The Project being to provide providing help and support to those of our community that will benefit from assistance by reason of age, ill health, financial hardship, or other disadvantage, through the provision of services provided by the staff and volunteers.

The Big Yellow Bus charity shop helps to provide funds to continue our work, whilst providing affordable clothing and household items to those who within the community it serves.

The charity is controlled by its governing body document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governing Code and endeavours to promote good governance in all its activities in accordance with this code.

Registered Charity number
1186515

Principal address
43 Burge Court
Cirencester
GL7 1JY

Trustees

Jenny Hincks
Lisa Barry
Tracey Pitts
Jonathan Street
Hannah Street



Organisation Structure

The Big Yellow Bus Project is managed by a board of Trustees, who meet monthly to oversee the management of the charity.

Day-to-day management is undertaken by our Operational Manager, Chantelle Walsh.

Dianne Evans undertakes fundraising.

The shop is run by an exceptional team of volunteers, assisted by the Operational Manager and Jenny Hincks (Trustee).

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters.

We are dealing with vulnerable members of our community, and we are mindful of the diverse and complex risk involve. This is why we have a comprehensive Risk Assessment document to underpin all we do.

Statement of Trustee Responsibilities



The Trustees are responsible for preparing the Report of the Trustees, and Financial statements, in accordance with applicable law in the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice).

The law is applicable to charities in England and Wales. The Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the Trustees to prepare a financial statement for each financial year. This gives a true and fair view of the state of affairs of the charity, and of the incoming resources and application of the same, including income and expenditure, for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them accordingly,
- Observe the methods and principles in the charity SORP,
- Make judgements and estimates that are reasonable and prudent,
- Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at all times, the financial position of the charity, so as to enable them to comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provision of the trust deeds.

Safeguarding the assets of the charity, and thus taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website.



**Approved by
order of the
board of
trustees on**

10 January 2023

10 January 2023

**Signed on its
behalf by**

Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project

Operational Manager Report

I continue to strive in an environment of growth and excellence, and I am inspired by a positive atmosphere, and a constructive workplace for communicating and interacting with people.

In December 2021 I stepped into The Big Yellow Bus Project shop, to help with the volunteer shortage, and the day to day running of the shop, including sorting donations, and working with the volunteers. I continue to do this as it is a great way to speak with the public and get a feel of the needs of the town.

When our founder left in January 2022, I took on the additional challenge of raising awareness for the project, and to help raise money, including but not limited to, monthly music evenings, quiz nights, charity raffles, children Easter party, music festival with a pop star of the 80's, and an auction for a signed guitar of 80's bands. In February I assisted the Trustees to update and change the logo, to show that we saw the need for not only support for the homelessness within our community, but also vulnerable people, which is why we have included the words "Making change possible."

In 2021, we were left with the question of the ongoing use of the bus and, after lengthy discussions in the Spring of 2022, severe weather, and several meetings with our builder regarding the costs of our beloved bus, it was decided to sell the vehicle and look for premises for a purpose-built Drop-in centre. With the bus stationary, and the landowner needing the space back, I sold the bus for the amount for which it was purchased.

The drop-in centre will offer professional services ranging from educational, to therapeutic support, dependent on the needs of the individual. Offering a more suitable and confidential environment for this work to commence.

During the year I worked alongside Athena Web Design to help build our new website.

In the summer I, and Trustees interviewed for a new fundraiser and Shop Manager. July saw us being part of the Health and Wellbeing event held in Cirencester Market Place, during which time during we used the opportunity to inform the community and other organisations on how we can help.

Since October we have had two Cirencester College students commence their work experience with me in the shop.

I continue to help and advice homeless and vulnerable people seeking emergency accommodation, including supporting those in need with clothing and various things from our charity shop. I will regularly touch base and keep everyone up to speed on our progress with our ongoing friends, agencies and organisations from our community and connecting with new contacts.

I continue to keep the public in the loop with our social media and website, including having radio interviews to discuss past and present progress. I am proud to say we contribute to

"Offer support and guidance, encourage growth, confidence and stability in life's steps ahead within our community."



Fundraising

The funding of the charitable activities is always a concern for the Trustees and Team. Our income comes from a variety of sources, ranging from donations, the charity shop, and we are now focusing on applying for grants.

Fundraising is incredibly important to us, as it is the only way we can run our services, we are proud of our commitment to fair, honest, and open fundraising.

In the past we have not been as successful as we would have liked in grant applications.

The trustees decided to change the approach to fundraising and over the past 6 months, we have had a positive response from our grant applications. Five applications have been successful, and the remainder have given some really helpful feedback, the first being we needed a business plan, others comment that we need to be more specific on projects we are wanting them to fund. A couple have stated that we have too much cash in the bank to be appropriate to receive grants.

We have made considerable efforts to improve our situation. We have created a business plan, distributed a mailshot to local businesses, and are focusing on researching suitable grants for the charity. We have created a process for identifying new grants, which enables us to establish the suitability of the grant when compared to active and pipeline projects.

Moving forward we need to have a more unified view of projects we are wanting to undertake and have visibility of these in advance, so that grants can be researched and applied for, which will hopefully mean we will be even more successful moving forwards.



Independent examiner's report to the trustees of The Big Yellow Bus Project

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act').

For completeness, this states a net profit of £9,928 which agrees to the difference between the opening bank balance as of 1 November 2021 of £79,890 and the closing balance as of 31 October 2022 of £89,818.

This cash in bank at end of year is intended to fund a new centre costing £30,000 in Q1 2023, which will provide the project with space to perform its activities and objectives for the year and moving forwards.

In conclusion, to the best of my knowledge provided by these documents, the records have been kept accordingly and accurately reflect the activities of The Big Yellow Bus Project for the year 2022.

Jordan Gardiner
ACA

THE BIG YELLOW BUS PROJECT

England & Wales - Charity number 1186515

Accounts



The Big Yellow Bus Project

Annual Report 2021

Forward

This year we have continued to see challenges facing all charities and the Big Yellow Bus Project is no exception, however our work has continued throughout within the current restrictions with the help and support of our staff, volunteers, and Trustees

We, at the Big Yellow Bus Project continue to help those who are vulnerable in our society not just those who face homelessness in this ever-changing world we are in, but are pleased and proud to serve the whole community in which we live

This work has only been made possible through the support of our volunteers, staff, and trustees and through the generous donation of money, time, services, and equipment given by countless individuals organisations and business locally

The Trustees would like to thank those who have helped in the last year and their continued support of The Big yellow Bus Project.

Jenny Hincks
Chair of Trustees
The Big Yellow Bus Project

Independent Examiner

Ian Sumbler FCCA
Morris Owen
Chartered Accountant
43-45 Devizes Road
Swindon
Wilts
SN1 4BG

Organisation Structure

The Big Yellow Bus Project is managed by a board of trustees and meet monthly to oversee the management of the charity

Day-to-day management are undertaken by an employed Operational Manager, Chantelle Walsh

The shop is run by an exceptional team of volunteers assisted by Jenny Hincks (Trustee)

Risk Management

The trustees have a duty of care to all our staff, volunteers, and supporters We are dealing with venerable members of our community, and we are mindful of the diverse and complex risk involved and we have a comprehensive Risk Assessment document to underpin all we do.

Reserve Policy

To ensure the Big Yellow Bus Project has enough reserves to cover expenses and wages for 6 months, which will, as the pandemic situation improves, will increase. We also have reserved funds to provide the refurbishment of the bus and its ongoing costs which, as we expand the services we will offer, the costs will rise.

Statement of Trustee responsibilities

The Trustees are responsible for preparing the Report of the Trustees and Financial statements in accordance with applicable law and the United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice)

The law is applicable to charities in England and Wales, the Charities Act 2011, Charity Regulations 2008, and the provision of the Trust deed require the trustees to prepare a financial statement for each financial year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

* Select suitable accounting policies and then apply them accordingly

* Observe the methods and principles in the charity SORP

* Make judgements and estimates that are reasonable and prudent

* Prepare the financial statements on the ongoing basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the charities act 2011, the Charity (accounts and Reports) Regulations 2008 and the provision of the trust deeds. Safeguarded the assets of the charity and hence taking all reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity website

Approved by order of the board of trustees on 12 January 2022

Signed on its behalf by:

Chair of Trustees



Operational Manager Report

Chantelle Walsh - Operations Manager Annual Report November 2020-2021

In November 2020 I was employed as the Operations Manager for TBYP. Unfortunately, due to Covid-19 we had to close our doors for The Big Yellow Bus when lockdown began (March 2020).

We desperately tried to come up with a plan of action to be able to support the homeless alongside the council.

In January 2021 we opened The Big Yellow Bus Shelter. This would not have been possible without the support of kindhearted people.

Once the Shelter was completed, we were left with the question of the ongoing use of the Bus?

After lengthy discussions with the Trustees, we all agreed we wanted to utilise the space to help in other ways from this we came up with the idea of a Drop-in Centre for all in need...

Our mission statement

“Offering support and guidance, encouraging growth, confidence and stability in life’s steps ahead within our community”.

The community and other agencies have been fantastic and very supportive with the emergency Shelter and the ongoing refurbishment of The Big Yellow Bus Project Drop-in Centre.

I personally have been with the project since January 2019, made some amazing friends within the project and many new contacts within the community.

Independent examiner's report to the trustees of The Big Yellow Bus Project

I report to the charity trustees on my examination of the accounts of The Big Yellow Bus Project (the Trust) for the year ended 31 October 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sumbler

Mr 1 Sumbler FCCA
Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire SN1 4BG Date:
..... 21.01.2022

STATEMENT OF FINANCIAL POSITION
31 OCTOBER 2021

| | 2021 | 2020 | | | |
|--|---------------|----------------|---------------|-------|--|
| | Total | Total | Unre- | Notes | |
| | Restricted | Restricted | restricted | | |
| | funds | funds | fund | | |
| FIXED ASSETS | | | | | |
| Intangible assets | | 320 | | | |
| Tangible assets | | 16,604 | 8,438 | 8 | |
| CURRENT ASSETS | | | | | |
| Debtors | 2,412 | 6,713 | 8,438 | | |
| Cash at bank | 79,890 | 76,933 | 2,412 | 9 | |
| NET ASSETS | <u>90,740</u> | <u>100,570</u> | <u>90,740</u> | | |
| NET CURRENT ASSETS | <u>82,302</u> | <u>83,646</u> | <u>82,302</u> | | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | <u>90,740</u> | <u>100,570</u> | <u>90,740</u> | | |
| FUNDS | | | | | |
| Unrestricted funds | 90,740 | 90,570 | 90,740 | | |
| Restricted funds | | 10,000 | | | |
| TOTAL FUNDS | <u>90,740</u> | <u>100,570</u> | <u>90,740</u> | 10 | |

THE BIG YELLOW BUS PROJECT

England & Wales - Charity number 1186515

Accounts



The Big Yellow Bus Project provides shelter and support for the homeless.

We give vulnerable individuals who face the bleak prospect of sleeping rough in freezing temperatures, a choice.

Often, these individuals have been rejected - By partners, family, friends, employers, local authority, social housing and society in general.

These are the individuals that when we encounter them on the street, we cross over or conveniently look the other way. It's easier.

These are the unfortunate individuals that fall between the cracks.

All they encounter is 'No'

Nowhere to go.

No friends.

No money.

No help.

No bed.

No choice.

No hope.

Often, the only option they have is The Big Yellow Bus Project.

We can't solve all of their problems, but we can give them somewhere to go.

We can give them practical help. We can give them a bed and a hot drink.

We can give them a choice.

Most important of all, we can say 'yes' and give them hope.

REPORT OF THE TRUSTEES

Organisational structure, governance, management and administration

The Big Yellow Bus Project opened its doors to provide shelter and support for the homeless in Cirencester on Christmas Eve 2018.

The governing principle of The Big Yellow Bus Project is the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage through the provision of frontline temporary accommodation, food and support.

The Big Yellow Bus Project provides shelter and support for the homeless - Men and women over 18 regardless of race, religion or sexual orientation who have no other option other than sleeping rough on the streets.

If these vulnerable individuals have no other options, the Project will provide a bed for them.

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. It fully supports the Charity Governance Code and endeavours to promote good governance in all its activities in accordance with the code.

Registered Charity number
1186515

Principal address
15 Prince Charles Road
Fairford
Gloucestershire
GL7 4JY

Trustees

Gerry Watkins (Founder)
Lisa Barry

Jenny Hinks
Haimish Mead

The above trustees were appointed at the point of registration of the charity at the Charity Commission on 21 November 2019.

Phillip Oldcorn (Chairman) was appointed on 30 June 2020.

Independent examiner

Ian Sumbler, FCCA
Morris Owen

Chartered Accountants
43-45 Devizes Road
SWINDON

Wiltshire
SN1 4BG

Commencement of activities

Having opened its doors on 24 December 2018, the charity was registered with the Charity Commission for England and Wales within a year on 21 November 2019.

The assets of the previous unregistered project were treated as a donation to the registered charity on the first day of activity.

Recruitment and appointment of new trustees

The appointment of the charity's trustees is considered on an ongoing basis as the project grows.

Areas of responsibility have been identified for each of the current trustees and the increasing workload will inevitably mean further expertise and support will be required.

Appointment of new trustees as and when required is managed by the current trustees and is principally through nomination and proposal at the monthly trustee meetings.

The trustee posts are unremunerated, but expenses can be claimed where relevant following the expenses claim process.

Organisational structure

The Big Yellow Bus Project is managed by the board of trustees.

The trustees meet monthly and decide the strategy of the charity as well as overseeing the management of the guests' accommodation, the charity's finances, fundraising, events, support services, PR and communications.

Day-to-day administration and operational duties are undertaken by an employed Operations Manager, Chantelle Walsh, who is responsible for managing and co-ordinating a dedicated team of volunteers who make up a Steering Group.

The Steering Group co-ordinate the contribution of a far wider team of approximately 30-35 volunteers whose duties involve undertaking shifts supporting 'guests', event support, fundraising, laundry, cleaning, maintenance and training.

The charity employs two part-time Night Support Workers who support 'guests' attending the Big Yellow Bus.

In addition, the only other full-time employee is the charity's Shop Manager, Mandy Watkins responsible for the day-to-day management of the Big Yellow Bus fundraising shop which is supported by voluntary staff.

Risk management

The trustees of The Big Yellow Bus Project have a duty of care to the vulnerable individuals we support, our employed staff, our volunteers, our partners and our supporters.

To ensure that we are able to continue to work effectively with all of these groups, as trustees, we identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

As we are dealing with some of society's most vulnerable individuals, we have to be extremely mindful of the diverse and complex range of risks involved and a comprehensive Risk Assessment has been completed to ensure every endeavour has been made to

minimise these risks.



Significant activities

While The Big Yellow Bus Project remains a small, fledgling charity, a considerable amount has been achieved during the course of the past financial year.

The achievements and activities include:

- Opening The Big Yellow Bus Project fundraising shop - October 2019
- Securing official charity status - November 2019
- Securing second bus for renovation to serve another town locally (WIP)
- An open air music event to raise funds at St Michael's Park, Cirencester
- Monthly bingo nights at Cirencester Town FC
- Official sponsorship from several local businesses
- Releasing of The Big Yellow Bus Charity song



Courtesy Bathurst and Big Yellow Bus Project founder Gerry Watkins opening the fundraising shop.

The success of The Big Yellow Bus Project is built almost entirely on the volunteers who give their time and skills unstintingly to the work and aims of the charity.

Prior to the COVID-19 outbreak in the UK, the project was supported by a board of voluntary trustees and between 30-35 volunteers contributing to an array of important supporting duties and roles.

The volunteers who contribute so much to the project have also created a strong Big Yellow Bus family, the members of which not only support the homeless, but also each other.

Volunteers



Volunteers are at the heart of The Big Yellow Bus Project's work. Photo: Archie McCall Photography

Fundraising activities

Income to fund the delivery of support and services provided for rough sleepers by The Big Yellow Bus Project comes from the following principal sources:

- Big Yellow Bus fundraising shop
- Public donations / Gift Aid
- Fundraising events - Bingo / music events
- Sponsorship
- Grants

Reserves policy

As a new charity operating for less than two years, The Big Yellow Bus Project has not yet been in a position to build a healthy financial reserve. The operation has been very much hand-to-mouth, financially. This has been particularly evident during 2020 with the charity having had to contend with the unforeseen additional expenditure required to adapt our services and meet the challenges of COVID-19. However, the trustees recognise the importance of creating a strong financial reserve and this has become even more apparent with the ongoing costs associated with meeting the government's COVID-19 guidelines. For this reason, the trustees are proposing to create a reserve fund as part of their objectives for 2020-21 and beyond to better safeguard the future of the project and meet unexpected expenditure.

Future developments and objectives

The COVID-19 pandemic hit every organisation in one way or another and with varying degrees of severity and disruption.

The virus brought the services of The Big Yellow Bus Project to a standstill and initiated an immediate rethink such as the damage inflicted on the charity's ability to comply with government directives.

The trustees were faced with an overnight loss of income and volunteers along with the ability to meet the imposed social distancing guidelines, testing and hygiene standards. This resulted in the immediate closure of the project.

The need to reassess the whole operation of The Big Yellow Bus Project and safeguard 'guests', employees and volunteers while being able to deliver a service to the homeless became the priority.

With this new imperative in mind, the trustees held additional 'virtual' meetings to overcome the immediate challenges and re-focus on the project's future developments. The following broad objectives were identified:

- Provision of COVID compliant accommodation for guests - Buses and permanent shelter(s)
- Greater access to support services for the homeless - Counselling, benefits etc.
- To be part of a homeless hub to end rough sleeping in the Cotswolds working closely in partnership alongside all relevant authorities and agencies
- More secure funding to better safeguard the future of the project and build a reserve fund to meet unexpected expenditure
- Closer working relationship with Cotswold District Council
- Closer working relationship with associated charities and agencies
- Enhanced training for the charity's employees and volunteers
- Raising the profile and standing of The Big Yellow Bus Project

Statement of trustees' responsibilities

The trustees are responsible for preparing the Report of the Trustees and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Approved by order of the board of trustees on

Signed on its behalf by:

MR P J OLDCORN, Trustee

11 February 2021

INDEPENDENT EXAMINER'S REPORT

To the trustees of The Big Yellow Bus Project

I report on the accounts for year ended 31 October 2020 which are set out on pages 15-21.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Signed:

I. Sumbley

Mr I SUMBLER FCCA

Morris Owen Chartered Accountants

43-45 Devizes Road

SWINDON

Wiltshire

SN1 4BG

Date:

11 February 2021

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 OCTOBER 2020

| | £ | £ | £ |
|---|-------------|-----------------|-------------------|
| | Total funds | Restricted fund | Unrestricted fund |
| INCOMING RESOURCES | | | |
| Incoming resources from generated funds | | | |
| Voluntary income | 128,080 | 10,000 | 118,080 |
| Activities for generating funds | 26,040 | - | 26,040 |
| | 154,120 | 10,000 | 144,120 |
| RESOURCES EXPENDED | | | |
| Costs of generating funds | | | |
| Costs of generating voluntary income | 2,384 | - | 2,384 |
| Fundraising trading costs | 27,628 | - | 27,628 |
| Charitable activities | 18,816 | - | 18,816 |
| Direct costs | 18,816 | - | 18,816 |
| Other resources expended | 4,722 | - | 4,722 |
| Total resources expended | 53,550 | - | 53,550 |
| NET INCOMING RESOURCES | 100,570 | 10,000 | 90,570 |
| TOTAL FUNDS CARRIED FORWARD | 100,570 | 10,000 | 90,570 |
| CONTINUING OPERATIONS | | | |

All incoming resources and resources expended arise from continuing activities.

Notes

BALANCE SHEET
AT 31 OCTOBER 2020

| | Unrestricted fund | Restricted fund | Total funds |
|--|-------------------|-----------------|----------------|
| FIXED ASSETS | | | |
| Intangible assets | 320 | - | 320 |
| Tangible assets | 14,250 | 2,354 | 16,604 |
| | <u>14,570</u> | <u>2,354</u> | <u>16,924</u> |
| CURRENT ASSETS | | | |
| Debtors | 6,713 | - | 6,713 |
| Cash at bank | 69,287 | 7,646 | 76,933 |
| | <u>76,000</u> | <u>7,646</u> | <u>83,646</u> |
| LIABILITIES | | | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 90,570 | 10,000 | 100,570 |
| NET ASSETS | <u>90,570</u> | <u>10,000</u> | <u>100,570</u> |
| FUNDS | | | |
| Unrestricted funds | 90,570 | | 90,570 |
| Restricted funds | | 10,000 | 10,000 |
| TOTAL FUNDS | <u>90,570</u> | <u>10,000</u> | <u>100,570</u> |

Notes

8

9

10

11

The financial statements were approved by the Board of Trustees on 11 February 2021 and were signed on its behalf by:

Mr P J Oldcom - Trustee

**THE BIG YELLOW BUS PROJECT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020**

1. ACCOUNTING POLICIES

Accounting convention The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Intangible assets During 2020 the Charity created a Big Yellow Bus trademark to help protect the brand image in use. In view of the relatively small cost involved, and longevity of the trademark, no amortisation is being applied on the basis it would be immaterial to the accounts as a whole.

Tangible fixed assets Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Motor vehicles - 25% on reducing balance

Assets undergoing refurbishment before being put into use for charity purposes are not subject to depreciation until the refurbishment is complete and the asset is in use. Costs of the initial refurbishment are capitalised as part of the cost of the asset. Costs thereafter, to maintain the asset in usable condition are expensed through the statement of financial activities in the year they are incurred.

Taxation The charity is exempt from tax on its charitable activities.

Fund accounting Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

2.

VOLUNTARY INCOME

Donations
Gift aid

| |
|----------------|
| £ |
| 121,367 |
| 6,713 |
| <u>128,080</u> |

**THE BIG YELLOW BUS PROJECT
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 OCTOBER 2020**

| | | | |
|-----------|--|--------------|---------------|
| | | | <u>20,324</u> |
| | | Shop income | 5,716 |
| | | Other income | <u>26,040</u> |
| 3. | ACTIVITIES FOR GENERATING FUNDS | | |
| | | | |
| | COSTS OF GENERATING VOLUNTARY INCOME | | |
| | Event costs | | <u>2,384</u> |
| 5. | FUNDRAISING TRADING COSTS | | |
| | Staff costs | | 13,971 |
| | Shop lease | | 9,750 |
| | Shop service charge | | 1,300 |
| | Shop rates | | 1,312 |
| | Property repairs | | 1,295 |
| | | | <u>27,628</u> |
| 6. | TRUSTEES' REMUNERATION AND BENEFITS | | |
| | There were no trustees' remuneration or other benefits for the year ended 31 October 2020. | | |
| | Trustees' expenses | | |
| | There were no trustees' expenses paid for the year ended 31 October 2020. | | |
| 7. | STAFF COSTS | | |
| | Wages and salaries | | £ 13,971 |
| | The average monthly number of employees during the year was as follows: | | |
| | Shop manager | | <u>1</u> |
| 8. | INTANGIBLE FIXED ASSETS | | |
| | No employees received emoluments in excess of £60,000. | | |
| | | | |
| | COST | | |
| | Additions | | <u>320</u> |
| | | | <u>320</u> |
| | NET BOOK VALUE | | |
| | At 31 October 2020 | | <u>320</u> |

**THE BIG YELLOW BUS PROJECT
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 OCTOBER 2020**

| | | |
|------------|---|--------|
| 9. | TANGIBLE FIXED ASSETS | |
| | MOTOR VEHICLES | |
| | COST | |
| | Additions | 20,354 |
| | DEPRECIATION | |
| | Charge for year | 3,750 |
| | NET BOOK VALUE | |
| | At 31 October 2020 | 16,604 |
| 10. | DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | |
| | Other debtors | 6,713 |

| | | |
|------------|---------------------------|----------------|
| 11. | MOVEMENT IN FUNDS | |
| | Unrestricted funds | |
| | General fund | 90,570 |
| | Restricted funds | |
| | Bus Refurbishment | 10,000 |
| | TOTAL FUNDS | <u>100,570</u> |

| | | |
|--|----------------|----------------|
| | | |
| Net movement in funds, included in the above are as follows: | | |
| Unrestricted funds | | |
| General fund | 144,120 | |
| Restricted funds | 10,000 | |
| Restricted funds | | |
| Bus Refurbishment | - | |
| TOTAL FUNDS | <u>154,120</u> | |
| | | <u>100,570</u> |

| | | |
|--------------------|------------|--|
| | | |
| Incoming resources | £ 144,120 | |
| Resources expended | £ (53,550) | |
| Movement in funds | £ 90,570 | |

THE BIG YELLOW BUS PROJECT
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 OCTOBER 2020

11. MOVEMENT IN FUNDS - continued

| Fund name | Purpose and restrictions |
|-------------------|--|
| Bus Refurbishment | Specific donation to be used to facilitate the refurbishment of a second bus for eventual use to support the charity operations. |

12. RELATED PARTY DISCLOSURES

As a newly registered charity, the "gift" of the refurbished vehicles from Mr Gerry Watkins at a value equal to the original cost of acquisition plus refurbishment costs has meant that the charity has been able to provide accommodation for the homeless from the very first day. Details of the costs can be found in note 9 to these accounts

Mr Haimish Mead has created and registered a trademark for the benefit of the charity. The costs incurred were met personally and treated as a donation to the project and the trademark recognised as an intangible asset in these accounts detailed in note 8

Mr Phil Oldcorn, now Chairman of the project has supported the charity with personal donations in the year totalling £25,000 and is also covering the cost of the shop rent, rates and service charge totalling £12,362 for the year.

**THE BIG YELLOW BUS PROJECT
 DETAILED STATEMENT OF FINANCIAL ACTIVITIES
 FOR THE YEAR ENDED 31 OCTOBER 2020**

£

| | |
|--------------------------------------|----------------|
| INCOMING RESOURCES | |
| Voluntary income | 121,367 |
| Donations | 6,713 |
| Gift aid | 128,080 |
| | <u>256,160</u> |
| Activities for generating funds | 20,324 |
| Shop income | 5,716 |
| Other income | 26,040 |
| | <u>154,120</u> |
| TOTAL INCOMING RESOURCES | 27,628 |
| RESOURCES EXPENDED | |
| Costs of generating voluntary income | 2,384 |
| Events costs | |
| Fundraising trading costs | 13,971 |
| Wages | 9,750 |
| Shop lease | 1,300 |
| Shop service charge | 1,312 |
| Shop rates | 1,295 |
| Property repairs | |
| Charitable activities | 7,100 |
| Night cover | 5,599 |
| Bus maintenance | 1,861 |
| Fuel and RFL | 356 |
| Covid19 costs | 3,750 |
| Depreciation | |
| | <u>18,666</u> |
| Support costs | 2,226 |
| Management | 635 |
| Insurance | 286 |
| Telephone | 441 |
| Postage and stationery | 678 |
| Advertising | 606 |
| Sundries | |
| Recycling costs | |
| | <u>4,872</u> |
| | <u>53,530</u> |
| Total resources expended | 100,570 |
| Net income | 176,158 |

This page does not form part of the statutory financial statements