

## **Afan Community Fitness Suite**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **OBJECTIVES AND ACTIVITIES**

#### **Charity Objectives**

- a) To promote for the benefit of the inhabitants of the Afan valley and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants;
- b) the promotion of community participation in healthy recreation by the provision of a community gym

#### **Values**

Public service, leadership, selflessness, integrity, objectivity, honesty, and accountability.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Activities**

Our Fitness Suite was based in the former swimming pool at Cymer Afan Comprehensive school which we shared usage with the school. However due to the recent school closure, we had no option other than to re-locate the fitness suite to Cymer Sports hall. We have recently signed a 25 year lease with NPTCBC so we can continue to deliver recreational and physical activities, plus improve the health and well-being of the people of the Afan Valley in a fit for purpose building

We have divided the sports hall in two halves; where one half is a fitness suite and the other half is used for groups to hire. This has now changed to approximately two thirds – one third due to increase in equipment.

Our main objective is to enhance the quality of life by providing all with opportunity to improve their physical wellbeing which in turn improves the overall mental and emotional wellbeing, which can have a detrimental impact to one's quality of life.

Unfortunately in March of 2020 we were mandated to close in line with Government Covid 19 rulings. We opened back up with limited use in August of 2020 but were once again forced into closure in December of 2020. We opened the Fitness Suite back up in accordance with Government Covid guidelines in May of 2021. Due to the increased procedures, we had to ensure that the Fitness Suite was operated by volunteers at all times. This led to us advertising and ultimately securing a person for the post of Fitness Suite Supervisor in November of 2021.

Our membership has expanded over the past year and continues to do so.

## **FINANCIAL REVIEW**

### **Reserves policy**

It is the policy of the organisation to maintain unrestricted and designated funds to ensure sufficient reserves to meet six months running costs. However in the event of periods of difficult trading this continues to be no longer achievable.

## **FUTURE PLANS**

The organisation seeks to maintain its community based regeneration activities based on its capacity for income generation. We are looking at expanding on current provision and increase opportunities for new and existing members.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The organisation is a registered charity incorporated on 21 November 2019. Our governing document is Charitable Incorporated Organisation (CIO) established on the 28<sup>th</sup> May 2019.

### **Organisational structure**

Afan Community Fitness Suite has a board of trustees which meets on a regular basis, a minimum of 6 times a year and are responsible for the strategic direction and policy of the charity. At the year end, the Board has 4 trustees. The trustees represent a number of residents and community interests as well those with business and professional backgrounds.

### **Risk management**

Policies are in place and procedures observed in respect of health and safety of our staff, volunteers and members at our premises which as at 31 March 2021 are:-

Afan Community Fitness Suite

Margam Street

Cymmer

Port Talbot

SA13 3EE

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1086506

### **Registered office**

Upper Afan Valley Sports Centre  
Margam Street  
Cymmer  
PORT TALBOT  
SA13 3EE

### **Trustees**

D Johnson  
J Coleman  
Y Casey  
N Casey

Chair  
Secretary  
Treasurer  
Trustee

### **Accountants**

Daniel Perrin & Co Limited  
9 Stanley Place  
Cadoxton  
Neath  
SA10 8BE

### **Bankers**

Lloyds Bank PLC  
115 Station Road  
Port Talbot  
SA13 1NR

## STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable organisation.

They are also responsible for safeguarding the assets of the charitable organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

there is no relevant audit information of which the charitable company's auditors are unaware; and

The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

## ACCOUNTANTS

The independent examiner, Daniel Perrin & Co Limited, will be proposed for appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on .....25<sup>th</sup> January 2023..... and signed on its behalf by:

.....  
Trustee/Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

COMMUNITY FITNESS SUITE

1186506

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022



### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Covid Relief	-	-	-	-	40,000
Ford Motor Company	-	-	-	-	7,014
General Funding	-	5,840	-	5,840	2,239
General Income	1,040	-	-	1,040	2,463
Memberships	26,938	-	-	26,938	9,676
Assistance payments	6,000	-	-	6,000	9,000
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,978</b>	<b>5,840</b>	<b>-</b>	<b>39,818</b>	<b>70,392</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,978</b>	<b>5,840</b>	<b>-</b>	<b>39,818</b>	<b>70,392</b>
<b>A3 Payments</b>					
Cleaning	-	-	-	-	755
Courses & Training	821	-	-	821	6,090
Insurance	1,273	-	-	1,273	1,211
Rates	927	-	-	927	960
Repairs & Maintenance	1,351	-	-	1,351	3,913
Security Costs	-	-	-	-	2,734
Software	120	-	-	120	70
Sundry	10	-	-	10	727
Direct Costs	18,219	-	-	18,219	12,864
Relocation payments	-	-	-	-	7,014
Property maintenance	8,527	-	-	8,527	32,182
Wages	6,055	-	-	6,055	-
<b>Sub total</b>	<b>37,303</b>	<b>-</b>	<b>-</b>	<b>37,303</b>	<b>68,520</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,303</b>	<b>-</b>	<b>-</b>	<b>37,303</b>	<b>68,520</b>
<b>Net of receipts/(payments)</b>	<b>- 3,325</b>	<b>5,840</b>	<b>-</b>	<b>2,515</b>	<b>1,872</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 3,325</b>	<b>5,840</b>	<b>-</b>	<b>2,515</b>	<b>1,872</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	7,063	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,063</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Jayne Coleman	25/01/2023
			Darran Johnson	25/01/2023



Section A

Independent Examiner's Report

Report to the trustees/  
members of

AFAN COMMUNITY FITNESS SUITE

On accounts for the year  
ended

31<sup>st</sup> March 2022

Charity no  
(if any)

1186506

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 24/01/2023

Name:

Daniel Perrin

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

9 Stanley Place

Cadoxton

Neath - SA10 8BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None