

## **Afan Community Fitness Suite**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **OBJECTIVES AND ACTIVITIES**

#### **Charity Objectives**

- a) To promote for the benefit of the inhabitants of the Afan valley and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants;
- b) the promotion of community participation in healthy recreation by the provision of a community gym

#### **Values**

Public service, leadership, selflessness, integrity, objectivity, honesty, and accountability.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Activities**

Our Fitness Suite was based in the former swimming pool at Cymer Afan Comprehensive school which we shared usage with the school. However due to the recent school closure, we had no option other than to re-locate the fitness suite to Cymer Sports hall. We have recently signed a 25 year lease with NPTCBC so we can continue to deliver recreational and physical activities, plus improve the health and well-being of the people of the Afan Valley in a fit for purpose building

We have divided the sports hall in two halves; where one half is a fitness suite and the other half is used for groups to hire.

Our main objective is to enhance the quality of life by providing all with opportunity to improve their physical wellbeing which in turn improves the overall mental and emotional wellbeing, which can have a detrimental impact to one's quality of life.

Unfortunately in March of 2020 we were mandated to close in line with Government Covid 19 rulings. We opened back up with limited use in August of 2020 but were once again forced into closure in December of 2020.

In November of 2020, we were very fortunate to be awarded the existing gym equipment from the Ford Plant in Bridgend (which was being decommissioned). This allowed us to extend the size of the Fitness Suite and enable the necessary social distancing requirements to be met without reducing capacity.

## **FINANCIAL REVIEW**

### **Reserves policy**

It is the policy of the organisation to maintain unrestricted and designated funds to ensure sufficient reserves to meet six months running costs. However in the event of periods of difficult trading this continues to be no longer achievable.

## **FUTURE PLANS**

The organisation seeks to maintain its community based regeneration activities based on its capacity for income generation. We are looking at expanding on current provision and increase opportunities for new and existing members.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The organisation is a registered charity incorporated on 21 November 2019. Our governing document is Charitable Incorporated Organisation (CIO) established on the 28<sup>th</sup> May 2019.

### **Organisational structure**

Afan Community Fitness Suite has a board of trustees which meets on a regular basis, a minimum of 6 times a year and are responsible for the strategic direction and policy of the charity. At the year end, the Board has 4 trustees. The trustees represent a number of residents and community interests as well those with business and professional backgrounds.

### **Risk management**

Policies are in place and procedures observed in respect of health and safety of our staff, volunteers and members at our premises which as at 31 March 2021 are:-

Afan Community Fitness Suite  
Margam Street  
Cymmer  
Port Talbot  
SA13 3EE

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1086506

### **Registered office**

Upper Afan Valley Sports Centre  
Margam Street  
Cymmer  
PORT TALBOT  
SA13 3EE

### **Trustees**

D Johnson  
J Coleman  
Y Casey  
N Casey

Chair  
Secretary  
Treasurer

### **Auditors**

Daniel Perrin & Co Limited  
9 Stanley Place  
Cadoxton  
Neath  
SA10 8BE

### **Bankers**

Lloyds Bank PLC  
115 Station Road  
Port Talbot  
SA13 1NR

## STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable organisation.

They are also responsible for safeguarding the assets of the charitable organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

there is no relevant audit information of which the charitable company's auditors are unaware; and

The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

## AUDITORS

The auditors, Daniel Perrin & Co Limited, will be proposed for appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on .....21<sup>st</sup> December 2021..... and signed on its behalf by:

.....  
Trustee/Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

AFAN COMMUNITY FITNESS SUITE

1186506

## Receipts and payments accounts

CC16a

For the period  
from

21/11/2019

To

31/03/2021


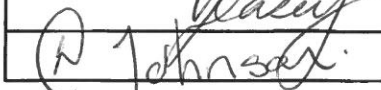
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Covid Relief	40,000	-	-	40,000	-
Ford Motor Company	-	7,014	-	7,014	-
General Funding	-	2,239	-	2,239	-
General Income	2,463	-	-	2,463	-
Memberships	9,676	-	-	9,676	-
Assistance payments	9,000	-	-	9,000	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>61,139</b>	<b>9,253</b>	<b>-</b>	<b>70,392</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>61,139</b>	<b>9,253</b>	<b>-</b>	<b>70,392</b>	<b>-</b>
<b>A3 Payments</b>					
Cleaning	755	-	-	755	-
Courses and Training	6,090	-	-	6,090	-
Insurance	1,211	-	-	1,211	-
Rates	960	-	-	960	-
Repairs & Maintenance	3,913	-	-	3,913	-
Security costs	2,734	-	-	2,734	-
Software costs	70	-	-	70	-
Sundry	727	-	-	727	-
Direct costs	10,625	2,239	-	12,864	-
Relocation payments	-	7,014	-	7,014	-
Property maintenance	32,182	-	-	32,182	-
	-	-	-	-	-
<b>Sub total</b>	<b>59,267</b>	<b>9,253</b>	<b>-</b>	<b>68,520</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>59,267</b>	<b>9,253</b>	<b>-</b>	<b>68,520</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>1,872</b>	<b>-</b>	<b>-</b>	<b>1,872</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,872</b>	<b>-</b>	<b>-</b>	<b>1,872</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	1,872	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,872</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Casey	01/12/2021
	Darran Johnson	01/12/2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

AFAN COMMUNITY FITNESS SUITE

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)**

1186506

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

01/12/2021

**Name:**

Daniel Perrin

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

9 Stanley Place

Cadoxton

Neath - SA10 8BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None





CHARITY COMMISSION  
FOR ENGLAND AND WALES

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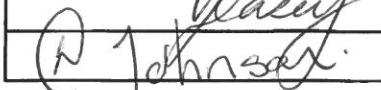
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
			-	-
			-	-
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
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	Darran Johnson	01/12/2021



**Section A**

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**Signed:**

**Date:**

01/12/2021

**Name:**

Daniel Perrin

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

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