



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|----|------|----|-----------------|----|------|
| | 01 | 02 | 2023 | | 31 | 01 | 2024 |

Section A

Reference and administration details

Charity name

VERNON PLACE COMMUNITY HUB

Other names charity is known by

Registered charity number (if any) 1186471

Charity's principal address

VERNON PLACE

BRITON FERRY

NEATH

Postcode

SA11 2JJ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | VIVIENNE JONES | TREASUER | 1 st january | |
| 2 | TRACEY JOHNS | CHAIRPERSON | | |
| 3 | ANDREW HORE | SEC | 1 st January | |
| 4 | KAREN JONES | TREASUER | | |
| 5 | | | | |
| 6 | | | | |
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| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|----------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charity in Corporate |
| Trustee selection methods (eg. appointed by, elected by) | Election |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We have a dedicated team of 33 volunteers who contributed their time to help with the food bank and fruit and veg delivery service. They gave total of around 132 Volunteer hours per week.

As the restrictions lifted our volunteers reduced to 25 volunteers, but they still carried out the hours required to maintain the running of the projects

Objectives

Continue to support the local community with food provisions

Vernon Place Community Hub (VPCH) is a former primary school building based in Briton Ferry which was saved from closure by a small group of like-minded people living in the community. Registered as a charity (CIO) in November 2019 and is currently run by trustees and volunteers. The aim of the hub is to provide a safe environment that will support people in need living in the Briton Ferry and/or surrounding areas.

The VPCH hosts various activities such as a growing food bank, Fruit and Veg delivery service, surplus/food share donations from various supermarkets in the local/ surrounding areas, Vets Reorg (Veterans group), Playgroup, Social Events, Health and Wellbeing Support

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities: -

FOOD BANK for residents from the local area to ensure that no one in the community goes hungry.

HELP HUB drop-in service for residents to access advice in housing, benefits, financial matters.

WARM SPACE runs alongside the help hub providing a hot meal and refreshments for the residents.

FOOD SHARE/SURPLUS we collect food items donated from local supermarkets for residents.

These projects aim to provide equality and fairness to bring the local communities together, to bridge the gap between generations from all abilities, backgrounds, faith, ethnicity and gender.

Due to just coming out of covid 19 restrictions the majority of our activity

was focused around the food bank and Fruit and Veg delivery service as some of the local residents were reluctant to leave their homes to go shopping,

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Objectives

Continue to support the local community with food provisions

To have one set up a help hub one day a week where advice is available for issues such as housing, benefits, back to work, sing posting.

To develop the warm space, alongside the help hub to support local residents

To apply for relevant grants required to sustain current projects along with looking for new available grant funding

Activities

To provide a celebration of remembrance for armistice day in November 2023

Summary of the main achievements of the charity during the year

We have successfully continued run the projects below.

FOOD BANK for residents from the local area to ensure.
that no one in the community goes hungry.

COMMUNITY FRIDGE a small donation is made for a bag of food

FOOD SHARE/SURPLUS we collect food items donated from local
supermarkets for locals residents.

Weekly Parent and Toddler Playgroup activities for children of preschool
age.

Breakfast/Lunch with Santa was a big success. Children and their
parents/guardians enjoyed a bite to eat and various Christmas activities
before having a story with Mother Christmas and then meeting Santa.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

We are looking to develop in the following

WARM BANK where residents can relax in a warm safe, friendly space, and get of a bite to eat and drink.

COMMUNITY FRIDGE donations are made for a bag of food

VETRANS REORG to develop a wood working group, to promote good mental health and wellbeing through out the veterans and military background community.

To include a remembrance concert for armistice day in November 2023

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|----------------|----------------|
| Signature(s) | <i>V Jones</i> | <i>A hore</i> |
| Full name(s) | Vivienne Jones | Andrew Hore |
| Position (eg Secretary, Chair, etc) | Tracey Johns | <i>T Johns</i> |
| Date | 14/11/2024 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

VERNON PLACE COMMUNITY HUB

Receipts and payments accounts

CC16a

For the period
from

01/02/2023

To

31/01/2024

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| CWYVS | - | 5,000 | - | 5,000 | 3,000 |
| MOON DANCE | - | 20,000 | - | 20,000 | 2,500 |
| FERRY FEST | - | - | - | - | 12,336 |
| NAT GRID | - | 9,977 | - | 9,977 | 7,820 |
| NPT WARM SPACE | - | 1,200 | - | 1,200 | 3,000 |
| NEIGHBOURLY | - | 250 | - | 250 | 500 |
| NEIGHBOURLY M & S | - | - | - | - | 1,000 |
| NEATH PTC | - | 8,000 | - | 8,000 | 450 |
| ROOM HIRE | 13,675 | - | - | 13,675 | 27,143 |
| RAFFLES/FUNDRAISING | 8,977 | - | - | 8,977 | 8,370 |
| Sub total (Gross income for AR) | 22,652 | 44,427 | - | 67,079 | 66,119 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 22,652 | 44,427 | - | 67,079 | 66,119 |

A3 Payments

| | | | | | |
|--------------------------------------|---------------|----------|----------|---------------|---------------|
| FERRY FEST | - | - | - | - | 11,429 |
| FOODBANK SUPPLIES | 23,238 | - | - | 23,238 | 13,393 |
| REPAIRS AND MAINTENANCE | 22,656 | - | - | 22,656 | 10,214 |
| LIGHT AND HEAT | 10,389 | - | - | 10,389 | 7,483 |
| NPT RENT,WASTE | 2,786 | - | - | 2,786 | 3,023 |
| WATER RATES | 1,211 | - | - | 1,211 | 1,473 |
| SECURITY/FIRE ALARMS | 889 | - | - | 889 | 1,864 |
| INSURANCES | 686 | - | - | 686 | 1,905 |
| AMAZON - GENERAL SUPPLIES | 4,095 | - | - | 4,095 | 1,733 |
| COPIER LEASING | - | - | - | - | 2,134 |
| COPIER PRINTING | 475 | - | - | 475 | 566 |
| KITCHEN REQUISITES AND EQUIPMENT | 552 | - | - | 552 | 1,093 |
| MILEAGE FUEL | 2,137 | - | - | 2,137 | 1,392 |
| WAGES | - | - | - | - | 531 |
| TRAINING DBS | 207 | - | - | 207 | 1,065 |
| TELEPHONE | 1,059 | - | - | 1,059 | 950 |
| PEST CONTROL | 550 | - | - | 550 | 220 |
| WEBSITE | 144 | - | - | 144 | 900 |
| PRS | 300 | - | - | 300 | 139 |
| SMALL ACTIVITIES | 1,558 | - | - | 1,558 | 118 |
| UNIFORMS, WORKWEAR | - | - | - | - | 585 |
| SUBSCRIPTION | 32 | - | - | 32 | 32 |
| BANK CHARGES | - | - | - | - | 7 |
| WREATH | 7 | - | - | 7 | 44 |
| Sub total | 72,971 | - | - | 72,971 | 62,293 |
| A4 Asset and investment purch | | | | | |
| Container, Games Activities, Equip | 2,650 | - | - | 2,650 | 14,969 |
| Sub total | 2,650 | - | - | 2,650 | 14,969 |
| Total payments | 75,621 | - | - | 75,621 | 77,262 |

Net of receipts (payments)

- 52,969

1 44,427

- 8,542

- 31/10/2024 143

| | | | | | | |
|-----------------------------|--------|---|--------|--------|--------|---|
| A5 Transfers between funds | 44,427 | - | 44,427 | - | - | - |
| A6 Cash funds last year end | 17,763 | - | - | 17,763 | 28,906 | |
| Cash funds this year end | 9,221 | - | - | 9,221 | 17,763 | |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Santander Bank | 6 | - | - |
| | Lloyds Bank | 9,115 | - | - |
| | Petty Cash | 100 | - | - |
| | Total cash funds | 9,221 | - | - |
| | (agree balances with receipts and payments account(s)) | | | |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--------------------------|---------|---------------------------------|-------------------------------|------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |


| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



TRACEY JOHNS

14/11/24

ACCOUNTANT'S REPORT

We have examined the books and records of the Vernon Place Community Hub for the year ended 31st January 2024 and hereby certify such Accounts and Balance Sheet to be in accordance therewith.


Summers Accountancy & Bookkeeping Services

70 New Road, Skewen, Neath, SA10 6HA.

Chartered Accountants.