

Registered Charity No. 1186457
Company No. 12124874

ST AUGUSTINE'S COMMUNITY CARE TRUST

TRADING NAME
HOMELINK

TRUSTEES' REPORT
AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31st DECEMBER 2024

CHARITY INFORMATION

Ex Officio	The Venerable Richard Frank
Trustees/ Directors	The Reverend Canon John Kafwanka Kaoma – Resigned on 30th July 2024 The Reverend Helen Calner – Appointed on 22nd July 2025
Trustees/Directors	Dr Rita Harris – Chair since 18 th January 2024 Dr Lesley Seddon – Chair until 18 th January 2024 John Lord – Treasurer Roubina de Winton Lesley Low Carolyn McCombe Steve Monaghan Michael Horsley – Resigned on 29 th December 2024 Alnoor Samji – Resigned on 15 th January 2025 Mark Devereux – Appointed on 15 th January 2025 Victoria Martin – Appointed on 15 th January 2025 Resigned on 9 th June 2025 Matthew Jones – Appointed on 19 th March 2025 Julie Baker – Appointed on 16 th July 2025
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Registered Address	Homelink Day Respite Care Centre Hospital Bridge Road Twickenham Middlesex TW2 6DE
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co Freedman House Christopher Wren Yard 117 High Street Croydon CR0 1QG

Homelink Trustees' Annual Report for the Year Ending 31st December 2024

Introductory Message from the Chair

This has been an extremely busy and exciting year for Homelink. The focus of 2024 was on embedding a solid governance structure and developing longer-term strategy. This has been achieved whilst not losing sight of delivering high quality services for our clients and their carers and further developing strong partnerships across local communities and Local Authorities. Homelink's finances are now in a more secure position and can support the continued development of the organisation. I am looking forward to the forthcoming year as Homelink builds on these strong foundations.

Dr. Rita Harris, Chair of the Board of Trustees.

1. Mission and Activities

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who identified a need for a day respite facility for older people, offering unpaid carers a vital break from their caring duties. Twenty-eight years later our service offer includes a modern purpose-built centre, and an integrated approach to supporting both the carer and the person that they care for.

Mission Statement: Homelink is a local charity dedicated to the wellbeing of older people and their unpaid carers. We believe that everyone should be able to live a meaningful life in which they feel engaged, purposeful, and connected within their community. To that end we provide both day care for those that need it and vital respite and social and emotional support for carers.

2. Achievements and Performance in 2024

Summary

2024 was a year of strategic focus, development, and consolidation for Homelink. We made significant progress in shaping our long-term direction, setting clear and ambitious goals to guide our work in the years ahead. We are proud to have supported 295 unique beneficiaries through our day service, direct support for carers, and clubs.

Homelink strengthened its role as a leading provider of older people's services in Richmond, welcoming our first spot-commissioned clients and building a solid foundation for long-term financial sustainability. We implemented a new database, Charitylog, enhancing our ability to evaluate services, secure funding, and provide transparent, robust reporting to funders. We also launched an improved website, increasing our visibility and accessibility.

Our revised sub-committee structure is now firmly embedded, enabling trustees to apply their expertise to strengthen governance. This work included updating policies, introducing a quality standards framework, and revising our risk register.

The year's highlights also included a well-attended summer open day, bringing together local residents, professionals, funders, and prospective clients. We continued to work in partnership with valued local organisations - including Otakar Kraus, Brighter Together, and Richmond Music Trust - further developing the strong relationships that underpin our work.



Day Centre

Throughout the year, Homelink delivered a vibrant programme of day centre activities designed to support wellbeing, creativity, and connection. A total of 107 clients took part in seasonal celebrations, creative arts, interactive games, and cultural experiences during the year.

Highlights included themed events for Valentine's Day, Easter, and Christmas, museum visits from Richmond and Eel Pie Island Museums, and live performances from musicians, actors, and local children. Creative sessions such as pastel drawing, pop art portraits, and seasonal crafts encouraged self-expression and engagement.

Our interactive table, group discussions, and intergenerational activities further enriched the experience, promoting social connection and enjoyment across all ages. The year ended with festive celebrations filled with music, dancing, and a strong sense of community.

Carer Support Service

Homelink supported 131 unique unpaid carers throughout the year, both via day respite and a direct carer support programme which delivered a variety of activities, advice, and wellbeing opportunities to 83 individual unpaid carers.

Our daily "Drop Off and Drop In" coffee mornings continued to offer informal peer support, connection, and 1:1 guidance, and we introduced monthly Q&A sessions with a Hounslow Senior Social Worker, offering valuable advice and case support.

New initiatives included yoga, music therapy, and social outings such as a boat trip on the Thames and the RFU Christmas Party. Saturday Coffee Mornings took place throughout the year, culminating in a festive Christmas pantomime for carers and their families.

We maintained Singing for the Brain sessions, attended by 51 people across the year, and ran the monthly Carers Supper Club, including a special Carers Week event, featuring live music and dancing. We supported 17 individuals as part of the Richmond Carer's Hub, through the facilitation of 2 peer support groups per month, one group for carers of a partner and one for carers of a parent. Through targeted outreach and feedback, we aim to further develop support across Richmond and Hounslow.

Lunch Club

Our weekly lunch clubs warmly welcomed 38 people to Homelink, with great company and the joy of sharing a nutritious meal in a friendly setting.

Homelink at Home

Our home respite service, Homelink at Home, originally developed in response to the pandemic, was gradually wound down in 2024. By May, the service concluded after supporting its final remaining client.

Community Engagement

In 2024, we continued to prioritise strong partnerships and active outreach across the local community. We attended several community health fairs and events throughout the boroughs of Richmond and Hounslow, raising awareness of our services and connecting with family carers, potential clients, referring professionals, and local charities.

We delivered a presentation to the Social Services Locality Managers in Hounslow and hosted visits to the centre from Dementia Advisors, strengthening our working relationships and contributing to a notable increase in referrals from this team. We also presented to a range of voluntary sector groups, including Multicultural Richmond, the Rotary Club (Twickenham), the Women's Guild (Twickenham), and a church-run over-50s group in Hounslow. These opportunities have helped us reach more diverse audiences and expand awareness of our work within the wider community.

3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2019 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is presented on page 12, with a detailed breakdown of income and expenditure provided in the accompanying notes to the financial statements.

Total income for the year was £615,031 (2023: £472,664), reflecting an increase in client fee income of £35,641. This increase was further supported by the receipt of £105,000 in legacies during the year. However, income from grants saw a slight decrease of £8,972.

Total expenditure for the year rose to £552,125 (2023: £501,295). This increase was primarily driven by a rise in staff costs to £355,011 (2023: £340,233), in line with ongoing inflationary pressures. Additional contributing factors included an increase in building remedial work costs of £10,520 and higher maintenance and repair expenses, which rose by £9,081.

Principal Funding Sources

Homelink's principal sources of regular funding are client fees and grant income. Additionally, we receive income from donations and importantly in 2024 from legacies. A full breakdown of grants and donations received during the year is provided in notes 2 and 6 of the financial statements.

In 2024, Homelink recorded for the first time in many years a surplus. This was driven by a steady increase in income from client fees, further supported by the receipt of a significant legacy. These factors contributed to a net surplus of £64,101 for the year.

Balance Sheet

The above produced a combined fund balance of £1,226,635 (2023: £1,162,533) at year end. The analysis of the funds can be found in note 18, with the movements within each fund detailed in note 19.

Finance Overview

2024 financial performance was a material improvement over 2023 as we moved from a loss of £29,734 to a profit of £64,101. Our cash/investments balance at the end of 2024 was very similar to the opening balance thus demonstrating that our cashflow in 2024 was neutral. The key to Homelink financial sustainability is client numbers. Before the Covid pandemic Homelink was operating at close to 100% capacity. Post pandemic in 2022 Homelink was operating at around 70% capacity, this increased to around 75% in 2023. At this lower level of capacity utilisation Homelink's long term financial viability was in question. The losses from those two years totalled £88,006. 2024 saw a 6.3% increase in client numbers with 80% capacity now being achieved. This increase in client numbers along with the legacy we have received enabled Homelink to record a profit in 2024. So far in 2025 client numbers have continued to increase, and we are confident that Homelink finances are now in a secure position and are able to support the continued development of Homelink.

Our Income and Its Sources

In 2024, Homelink's income increased by 30.1%, reaching £615,031 compared to £472,664, in 2023. The main source of income is client fees of £292,040 (47.5% of the total). This was a 13.9% increase over 2023 and consisted of a 6.3% increase in client numbers and a 7.6% increase in the client fees rate.

Grants income is the second most valuable income stream, and we are most grateful for the continued support we receive from grant givers. We could not continue without their support. The total received in 2024 was £152,038, being 24.7% of total income. Year on year grants fell by 5.6% or £8,972 from £161,010, though in a historical context compared with earlier years grants remain at a high level. Grants over £10,000 received during the year included the Hampton Fund (£35,875), Lottery Reaching Communities (£31,977), City Bridge Foundation (£25,518), Richmond Council (£19,011), Morris Beneficent Fund (£10,000) and Lottery Awards for All (£14,816).

Homelink receives strong support from its community. In 2024, total donations amounted to £37,642, up from £28,627 in 2023. This year Homelink also received legacies totalling £105,000 (2023: £0).

Homelink holds investments with M&G Investments, which yielded £2,875 in 2024. Additionally, bank interest amounted to £2,122, resulting in a total of £4,997 for the year (2023: £4,232).

Managed Cost

Expenditure at Homelink saw an increase of £50,830 (10.1%) in 2024. Total expenditure was £552,125 compared to £501,295 in 2023.

Homelink's biggest expenditure item is employment costs accounting for 64.3% of total costs. In 2024 employment costs were £355,011, a 4.3% increase over 2023. Staff pay rises averaged 10%, in line with inflation, and reflecting the increase in the London Living Wage. Savings were made through delayed hirings, office re-organisation and greater use of the external fundraiser. Operational costs increased by £19,912 (34.6%) to £77,487, which was mainly building remedial works due to recently discovered defects in the original construction of the building. These remedial works have almost been completed.

The cost of the External Fundraiser increased by £13,718 (82.4%) to £30,375. This increase is largely attributed to the significant increase in grant applications and impact reporting. Furthermore, the lack of an Administrator necessitated more fundraising administration being outsourced to the external fundraiser instead of being met in house. Direct delivery to beneficiaries was £36,091 in 2024, an increase over 2023 of £7,993 (28.4%). Some of this increase is due to the 6.3% increase in client numbers. Catering

supply costs increased by 29.6% to £19,600, due to a high level of UK food inflation, increased client numbers and an improvement in the quality of food offered.

Investment Policy

The Trust Deed states, “Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law.” Homelink has a reserve of £47,032 (valued as at 31/12/2024) invested in M&G Charifund, a unit-based fund primarily investing in UK equities tailored for charities. These investments can be liquidated within less than 10 days if necessary. The M&G Charifund yields variable returns based on dividends from the equities held in the fund. The market value of these investments as of 31st December 2024 are reflected in the Statement of Financial Activities, capturing any gains or losses. All deposit monies (but not Charifund) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow Homelink to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for Homelink. In addition, it enables Homelink to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £169,701 (2023 - £79,231) equated to approximately 3.7 months.

4. Risk Management Statement

Although Homelink is a small, incorporated charity and not legally required to include a risk management statement in the Trustees’ Annual Report, the Board consider this an important element of good governance and accountability.

The Trustees acknowledge their responsibility for identifying and managing the risks faced by the charity. A structured process is in place to identify, assess, and regularly review the major risks to which Homelink is exposed—both operational and strategic. This process is primarily carried out through the work of the Board’s sub-committees (detailed below), which provide focused oversight and report to the Board in relation to key areas of Homelink’s operations.

The Trustees have reviewed the principal risks and uncertainties facing the charity and are satisfied that appropriate steps have been taken to mitigate these risks. Where significant risks have been identified, controls and procedures have been established to manage them effectively. These include regular financial monitoring, staff and volunteer management protocols, safeguarding measures, and policies to ensure compliance with relevant legal and regulatory requirements.

The Trustees will continue to monitor and manage risks throughout the year as part of their ongoing governance responsibilities, with the sub-committees playing a central role in this process.

5. Governance

St. Augustine’s Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25 July 2019 and remained dormant until 1 January 2020. Prior to incorporation, the charity operated as an unincorporated entity under registered charity number 1047856.

Homelink is governed by a Memorandum and Articles of Association, which outline the charity's objects and powers. In accordance with charity law, the directors of the charitable company also serve as its trustees.

The Board of Trustees comprises a minimum of three and a maximum of twelve members, structured as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 1-2 trustees and the CEO. Trustees come from a range of backgrounds including health, finance, law and commerce, and many have lived experience as unpaid carers.

We are committed to involving current and potential beneficiaries in the design, delivery, and review of our services. Regular surveys are conducted, and feedback is gathered daily from clients and carers. Our person-centred activity programme is developed in line with the individual needs, preferences, and interests of those we support.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period, 2 trustees resigned, and no new trustees were appointed.

The Board of Trustees is required to meet a minimum of six times per year, with a quorum of six trustees required for each meeting.

To support effective governance and oversight, a Sub-Committee structure is in place, with delegated authority as follows:

- **Quality Sub-Committee** – Responsible for monitoring Homelink's performance in relation to service delivery, quality, operational development, and human resources.
- **Finance Sub-Committee** – Oversees the financial health of Homelink and provides advice and recommendations to the Board on financial matters.
- **Compliance Sub-Committee** – Ensures that Homelink remains compliant with all relevant legislation, regulations, and good practice standards.

The Quality and Compliance Sub-Committees meet bi-monthly, while the Finance Sub-Committee meets monthly. All Sub-Committees report significant risks and related mitigation measures to the full Board of Trustees.

6. Organisational Structure Overview

Homelink's organisational structure is designed to ensure strong governance, clear leadership, and effective service delivery. The Board of Trustees holds overall responsibility for the organisation's strategic direction and oversight.

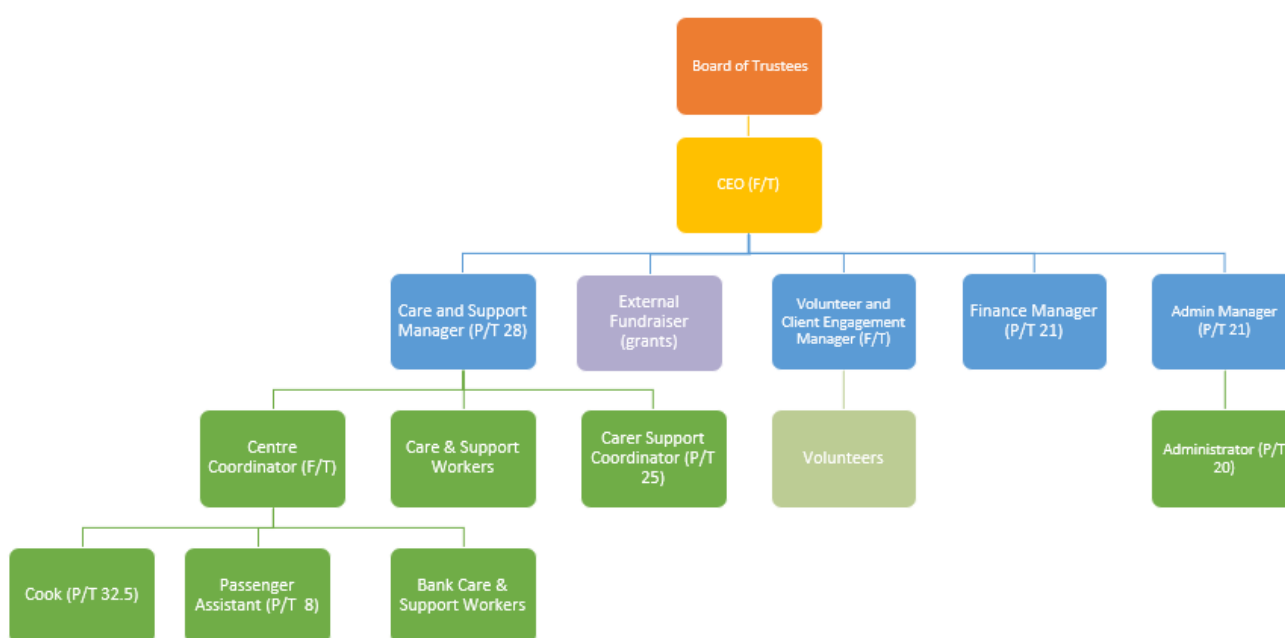
The Chief Executive Officer is responsible for both day-to-day leadership and contributing to strategic planning and delivery. Reporting to the CEO is a skilled management team comprising:

- **Care and Support Manager** – Leads on the development and delivery of the day service and the carer support service, including line management of the Centre Coordinator, Carer Support Coordinator, Care & Support Workers and Bank Staff.
- **Volunteer and Client Engagement Manager** – Leads on the management and coordination of a team of volunteers, and on the engagement of new clients and referral sources.
- **Finance Manager** – Leads on financial planning, accounting, reporting, and compliance.
- **Admin Manager** – Leads on administrative operations and facilities, and line manages a part-time Administrator.

The **External Grants Fundraiser** also reports directly to the CEO and plays a key role in securing essential funding.

The wider staff team includes the **Centre Coordinator, Carer Support Coordinator, Care & Support Workers, Cook, Passenger Assistant, Bank Staff**, and an **Administrator**.

This structure ensures we are well-equipped to deliver quality services, maintain accountability, and stay responsive to the evolving needs of clients and carers.



7. Volunteers

In 2024, our dedicated team of volunteers continued to provide vital support to our centre. Their invaluable contributions enriched our day-to-day work, from engaging clients in conversation and group discussions to serving meals and refreshments, transporting clients safely, leading and helping with social activities, gardening, and supporting our carer support and fundraising events.

Together, our volunteer team contributed approximately 9,000 hours, which equates to £118,350 in financial benefit using the London Living Wage of £13.15 as a guide.

Our volunteer team bring diverse talents and backgrounds, from retirees and students to individuals with lived experience of dementia and unpaid carers. Their involvement not only supports the running of our service but also fosters inclusion and community spirit.

8. Future Plans – Strategic Goals for 2025 - 2030

Following a recent strategic review, the Board has identified key priorities to guide Homelink's development over the next five years. These priorities are grouped under four strategic themes, each supported by clear goals to ensure long-term impact, resilience, and relevance.

1. Quality

- Expand Homelink's day care and support offer to reach a wider client group.
- Develop and deliver Homelink services in new settings beyond our current location.
- Empower clients and carers to navigate the care and support system with confidence.

2. People

- Broaden the skills and capabilities of our workforce to meet evolving client needs and service ambitions.

3. Systems and Partnerships

- Strengthen our ability to connect clients with other relevant services across the community.
- Position Homelink as a key partner in delivering the Local Authority's vision and commissioning priorities.

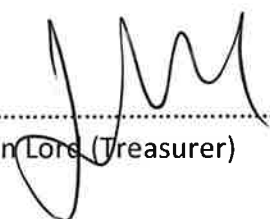
4. Sustainability

- Secure a stable and sustainable financial base to support long-term service delivery and organisational growth.

These strategic goals will shape our planning, resource allocation, and partnership development as we work to deepen our impact and meet the changing needs of our beneficiaries between now and 2030.

The Trustee's report was approved by the Board of Trustees on 27/08/25 and signed by order of the board by:


.....
Dr. Rita Harris (Chair)


.....
John Lore (Treasurer)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2024, which are set out on pages 12 to 22.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
Freedman House
Cristopher Wren Yard
Croydon
CR0 1QN

28 August 2025

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2024**

		General including Designated funds £	Restricted income funds £	Total this year £	Prior year funds £
INCOME AND ENDOWMENT	Notes				
Donations and Legacies	2	128,642	14,000	142,642	28,627
Other trading activities	3	7,667	-	7,667	7,094
Investments	4	4,997	-	4,997	4,232
Charitable activities	5	307,687	-	307,687	271,701
Grants	6	-	152,038	152,038	161,010
Total		<u>448,993</u>	<u>166,038</u>	<u>615,031</u>	<u>472,664</u>
EXPENDITURE					
Raising funds	7	31,214		31,214	17,460
Charitable activities	8	326,976	192,407	519,383	482,575
Governance Cost	9	1,528	-	1,528	1,260
Total		<u>359,718</u>	<u>192,407</u>	<u>552,125</u>	<u>501,295</u>
Net income /(expenditure) before Gains/(losses)		89,275	(26,369)	62,906	(28,631)
Net Gain /(losses) on investments		<u>1,195</u>	<u>-</u>	<u>1,195</u>	<u>(1,103)</u>
Net income /(expenditure)		90,470	(26,369)	64,101	(29,734)
Transfer between funds		-	-	-	-
Net Movement in Funds		<u>90,470</u>	<u>(26,369)</u>	<u>64,101</u>	<u>(29,734)</u>
Reconciliation of funds					
Total funds brought forward		<u>79,231</u>	<u>1,083,302</u>	<u>1,162,533</u>	<u>1,192,267</u>
Total funds carried forward		<u>169,701</u> =====	<u>1,056,934</u> =====	<u>1,226,635</u> =====	<u>1,162,533</u> =====

BALANCE SHEET AS AT 31 DECEMBER 2024

	Notes	Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
FIXED ASSETS					
Tangible	14	18,630	1,056,934	1,075,564	1,102,970
Investments	15	47,032	-	47,032	45,837
Total fixed assets		65,662	1,056,934	1,122,596	1,148,807
CURRENT ASSETS					
Debtors and prepayments	16	115,117	-	115,117	10,399
Cash at bank and in hand		4,187	48,005	52,192	54,142
Total current assets		119,304	48,005	167,309	64,541
LIABILITIES					
Creditors - amounts falling due within one year	17	(15,265)	(48,005)	(63,270)	(50,815)
NET CURRENT ASSETS/(LIABILITIES)		104,039	-	104,039	13,726
TOTAL ASSETS LESS CURRENT LIABILITIES		169,701	1,056,934	1,226,635	1,162,533
Total net assets		169,701	1,056,934	1,226,635	1,162,533
FUNDS	19				
Unrestricted including Designated Funds				169,701	79,231
Restricted Funds				1,056,934	1,083,302
Total Funds	18			1,226,635	1,162,533

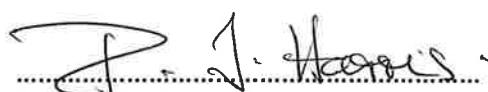
For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

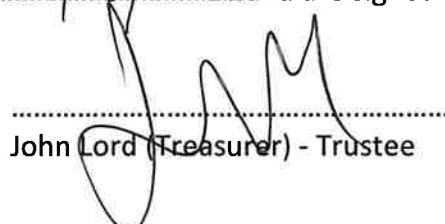
No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 27/03/2025 and are signed on their behalf by:


Dr. Rita Harris (Chair) - Trustee


John Lord (Treasurer) - Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

- 1.1. The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2. Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3. Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4. Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5. Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6. Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7. Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

1.8. Tangible fixed assets

Assets for use by the charity are capitalised if costing more than £1000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 10 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 5 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

	2024	2023
2. Income from donations and legacies		
Legacy	105,000	-
Big Give	14,666	12,000
Gift Aid claimed	3,042	1,171
M&S PLC	905	377
Kew Fete Communion	750	1,500
St. Augustine's of Canterbury Church	-	250
Royal Jubilee Masonic Lodge	-	500
Other Donations	18,279	12,829
	<hr/>	<hr/>
	£142,642	£28,627
	=====	=====
3. Other Trading income		
Other local fundraising Events	6,527	5,870
Christmas Draw	1,140	1,224
	<hr/>	<hr/>
	£7,667	£7,094
	=====	=====
4. Investment income	£4,997	£4,232
	=====	=====
5. Income from Charitable activities		
Carer support	9,838	9,444
Client fees	292,040	256,399
Transport fees	5,809	5,858
	<hr/>	<hr/>
	£307,687	£271,701
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

	<u>2024</u>	<u>2023</u>
6. Grants		
Hampton Fund	35,875	35,000
Lottery Reaching Communities	31,977	38,800
City Bridge Foundation	25,518	3,750
London Borough of Richmond Council	19,011	8,939
Lottery Awards for All	14,816	-
The Morris Beneficent Fund	10,000	6,000
Heathrow Community Fund	4,500	9,000
Screwfix Foundation	4,377	-
The Percy Bilton Charity	3,714	-
Other grants	1,750	-
The Field Family Trust	500	1,500
Openwork Foundation	-	15,000
Garfield Weston	-	15,000
Hounslow Council	-	13,975
NHS Health Inequalities Fund	-	9,162
National Lottery Community Fund	-	4,884
	<hr/>	<hr/>
	£152,038	£161,010
	=====	=====
7. Raising funds		
Donation fees and charges	90	108
Event costs	749	695
External fundraiser	30,375	16,657
	<hr/>	<hr/>
	£31,214	£17,460
	=====	=====
8. Charitable Activities		
Direct delivery to beneficiaries	36,091	28,098
Staff employment costs	355,011	340,233
Staff and volunteer costs	3,453	4,795
Premises and operational cost	77,487	57,575
Depreciation of fixed assets	31,732	34,920
Administrative overheads	15,021	16,111
Accountancy and Payroll	588	552
Consultancy fees		291
	<hr/>	<hr/>
	519,383	482,575
	=====	=====
9. GOVERNANCE COSTS		
Independent Examination	£1,528	£1,260
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

10 TRUSTEES’ REMUNERATION AND BENEFITS

There were no trustees’ remuneration or other benefits for the years ended 31 December 2024. Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees’ expenses

During the year, Trustees can be reimbursed for various operating costs. In 2024 there was NIL expense - (2023 - NIL).

11. STAFF COSTS	2024	2023
Wages and Salaries	323,621	312,589
National Insurance Costs	21,931	18,807
Pension Costs	9,459	8,837
	<hr/>	<hr/>
	£355,011	£340,233
	=====	=====

The number of employees whose total employee benefits (excluding employer National Insurance) exceeded £60,000 was:

£60,001 – £70,000: 1

During 2024, the key management personnel of the charity comprised of the Board of Trustees, CEO, Administration Manager, Finance Manager, Care and Support Manager and Client Engagement & Volunteer Manager. The employee benefits of the key management personnel of the Charity were £169,567 (2023 - £152,509).

The average monthly number of employees during the year was as follows:

	2024	2023
Direct charitable (3 f/t and 11 p/t staff)	14	17
	===	===

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2024 the Charity’s total contributions amounted to £9,459 (2023 - £8,837).

13. TRANSACTIONS AND RELATED PARTIES

There were no related party transactions during the year other than reimbursement of Trustees expensed.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

14. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve ments -	Total
COST					
At 1 January 2024	44,464	13,880	1,318,430	23,106	1,399,880
Additions	4,324	-	-	-	4,324
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2024	48,788	13,880	1,318,430	23,106	1,404,204
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 January 2024	35,782	13,114	235,127	12,886	296,909
Charge for year	2,668	384	26,369	2,310	31,731
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	38,450	13,498	261,496	15,196	328,640
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 31 December 2023	£8,682	£766	£1,083,303	£10,220	£1,102,970
	=====	=====	=====	=====	=====
At 31 December 2024	£10,338	£382	£1,056,934	£7,910	£1,075,564
	=====	=====	=====	=====	=====

15. INVESTMENTS

	2024	2023
Market Value		
At 1 January	45,837	66,940
Additions	-	(20,000)
Net gain/(loss) on revaluation	1,195	(1,103)
	<hr/>	<hr/>
At 31 December	£47,032	£45,837
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

16. DEBTORS: amounts falling due within one year

	2024	2023
Debtors and Prepayments	£115,117	£10,399
	=====	=====

17. CREDITORS: amounts falling due within one year

Trade Creditors	3,960	2,145
Deferred Income	48,005	36,303
Other Creditors and Accrued Expenses	11,305	12,367
	<hr/>	<hr/>
	£63,270	£50,815
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
Fixed Assets	18,630	1,056,934	1,075,564	1,102,970
Investments	47,032	-	47,032	45,837
Current Assets	119,304	48,005	167,309	64,541
Current Liabilities	(15,265)	(48,005)	(63,270)	(50,815)
	<u>£169,701</u>	<u>£1,056,934</u>	<u>£1,226,635</u>	<u>£1,162,533</u>
	=====	=====	=====	=====
	At 1/1/24	Net Movement in Funds	Transfers between Funds	At 31/12/24

19. MOVEMENT IN FUNDS

Unrestricted Funds

General Fund	79,231	(9,530)	-	69,701
Designated Funds		100,000	-	100,000
	<u>79,231</u>	<u>90,470</u>	<u>-</u>	<u>169,701</u>

Restricted Funds

Building	1,083,302	(26,369)	-	1,056,93
	<u>1,083,302</u>	<u>(26,369)</u>	<u>-</u>	<u>1,056,934</u>

TOTAL FUNDS

<u>£1,162,533</u>	<u>64,101</u>	<u>-</u>	<u>£1,226,635</u>
=====	=====	=====	=====

Net movement in funds, included in the above are as follows:

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General	348,993	(359,718)	1,195	90,470
Designated	100,000	-	-	-
	<u>448,993</u>	<u>(359,718)</u>	<u>1,195</u>	<u>90,470</u>
Restricted Funds				
Operational	166,038	(166,038)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Depreciation	-	-	-	-
	<u>166,038</u>	<u>(192,407)</u>	<u>-</u>	<u>(26,369)</u>
TOTAL FUNDS	<u>£615,031</u>	<u>(£552,125)</u>	<u>1,195</u>	<u>64,101</u>
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

20. FUNDS DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £169,701 (2023: £79,231). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Fund

Designated funds are unrestricted amounts set aside by the trustees for specific future purposes. They are not donor-restricted but are allocated internally and reviewed regularly. The trustees have allocated the designated fund as follows:

Service Development	£20,000
IT Upgrade	£33,000
Replacements	£17,000
Repairs and Maintenance	£30,000

Total	£100,000
	=====

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2023**

		Unrestricted funds	Restricted income funds	Total funds	Prior year funds
		£	£	£	£
INCOME AND ENDOWMENT FROM:	Notes				
Donations and Legacies	2	28,627	-	28,627	29,033
Other trading activities	3	7,094	-	7,094	2,281
Investments	4	4,232	-	4,232	4,026
Charitable activities	5	271,701		271,701	255,616
Grants		34,000	127,010	161,010	94,264
Total		<u>345,654</u>	<u>127,010</u>	<u>472,664</u>	<u>385,220</u>
EXPENDITURE					
Raising funds	6	17,460	-	17,460	12,321
Charitable activities	7	325,626	158,209	483,835	426,992
Total		<u>343,086</u>	<u>158,209</u>	<u>501,295</u>	<u>439,313</u>
Net income /(expenditure) before Gains/(losses)		2,568	(31,199)	(28,631)	(54,093)
Net Gain /(losses) on investments		<u>(1,103)</u>	<u>-</u>	<u>(1,103)</u>	<u>(4,179)</u>
Net income /(expenditure)		1,465	(31,199)	(29,734)	(58,272)
Transfer between funds		-	-	-	-
Net Movement in Funds		<u>1,465</u>	<u>(31,199)</u>	<u>(29,734)</u>	<u>(58,272)</u>
Reconciliation of funds					
Total funds brought forward		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
Total funds carried forward		<u>79,231</u> =====	<u>1,083,302</u> =====	<u>1,162,533</u> =====	<u>1,192,267</u> =====