

Registered Charity No. 1186457  
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY  
CARE TRUST**

**TRADING NAME  
HOMELINK**

**TRUSTEES' REPORT  
AND FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31<sup>st</sup> DECEMBER 2023**

# ST AUGUSTINE'S COMMUNITY CARE TRUST

FOR THE PERIOD ENDED 31<sup>st</sup> DECEMBER 2023

## CHARITY INFORMATION

Permanent Trustees/ Directors	The Ven. Richard Frank Revd Canon John Kafwanka Kaoma - Resigned 30th July 2024
Lay Trustees/Directors	Dr Lesley Seddon – Chair until 18 <sup>th</sup> January 2024 Dr Rita Harris – Appointed 18 <sup>th</sup> January 2023. Chair since 18 <sup>th</sup> January 2024 Michael Horsley – Vice Chair John Lord – Treasurer Roubina De Winton Lesley Low – Appointed 15 <sup>th</sup> March 2023 Carolyn McCombe Mary Mellor – Resigned 18 <sup>th</sup> January 2023 Steve Monaghan Alnoor Samji
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co 24 Wandsworth Road London SW8 2JW

## **Homelink Trustees' Annual Report for the Year Ending 31<sup>st</sup> December 2023R**

### **Introductory Message from the Chair**

As the recently appointed chair of Homelink I am pleased to be a part of this thriving and developing charity, designed to meet the needs of some of the most vulnerable members of our community. As outlined below Homelink is a well-managed, flourishing charity with a highly motivated and engaged group of staff and volunteers, managed by an extremely effective CEO. The Board works well together in overseeing the overall performance of Homelink and assuring good governance. I am looking forward to playing an active part in this important charity as it evolves to be increasingly relevant to the populations it serves.

**Dr. Rita Harris, Chair of the Board of Trustees.**

### **1. Mission and Activities**

**Mission Statement:** Homelink is a local charity dedicated to the wellbeing of older people and their unpaid carers. We believe that everyone should be able to live a meaningful life in which they feel engaged, purposeful, and connected within their community. To that end we provide both day care for those that need it and vital respite and social and emotional support for carers.

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who identified a need for a day respite facility for older people, offering unpaid carers a vital break from their caring duties. Twenty-seven years later our service offer includes a modern purpose-built centre, and an integrated approach to supporting both the carer and the person that they care for.

### **2. Achievements and Performance in 2023**

Homelink is proud to have supported a total of 271 unique individuals throughout 2023 via our day centre, home respite service, carer support and social activities for older people.

The charity's total income for the year was £472,664. We employed 4 full-time and 13 part-time staff and were supported by 58 volunteers.

#### **Day Centre**

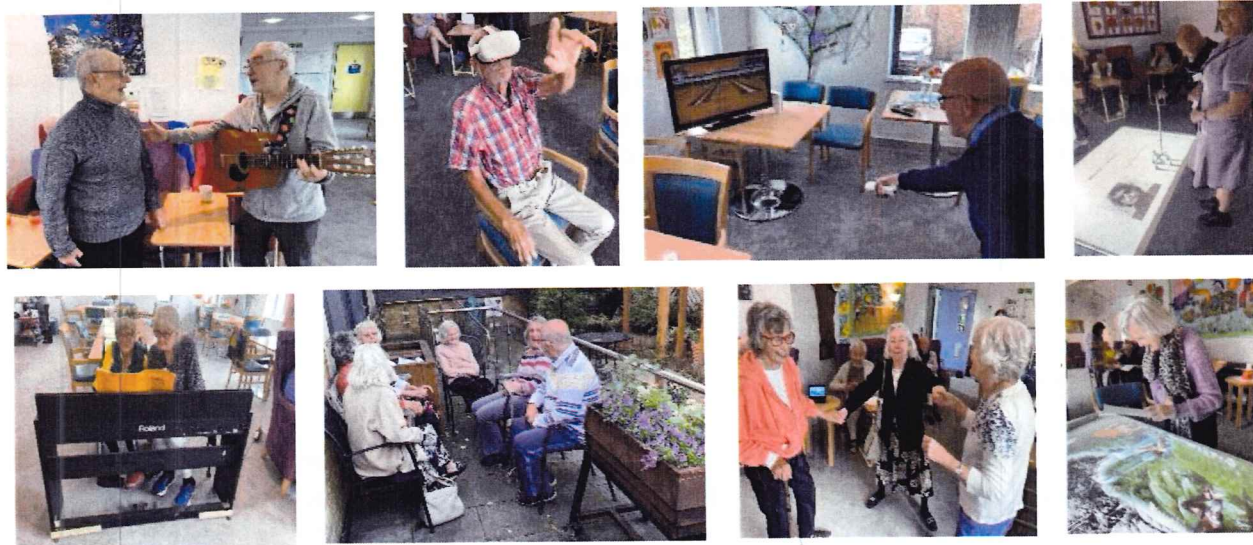
The Homelink day centre continued to thrive, giving carers regular respite, secure in the knowledge that the person they cared for was being looked after in a safe, stimulating, enjoyable, and caring environment by a team of trained staff and volunteers. A survey conducted during the period showed that 94% of our carers were 'very satisfied' with the care provided to the person attending the centre.

A total of 106 attendees experienced a varied programme of personalised, enjoyable and stimulating activities and entertainment. Examples include, visiting performers, music therapy, reminiscence activities, inter-generational work, gentle movement to music, creative pursuits, virtual reality, singing, quizzes, discussion groups, gardening, visits from museums, and much more. We were fortunate during the year to receive a grant from the Heathrow Community Trust to purchase an interactive table to enhance our service offer. The table is a portable system that can be used individually or in larger groups to promote physical activity, creativity, and social interaction, thereby helping to improve emotional and physical well-being, social interaction, and connection with others.



We worked with a range of partners to provide activities and entertainment including Otakar Kraus Music Trust, Brighter Together, Richmond Music Trust and local schools, and we are grateful for their support.

We have continued to see a higher level of need amongst new referrals to the service, and consequently a higher client turnover than before the pandemic. However, our attendances overall have steadily increased since 2022.



### Carer Support Service

During 2023, a total of 101 carers benefitted from Homelink services, including 52 carers who received direct one-to-one help and support, thanks in part to the financial support of the Reaching Communities Lottery Fund. The service continued to offer regular meetings, information, signposting, one-to-one advice, and informal emotional and practical support, to carers of older people, most of whom have a diagnosis of dementia or other long term health condition. We ran a range of social events and activities for carers, including coffee mornings, walks, supper clubs, Singing for the Brain, afternoon teas, and craft sessions, providing opportunities for carers to socialise whilst receiving peer support. Carers were also able to attend regular music therapy, thanks to our collaboration with Otakar Kraus Music Trust.

During the period, we developed a new initiative known as 'Drop Off, Drop In', an informal coffee morning held while clients arrive, where carers can come together with a member of the Carer Support Team for a drink and a chat. This informal approach has in turn led to peer support, signposting, advice and social interaction, and continues to be popular with carers. We also established a regular outreach session at a local daytime social centre, Ellera Hall.

We continue to work in partnership with Richmond Carer's Centre as part of the Richmond Carer's Hub, to deliver fortnightly support groups, both online and in-person to those caring for a partner or a parent with dementia. This ongoing work was part of a 3-year sub-contract funded by Richmond Council, which has since been renewed.



### **Homelink at Home**

Homelink provided respite support at home to 9 clients who benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal themed activities as well as emotional support.

The Homelink at Home service was developed as a direct response to the needs of those clients who were unable or reluctant to attend the centre immediately following the pandemic. Given the logistical challenges of running a home respite service, a decision was made during 2023 to wind the service down once the existing beneficiaries no longer required it. Homelink at Home has now ceased to operate.

### **Lunch Club**

In addition to our core offer of day respite and carer support, during 2023, we launched a lunch club for older people, providing a warm space, a home cooked meal and social time for up to 25 people each week for 20 weeks. This initiative was possible thanks to the support of a cost-of-living grant from the London Borough of Richmond upon Thames.

In total, we supported 55 individuals over the 20 sessions. A survey of participants showed that all attendees were over 70 years of age, 50% over 80. 75% said they had made new friends, and 66% said that their general wellbeing had improved.

### **Community Engagement**

We worked hard throughout the year to engage with local community groups and partners. Examples include, attending a range of primary care networks and mental health and wellbeing events in both Richmond and Hounslow, participating in Richmond's Dementia Friendly Communities initiative, presenting to Richmond Social Prescribing Team, connecting with local Admiral Nurses, meeting with Dementia Advisors from the Alzheimer's Society, and from the Cognitive Impairment and Dementia Service (CIDS) at West Middlesex Hospital, attending events at Age UK Feltham and the Full of Life Fair at Twickenham and improving links with commissioning teams in both Richmond and Hounslow.

### **3. Financial Review**

#### **Financial Statements**

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2019 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

#### **Statement of Financial Activities**

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements.

The total income for the year was £472,664 (2022: £385,220). While income from client fees increased by £13,469 this was augmented by a rise in grants amounting to £66,746.

Total expenditure for the year increased to £501,295 (2022: £439,313). As in the previous year, the main expenditure item was staff costs, which rose to £312,589 (2022: £285,689). The increase in expenditure was driven by the high inflation rates in 2023, which raised prices across wages, utilities, and supplies.

#### **Principal Funding Sources**

Homelink primarily generates its income from client fees and grants. Additionally, it benefits from a small contract with Richmond Carers to provide carer support services, alongside various donations and fundraising efforts. A comprehensive list of grants and donations received is outlined in Notes 2 and 6 of the accounts.

In 2023, Homelink demonstrated notable improvement in its financial performance, with a steady increase in revenue. Despite this progress, the organisation reported a net loss of £29,734, a significant improvement from the £58,272 loss in 2022.

#### **Balance Sheet**

The above produced a combined fund balance of £1,162,533 (2022: £1,192,267) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

#### **Finance Overview**

2023 financial performance was a small improvement over 2022. Our cash/investments balance at the end of 2023 was £99,979, this was negative £16,224 over the year. So far in 2024 we have been slightly better than cash neutral. This is an important milestone in restoring Homelink to financial stability following the damage caused by the Covid pandemic. The increase in client fee income of 5.54% over 2022 was entirely due to increased client attendances as unit fees charged were unchanged. Homelink is focused on increasing client numbers as this is key to long-term financial stability.

#### **Our Income and Its Sources**

In 2023, Homelink saw a 22.70% increase in total income, reaching £472,664 compared to £385,220 in 2022. The primary revenue driver remained client fees, reflecting Homelink's ongoing growth in client numbers. This growth contributed to a 5.54% increase in fees, totalling £256,399 for 2023, up from £242,930 the previous year.



Homelink also achieved significant success in grants income, receiving £161,010, an increase of 70.81% (compared to £94,264 in 2022). Grants received during the year included income from the Hampton Fund (£35,000), Lottery Reaching Communities (£38,800), Openwork Foundation (£15,000), Garfield Weston (£15,000), and Hounslow Council (£13,975).

Homelink receives strong support from its community. In 2023, total donations and legacies amounted to £28,627, down from £29,033 in 2022.

Homelink holds investments with M&G Investments, which yielded £2,731 in 2023. Additionally, bank interest amounted to £1,501, resulting in a total of £4,232 for the year (2022: £4,026).

### **Managed Cost**

Expenditure at Homelink saw an increase of 14.11%, amounting to £61,982, bringing total expenditures to £501,295 compared to £439,313 in 2022.

Despite Homelink's stringent budgeting and effective cost controls, several uncontrollable factors contributed to this rise. Chief among these were increased salary costs with pay rises averaging 8% due to the high level of UK inflation in 2023.

Furthermore, external fundraising costs rose by 41.7% to £17,460, this investment was easily offset by the reflecting 70.81% increase in grant income in 2023.

### **Investment Policy**

The Trust Deed states, "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law." It also states that all property and funds shall be applied to the objects of the Trust. On 31st of December 2023, Homelink had a cash balance of £17,839 to fund current expenditure and as a cushion to deal with any shortfall. Due to the relatively low cash balance, it was closely monitored throughout the year. Additionally, Homelink has a further reserve of £45,837 (valued as at 31/12/2023) invested in M&G Charifund, a unit-based fund primarily investing in UK equities tailored for charities. These investments can be liquidated within less than 10 days if necessary. The M&G Charifunds yield variable returns based on dividends from the equities held in the fund. The market values of these investments as of 31st December 2023 are reflected in the Statement of Financial Activities, capturing any gains or losses. These investments offer added liquidity beyond the £17,839 cash balance, ensuring Homelink's financial flexibility. All deposit monies (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

### **Reserves Policy**

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow Homelink to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for Homelink. In addition, it enables Homelink to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £79,231 (2022 - £77,766) equated to approximately 2 months. This position is considered to be low and will be monitored closely in 2024.

## Risk Management

The Board of Trustees have assessed the major risks to which Homelink is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed bi-monthly by the trustees. Homelink's Risk Management Policy was reviewed in July 2023.

Homelink operates planning and budgeting systems within an annual budget approved by the Board of Trustees. Any significant changes are subject to trustees' approval. Comparison of actual performance to approved budgets is undertaken a bi-monthly basis

## 4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25<sup>th</sup> July 2019 and remained dormant until 1<sup>st</sup> January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The directors of Homelink are also the charity trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
  - The Vicar of the church of St. Augustine of Canterbury, situated in Whitton, Middlesex.
  - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 1-2 trustees and the CEO. Trustees come from a range of backgrounds including health, finance, law and commerce, and many have lived experience as unpaid carers.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period, 1 trustee resigned and 2 new trustees were appointed. An audit of trustee skills was conducted during the year to identify any gaps that can be met by the trustee vacancy or by training.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees. During 2023, the board met 8 times.

A revised Sub-Committee Structure was agreed by the Board in September 2023 with authority being delegated to Sub-Committees as summarised below:

- **Quality Sub-Committee** – To monitor Homelink's performance in relation to operations, service quality, service development and human resources.
- **Finance Sub-Committee** – To oversee the financial health of Homelink, providing advice and recommendations to the Board of Trustees as appropriate.
- **Compliance Sub-Committee** – To ensure that Homelink is compliant with all aspects of the law and good practice.



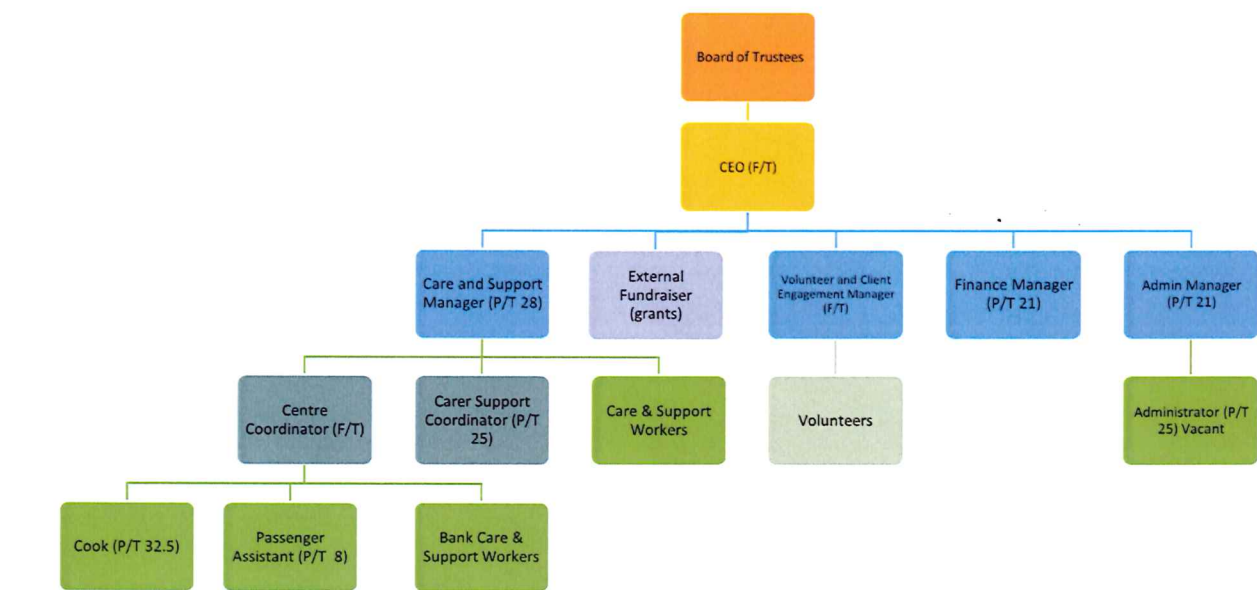
Sub-Committees meet bi-monthly and report significant risks to activities and mitigation plans to the Board of Trustees.

We involve current and potential beneficiaries as far as possible in the design, delivery and review of our services. We conduct regular surveys and consult clients and carers daily. Our person-centred activity programme is designed in accordance with the individual needs and interests of our clients and carers.

## 5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. Staff are well trained, experienced, knowledgeable and passionate about improving the lives of older people.

The current organisational structure (pictured below) was implemented in 2022 and consolidated throughout 2023. The previous role of Health Care Assistant was reviewed, with the detailed input of the Care Team. This resulted in a revised job description and a new job title of Care and Support Worker to better represent the role. Following the 2022 restructuring, the Management Team are performing effectively at the right level and providing highly effective support to the organisation.



## 6. Volunteers

Throughout the year we were deeply appreciative of the invaluable and extensive support provided by our volunteers. Their dedication is evident in various aspects of our service, including engaging with clients through conversations, facilitating discussion groups, organising and leading interactive sessions, recreational activities, serving meals and refreshments, and ensuring clients' safe transportation to and from the centre. Additionally, we are thankful for the diverse talents within our volunteer base, which enrich our activities through gardening, fundraising initiatives, and enhancing social experiences for both clients and their unpaid carers.

During 2023, we were supported by 58 volunteers for an estimated total of 8,250 hours. This would equate to a tremendous financial benefit of £98,587 using the London Living Wage of £11.95 as a guide.

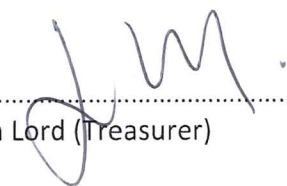
## **7. Future Plans**

Our priority objectives for 2024 are as follows:

- To continue to develop a full governance structure, helping us to ensure that our decision-making processes remain structured, transparent, and focused on the overall objectives of Homelink.
- To further develop a comprehensive approach to involving service users in the design, development and delivery of our services.
- To achieve a more diverse Board of Trustees that is representative of the community that we serve.
- To work in partnership with our colleagues and organisations in the voluntary and public sector.
- To be a key player in the network of local services for older people and their carers.

The Trustee's report was approved by the Board of Trustees on 12/ 9/ 24 and signed by order of the board by:

  
.....  
Dr. Rita Harris (Chair)

  
.....  
John Lord (Treasurer)

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2023, which are set out on pages 11 to 24.

### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA  
SBM Associates Limited, trading as SBM & Co  
24 Wandsworth Road  
London  
SW8 2JW

13 September 2024



## BALANCE SHEET AS AT 31 DECEMBER 2023

	Notes	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
<b>FIXED ASSETS</b>					
Tangible assets	13	19,668	1,083,302	1,102,970	1,127,597
Investments	14	45,837	-	45,837	66,940
<b>Total fixed assets</b>		<b>65,505</b>	<b>1,083,302</b>	<b>1,148,807</b>	<b>1,194,537</b>
<b>CURRENT ASSETS</b>					
Debtors/prepayments	15	10,399	-	10,399	6,924
Cash at bank and in hand		17,839	36,303	54,142	49,264
<b>Total current assets</b>		<b>28,238</b>	<b>36,303</b>	<b>64,541</b>	<b>56,188</b>
<b>CREDITORS</b>					
Creditors: Amounts falling due within one year	16	(14,512)	(36,303)	(50,815)	(58,458)
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>13,726</b>	<b>-</b>	<b>13,726</b>	<b>(2,270)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>79,231</b>	<b>1,083,302</b>	<b>1,162,533</b>	<b>1,192,267</b>
<b>Total net assets</b>		<b>79,231</b>	<b>1,083,302</b>	<b>1,162,533</b>	<b>1,192,267</b>
		=====	=====	=====	=====
<b>CHARITY FUNDS</b>					
Unrestricted Funds	18			79,231	77,766
Restricted Funds				1,083,302	1,114,501
<b>Total Funds</b>	17			<b>1,162,533</b>	<b>1,192,267</b>
				=====	=====

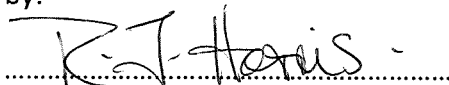
For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

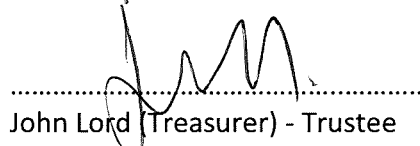
The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 12/9/24 and are signed on their behalf by:



Dr. Rita Harris (Chair) - Trustee



John Lord (Treasurer) - Trustee

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

		Unrestricted funds	Restricted income funds	Total funds	Prior year funds
		£	£	£	£
<b>INCOME AND ENDOWMENT FROM:</b>	Notes				
Donations and Legacies	2	28,627		28,627	29,033
Other trading activities	3	7,094	-	7,094	2,281
Investments	4	4,232	-	4,232	4,026
Charitable activities	5	271,701		271,701	255,616
Grants		34,000	127,010	161,010	94,264
<b>Total</b>		<u>345,654</u>	<u>127,010</u>	<u>472,664</u>	<u>385,220</u>
<b>EXPENDITURE</b>					
Raising funds	6	17,460	-	17,460	12,321
Charitable activities	7	325,626	158,209	483,835	426,992
<b>Total</b>		<u>343,086</u>	<u>158,209</u>	<u>501,295</u>	<u>439,313</u>
<b>Net income /(expenditure) before Gains/(losses)</b>		2,568	(31,199)	(28,631)	(54,093)
<b>Net Gain /(losses) on investments</b>		<u>(1,103)</u>	<u>-</u>	<u>(1,103)</u>	<u>(4,179)</u>
<b>Net income /(expenditure)</b>		1,465	(31,199)	(29,734)	(58,272)
<b>Transfer between funds</b>		-	-	-	-
<b>Net Movement in Funds</b>		<u>1,465</u>	<u>(31,199)</u>	<u>(29,734)</u>	<u>(58,272)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
<b>Total funds carried forward</b>		<u>79,231</u> =====	<u>1,083,302</u> =====	<u>1,162,533</u> =====	<u>1,192,267</u> =====

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2023**

### **1. ACCOUNTING POLICIES**

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2 **Going concern**

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3 **Income**

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 **Restricted Funds**

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 **Unrestricted Funds**

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 **Investment Income**

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

**1.8 Tangible fixed assets**

Assets for use by the charity are capitalised if costing more than £1000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 3 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 3 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

	<b>2023</b>	<b>2022</b>
<b>2 Income from donations and legacies</b>		
Gift Aid claimed	1,171	3,176
Big Give	12,000	9,699
The Grand Charity	-	450
Hampton Masonic	-	500
Royal Jubilee Masonic Lodge	500	-
Kew Fete Communion	1,500	700
Army Rugby Union	-	2,000
M&S PLC	377	-
St. Augustine's of Canterbury Church	500	-
Other Donations and Legacies	12,579	12,508
	<hr/>	<hr/>
	£28,627	£29,033
	=====	=====
<b>3. Other Trading income</b>		
Other local fundraising Events	5,870	1,093
Christmas draw	1,224	1,188
	<hr/>	<hr/>
	£7,094	£2,281
	=====	=====
<b>4. Investment income</b>		
Investment income	£4,232	£4,026
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

	<u><b>2023</b></u>	<u><b>2022</b></u>
<b>5. Income from Charitable activities</b>		
Grants	161,010	94,264
Carer support	9,444	8,081
Client fees	256,399	242,930
Transport fees	5,858	4,605
	<hr/>	<hr/>
	£432,710	£349,880
	=====	=====

Grants received for Core Activities included in the above, are as follows:

Field Family Trust	1,500	-
City Bridge	3,750	-
National Lottery Community Fund	4,884	4,883
Morris Beneficent Fund	6,000	4,000
Richmond Council	8,939	17,166
Heathrow Community Fund	9,000	-
NHS Health Inequalities Fund	9,162	-
Hounslow Council	13,975	-
Openwork Foundation	15,000	6,915
Garfield Weston	15,000	20,000
Hampton Fund	35,000	35,000
Lottery Reaching Communities	38,800	
William Grant	-	300
Sir Jules Thorn Charitable Trust	-	1,000
Mercers Company	-	5,000
	<hr/>	<hr/>
	£161,010	£94,264
	=====	=====

<b>6. Raising funds</b>		
Donation fees and charges	108	198
Event costs	695	188
External fundraiser	16,657	11,935
	<hr/>	<hr/>
	£17,460	£12,321
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

	<b>2023</b>	<b>2022</b>
<b>7. Charitable activities</b>		
Client Expenditure: Catering Supplies	15,120	10,828
Client Expenditure: Entertaining/Activities	7,149	6,650
Client Expenditure: Operational Care Supplies	1,579	1,715
Client Expenditure: Transport Costs	4,250	3,577
Depreciation Charge	34,920	32,416
Establishment Costs: Building Remedial Work	8,942	-
Establishment Costs: Cleaning Company/Materials	16,285	15,163
Establishment Costs: Electricity, Gas and Water	9,348	7,013
Establishment Costs: Insurances	7,652	5,903
Establishment Costs: Repair and maintenance	13,554	12,276
Establishment Costs: Small Equipment Purchases	1,794	813
Office Administrative Expenses: Bank charges Fees	1,670	2,068
Office Administrative Expenses: IT & Communications	6,568	3,864
Office Administrative Expenses: Recruitment Fee	396	728
Office Administrative Expenses: Printing, Postage Stationery	2,582	1,515
Office Administrative Expenses: Promotional and Marketing	2,086	-
Office Administrative Expenses: Subscriptions and Licences	1,314	4,483
Office Administrative Expenses: Sundries	1,496	1,076
Professional Fees: Accountancy and Payroll Fees	552	552
Professional Fees: Consultancy fees	291	475
Staff and Volunteer Costs: DBS Costs	641	1,048
Staff and Volunteer Costs: Staff Training	3,737	2,565
Staff and Volunteer Costs: Staff Travel	416	881
Staff Employment Costs: Pension Costs	8,837	7,868
Staff Employment Costs: Staff Employer's NI	18,807	16,687
Staff Employment Costs: Staff Salaries	312,589	285,689
	<hr/> 482,575 <hr/> =====	<hr/> 420,342 <hr/> =====
<b>8. GOVERNANCE COSTS</b>	<b>2023</b>	<b>2022</b>
Independent Examination Fees	£1,260 <hr/> =====	£1,140 <hr/> =====

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the years ended 31 December 2023.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

**Trustees' expenses**

During the year, Trustees can be reimbursed for various operating costs. In 2023 there was NIL expense - (2022 - £0). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

<b>10. STAFF COSTS</b>	<b>2023</b>	<b>2022</b>
Wages and Salaries	312,589	285,689
National Insurance Costs	18,807	16,687
Pension Costs	8,837	7,868
	<hr/>	<hr/>
	£340,233	£310,243
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2023, the key management personnel of the charity comprised of the Board of Trustees, CEO, Administration Manager, Finance Manager, Carer Support Coordinator, and Client Engagement & Volunteer Manager. The employee benefits of the key management personnel of the Charity were £152,509 (2022 - £173,758).



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

The average monthly number of employees during the year was as follows:

	<b>2023</b>	<b>2022</b>
Direct charitable (4 f/t and 13 p/t staff)	17	25
	===	===

**11. PENSION COSTS**

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2023 the Charity's total contributions amounted to £8,837 (2022 - £7,868).

**12. TRANSACTIONS AND RELATED PARTIES**

There were no related party transactions during the year.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

**13. TANGIBLE FIXED ASSETS**

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
<b>COST</b>					
At 1 January 2023	42,029	12,964	1,318,429	23,106	1,396,528
Additions	9,377	916	-	-	10,293
Disposals	(6,942)	-	-	-	(6,942)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2023	44,464	13,880	1,318,429	23,106	1,399,879
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>					
At 1 January 2023	41,017	12,412	204,928	10,574	268,931
Charge for year	1,707	702	30,199	2,312	34,920
Disposals	(6,942)	-	-	-	(6,942)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	35,782	13,114	235,127	12,886	296,909
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>					
At 31 December 2022	£1,012	£552	£1,113,501	£12,532	£1,127,597
	=====	=====	=====	=====	=====
At 31 December 2023	£8,682	£766	£1,083,302	£10,220	£1,102,970
	=====	=====	=====	=====	=====

**14. INVESTMENTS**

	<b>2023</b>	<b>2022</b>
<b>Market Value</b>		
At 1 January 2021	66,940	71,119
Additions	-	-
Less sales of investments	(20,000)	
Net gain/(loss) on revaluation	(1,103)	(4,179)
	<hr/>	<hr/>
At 31 December 2023	£45,837	£66,940
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

<b>15. DEBTORS: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
Debtors	1,486	290
Prepayments	8,913	6,634
	<hr/>	<hr/>
	£10,399	£6,924
	=====	=====
<b>16. CREDITORS: amounts falling due within one year</b>		
Trade Creditors	2,145	2,530
Deferred Income	36,303	46,769
Other Creditors and Accrued Expenses	12,367	9,158
	<hr/>	<hr/>
	£50,815	£58,458
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

**17. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2023</b>	<b>Total Funds 2022</b>
Fixed Assets	19,668	1,083,302	1,102,970	1,127,597
Investments	45,837	-	45,837	66,940
Current Assets	28,238	36,303	64,541	56,188
Current Liabilities	(14,512)	(36,303)	(50,815)	(58,458)
	<u>£79,231</u>	<u>£1,083,302</u>	<u>£1,162,533</u>	<u>£1,192,267</u>
	=====	=====	=====	=====

	<b>At 1/1/23</b>	<b>Net Movement in Funds</b>	<b>Transfers between Funds</b>	<b>At 31/12/23</b>
<b>18. MOVEMENT IN FUNDS</b>				
<b>Unrestricted Funds</b>				
General Fund	52,163	1,466	25,603	79,231
Designated Building Improvement Fund	25,603	-	(25,603)	0
	<u>77,766</u>	<u>1,466</u>	<u>-</u>	<u>79,231</u>
<b>Restricted Funds</b>				
Building	1,113,502	(31,200)	-	1,082,302
Fixtures and Furniture	1,000	-	-	1,000
	<u>1,114,502</u>	<u>(31,200)</u>	<u>£NIL</u>	<u>1,083,302</u>
<b>TOTAL FUNDS</b>	<u>£1,192,267</u>	<u>(£29,734)</u>	<u>£NIL</u>	<u>£1,162,533</u>
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows: -

	<b>Income</b>	<b>Expenses</b>	<b>Net Gains/ Losses</b>	<b>Movement In Funds</b>
<b>Unrestricted Funds</b>				
General Fund	345,654	(343,085)	(1,103)	1,466
Designated Building Improvement Fund	-	-	-	-
	<u>345,654</u>	<u>(343,085)</u>	<u>(1,103)</u>	<u>1,466</u>
<b>Restricted Funds</b>				
Operational	127,010	(127,010)	-	-
New Building Depreciation	-	(31,200)	-	(31,200)
Fixtures and Fittings Depreciation	-	-	-	-
	<u>127,010</u>	<u>(158,210)</u>	<u>-</u>	<u>(31,200)</u>
<b>TOTAL FUNDS</b>	<u>£472,664</u>	<u>(£501,295)</u>	<u>(£1,103)</u>	<u>(£29,734)</u>
	=====	=====	=====	=====



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

**19. FUND DESCRIPTION**

**Unrestricted Funds**

**General Fund**

General Purpose Fund (unrestricted) £ 53,628 (2022 £52,163). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

**Restricted Funds**

**Operational**

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

**20. INCORPORATION**

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to this company.

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2022</b>	<b>Total Funds 2021</b>
<b>INCOME AND ENDOWMENT FROM:</b>					
<b>Donations and Legacies</b>	<b>2</b>	29,033		29,033	30,204
<b>Charitable Activities</b>	<b>5</b>				
Grants		31,666	62,598	94,264	117,284
Client Fees		242,930	-	242,930	159,328
Carer Support Group		8,081	-	8,081	3,653
Transport Fee		4,605	-	4,605	3,410
HMRC Grant		-	-	-	20,002
<b>Other Trading Activities</b>	<b>3</b>	2,281	-	2,281	2,932
<b>Investments</b>	<b>4</b>	4,026	-	4,026	3,482
<b>Total Incoming Resources</b>		<u>322,622</u>	<u>62,598</u>	<u>385,220</u>	<u>340,295</u>
<b>EXPENDITURE</b>					
<b>Raising Funds</b>	<b>6</b>	12,321	-	12,321	9,686
<b>Charitable Activities</b>	<b>7</b>				
<b>Core Activities</b>		336,024	90,968	426,992	425,215
<b>Total Outgoing Resources</b>		<u>348,345</u>	<u>90,968</u>	<u>439,313</u>	<u>434,901</u>
<b>Net (Expenditure) before Gains/(Losses)</b>		(25,723)	(28,370)	(54,093)	(94,606)
<b>Net (Losses)/Gains on Investments</b>		<u>(4,179)</u>	<u>-</u>	<u>(4,179)</u>	<u>8,392</u>
<b>Net (Expenditure)/Income after Net (Losses)/Gains</b>		(29,902)	(28,370)	(58,272)	(86,214)
<b>Transfer Between Funds</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Movement in Funds</b>		<u>(29,902)</u>	<u>(28,370)</u>	<u>(58,272)</u>	<u>(86,214)</u>
<b>Total Funds Brought forward</b>		<u>£107,668</u>	<u>£1,142,871</u>	<u>£1,250,539</u>	<u>1,336,753</u>
<b>TOTAL FUNDS carried forward</b>		<u>£77,766</u> =====	<u>£1,114,501</u> =====	<u>£1,192,267</u> =====	<u>1,250,539</u> =====



