

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRADING NAME
HOMELINK**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2022

ST AUGUSTINE'S COMMUNITY CARE TRUST
FOR THE PERIOD ENDED 31 DECEMBER 2022

CHARITY INFORMATION

Permanent Trustees	The Ven. Richard Frank Revd Canon John Kafwanka Kaoma
Lay Trustees/Directors	Ms Lesley Low – Appointed 15 th March 2023 Mary Mellor- Resigned 18 th January 2023 Dr Rita Harris – Appointed 18 th January 2023 Steve Monaghan Alnoor Samji Dr Lesley Seddon (Chair) Michael Horsley Carolyn McCombe John Lord Roubina De Winton
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Registered address	Homelink Day Respite Care Centre Hospital Bridge Road Twickenham Middlesex TW2 6DE
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co 24 Wandsworth Road London SW8 2JW

Homelink Trustees' Annual Report for the Year Ending 31st December 2022

1. Objectives and Activities

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who saw there was a need for a day respite facility offering family carers a much-needed break from their caring duties. Twenty-six years later we now have a purpose-built centre, serving the wider community, where we offer three main services: day respite care and support in the centre, respite support in people's homes, and direct support for carers.

Our income in 2022 was £385,220, we employed 4 full time and 21 part time staff and were supported by around 44 volunteers.

The charity's overall objective and defining purpose is to provide support and care to local people with a long-term illness, disability, or mental health issue, thereby giving respite to their carers.

2. Achievements and Performance in 2022

We are proud of the way we supported our clients and carers throughout Covid and during the aftermath, which is still being felt. A summary of our main achievements since 2021 include:

- Establishing direct support for carers and raising funding for this;
- Receiving consistently excellent feedback from carers and clients;
- Achieving glowing results in Investors in People accreditation for the fourth time:

Day Centre

Across the year, 104 clients benefitted from the care and support offered in our day centre, giving carers regular respite, safe in the knowledge that the person they cared for was being looked after in a safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

The feedback we received demonstrated that the social interaction at the centre led to reduced feelings of isolation and an improvement in the wellbeing of the people we cared for and their carers.

Clients received a home cooked meal and a varied programme of enjoyable and stimulating activities which included music therapy, reminiscence exercises, inter-generational work, movement classes, craft sessions, virtual reality, quizzes, gardening, cookery, musical entertainment, singing, dancing, discussion groups, poetry, and Platinum Jubilee tea parties. We worked with a range of partners to provide activities and entertainment including Otakar Kraus Music Trust, Brighter Together, Richmond Music Trust and local schools.



2022 continued to be a challenging year for the centre with client numbers lower than before the pandemic. We also saw a higher level of need amongst new referrals to the service and consequently a higher client turnover than before the pandemic.

Carer Support Service

Homelink's Carer Support Service gave direct help and support to 91 individual carers throughout 2022, thanks in part to funding given by the Hampton Fund. The service offered regular meetings, information, signposting, one-to-one advice, informal emotional and practical support, to carers of people with dementia. Additionally, we ran several social events and activities for carers, including coffee mornings, afternoon teas, and craft sessions, providing opportunities for carers to socialise whilst receiving peer support. Carers were also able to attend regular music therapy, thanks to our collaboration with Otakar Kraus Music Trust.

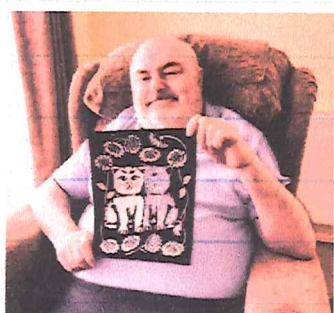


In December, we were delighted to receive confirmation of funding from the Reaching Communities Lottery Fund, enabling us to expand and continue to offer this support beyond 2022.

Throughout the year, we continued to work in partnership with Richmond Carer's centre as part of the Richmond Carer's Hub, to deliver fortnightly support groups to those caring for a partner or a parent with dementia. This ongoing work is part of a 3-year sub-contract funded by Richmond Council.

Homelink at Home

Homelink provided respite support at home to 12 clients who were unable to attend the centre. During these visits our clients benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal, themed activities as well as emotional support.



3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements.

The total income for the year was £385,220 (2021: £340,295). Income from client fees increased by £83,602, however this was offset by falls in grants of £23,020 and HMRC Furlough grant of £20,002.

Total expenditure for the year increased slightly to £439,313 (2021: £434,901). The main item of expenditure is Staff Costs which were £285,689, £728 lower than 2021. Homelink has an excellent record of managing and controlling its costs, and this is of paramount importance as Homelink emerges from Covid with lower client numbers.

Principal funding sources

The charity is largely dependent upon client fees and grants which made up 87.5% of total income. This income was supplemented by the small contract with Richmond Carers for carer support services, and donations from individual donors and companies. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

2022 continued to be a challenging year for Homelink, resulting in a net loss of £58,272 (2021 £86,214). The main driver of this loss was client numbers which did not recover to the pre covid levels.

Balance Sheet

The above result led to a reduction in net assets of £58,272 (2021: reduction of £86,214), which produced a combined fund balance of £1,192,267 (2021: £1,250,539) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

In 2022 the Homelink centre was fully opened with no restrictions, however client attendance numbers of around 82 per week were still well below pre-Covid levels of 125 per week. The pandemic resulted in people with dementia and their carers feeling more vulnerable, and this made it difficult for both existing and new clients to make the decision to attend Homelink. A financial break-even position for Homelink is around 100 client attendances per week (assuming all other income sources remain constant). Client numbers are gradually rising and we are hoping to achieve 100 client attendances per week in the latter stages of 2023. The charity has been assessed by the independent examiner as a going concern and we are confident that in 2023 we will be much closer to our objective of breaking-even. Homelink is determined to overcome the challenge of clients' reluctance to leave home and is focused on reaching out through multiple channels to the many vulnerable and socially isolated people in our locale.

Our income and its sources

Homelink's total income increased by 13.2% to £385,220 in 2022. (2021: £340,295). The main income source supporting Homelink's operations continued to be Client Fees. Homelink experienced a steady and significant increase in client numbers, and consequently an increase in fees of 52.5% to £242,930 in 2022 (2021: £159,328).

Grants income continued to be an extremely important source of income for Homelink, however it fell by nearly 20% to £94,264 in 2022 (2021: £117,284) when Covid emergency grants were no longer available. Grants in 2022 included income from Hampton Fund (£35,000), Mercers (£5,000), Richmond Council (£17,166), Morris Beneficent (£4,000) and Garfield Weston (£20,000).

Homelink continued to receive great support from people and organisations that were touched by our mission. Total donations in 2022 were £29,033, a slight reduction of £1,171 compared to 2021.

Income from investments increased marginally to £4,026 (2021: £3,482)

Managed cost

Total costs had a small increase of 1% or £4,412 to a total spend of £439,313 comparing to £434,901 in 2021. Overall costs are very well managed with the total spend being consistent over 2021 and 2022. Higher levels of cleanliness due to Covid resulted in cleaning costs rising by 20% to £15,163 in 2022 from £12,567 in 2021.

Investment policy

The Trust Deed states, "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorized by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st of December 2022 Homelink had a cash balance of £49,264 to fund current expenditure and a cushion to deal with any shortfall. Homelink has a further reserve of £66,940 (valued as at 31/12/2022) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow the Charity to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £77,766 (2021 - £107,668) equated to approximately 2 months. This position is considered to be low and will be monitored closely in 2023.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a monthly basis.

4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 and remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including adult social care, finance, law and commerce, and many have lived experience as unpaid carers.

We conduct regular surveys and consult clients and carers daily. Our person-centred activity programme is designed in accordance with the individual needs and interests of our clients and carers.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. There were no changes to trustee membership during the period.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees. During 2022, the board met 10 times.

5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation.

Following the departure of the Care Lead in April 2022, the management structure was revised to meet the changing needs of the service, in particular the urgent priority to increase client numbers, the coordination and management of volunteers, activity planning, and leadership of the day-to-day sessions within the centre itself.

The previous structure, detailed in Figure 1 was created in response to the pandemic when we had a significantly reduced number of volunteers, no entertainers and were introducing the Homelink at Home service. The new structure, detailed in Figure 2, better integrates our service offer, giving responsibility for the management of both the centre and the carer support services to one Care and Support Manager. The introduction of a Centre Coordinator role provides leadership on the centre floor, thereby improving coordination of the day, and ensuring that the activity programme better reflects individual client needs. The introduction of a Client Engagement and Volunteer Manager enables us to improve upon the recruitment, management and coordination of volunteers.

Figure 1 - previous structure

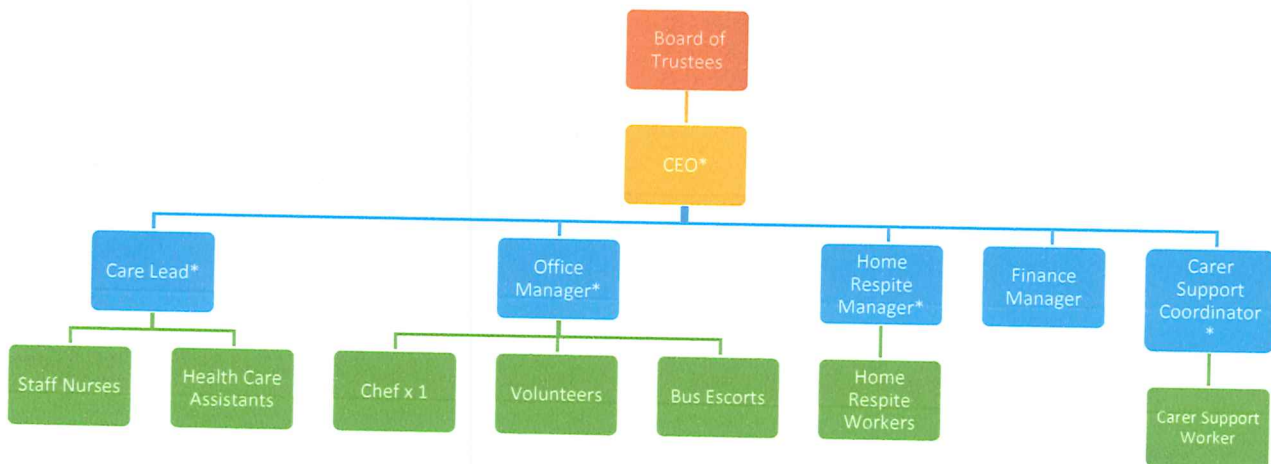
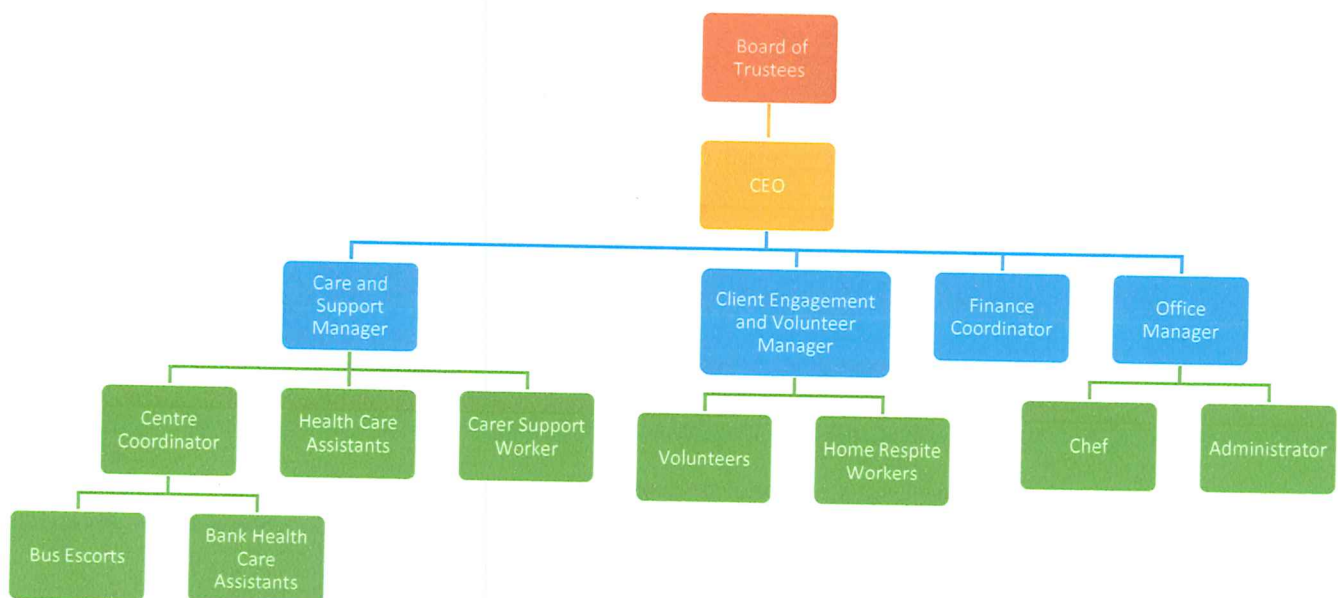


Figure 2 – current structure



6. Volunteers

We are hugely appreciative of the contribution that volunteers make in supporting Homelink to achieve our purpose. Volunteers play a crucial role in the running of the service, for example, by chatting with clients, running conversation groups, planning and leading activity sessions and games, helping with refreshments, washing up or transporting clients to and from the centre. We are also fortunate to have a pool of volunteers who help with tasks such as gardening, fundraising events and social opportunities for clients and carers. Trustees of the charity play a key role in defining strategy and supporting the CEO to achieve the objectives of the organisation.

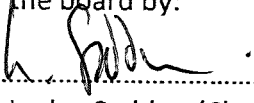
During 2022, we were supported by 44 volunteers for an estimated total of 5,389 hours. This would equate to a financial benefit of £59,548 using the London Living Wage of £11.05 as a guide.

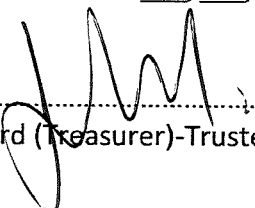
7. Future Plans

Our priority objectives for 2023 are as follows:

- Continue to increase and retain the number of clients attending the day service.
- Continue to raise charitable funds for the delivery of the service.
- Introduce efficiency improvements including the implementation of a client database.
- Review our service delivery model and implement identified changes.
- Build upon our partnerships with statutory and voluntary sector providers and the wider community to expand our service offer.

The Trustee's report was approved by the Board of the Trustee on 15/8/23 and signed by order of the board by:


.....
Dr Lesley Seddon (Chair)-Trustee


.....
John Lord (Treasurer)-Trustee

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022, which are set out on pages 11 to 21.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

26 August 2023

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
FIXED ASSETS					
Tangible Assets	13	13,096	1,114,501	1,127,597	1,160,013
Investments	14	66,940	-	66,940	71,119
		<u>80,036</u>	<u>1,114,501</u>	<u>1,194,537</u>	<u>1,231,132</u>
CURRENT ASSETS					
Debtors/Prepayments	15	6,924	-	6,924	6,383
Cash at Bank and In Hand		3,925	45,339	49,264	69,347
		<u>10,849</u>	<u>45,339</u>	<u>56,188</u>	<u>75,730</u>
CREDITORS					
Amounts falling due within one year	16	(13,119)	(45,339)	(58,458)	(56,323)
NET CURRENT ASSETS		<u>(2,270)</u>	<u>-</u>	<u>(2,270)</u>	<u>19,407</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
NET ASSETS		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
		=====	=====	=====	=====
CHARITY FUNDS					
	18				
Unrestricted Funds				77,766	107,668
Restricted Funds				1,114,501	1,142,871
				<u>1,192,267</u>	<u>1,250,539</u>
Total Funds				=====	=====

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 15th August 23 and are signed on their behalf by:

L. Seddon
Dr Lesley Seddon (Chair)-Trustee

John Lord
John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2022**

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	29,033		29,033	30,204
Charitable Activities	5				
Grants		31,666	62,598	94,264	117,284
Client Fees		242,930	-	242,930	159,328
Carer Support Group		8,081	-	8,081	3,653
Transport Fee		4,605	-	4,605	3,410
HMRC Grant		-	-	-	20,002
Other Trading Activities	3	2,281	-	2,281	2,932
Investments	4	4,026	-	4,026	3,482
Total Incoming Resources		<u>322,622</u>	<u>62,598</u>	<u>385,220</u>	<u>340,295</u>
EXPENDITURE					
Raising Funds	6	12,321	-	12,321	9,686
Charitable Activities	7				
Core Activities		336,024	90,968	426,992	425,215
Total Outgoing Resources		<u>348,345</u>	<u>90,968</u>	<u>439,313</u>	<u>434,901</u>
Net (Expenditure) before Gains/(Losses)		(25,723)	(28,370)	(54,093)	(94,606)
Net (Losses)/Gains on Investments		<u>(4,179)</u>	<u>-</u>	<u>(4,179)</u>	<u>8,392</u>
Net (Expenditure)/Income after Net (Losses)/Gains		(29,902)	(28,370)	(58,272)	(86,214)
Transfer Between Funds		-	-	-	-
Net Movement in Funds		<u>(29,902)</u>	<u>(28,370)</u>	<u>(58,272)</u>	<u>(86,214)</u>
Total Funds Brought forward		<u>£107,668</u>	<u>£1,142,871</u>	<u>£1,250,539</u>	<u>1,336,753</u>
TOTAL FUNDS carried forward		<u>£77,766</u> =====	<u>£1,114,501</u> =====	<u>£1,192,267</u> =====	<u>1,250,539</u> =====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2 Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3 Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

1.8 **Contingent Liability**

During the year, the Charity received notification from the London Borough of Richmond upon Thames that the Charity's building did not conform to building regulations, and that certain remedial work was required. At this time the Trustees are unable to ascertain the full scope of work required and the associated costs, and so consequently no provision has been made in these financial statements.

1.9 **Tangible fixed assets**

Assets for use by the charity are capitalised if costing more than £1,000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 3 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 3 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)

2. INCOMING FROM DONATIONS AND LEGACIES		2022	2021
Captain Tom		-	9,733
The Big Give		9,699	2,115
Gift Aid claimed		3,176	2,361
The Grand Charity		450	-
Hampton Masonic		500	-
Bishop Perrin School		-	572
Kew Fete Communion		700	-
Army Rugby Union		2,000	2,500
Whitton Church		-	1,100
Other Donations and Legacies		12,508	11,823
		<hr/>	<hr/>
		£29,033	£30,204
		=====	=====
3. OTHER TRADING ACTIVITIES			
Other Local Fundraising Events		1,093	1,587
Christmas Draw		1,188	1,344
		<hr/>	<hr/>
		£2,281	£2,932
		=====	=====
4. INVESTMENT INCOME			
Investment Income		£4,026	£3,482
		=====	=====
5. INCOME FROM CHARITABLE ACTIVITIES		2022	2021
	Activity		
Grants	Core Activities	94,264	117,284
Carer Support	Core Activities	8,081	3,653
Client Fees	Core Activities	242,930	159,328
HMRC Furlough Grant	Core Activities	-	20,002
Transport Fee	Core Activities	4,605	3,410
		<hr/>	<hr/>
		£349,880	£303,677
		=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)

5	INCOME FROM CHARITABLE ACTIVITIES cont'd	2022	2021
	Grants received for Core Activities included in the above, are as follows:		
	The City Bridge Trust	-	8,900
	Independent Age	-	14,651
	Morris Beneficent Fund	4,000	-
	Mercers Company	5,000	20,768
	Garfield Weston	20,000	5,000
	One Richmond		10,000
	National Lottery Community Fund	4,883	-
	Openwork Foundation	6,915	2,754
	Hampton Fund	35,000	
	Richmond Council	17,166	11,482
	Richmond Infection Control		4,495
	William Grant - Entertaining	300	
	Sir Jules Thorn Charitable Trust	1,000	
		<hr/>	<hr/>
		£94,264	£117,284
		=====	=====
6.	RAISING FUNDS EXPENDITURE		
	Fundraising	£12,321	£9,686
		=====	=====
7.	CHARITABLE ACTIVITIES EXPENDITURE		
	Repairs	12,276	11,892
	Operational Care Supplies	1,715	3,988
	IT and Communication	3,864	5,094
	Cleaning	15,163	12,567
	Insurance	5,903	7,127
	Catering	10,828	6,373
	Staff Salaries	285,689	286,417
	Employer's National Insurance	16,687	17,148
	Pension Costs	7,868	8,424
	Subscriptions and Licenses	4,483	1,513
	Accountancy and Payroll	552	885
	Heat, Light and Water	7,013	7,195
	Clients Entertainment Costs	6,650	2,364
	Staff Training	2,565	3,989
	DBS Costs	1,048	586
	Printing, Postage and Stationery	1,515	1,660
	Transport	3,577	3,570
	Staff Travel	881	771
	Small Equipment	813	947
	Sundry	1,076	2,073
	Staff Recruitment Costs	728	275

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

Depreciation	32,416	32,438
Consultancy and other professional fees	475	5,207
Independent Examination Fees	1,140	1,140
Bank Charges	2,068	1,572
	<hr/>	<hr/>
	£426,992	£425,215
	=====	=====

8. GOVERNANCE COSTS	2022	2021
Independent Examination Fees	£1,140	£1,140
	=====	=====

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2022.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs. In 2022 there was NIL expense - (2021 - £670). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2022	2021
Wages and Salaries	285,689	286,417
National Insurance Costs	16,687	17,148
Other Pension Costs	7,868	8,424
	<hr/>	<hr/>
	£310,243	£311,989
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2022, the key management personnel of the charity comprised of the Board of Trustees, CEO, Office Manager, Finance Coordinator, Care Lead, Carer Support Coordinator, and Home Respite Manager. As described in section 5 above, the structure was reviewed during the year and

the Care Lead, Carer Support Coordinator and Home Respite Manager were replaced by a Care and Support Manager and a Client Engagement and Volunteer Manager. The employee benefits of the key management personnel of the Charity were £173,758 (2021 - £160,609).

The average monthly number of employees during the year was as follows:

	2022	2021
Direct charitable (4 f/t and 21 p/t staff)	25	21
	===	===

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

11. TRANSACTIONS AND RELATED PARTIES

There were no related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2022 the Charity's total contributions amounted to £7,868 (2021 - £8,424).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve ments	Total
COST					
At 1 January 2022	42,029	12,964	1,318,429	23,106	1,396,528
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 December 2022	42,029	12,964	1,318,429	23,106	1,396,528
DEPRECIATION					
At 1 January 2022	38,033	11,659	178,559	8,264	236,515
Charge for year	2,984	753	26,369	2,310	32,416
Disposals	-	-	-	-	-
	41,017	12,412	204,928	10,574	268,931
NET BOOK VALUE					
At 31 December 2021	£3,996	£1,305	£1,139,870	£14,842	£1,160,013
At 31 December 2022	£1,012	£552	£1,113,501	£12,532	£1,127,597

14. INVESTMENTS

	2022	2021
Market Value		
At 1 January 2021	71,119	62,727
Additions	-	-
Net gain/(loss) on revaluation	(4,179)	8,392
At 31 December 2022	£66,940	£71,119

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2022	2021
Other Debtors and Prepayments	£6,924	£6,383

16. CREDITORS: amounts falling due within one year

Trade Creditors	2,530	3,272
Deferred Income	46,769	42,461
Other Creditors and Accrued Expenses	9,158	10,590
	£58,458	£56,323

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
Fixed Assets	13,096	1,114,501	1,127,597	1,160,013
Investments	66,940	-	66,940	71,119
Current Assets	10,849	45,339	56,188	75,730
Current Liabilities	(13,119)	(45,339)	(58,458)	(56,323)

£77,766	£1,114,501	£1,192,267	£1,250,539
=====	=====	=====	=====

18. MOVEMENT IN FUNDS	At 1/1/22	Net Movement in Funds	Transfers between Funds	At 31/12/22
Unrestricted Funds				
General Fund	22,663	(29,903)	59,402	52,163
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,402		(59,402)	-
	107,668	(29,903)	-	77,766
Restricted Funds				
Building	1,139,871	(26,369)	-	1,113,501
Fixtures and Furniture	3,000	(2,000)	-	1,000
	1,142,871	(28,369)	£NIL	1,114,501
TOTAL FUNDS	£1,250,539	(£58,272)	£NIL	£1,192,267
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows: -

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	322,622	(348,345)	(4,179)	(29,903)
Designated Building Improvement Fund	-	-	-	-
	322,622	(348,345)	(4,179)	(29,903)
Restricted Funds				
Operational	62,599	(62,599)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	62,599	(90,968)	-	(28,369)
TOTAL FUNDS	£385,221	(£439,313)	(£4,179)	(£58,272)
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £ 52,163 (2021 £22,633). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

20. INCORPORATION

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company.