

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRADING NAME
HOMELINK**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2021

ST AUGUSTINE'S COMMUNITY CARE TRUST
FOR THE PERIOD ENDED 31 DECEMBER 2021

CHARITY INFORMATION

Permanent Trustees	The Ven. Richard Frank – appointed 27 January 2021 Revd Canon John Kafwanka Kaoma – appointed 27 January 2021
Lay Trustees/Directors	Audrey (Elizabeth) Kerrigan – Resigned 19 January 2022 Steve Monaghan Alnoor Samji Dr Lesley Seddon (Chair) Jonathan Watson – Resigned 31 October 2021 Michael Horsley Carolyn McCombe John Lord Roubina De Winton-appointed 8 June 2021 Mary Mellor-appointed 8 June 2021
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co 24 Wandsworth Road London SW8 2JW

Homelink Trustees Annual Report for the Year Ending 31st December 2021

1. Objectives and Activities

The overall objective and defining purpose of Homelink is to provide support and care to local people with a long-term illness, disability or mental health issues, thereby giving respite to their carers.

The service is delivered on site at our purpose-built centre in Whitton where we further the charity's purposes for the public benefit. Clients come for a day, giving carers a regular respite break, safe in the knowledge that the person they care for is being looked after in a professional, safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

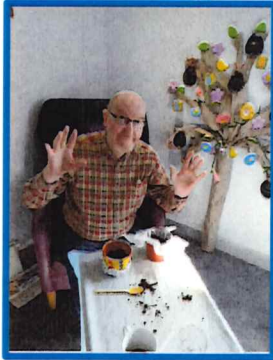
This leads to reduced isolation and an overall improvement in wellbeing for the people that we care for and in turn, for the people who care for them.

2. Achievements and Performance

The Covid-19 pandemic continued to have a severe impact on service delivery throughout 2021. Nevertheless, we maintained our objective to support clients as safely as possible in line with Public Health guidance. Our flexible approach enabled us to provide ongoing vital support to clients and carers throughout the year.

The re-introduction of national lockdown measures in the early part of 2021 necessitated closure of the building-based service again in early January. As with the 2020 lockdown, we responded quickly to the closure by re-establishing a remote service, ensuring that our clients and carers had access to support during this difficult and isolating time. This included regular telephone welfare checks, enabling us to monitor the wellbeing of our clients and initiate any necessary interventions. We signposted clients to various services as necessary including podiatry, social services and care agencies as well as to arrange further support such as help with shopping. As with the previous lockdown, regular activities and entertainment were provided including activity packs by post, games over the phone, video calls and online entertainment.

The centre reopened at the end of February with a range of safety measures in place including distancing, PPE, Covid testing and operating in distinct 'bubbles'. By August, as the incidence of Covid reduced, we were able to relax some of these measures and focus on providing a programme of varied and stimulating activities. We were able to disband our 'bubbles' and return to a central lounge that could accommodate up to 18 clients whilst maintaining social distancing. At this time, we welcomed back external entertainment providers such as musicians, virtual reality sessions and pet therapy in addition to working with external partners and providers including Richmond Music Trust and Otakar Kraus, to bring a range of therapeutic activities to our clients.



Following a successful pilot project at the end of 2020, 'Homelink at Home', a respite service, delivered in the client's own home was developed throughout 2021. The service proved to be a lifeline to some clients and carers, particularly during the lockdown period. Across the year Homelink at Home supported 20 clients, providing a total of 997 hours of respite in their own homes. During these visits our clients benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal themed activities as well as emotional support.



The new Carer Support Coordinator role, funded by the Hampton Fund was introduced at the start of 2021 with the aim of providing direct support to carers, and was accessed by a total of 61 carers throughout the year. The initial set up of the service involved connecting with carers already known to Homelink as well as seeking out other local carers and offering them a comprehensive support service in addition to social and practical support that they had not previously accessed.

Achievements of the Carer Support Service included: offering wellbeing gifts to carers, for example a cream tea in a box or a selection of beauty products, in recognition of their caring role; and nurturing a working partnership with Carefree Breaks, enabling us to signpost carers to low-cost holidays. We also hosted many coffee mornings for carers from August onwards, giving them the opportunity to come together, meet other carers, form friendships and support each other. Meeting our carers face to face and getting to know them has improved the quality of our service delivery and helped us to navigate the direction of the service. In December we began a monthly session of music therapy for a group of carers in partnership with Otakar Kraus Music Trust.

We were able to enhance the Carer Support Service through our successful tender to the Richmond Carers Centre to facilitate two support groups per month for carers of people diagnosed with dementia, as part of the Richmond Carers Hub. This 3-year subcontract from Richmond Council started in August 2021 and has enabled Homelink to open up its support service to many carers not yet involved with Homelink, and to expand our reach across the Richmond borough. This is proving to be crucial in encouraging carers to persuade the cared-for people to come to the centre earlier when they find it will be easier to settle in.

We continued to review internal processes throughout 2021. A new HR database was implemented during the year and a new client database has been identified for implementation in 2022.

3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) “Accounting and Reporting by Charities” 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements. The total income for the year was £340,295 (2020: £425,688). Although income from client fees increased, emergency grants and Government Furlough payments fell.

The total expenditure for the year was £434,901 (2020: £426,715). The slight increase in costs were primarily attributed to cleaning due to Covid and repair and maintenance.

Principal funding sources

The charity is dependent upon client fees from the Centre and Home Respite services. The income is supplemented by carer support services, grants and donations from individual donors and companies. An additional stream of income for most of 2021 was the Government Furlough scheme covering staff costs during the closure of the Centre in January and during the year when staff couldn't return to work due to reduced client levels. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

Homelink recorded an operational deficit of £94,606 (2020: deficit of £1,027) however the annual evaluation of investments recorded a gain of 8,392. (2020: loss of £13,167) and therefore the overall deficit was £86,215 (2020: deficit of £14,194).

Balance Sheet

The above result led to a reduction in net assets of £86,214 (2020: reduction of £14,194), which has produced a combined fund balance of £1,250,539 (2020: £1,336,753) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

The Covid pandemic has had a major negative impact on the finances and operations of Homelink and its effects are still felt today in 2022. During 2020 the Homelink centre was closed from the start of the first lockdown on 23rd March. Homelink's main source of income is client fees but with the centre closed this source ceased. This would have been financially disastrous for Homelink but thankfully due to the Government Furlough scheme and the generosity of organisations providing charitable grants Homelink recorded a very small operating loss of only £1,027 in 2020. In 2021 the Centre re-opened but due to Covid space regulations the number of permissible client attendances was halved, however the same number of staff was needed to run the Centre and care for the clients. Client Fees in 2019, the last year before Covid, were £265,711, compared to £159,328 in 2021, a fall of over £100,000. Also, in 2021 Grant income fell £50,000 compared to the high generosity of Covid emergency grant providers in 2020. (2020: £166,949, 2021: £117,284). These two factors, lower client numbers and grants, meant that even though the Homelink Centre was open for most of 2021 the financial effect of Covid was felt more keenly in this year and an operating loss of £94,606 was recorded.

The pandemic resulted in people with dementia and their carers feeling more vulnerable, and this made it very difficult for clients and carers to make the decision to return to Homelink. Consequently, even though the centre is now fully opened with no restrictions, client attendance numbers of around 82 per week are still well below pre-Covid levels of 125 per week. A financial breakeven position for Homelink is around 100 client attendances per week (assuming all other income sources remain constant). Numbers are

gradually rising and are almost at break-even. The charity has been assessed by the independent examiner as a going concern and at the current rate of losses experienced so far in 2022 Homelink has sufficient reserves to cover these for at least 2 years. Homelink is determined to overcome this challenge and is focused on reaching out to the many vulnerable and socially isolated people locally and steadily increasing attendances in 2022 and beyond.

Our income and its sources

Homelink total income decreased by 20% to £340,295 in 2021. The main income source supporting Homelink's operations continued to be Client Fees. Although Homelink had a significant increase in client fees of 30% to 159,328 in 2021(2020: £122,256), this is still 40% below pre Covid levels.

Grants income continued to be an extremely important source of income for Homelink, however it fell by 30% to 117,284 in 2021 (2020: 166,948). Grants in 2021 included income from Hampton Fund (£39,234), Mercers (£20,768), Richmond Council (£15,978), Independent Age (£14,651) and One Richmond (£10,000). In addition, Garfield Weston approved a substantial two-year grant and Open Foundation awarded a grant to us for a second year. We would also like to record our thanks to City Bridge whose five-year grant ended in March 2021.

The staff furlough funding provided by the Government reduced from £86,410 in 2020 to £20,002 in 2021 as the Centre re-opened and staff returned to work. Homelink continued to receive great support from people and organisations that are touched by Homelink's mission, total donations in 2021 were £30,204, a significant amount, although reduced by £12,752 from 2020. Fundraising events continued to be hampered by Covid.

Income from investments decreased marginally to £3,482 (2020:3,533)

Managed cost

Total costs had a slight increase of 1.9% or £8,187 to a total spend of £434,901 comparing to £426,714 in 2020. Overall costs are very well managed with the total spend being consistent over 2020 and 2021. One area that did see an increase was cleaning costs due to the extra requirements of Covid and these costs increased by £7,608 to £12,567. The Centre was closed for the majority of 2020 and was open for the majority of 2021. This showed the importance we placed on retaining our experienced and well-trained staff during the crisis.

Investment policy

The Trust Deed states "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorized by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st of December 2021 Homelink had a cash balance of £69,347 to fund current expenditure and a cushion to deal with any shortfall. Homelink has a further reserve of £71,119 (valued as at 31/12/2021) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund and Designated Operations Fund. This will allow the Charity to have the option of developing

new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £107,668 (2020 - £165,514) equated to approximately 3 months. This position is considered to be too low and is being monitored closely in 2022 with a plan for financial recovery in place.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a monthly basis.

4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 and remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including specialists in dementia, finance, law and commerce and many have lived experience as unpaid carers.

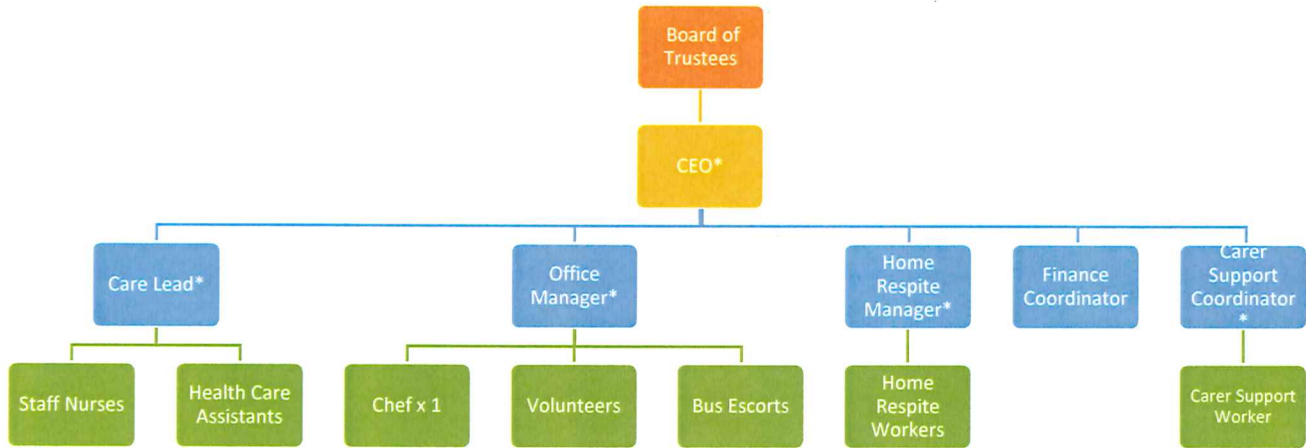
We conduct regular surveys and consult clients and carers daily. Our person centred activity programme is designed in accordance with the individual needs and interests of our clients.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period one trustee left and four new trustees were appointed.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees.

5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. The diagram below shows the organisational structure in place throughout 2021



*Management Team Member

6. Volunteers

We are hugely appreciative of the contribution that volunteers make in supporting Homelink to achieve its purpose. Centre volunteers play a crucial role in the running of the service, for example, by talking to clients, running discussion groups, leading craft sessions, helping with refreshments or planning and delivering activity sessions. We are also fortunate to have a pool of volunteers who help with tasks such as gardening, fundraising events and social opportunities for clients and carers. Trustees of the charity also play a key role in defining strategy and supporting the CEO to achieve the objectives of the organisation.

During 2021, we were supported by 38 volunteers for an estimated total of 3,236 hours. This would equate to a financial benefit of £34,787 using the London Living Wage of £10.75 as a guide.

7. Future Plans

Our priority objectives for 2022 are as follows:

- Increase and retain the number of clients attending the day service
- Review the management structure to optimise efficiency
- Identify and implement improvements to enhance our service offer
- Continue to raise charitable funds for the delivery of services
- Strengthen partnerships with statutory and voluntary sector providers and the wider community

Jacqui Parris CEO

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 11 to 21.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

2022

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	2020
FIXED ASSETS					
Tangible Assets	13	17,142	1,142,871	1,160,013	1,190,794
Investments	14	71,119	-	71,119	62,727
		<u>88,261</u>	<u>1,142,870</u>	<u>1,231,132</u>	<u>1,253,521</u>
CURRENT ASSETS					
Debtors/Prepayments	15	6,383	-	6383	781
Cash at Bank and In Hand		27,566	41,781	69,347	114,467
		<u>33,949</u>	<u>41,781</u>	<u>75,729</u>	<u>115,248</u>
CREDITORS					
Amounts falling due within one year	16	(14,542)	(41,781)	(56,323)	(32,015)
NET CURRENT ASSETS		<u>19,407</u>	<u>-</u>	<u>19,407</u>	<u>83,233</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>107,668</u>	<u>1,142,871</u>	<u>1,250,539</u>	<u>1,336,753</u>
NET ASSETS		<u>107,668</u>	<u>1,142,871</u>	<u>1,250,539</u>	<u>1,336,753</u>
CHARITY FUNDS					
	18				
Unrestricted Funds				107,668	165,514
Restricted Funds				1,142,871	1,171,239
Total Funds				<u>1,250,539</u>	<u>£1,336,753</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 23rd August 2022 and are signed on their behalf by:

L. Seddon
Dr Lesley Seddon (Chair)-Trustee

[Signature]
John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2021**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds 2020
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	30,204		30,204	44384
Charitable Activities	5				
Grants		37,296	79,988	117,284	166,949
Client Fees		159,328	-	159,328	122,256
Carer Support Group		3,653	-	3,653	-
Transport Fee		3,410	-	3,410	-
HMRC Grant		20,002	-	20,002	86,410
Other Trading Activities	3	2,932	-	2,932	2156
Investments	4	3,482	-	3,482	3533
Total Incoming Resources		<u>260,307</u>	<u>79,988</u>	<u>340,295</u>	<u>425,688</u>
EXPENDITURE					
Raising Funds	6	9,686	-	9,686	12,856
Charitable Activities	7				
Core Activities		316,859	108,356	425,215	413,859
Total Outgoing Resources		<u>326,545</u>	<u>108,356</u>	<u>434,901</u>	<u>426,714</u>
Net (Expenditure) before Gains/(Losses)		(66,238)	(28,368)	(94,606)	(1,027)
Net (Losses)/Gains on Investments		<u>8,392</u>	<u>-</u>	<u>8,392</u>	<u>(13,167)</u>
Net (Expenditure)/Income after Net (Losses)/Gains		(57,846)	(28,368)	(86,214)	(14,194)
Transfer Between Funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Movement in Funds		<u>(57,846)</u>	<u>(28,368)</u>	<u>(86,214)</u>	<u>(14,194)</u>
Total Funds Brought forward		<u>£165,514</u>	<u>£1,171,239</u>	<u>£1,336,753</u>	<u>£1,350,947</u>
TOTAL FUNDS carried forward		<u>£107,668</u>	<u>£1,142,871</u>	<u>£1,250,539</u>	<u>£1,336,753</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: “Accounting and Reporting by Charities” (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling which is the functional currency, rounded to the nearest whole pound.

1.2 Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern and the accounts are prepared on a going concern basis.

1.3 Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)

2. INCOMING FROM DONATIONS AND LEGACIES		2021	2020
Captain Tom		9,733	-
The Big Give		2,115	-
The 2.6 Challenge		-	27,840
Gift Aid claimed		2,361	3,438
Serco Donation Foundation		-	1,000
Middlesex Province Relief		-	600
Richmond Rotary		-	474
Bishop Perrin School		572	565
The Lodge		-	400
Ride London – Surrey 46		-	420
Army Rugby Union		2,500	-
London Amsterdam		-	318
Whitton Church		1,100	-
Other Donations and Legacies		11,823	-
		<u>£30,204</u>	<u>£44,384</u>
		=====	=====
3. OTHER TRADING ACTIVITIES			
Other Local Fundraising Events		1,587	1,087
Movie Nights		-	544
Supper Club		-	525
Christmas Draw		1,344	-
		<u>£2,932</u>	<u>£2,156</u>
		=====	=====
4. INVESTMENT INCOME			
Investment Income		<u>£3,482</u>	<u>£3,533</u>
		=====	=====
5. INCOME FROM CHARITABLE ACTIVITIES		2021	2020
	Activity		
Grants	Core Activities	117,284	166,949
Carer Support	Core Activities	3,653	-
Client Fees	Core Activities	159,328	122,256
HMRC Grant/ Other Income	Core Activities	20,002	86,410
Transport Fee	Core Activities	3,410	-
		<u>£303,677</u>	<u>£375,615</u>
		=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)

5. INCOME FROM CHARITABLE ACTIVITIES contd	2021	2020
Grants received for Core Activities included in the above, are as follows:		
The City Bridge Trust	8,900	53,947
Independent Age	14,651	-
The Sobell Foundation	-	10,000
Mercers	20,768	20,000
Garfield Weston	5,000	-
One Richmond	10,000	-
Covid Response Fund	-	59,056
Hampton Fund	39,234	9,166
Open Foundation	2754	5,430
London Borough of Richmond	11,482	9,350
Richmond Infection Control	4,495	-
	<u>£117,284</u>	<u>£166,949</u>
	=====	=====
6. RAISING FUNDS EXPENDITURE		
Fundraising	£9,686	£12,856
	=====	=====
7. CHARITABLE ACTIVITIES EXPENDITURE		
Repairs	11,892	8,404
Operational Care Supplies	3,988	2,657
IT and Communication	5,094	4,469
Cleaning	12,567	4,960
Insurance	7,127	7,293
Catering	6373	4,918
Staff Salaries	286,417	291,282
Employer's National Insurance	17,148	14,926
Pension Costs	8,424	7,207
Subscriptions and Licenses	1,513	1,988
Accountancy and Payroll	885	468
Heat, Light and Water	7,195	4,879
Clients Entertainment Costs	2,364	2,067
Marketing	0	875
Staff Training	3,989	1,202
DBS Costs	586	400
Printing, Postage and Stationery	1,660	2,965
Transport	3,570	2,481
Staff Travel	771	-
Small Equipment	947	4,098
Sundry	2,073	1,266
Staff Recruitment Costs	275	2,950
Depreciation	32,438	35,372
Consultancy and other professional fees	5,207	5,066
Independent Examination Fees	1,140	1,607
Bank Charges	1,572	59
	<u>£425,215</u>	<u>£413,859</u>
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

8. GOVERNANCE COSTS	2021	2020
Independent Examination Fees	£1,140	£1,607
	=====	=====

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2020 and 2021.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs £670 (2020 - £NIL). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2021	2020
Wages and Salaries	286,417	291,282
National Insurance Costs	17,148	14,926
Other Pension Costs	8,424	7,207
	=====	=====
	£311,989	£313,415

No employees received remuneration amounting to more than £60,000 in either year.

During 2021, the key management personnel of the charity comprised of the Board of Trustees, CEO, Care Lead, Office Manager, Care Support Coordinator and Home Respite Manager. The employee benefits of the key management personnel of the Charity were £160,609 (2020 - £130,476).

The average monthly number of employees during the year was as follows:

	2021	2020
Direct charitable (4 f/t and 17 p/t staff)	21	20
	=====	=====

11. TRANSACTIONS AND RELATED PARTIES

There were no material related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2021 the Charity's total contributions amounted to £8,424 (2020 - £7,207).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
COST					
At 1 January 2021	42,029	11,307	1,318,429	23,106	1,394,871
Additions		1,657	-	-	1,657
Disposals	-	-	-	-	-
At 31 December 2021	42,029	12,964	1,318,429	23,106	1,396,528
DEPRECIATION					
At 1 January 2021	35,656	10,276	152,191	5,955	204,078
Charge for year	2,375	1,383	26,369	2,311	32,438
Disposals	-	-	-	-	-
	38,032	11,659	178,559	8,265	236,515
NET BOOK VALUE					
At 31 December 2021	£3,996	£1,305	£1,139,871	£14,841	£1,160,013
At 31 December 2020	£6,373	£1,031	£1,166,238	£17,151	£1,190,793

14. INVESTMENTS

	2021	2020
Market Value		
At 1 January 2021	62,727	75,894
Additions	-	-
Net gain/(loss) on revaluation	8,392	(13,167)
At 31 December 2021	£71,119	£62,727

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2021	2020
Other Debtors and Prepayments	£6,383	£781

16. CREDITORS: amounts falling due within one year

Trade Creditors	3,272	967
Deferred Income	42,461	18,865
Other Creditors and Accrued Expenses	10,590	12,183
	£56,323	£32,015

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Fixed Assets	17,142	1,142,870	1,160,013	1,190,793
Investments	71,119	-	71,119	62,727
Current Assets	33,949	41,781	75,730	115,248
Current Liabilities	(14,542)	(41,781)	(56,323)	(32,015)
	<u>£107,668</u>	<u>£1,142,870</u>	<u>£1,250,539</u>	<u>£1,336,753</u>

18. MOVEMENT IN FUNDS	At 1/1/21	Net Movement in Funds	Transfers between Funds	At 31/12/21
Unrestricted Funds				
General Fund	80,508	(57,845)	-	22,663
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,402	-	-	59,402
	<u>165,513</u>	<u>(57,845)</u>	<u>-</u>	<u>107,668</u>
Restricted Funds				
Building	1,166,239	(26,369)	-	1,139,870
Fixtures and Furniture	5,000	(2,000)	-	3,000
	<u>1,171,239</u>	<u>(28,369)</u>	<u>£NIL</u>	<u>1,142,870</u>
TOTAL FUNDS	<u>£1,336,753</u>	<u>(£86,214)</u>	<u>£NIL</u>	<u>£1,250,539</u>

Net movement in funds, included in the above are as follows:-

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	260,307	(326,545)	8,392	(57,847)
Designated Building Improvement Fund	-	-	-	-
Designated Operations Fund	-	-	-	-
	<u>260,307</u>	<u>(326,545)</u>	<u>8,392</u>	<u>(57,847)</u>
Restricted Funds				
Operational	79,988	(79,988)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	<u>79,988</u>	<u>(108,357)</u>	<u>-</u>	<u>(28,369)</u>
TOTAL FUNDS	<u>£340,295</u>	<u>(£434,901)</u>	<u>8,392</u>	<u>(£86,214)</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £22,633 (2020 - £80,510). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Operations Fund

Operations Fund (designated) £59,403 (2020 - £59,403). This fund is held to provide for any shortfalls in funding for operational costs.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

20. INCORPORATION

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company. The charity activities continue unchanged and so the comparative figures are for the unincorporated charity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

21. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

The key components from the prior year figures are analysed below by fund:

	Unrestricted	2020 Restricted	Total
Income and Endowments from			
Donations and Legacies	£44,384	-	£44,384
Charitable Activities	-	-	-
Grants	103,781	63,168	166,949
Client Fees	122,256	-	122,256
HMRC Grant	86,410	-	86,410
Other Trading Activities	2,156	-	2,156
Investments	3,533	-	3,533
Total Income	362,520	63,168	425,688
Expenditure On			
Raising Funds	12,856	-	12,856
Charitable Activities			
Core Activities	322,323	91,536	413,859
Governance Cost	1,600	-	1,600
Total Resources Expended	393,170	89,294	482,464
NET Income/(Expenditure) before Gains/Losses	27,341	(28,368)	(1,027)
Net Gains/(Losses) on Investments	(13,167)	-	(13,167)
Net Income/(Expenditure) before Transfers	14,174	(28,368)	(14,194)
Transfer between Funds	-	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR	14,174	(28,368)	(14,194)
	=====	=====	=====