

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2020

ST AUGUSTINE'S COMMUNITY CARE TRUST

FOR THE PERIOD ENDED 31 DECEMBER 2020

CHARITY INFORMATION

Permanent Trustees	The Ven. Stephan Welch – Arch Deacon of Middlesex-Resigned 15 January 2020 The Ven. Richard Frank – appointed 27 January 2021 Revd Canon John Kafwanka- appointed 27 January 2021
Lay Trustees/Directors	Audrey (Elizabeth) Kerrigan Steve Monaghan Peter Owen-resigned 31 October 2020 Alnoor Samji Dr Lesley Seddon (Chair) Jonathan Watson Michael Horsley Carolyn McCombe John Lord-appointed 15 January 2020 Roubina De Winton-appointed 8 June 2021 Mary Mellor-appointed 8 June 2021 Paul Fisher-from 26 July 2019 to 15 January 2020
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Independent Examiner	Gareth Rees FCA PB Associates 2 Castle Business Village Station Road Hampton Middlesex TW12 2BX

Homelink Trustees Annual Report for the Year Ending 31st December 2020

Objectives and Activities

The overall objective and defining purpose of Homelink is to provide support and care to local people with a long-term illness, disability or mental health issues, thereby giving respite to their carers.

The service is delivered primarily on site at our purpose-built centre in Whitton where we further the charity's purposes for the public benefit. Clients come for a day, giving carers a regular respite break, safe in the knowledge that the person they care for is being looked after in a professional, safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

This leads to reduced isolation and an overall improvement in wellbeing for the people that we care for and in turn, for the people who care for them.

Specific objectives for 2020 included:

- Introducing a new Carer Support Coordinator role to provide direct support to carers.
- Undertaking a review of systems and processes with a view to improving efficiency.
- Developing a community-based service for both carers and the people that they care for via the introduction of a minibus.
- Developing a longer-term strategic plan, exploring opportunities for service development and drawing up an implementation plan accordingly.

Achievements and performance

Inevitably, the outbreak of Covid-19 and subsequent lockdown influenced service delivery and our ability to meet our planned objectives for 2020. Nevertheless, we adopted a flexible approach and continued to provide ongoing vital support to our clients and carers throughout the year.

Prior to the national lockdown on 23rd March, we ran a vibrant service for up to 28 clients per day, 5 days per week. This gave the client a tailored and enjoyable experience whilst their carer had a break from their caring role. Activities included music, movement, tai-chi, dancing, entertainment, discussion, arts and crafts. We worked with external partners and providers including Richmond Music Trust, Bolder Not Older and Otakar Kraus, to bring a variety of therapeutic activities to our clients.



In addition to the day-to-day service, we also ran a monthly supper club for carers and the person that they care for. This social event gave carers the opportunity to meet other carers for peer support and to share their experiences and ultimately reduce isolation.

The introduction of lockdown measures to prevent the spread of covid 19 led to the building-based service being closed from March until November. The 2020 objective of developing a long-term strategic plan was overridden by the need to create an emergency plan to respond to the pandemic, and a crisis team was subsequently established to meet this need. The development of a long-term strategic plan is carried forward as an objective for 2021.

We responded quickly to the need to close the building by developing a remote service to ensure that our clients and carers had access to vital support during this difficult and isolating time. Over the full year, we supported 78 clients and 63 carers, however the regular support reduced significantly during the lock-downs and we were unable to take in new clients.

In place of recruiting to the new Carer Support Coordinator position, we swiftly adapted our plans, creating a temporary Carer Support Worker role with the sole purpose of supporting the wellbeing of carers throughout the service closure. The postholder supported 33 carers throughout this period by telephone, Zoom, YouTube and a regular newsletter. Service activity included signposting and emotional support, as well as entertainment, virtual quizzes and music. Many of our carers described the service as a lifeline during the lockdown. The substantive role of Carer Support Coordinator was recruited to in December for a start date in January 2021.

Similarly, the role of the Care Lead was quickly adapted to provide remote support regularly to 30 of our clients. Regular welfare checks were made by phone so that we were able to monitor their wellbeing and initiate any necessary interventions. We signposted clients to various services as necessary including podiatry, social services and care agencies as well as to arrange further support such as help with shopping. Again, regular activities and entertainment were provided including activity packs by post, games over the phone, video calls and online entertainment. We also worked in partnership with the Otakar Kraus Music Trust to provide online music therapy.

This interim service was evaluated via a survey, and feedback from carers was overwhelmingly positive. The most utilised and highly rated elements of the service were the telephone support, signposting, the weekly bulletin and postal activity packs, with the majority of respondents rating these as 'very good' or 'good'.

- *"The telephone conversations really helped me" (unpaid carer)*
- *"Homelink were very good indeed at ensuring we were well supported". (unpaid carer)*

Unsurprisingly, carers reported that they faced a variety of challenges whilst Homelink and other services were closed, especially the difficulty that they faced in caring for the person that they look after. 78% of carers stated that they were either likely or very likely to want their loved one to return to a building-based service.

Following completion of an in-depth risk assessment and the development of a detailed operational handbook, the building-based service reopened in November with a range of Covid-19 safety measures in place. Social distancing, reduced client numbers, PPE, controlled entry, screens, 'bubbles' and hygiene were central to the service model, and enabled 39 clients to benefit from attending Homelink in November and December.

As part of the same survey, 74% of carers responded positively when asked if they would be interested in receiving a respite support service in their own home. We subsequently ran a pilot project for four weeks in November and December to prove viability of the service and to define what would need to be implemented to make it a success. Four carers took part in the pilot project all of whom provided positive feedback and this work is now being developed during 2021.

Given that many staff were furloughed for the most part of 2020, the process review was inevitably delayed. However, A working group was established in September to begin the work of reviewing systems and processes with a view to improving efficiency. Much of the necessary groundwork was completed in 2020 and implementation has been carried forward to 2021.

The objective of developing a community-based service for both carers and the people that they care for via the introduction of a minibus has been put on hold in view of the pandemic. Given the requirement for social distancing, it was not felt to be a viable service development. However, both of the funders of this initiative have confirmed that the funding is still agreed in principle for the future.

Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 10, with a more detailed analysis of income and expenditure within the notes to the financial statements. The total income for the year was £425,688 (2019: £ 414,314)

The total expenditure for the year was £ 426,715 (2019: £482,464). The decrease in costs were primarily attributable to the Homelink Centre being closed for long periods due to Covid.

Principal funding sources

The charity is dependent upon client fees supplemented by grants and donations from individual donors and institutions. An additional stream of income in 2020 was the Government Furloughing scheme covering staff costs during the Centre closure. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

The above result led to an operational deficit of £1,027 (2019: deficit of £69,150) however the annual evaluation of investments recorded a loss of £13,167 (2019: gain of £10,816) and therefore the overall deficit was £14,194 (2019: deficit of £57,334).

Balance Sheet

The above result led to a reduction in net assets of £14,194 (2019: reduction of £57,344), which has produced a combined fund balance of £1,336,753 (2019: £1,350,947) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

The covid pandemic of 2020 gave many challenges to the operation and survival of Homelink. The financial focus was very much on ensuring that Homelink would emerge from the crisis with the ability and resources to recommence full operations as soon as practical. With the Homelink Centre closed for a large part of the year, client fees fell dramatically. This was offset by the generosity of the organisations that make grants to us. We were also able to make major savings on direct operational costs, and on employee costs through the Government's furloughing scheme.

Our income and its sources

The main income source supporting Homelink's operations continued to be Client Fees and Grants. The requirement to close the centre due to Covid meant that client fees fell by 54% to £122,256 in 2020. A new remote support service was provided throughout the lock-downs at much lower fees and without the extensive emergency funding received from grants and furlough payments, Homelink would not have survived financially. Revenue from grants (primarily emergency funding) more than doubled to £166,949 (2019 £73,247) with income from the Lottery Covid Response Fund (£59,056), City Bridge Trust (£53,947 including £9,897 from The London Community Response Fund), Mercers (£20,000) and the Hampton Fund (£12,150) being the main constituents. We also thank the Sobell Foundation, Openwork and Richmond Council for their financial assistance. Donations and legacies decreased to £44,384 (2019 £58,975) however the 2.6 Charity Challenge event raised a record £27,840 for Homelink. There were many other legacies and donations derived

primarily from people touched personally by Homelink and its services directly or from the local community - these are detailed more in note 2 of the accounts. Income from investments decreased to £3,533 (2019: £4,781).

Managed cost

Total costs decreased by £55,750 or 11.6% in the year to a total spend of £426,715 (2019: £482,464). This decrease was caused by the closure of the centre due to Covid and consequently no meaningful performance comparisons can be made to either 2019 or to the 2020 budget. Unsurprisingly expenditure on Clients such as catering and entertainment was £25k favourable to 2019. Lower costs were also experienced across the areas of Establishment costs and Office Administration costs. Staff costs were £20k lower mainly due to furloughed staff only being paid 80% of their full wage.

Investment policy

The Trust Deed states "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st December 2020 Homelink had a cash balance of £114,467 to fund current expenditure and a cushion to deal with any shortfall. Given the ongoing Covid crisis this has proven very prudent. Homelink has a further reserve of £62,727 (valued as at 31/12/2020) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund and Designated Operations Fund. This will allow the Charity to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £165,514 (2019 - £151,340) equated to approximately 4.3 months. Given the ongoing Covid crisis the fact that this was still mid-range is very encouraging. The position will be monitored closely in 2021.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register being in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a quarterly basis or more often if necessary.

Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 but remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- 1 x PCC Trustee
 - Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including specialists in dementia, finance, law and commerce and many have lived experience as an unpaid carer. We conduct regular surveys and consult carers to ensure that our services are user led.

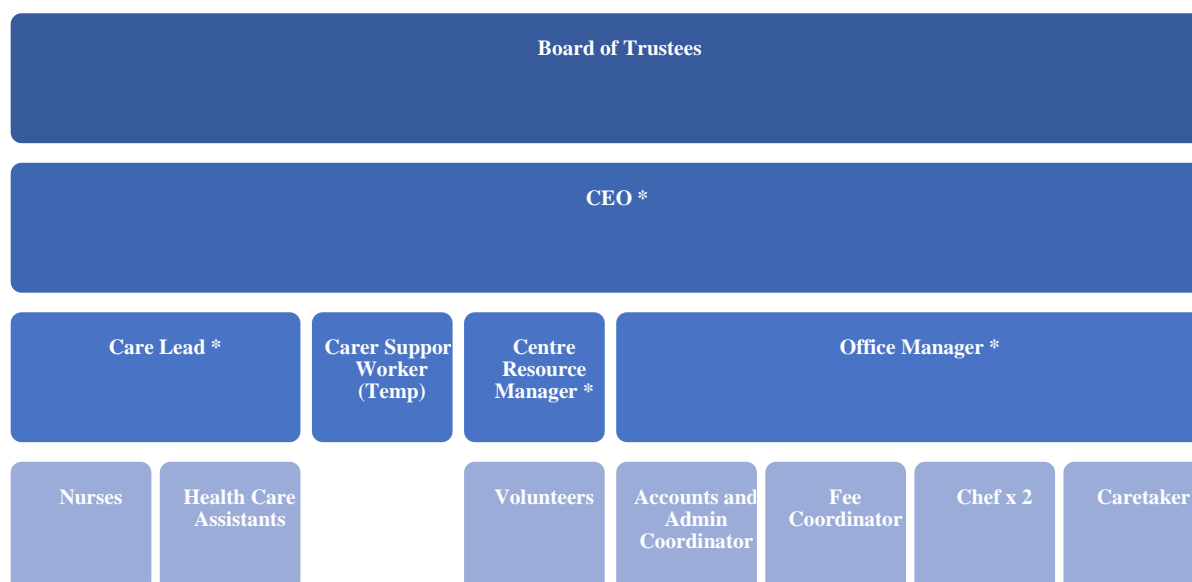
All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period three trustees left and two new trustees were appointed.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees.

3. Management and Staffing Structure

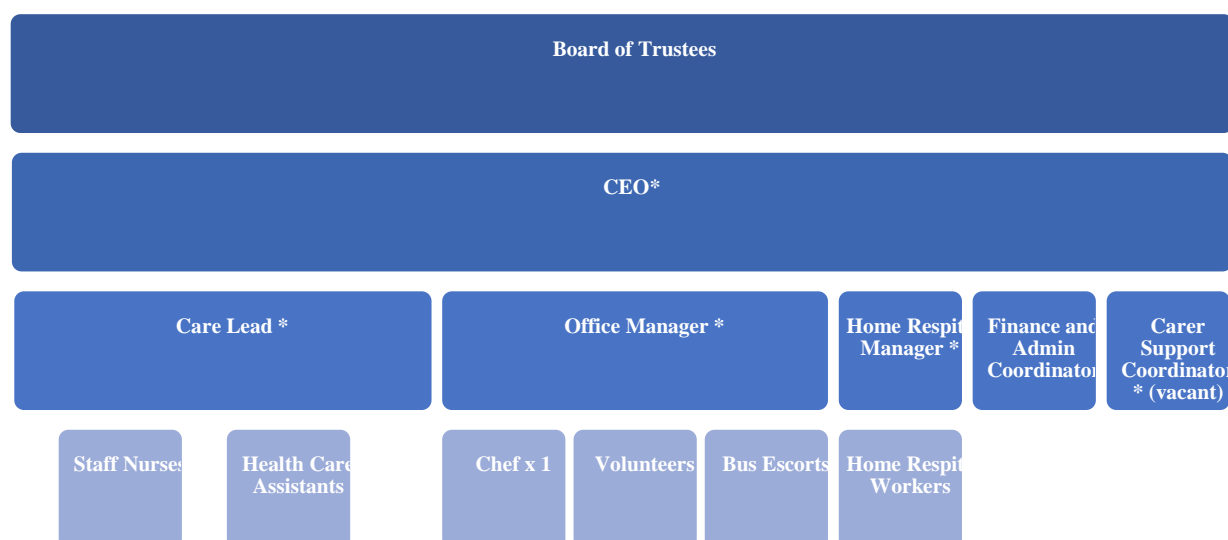
Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. The year began with a new CEO starting in post on January 1st. Homelink underwent an organisational restructure during September to meet the changing needs of the charity in light of the pandemic. The diagrams below show the original and the revised management structures.

a. Structure August 2020



*Management Team Member

b. Revised Structure September 2020



*Management Team Member

Volunteers

As always, we are hugely appreciative of the contribution that volunteers make to enable Homelink to achieve its purpose. Prior to lockdown, up to 10 volunteers each day supported the centre by talking to clients, running discussion groups, leading craft sessions, helping with refreshments, or driving clients to the centre. All through the lockdown, we were supported by volunteer gardeners. When the service reopened in November, volunteers played an essential role in the client 'bubbles' supporting activities and helping to organise the day. Trustees of the charity also played a crucial role in responding to the pandemic and supporting the CEO throughout the crisis.

During 2020, we were supported by 60 volunteers for an estimated total of 2325 hours. This would equate to a financial benefit of £24,993 using the London Living Wage of £10.75 as a guide.

Future Plans

Our priority objectives for 2021 are as follows:

- Develop a long-term strategic plan, exploring opportunities for service development and draw up a plan for implementation.
- Support clients and carers in as safe a way as possible by continuing to respond to public health guidance in respect of the Covid-19 pandemic.
- Implement the Carer Support Coordinator role to provide direct support to carers.
- Develop Homelink at Home, a respite service delivered in the client's own home
- Implement a review of systems and processes with a view to improving efficiency.
- Continue to raise charitable funds for the delivery of services.
- Respond to relevant tender opportunities.
- Strengthen partnerships with statutory and voluntary sector providers throughout the borough.
- Consider developing a community-based service for both carers and the people that they care for via the introduction of a minibus, considering public health guidance in respect of the pandemic.

Jacqui Parris CEO

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:-

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those accounting records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**2 Castle Business Village
Station Road, Hampton
Middlesex TW12 2BX**

26 July 2021


**GARETH PETER REES, FCA
on behalf of PB ASSOCIATES
CHARTERED ACCOUNTANTS**

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
FIXED ASSETS					
Tangible Assets	13	19,554	1,171,239	1,190,793	1,226,165
Investments	14	62,727	-	62,727	75,894
		<u>82,281</u>	<u>1,171,239</u>	<u>1,253,520</u>	<u>1,302,059</u>
CURRENT ASSETS					
Debtors	15	781	-	781	200
Cash at Bank and In Hand		95,602	18,865	114,467	73,384
		<u>96,383</u>	<u>18,865</u>	<u>115,248</u>	<u>73,584</u>
CREDITORS					
Amounts falling due within one year	16	(13,150)	(18,865)	(32,015)	(24,696)
NET CURRENT ASSETS					
		<u>83,233</u>	<u>-</u>	<u>83,233</u>	<u>48,888</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>165,514</u>	<u>1,171,239</u>	<u>1,336,753</u>	<u>1,350,947</u>
NET ASSETS					
		<u>165,514</u>	<u>1,171,239</u>	<u>1,336,753</u>	<u>1,350,947</u>
CHARITY FUNDS					
Unrestricted Funds	18			165,514	151,340
Restricted Funds				1,171,239	1,199,607
Total Funds				<u>£1,336,753</u>	<u>£1,350,947</u>

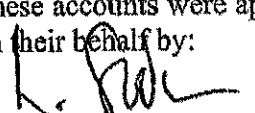
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

For the year in question, the charitable company was entitled to exemption from an audit under Section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Act.

The Trustees/Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved by the Trustees on 26-07-2021 and are signed on their behalf by:


.....
Dr Lesley Seddon (Chair)-Trustee


.....
John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	44,384	-	44,384	58,975
Charitable Activities	5				
Grants		103,781	63,168	166,949	73,247
Client Fees and Hall Hire		122,256	-	122,256	265,711
HMRC Grant		86,410	-	86,410	-
Other Trading Activities	3	2,156	-	2,156	11,600
Investments	4	3,533	-	3,533	4,781
Total Incoming Resources		362,520	63,168	425,688	414,314
EXPENDITURE					
	3				
Raising Funds	6	12,856	-	12,856	10,652
Charitable Activities	7				
Core Activities		322,323	91,536	413,859	471,812
Total Outgoing Resources		335,179	91,536	426,715	482,464
Net (Expenditure) before Gains/(Losses)		27,341	(28,368)	(1,027)	(68,150)
Net (Losses)/Gains on Investments		(13,167)	-	(13,167)	10,816
Net (Expenditure)/Income after Net (Losses)/Gains		14,174	(28,368)	(14,194)	(57,334)
Transfer Between Funds		-	-	-	-
Net Movement in Funds		14,174	(28,368)	(14,194)	(57,334)
Total Funds Brought forward		£151,340	£1,199,607	£1,350,947	1,408,281
TOTAL FUNDS carried forward		£165,514	£1,171,239	£1,336,753	£1,350, 947

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling which is the functional currency.

1.2 **Income**

Revenue grants are credited on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 **Restricted Funds**

Restricted funds are to be used for specific purposes as laid down by the donors. Expenditure, which meets these criteria, is identified to the fund, together with a fair allocation of management and support costs.

1.4 **Unrestricted Funds**

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general funds.

1.5 **Investment Income**

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the fund.

1.6 **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

2.	INCOMING FROM DONATIONS AND LEGACIES	2020	2019
	Fulwell Golf Club	-	1,920
	The Big Give	-	7,909
	The 2.6 Challenge	27,840	-
	Gift Aid claimed	3,438	4,025
	Memory of John Page	1,000	-
	Serco Donation Foundation	1,000	-
	Middlesex Province Relief	600	-
	Richmond Rotary	474	-
	Bishop Perrin School	565	-
	The Lodge	400	-
	Ride London – Surrey 46	420	-
	Mr J Tjaardstra	-	10,000
	Mr G Parker Legacy	-	7,541
	Mr S Monaghan (Trustee)	-	1,678
	Ann Chartier	-	1,195
	Yorkshire Building Soc Charitable Trust	-	1,000
	Ecclesiastical Charities Trust	-	1,000
	Other Donations and Legacies	8,329	22,707
	London Amsterdam	318	-
		£44,384	£58,975
		=====	=====
3.	OTHER TRADING ACTIVITIES		
	Other Local Fundraising Events	1,087	6,829
	Movie Nights	544	1,894
	Supper Club	525	1,774
	Jon Watson half marathon	-	1,103
		£2,156	£11,600
		=====	=====
4.	INVESTMENT INCOME		
	Investment Income	£3,533	£4,781
		=====	=====
5.	INCOME FROM CHARITABLE ACTIVITIES	2020	2019
	Activity		
	Grants	166,949	73,247
	Client Fees and Hall Hire	122,256	265,711
	HMRC Grant/Other Income	86,410	-
		£375,615	£338,958
		=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

5. INCOME FROM CHARITABLE ACTIVITIES contd	2020	2019
Grants received for Core Activities included in the above, are as follows:		
The City Bridge Trust	53,947	16,997
Kew Village Fair	-	750
The Sobell Foundation	10,000	10,000
Mercers	20,000	27,200
Garfield Weston	-	15,000
ACT Foundation	-	3,300
Covid Response Fund	59,056	-
Hampton Fund	9,166	-
Open Foundation	5,430	-
London Borough of Richmond	9,350	-
	<u>£166,949</u>	<u>£73,247</u>
	=====	=====
6. RAISING FUNDS		
Fundraising	£12,856	£10,652
	=====	=====
7. CHARITABLE ACTIVITIES EXPENDITURE		
Repairs	8,404	9,560
Operational Care Supplies	2,657	-
Telephone and Broadband	4,469	4,041
Cleaning	4,960	2,897
Insurance	7,293	7,073
Catering	4,918	16,772
Staff Salaries	291,282	307,022
Employer's National Insurance	14,926	17,289
Pension Costs	7,207	8,235
Subscriptions and Licenses	1,988	1,109
Accountancy and Payroll	468	468
Heat, Light and Water	4,879	4,489
Clients Entertainment Costs	2,067	11,287
Marketing	875	5,161
Staff Training	1,202	4,753
DBS Costs	400	1,696
Printing, Postage and Stationery	2,965	2,030
Transport	2,481	7,062
Small Equipment	4,098	2,282
Sundry	1,266	6,200
Staff Recruitment Costs	2,950	-
Depreciation	35,372	37,118
Consultancy and other professional fees	5,066	13,668
Independent Examination Fees	1,607	1,600
Bank Charges	59	-
	<u>£413,859</u>	<u>£471,812</u>
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

8. GOVERNANCE COSTS	2020	2019
Independent Examination Fees	£1,607	£1,600
	=====	=====

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2019 and 2020.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs £NIL (2019 - £313). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2020	2019
Wages and Salaries	291,282	307,022
National Insurance Costs	14,926	17,289
Other Pension Costs	7,207	8,235
	=====	=====
	£313,415	£332,546
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2020, the key management personnel of the charity comprised of the Board of Trustees, CEO, Care Lead, Office Manager and Centre Resource Manager (replaced by Home Respite Manger from November). The employee benefits of the key management personnel of the Charity were £130,476 (2019 - £116,665).

The average monthly number of employees during the year was as follows:

	2020	2019
Direct charitable	20	21
	===	===

11. TRANSACTIONS AND RELATED PARTIES

There were no material related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2020 the Charity's total contributions amounted to £7,207 (2019 - £8,235).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
COST					
At 1 January 2020	42,029	11,307	1,318,429	23,106	1,394,871
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	<u>42,029</u>	<u>11,307</u>	<u>1,318,429</u>	<u>23,106</u>	<u>1,394,871</u>
At 31 December 2020	42,029	11,307	1,318,429	23,106	1,394,871
DEPRECIATION					
At 1 January 2020	29,866	9,374	125,822	3,644	168,706
Charge for year	5,790	902	26,369	2,311	35,372
Disposals	-	-	-	-	-
	<u>35,656</u>	<u>10,276</u>	<u>152,191</u>	<u>5,955</u>	<u>204,078</u>
NET BOOK VALUE					
At 31 December 2020	£6,373	£1,031	£1,166,238	£17,151	£1,190,793
	=====	=====	=====	=====	=====
At 31 December 2019	£12,163	£1,933	£1,192,607	£19,462	£1,226,165
	=====	=====	=====	=====	=====

14. INVESTMENTS

	2020	2019
Market Value		
At 1 January 2020	75,894	65,078
Additions	-	-
Net gain/(loss) on revaluation	(13,167)	10,816
	<u>£62,727</u>	<u>£75,894</u>
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2020	2019
Other Debtors and Prepayments	£NIL	£200
	=====	=====

16. CREDITORS: amounts falling due within one year

Trade Creditors	967	4,692
Deferred Income	18,865	6,945
Other Creditors and Accrued Expenses	12,183	13,059
	<u>£32,015</u>	<u>£24,696</u>
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
Fixed Assets	19,554	1,171,239	1,190,793	1,226,165
Investments	62,727	-	62,727	75,894
Current Assets	96,383	18,865	115,248	73,584
Current Liabilities	(13,150)	(18,865)	(32,015)	(24,696)
	<u>£165,514</u>	<u>£1,171,239</u>	<u>£1,336,753</u>	<u>£1,350,947</u>
	=====	=====	=====	=====
		Net Movement in Funds	Transfers between Funds	
18. MOVEMENT IN FUNDS	At 1/1/20			At 31/12/20
Unrestricted Funds				
General Fund	66,334	14,174	-	80,508
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,403	-	-	59,403
	<u>151,340</u>	<u>14,174</u>	<u>-</u>	<u>165,514</u>
Restricted Funds				
The Big Give	-	-	-	-
Building	1,192,607	(26,368)	-	1,166,239
Fixtures and Furniture	7,000	(2,000)	-	5,000
	<u>1,199,607</u>	<u>(28,368)</u>	<u>-</u>	<u>1,171,239</u>
	=====	=====	=====	=====
TOTAL FUNDS	£1,350,947	(£14,194)	£NIL	£1,336,753
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows:-

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	362,520	(335,179)	(13,167)	14,174
Designated Building Improvement Fund	-	-	-	-
Designated Operations Fund	-	-	-	-
	<u>362,520</u>	<u>(335,179)</u>	<u>(13,167)</u>	<u>14,174</u>
Restricted Funds				
Operational	63,168	(63,168)	-	-
The Big Give	-	-	-	-
New Building Depreciation	-	(26,368)	-	(26,368)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	<u>63,168</u>	<u>(91,536)</u>	<u>-</u>	<u>(28,368)</u>
	=====	=====	=====	=====
TOTAL FUNDS	£425,688	(£426,715)	(13,167)	(£14,194)
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £80,510 (2019 - £66,334). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Operations Fund

Operations Fund (designated) £59,403 (2019 - £59,403). This fund is held to provide for any shortfalls in funding for operational costs.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained. The City Bridge Trust granted £35,375 towards the salary of the CEO.

20. INCORPORATION

On 1st January 2020, the accounts of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company. The charity activities continue unchanged and so the comparative figures are for the unincorporated charity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

21. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

The key components from the prior year figures are analysed below by fund:

	Unrestricted	2019 Restricted	Total
Income and Endowments from			
Donations and Legacies	58,975	-	58,975
Charitable Activities	-	-	-
Grants	15,750	57,497	73,247
Client Fees	265,711	-	265,711
Other Trading Activities	11,600	-	11,600
Investments	4,781	-	4,781
Total Income	356,817	57,497	414,314
Expenditure On			
Raising Funds	10,652	-	10,652
Charitable Activities			
Core Activities	380,918	89,294	470,212
Governance Cost	1,600	-	1,600
Total Resources Expended	393,170	89,294	482,464
NET Income/(Expenditure) before Gains/Losses	(36,353)	(31,797)	(68,150)
Net Gains/(Losses) on Investments	10,816	-	10,816
NET Income/(Expenditure) before Transfers	(25,537)	(31,797)	(57,334)
Transfer between Funds	-	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR	(£25,537)	(£31,797)	(£57,334)
	=====	=====	=====