

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales · Charity number 1186457

Details

Other names	HOMELINK, HOMELINK DAY RESPITE CARE CENTRE, Homelink Day Respite, ST AUGUSTINE'S RESPITE CARE CENTRE
Status	Registered
Legal form	Charitable company
Company number	12124874
Registered	2019-11-19
Register	View on the Charity Commission register

Contact

Address	Homelink Day Care Hospital Bridge Road Twickenham TW2 6DE
Phone	02082551992
Email	info@homelinkdaycare.co.uk
Website	https://www.homelinkdaycare.co.uk/

Activities

Objects: TO RELIEVE PEOPLE IN WHITTON AND THE SURROUNDING DISTRICT WITH LONG TERM ILLNESSES, DISABILITIES OR MENTAL HEALTH PROBLEMS BY PROVIDING FACILITIES TO MAINTAIN AND IMPROVE THEIR QUALITY OF CARE THEREBY GIVING RESPITE TO THEIR CARERS

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Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** People With Disabilities, Other Defined Groups

Geography

- Hounslow
- Kingston Upon Thames
- Richmond Upon Thames
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£615,031	£552,125	£1,226,635	14
2023-12-31	£472,664	£501,295	-	-
2022-12-31	£385,220	£439,313	-	-
2021-12-31	£340,295	£434,901	-	-
2020-12-31	£425,688	£426,715	-	-

Trustees

Name	Role	Appointed
Dr Rita Harris	Chair	2023-01-18
John Graham Lord		2020-01-15
Julie April Baker		2025-07-16
Keith Nicholls		2026-01-21
Lesley Low		2023-03-15
Mark Devereux		2025-01-15
Mary Helen Olivia Calner Reverend		2025-07-22
Matthew Egryn Jones		2025-03-19
Roubina de Winton		2021-06-08
The Venerable Richard Stephen Frank		2021-01-27

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales - Charity number 1186457

Accounts

Registered Charity No. 1186457
Company No. 12124874

ST AUGUSTINE'S COMMUNITY CARE TRUST

TRADING NAME
HOMELINK

TRUSTEES' REPORT
AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31st DECEMBER 2024

CHARITY INFORMATION

Ex Officio Trustees/ Directors	The Venerable Richard Frank The Reverend Canon John Kafwanka Kaoma – Resigned on 30th July 2024 The Reverend Helen Calner – Appointed on 22nd July 2025
Trustees/Directors	Dr Rita Harris – Chair since 18 th January 2024 Dr Lesley Seddon – Chair until 18 th January 2024 John Lord – Treasurer Roubina de Winton Lesley Low Carolyn McCombe Steve Monaghan Michael Horsley – Resigned on 29 th December 2024 Alnoor Samji – Resigned on 15 th January 2025 Mark Devereux – Appointed on 15 th January 2025 Victoria Martin – Appointed on 15 th January 2025 Resigned on 9 th June 2025 Matthew Jones – Appointed on 19 th March 2025 Julie Baker – Appointed on 16 th July 2025
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Registered Address	Homelink Day Respite Care Centre Hospital Bridge Road Twickenham Middlesex TW2 6DE
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co Freedman House Christopher Wren Yard 117 High Street Croydon CR0 1QG

Homelink Trustees' Annual Report for the Year Ending 31st December 2024

Introductory Message from the Chair

This has been an extremely busy and exciting year for Homelink. The focus of 2024 was on embedding a solid governance structure and developing longer-term strategy. This has been achieved whilst not losing sight of delivering high quality services for our clients and their carers and further developing strong partnerships across local communities and Local Authorities. Homelink's finances are now in a more secure position and can support the continued development of the organisation. I am looking forward to the forthcoming year as Homelink builds on these strong foundations.

Dr. Rita Harris, Chair of the Board of Trustees.

1. Mission and Activities

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who identified a need for a day respite facility for older people, offering unpaid carers a vital break from their caring duties. Twenty-eight years later our service offer includes a modern purpose-built centre, and an integrated approach to supporting both the carer and the person that they care for.

Mission Statement: Homelink is a local charity dedicated to the wellbeing of older people and their unpaid carers. We believe that everyone should be able to live a meaningful life in which they feel engaged, purposeful, and connected within their community. To that end we provide both day care for those that need it and vital respite and social and emotional support for carers.

2. Achievements and Performance in 2024

Summary

2024 was a year of strategic focus, development, and consolidation for Homelink. We made significant progress in shaping our long-term direction, setting clear and ambitious goals to guide our work in the years ahead. We are proud to have supported 295 unique beneficiaries through our day service, direct support for carers, and clubs.

Homelink strengthened its role as a leading provider of older people's services in Richmond, welcoming our first spot-commissioned clients and building a solid foundation for long-term financial sustainability. We implemented a new database, Charitylog, enhancing our ability to evaluate services, secure funding, and provide transparent, robust reporting to funders. We also launched an improved website, increasing our visibility and accessibility.

Our revised sub-committee structure is now firmly embedded, enabling trustees to apply their expertise to strengthen governance. This work included updating policies, introducing a quality standards framework, and revising our risk register.

The year's highlights also included a well-attended summer open day, bringing together local residents, professionals, funders, and prospective clients. We continued to work in partnership with valued local organisations - including Otakar Kraus, Brighter Together, and Richmond Music Trust - further developing the strong relationships that underpin our work.



Day Centre

Throughout the year, Homelink delivered a vibrant programme of day centre activities designed to support wellbeing, creativity, and connection. A total of 107 clients took part in seasonal celebrations, creative arts, interactive games, and cultural experiences during the year.

Highlights included themed events for Valentine's Day, Easter, and Christmas, museum visits from Richmond and Eel Pie Island Museums, and live performances from musicians, actors, and local children. Creative sessions such as pastel drawing, pop art portraits, and seasonal crafts encouraged self-expression and engagement.

Our interactive table, group discussions, and intergenerational activities further enriched the experience, promoting social connection and enjoyment across all ages. The year ended with festive celebrations filled with music, dancing, and a strong sense of community.

Carer Support Service

Homelink supported 131 unique unpaid carers throughout the year, both via day respite and a direct carer support programme which delivered a variety of activities, advice, and wellbeing opportunities to 83 individual unpaid carers.

Our daily "Drop Off and Drop In" coffee mornings continued to offer informal peer support, connection, and 1:1 guidance, and we introduced monthly Q&A sessions with a Hounslow Senior Social Worker, offering valuable advice and case support.

New initiatives included yoga, music therapy, and social outings such as a boat trip on the Thames and the RFU Christmas Party. Saturday Coffee Mornings took place throughout the year, culminating in a festive Christmas pantomime for carers and their families.

We maintained Singing for the Brain sessions, attended by 51 people across the year, and ran the monthly Carers Supper Club, including a special Carers Week event, featuring live music and dancing. We supported 17 individuals as part of the Richmond Carer's Hub, through the facilitation of 2 peer support groups per month, one group for carers of a partner and one for carers of a parent. Through targeted outreach and feedback, we aim to further develop support across Richmond and Hounslow.

Lunch Club

Our weekly lunch clubs warmly welcomed 38 people to Homelink, with great company and the joy of sharing a nutritious meal in a friendly setting.

Homelink at Home

Our home respite service, Homelink at Home, originally developed in response to the pandemic, was gradually wound down in 2024. By May, the service concluded after supporting its final remaining client.

Community Engagement

In 2024, we continued to prioritise strong partnerships and active outreach across the local community. We attended several community health fairs and events throughout the boroughs of Richmond and Hounslow, raising awareness of our services and connecting with family carers, potential clients, referring professionals, and local charities.

We delivered a presentation to the Social Services Locality Managers in Hounslow and hosted visits to the centre from Dementia Advisors, strengthening our working relationships and contributing to a notable increase in referrals from this team. We also presented to a range of voluntary sector groups, including Multicultural Richmond, the Rotary Club (Twickenham), the Women's Guild (Twickenham), and a church-run over-50s group in Hounslow. These opportunities have helped us reach more diverse audiences and expand awareness of our work within the wider community.

3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2019 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is presented on page 12, with a detailed breakdown of income and expenditure provided in the accompanying notes to the financial statements.

Total income for the year was £615,031 (2023: £472,664), reflecting an increase in client fee income of £35,641. This increase was further supported by the receipt of £105,000 in legacies during the year. However, income from grants saw a slight decrease of £8,972.

Total expenditure for the year rose to £552,125 (2023: £501,295). This increase was primarily driven by a rise in staff costs to £355,011 (2023: £340,233), in line with ongoing inflationary pressures. Additional contributing factors included an increase in building remedial work costs of £10,520 and higher maintenance and repair expenses, which rose by £9,081.

Principal Funding Sources

Homelink's principal sources of regular funding are client fees and grant income. Additionally, we receive income from donations and importantly in 2024 from legacies. A full breakdown of grants and donations received during the year is provided in notes 2 and 6 of the financial statements.

In 2024, Homelink recorded for the first time in many years a surplus. This was driven by a steady increase in income from client fees, further supported by the receipt of a significant legacy. These factors contributed to a net surplus of £64,101 for the year.

Balance Sheet

The above produced a combined fund balance of £1,226,635 (2023: £1,162,533) at year end. The analysis of the funds can be found in note 18, with the movements within each fund detailed in note 19.

Finance Overview

2024 financial performance was a material improvement over 2023 as we moved from a loss of £29,734 to a profit of £64,101. Our cash/investments balance at the end of 2024 was very similar to the opening balance thus demonstrating that our cashflow in 2024 was neutral. The key to Homelink financial sustainability is client numbers. Before the Covid pandemic Homelink was operating at close to 100% capacity. Post pandemic in 2022 Homelink was operating at around 70% capacity, this increased to around 75% in 2023. At this lower level of capacity utilisation Homelink's long term financial viability was in question. The losses from those two years totalled £88,006. 2024 saw a 6.3% increase in client numbers with 80% capacity now being achieved. This increase in client numbers along with the legacy we have received enabled Homelink to record a profit in 2024. So far in 2025 client numbers have continued to increase, and we are confident that Homelink finances are now in a secure position and are able to support the continued development of Homelink.

Our Income and Its Sources

In 2024, Homelink's income increased by 30.1%, reaching £615,031 compared to £472,664, in 2023. The main source of income is client fees of £292,040 (47.5% of the total). This was a 13.9% increase over 2023 and consisted of a 6.3% increase in client numbers and a 7.6% increase in the client fees rate.

Grants income is the second most valuable income stream, and we are most grateful for the continued support we receive from grant givers. We could not continue without their support. The total received in 2024 was £152,038, being 24.7% of total income. Year on year grants fell by 5.6% or £8,972 from £161,010, though in a historical context compared with earlier years grants remain at a high level. Grants over £10,000 received during the year included the Hampton Fund (£35,875), Lottery Reaching Communities (£31,977), City Bridge Foundation (£25,518), Richmond Council (£19,011), Morris Beneficent Fund (£10,000) and Lottery Awards for All (£14,816).

Homelink receives strong support from its community. In 2024, total donations amounted to £37,642, up from £28,627 in 2023. This year Homelink also received legacies totalling £105,000 (2023: £0).

Homelink holds investments with M&G Investments, which yielded £2,875 in 2024. Additionally, bank interest amounted to £2,122, resulting in a total of £4,997 for the year (2023: £4,232).

Managed Cost

Expenditure at Homelink saw an increase of £50,830 (10.1%) in 2024. Total expenditure was £552,125 compared to £501,295 in 2023.

Homelink's biggest expenditure item is employment costs accounting for 64.3% of total costs. In 2024 employment costs were £355,011, a 4.3% increase over 2023. Staff pay rises averaged 10%, in line with inflation, and reflecting the increase in the London Living Wage. Savings were made through delayed hirings, office re-organisation and greater use of the external fundraiser. Operational costs increased by £19,912 (34.6%) to £77,487, which was mainly building remedial works due to recently discovered defects in the original construction of the building. These remedial works have almost been completed.

The cost of the External Fundraiser increased by £13,718 (82.4%) to £30,375. This increase is largely attributed to the significant increase in grant applications and impact reporting. Furthermore, the lack of an Administrator necessitated more fundraising administration being outsourced to the external fundraiser instead of being met in house. Direct delivery to beneficiaries was £36,091 in 2024, an increase over 2023 of £7,993 (28.4%). Some of this increase is due to the 6.3% increase in client numbers. Catering

supply costs increased by 29.6% to £19,600, due to a high level of UK food inflation, increased client numbers and an improvement in the quality of food offered.

Investment Policy

The Trust Deed states, “Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law.” Homelink has a reserve of £47,032 (valued as at 31/12/2024) invested in M&G Charifund, a unit-based fund primarily investing in UK equities tailored for charities. These investments can be liquidated within less than 10 days if necessary. The M&G Charifund yields variable returns based on dividends from the equities held in the fund. The market value of these investments as of 31st December 2024 are reflected in the Statement of Financial Activities, capturing any gains or losses. All deposit monies (but not Charifund) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow Homelink to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for Homelink. In addition, it enables Homelink to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £169,701 (2023 - £79,231) equated to approximately 3.7 months.

4. Risk Management Statement

Although Homelink is a small, incorporated charity and not legally required to include a risk management statement in the Trustees’ Annual Report, the Board consider this an important element of good governance and accountability.

The Trustees acknowledge their responsibility for identifying and managing the risks faced by the charity. A structured process is in place to identify, assess, and regularly review the major risks to which Homelink is exposed—both operational and strategic. This process is primarily carried out through the work of the Board’s sub-committees (detailed below), which provide focused oversight and report to the Board in relation to key areas of Homelink’s operations.

The Trustees have reviewed the principal risks and uncertainties facing the charity and are satisfied that appropriate steps have been taken to mitigate these risks. Where significant risks have been identified, controls and procedures have been established to manage them effectively. These include regular financial monitoring, staff and volunteer management protocols, safeguarding measures, and policies to ensure compliance with relevant legal and regulatory requirements.

The Trustees will continue to monitor and manage risks throughout the year as part of their ongoing governance responsibilities, with the sub-committees playing a central role in this process.

5. Governance

St. Augustine’s Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25 July 2019 and remained dormant until 1 January 2020. Prior to incorporation, the charity operated as an unincorporated entity under registered charity number 1047856.

Homelink is governed by a Memorandum and Articles of Association, which outline the charity's objects and powers. In accordance with charity law, the directors of the charitable company also serve as its trustees.

The Board of Trustees comprises a minimum of three and a maximum of twelve members, structured as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 1-2 trustees and the CEO. Trustees come from a range of backgrounds including health, finance, law and commerce, and many have lived experience as unpaid carers.

We are committed to involving current and potential beneficiaries in the design, delivery, and review of our services. Regular surveys are conducted, and feedback is gathered daily from clients and carers. Our person-centred activity programme is developed in line with the individual needs, preferences, and interests of those we support.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period, 2 trustees resigned, and no new trustees were appointed.

The Board of Trustees is required to meet a minimum of six times per year, with a quorum of six trustees required for each meeting.

To support effective governance and oversight, a Sub-Committee structure is in place, with delegated authority as follows:

- **Quality Sub-Committee** – Responsible for monitoring Homelink's performance in relation to service delivery, quality, operational development, and human resources.
- **Finance Sub-Committee** – Oversees the financial health of Homelink and provides advice and recommendations to the Board on financial matters.
- **Compliance Sub-Committee** – Ensures that Homelink remains compliant with all relevant legislation, regulations, and good practice standards.

The Quality and Compliance Sub-Committees meet bi-monthly, while the Finance Sub-Committee meets monthly. All Sub-Committees report significant risks and related mitigation measures to the full Board of Trustees.

6. Organisational Structure Overview

Homelink's organisational structure is designed to ensure strong governance, clear leadership, and effective service delivery. The Board of Trustees holds overall responsibility for the organisation's strategic direction and oversight.

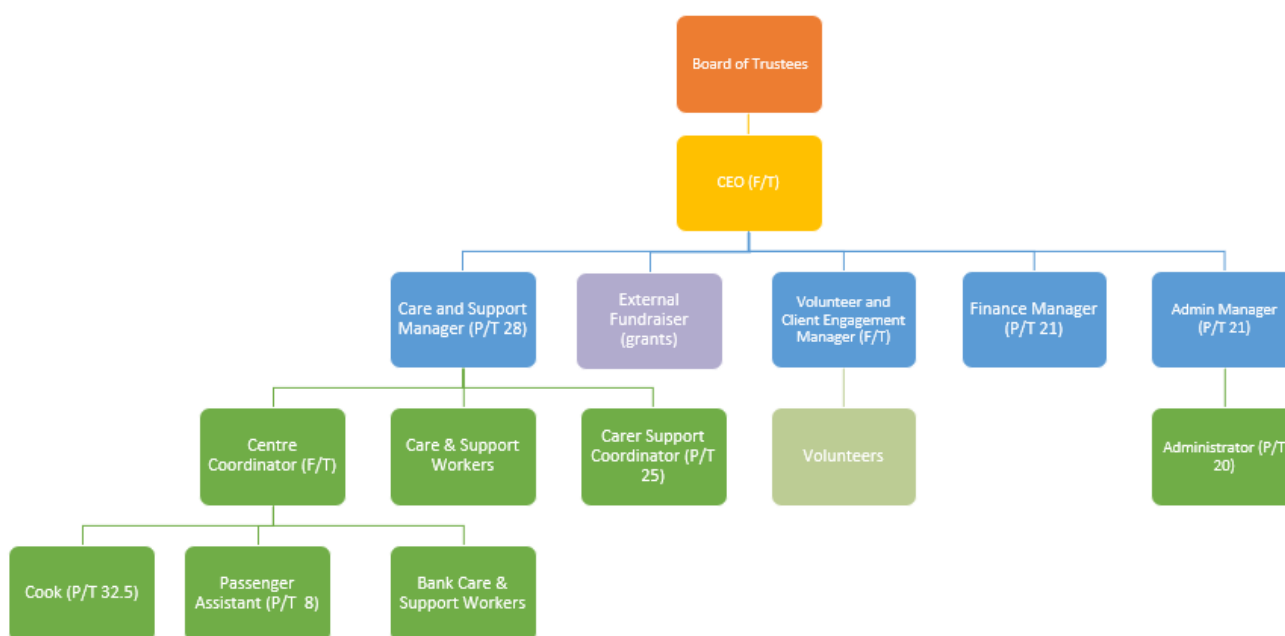
The Chief Executive Officer is responsible for both day-to-day leadership and contributing to strategic planning and delivery. Reporting to the CEO is a skilled management team comprising:

- **Care and Support Manager** – Leads on the development and delivery of the day service and the carer support service, including line management of the Centre Coordinator, Carer Support Coordinator, Care & Support Workers and Bank Staff.
- **Volunteer and Client Engagement Manager** – Leads on the management and coordination of a team of volunteers, and on the engagement of new clients and referral sources.
- **Finance Manager** – Leads on financial planning, accounting, reporting, and compliance.
- **Admin Manager** – Leads on administrative operations and facilities, and line manages a part-time Administrator.

The **External Grants Fundraiser** also reports directly to the CEO and plays a key role in securing essential funding.

The wider staff team includes the **Centre Coordinator, Carer Support Coordinator, Care & Support Workers, Cook, Passenger Assistant, Bank Staff**, and an **Administrator**.

This structure ensures we are well-equipped to deliver quality services, maintain accountability, and stay responsive to the evolving needs of clients and carers.



7. Volunteers

In 2024, our dedicated team of volunteers continued to provide vital support to our centre. Their invaluable contributions enriched our day-to-day work, from engaging clients in conversation and group discussions to serving meals and refreshments, transporting clients safely, leading and helping with social activities, gardening, and supporting our carer support and fundraising events.

Together, our volunteer team contributed approximately 9,000 hours, which equates to £118,350 in financial benefit using the London Living Wage of £13.15 as a guide.

Our volunteer team bring diverse talents and backgrounds, from retirees and students to individuals with lived experience of dementia and unpaid carers. Their involvement not only supports the running of our service but also fosters inclusion and community spirit.

8. Future Plans – Strategic Goals for 2025 - 2030

Following a recent strategic review, the Board has identified key priorities to guide Homelink’s development over the next five years. These priorities are grouped under four strategic themes, each supported by clear goals to ensure long-term impact, resilience, and relevance.

1. Quality

- Expand Homelink’s day care and support offer to reach a wider client group.
- Develop and deliver Homelink services in new settings beyond our current location.
- Empower clients and carers to navigate the care and support system with confidence.

2. People

- Broaden the skills and capabilities of our workforce to meet evolving client needs and service ambitions.

3. Systems and Partnerships

- Strengthen our ability to connect clients with other relevant services across the community.
- Position Homelink as a key partner in delivering the Local Authority’s vision and commissioning priorities.


4. Sustainability

- Secure a stable and sustainable financial base to support long-term service delivery and organisational growth.

These strategic goals will shape our planning, resource allocation, and partnership development as we work to deepen our impact and meet the changing needs of our beneficiaries between now and 2030.

The Trustee’s report was approved by the Board of Trustees on 27/08/25 and signed by order of the board by:


.....
Dr. Rita Harris (Chair)


.....
John Lore (Treasurer)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2024, which are set out on pages 12 to 22.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006;
or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
Freedman House
Cristopher Wren Yard
Croydon
CR0 1QN

28 August 2025

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2024**

		General including Designated funds £	Restricted income funds £	Total this year £	Prior year funds £
INCOME AND ENDOWMENT	Notes				
Donations and Legacies	2	128,642	14,000	142,642	28,627
Other trading activities	3	7,667	-	7,667	7,094
Investments	4	4,997	-	4,997	4,232
Charitable activities	5	307,687	-	307,687	271,701
Grants	6	-	152,038	152,038	161,010
Total		<u>448,993</u>	<u>166,038</u>	<u>615,031</u>	<u>472,664</u>
EXPENDITURE					
Raising funds	7	31,214		31,214	17,460
Charitable activities	8	326,976	192,407	519,383	482,575
Governance Cost	9	1,528	-	1,528	1,260
Total		<u>359,718</u>	<u>192,407</u>	<u>552,125</u>	<u>501,295</u>
Net income /(expenditure) before Gains/(losses)		89,275	(26,369)	62,906	(28,631)
Net Gain /(losses) on investments		1,195	-	1,195	(1,103)
Net income /(expenditure)		90,470	(26,369)	64,101	(29,734)
Transfer between funds		-	-	-	-
Net Movement in Funds		<u>90,470</u>	<u>(26,369)</u>	<u>64,101</u>	<u>(29,734)</u>
Reconciliation of funds					
Total funds brought forward		79,231	1,083,302	1,162,533	1,192,267
Total funds carried forward		<u>169,701</u> =====	<u>1,056,934</u> =====	<u>1,226,635</u> =====	<u>1,162,533</u> =====

BALANCE SHEET AS AT 31 DECEMBER 2024

	Notes	Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
FIXED ASSETS					
Tangible	14	18,630	1,056,934	1,075,564	1,102,970
Investments	15	47,032	-	47,032	45,837
Total fixed assets		65,662	1,056,934	1,122,596	1,148,807
CURRENT ASSETS					
Debtors and prepayments	16	115,117	-	115,117	10,399
Cash at bank and in hand		4,187	48,005	52,192	54,142
Total current assets		119,304	48,005	167,309	64,541
LIABILITIES					
Creditors - amounts falling due within one year	17	(15,265)	(48,005)	(63,270)	(50,815)
NET CURRENT ASSETS/(LIABILITIES)		104,039	-	104,039	13,726
TOTAL ASSETS LESS CURRENT LIABILITIES					
		169,701	1,056,934	1,226,635	1,162,533
Total net assets		169,701	1,056,934	1,226,635	1,162,533
FUNDS					
Unrestricted including Designated Funds	19			169,701	79,231
Restricted Funds				1,056,934	1,083,302
Total Funds	18			1,226,635	1,162,533

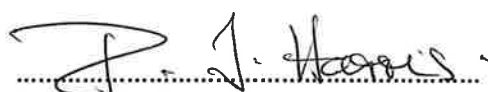
For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

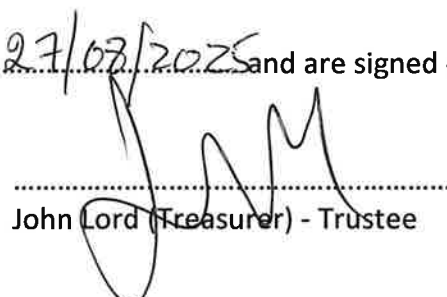
No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 27/07/2025 and are signed on their behalf by:


Dr. Rita Harris (Chair) - Trustee


John Lord (Treasurer) - Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

1.1. The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2. Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3. Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4. Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5. Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6. Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7. Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)**

1.8. Tangible fixed assets

Assets for use by the charity are capitalised if costing more than £1000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 10 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 5 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

	2024	2023
2. Income from donations and legacies		
Legacy	105,000	-
Big Give	14,666	12,000
Gift Aid claimed	3,042	1,171
M&S PLC	905	377
Kew Fete Communion	750	1,500
St. Augustine's of Canterbury Church	-	250
Royal Jubilee Masonic Lodge	-	500
Other Donations	18,279	12,829
	<hr/>	<hr/>
	£142,642	£28,627
	=====	=====
3. Other Trading income		
Other local fundraising Events	6,527	5,870
Christmas Draw	1,140	1,224
	<hr/>	<hr/>
	£7,667	£7,094
	=====	=====
4. Investment income	£4,997	£4,232
	=====	=====
5. Income from Charitable activities		
Carer support	9,838	9,444
Client fees	292,040	256,399
Transport fees	5,809	5,858
	<hr/>	<hr/>
	£307,687	£271,701
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)

	<u>2024</u>	<u>2023</u>
6. Grants		
Hampton Fund	35,875	35,000
Lottery Reaching Communities	31,977	38,800
City Bridge Foundation	25,518	3,750
London Borough of Richmond Council	19,011	8,939
Lottery Awards for All	14,816	-
The Morris Beneficent Fund	10,000	6,000
Heathrow Community Fund	4,500	9,000
Screwfix Foundation	4,377	-
The Percy Bilton Charity	3,714	-
Other grants	1,750	-
The Field Family Trust	500	1,500
Openwork Foundation	-	15,000
Garfield Weston	-	15,000
Hounslow Council	-	13,975
NHS Health Inequalities Fund	-	9,162
National Lottery Community Fund	-	4,884
	<hr/>	<hr/>
	£152,038	£161,010
	=====	=====
7. Raising funds		
Donation fees and charges	90	108
Event costs	749	695
External fundraiser	30,375	16,657
	<hr/>	<hr/>
	£31,214	£17,460
	=====	=====
8. Charitable Activities		
Direct delivery to beneficiaries	36,091	28,098
Staff employment costs	355,011	340,233
Staff and volunteer costs	3,453	4,795
Premises and operational cost	77,487	57,575
Depreciation of fixed assets	31,732	34,920
Administrative overheads	15,021	16,111
Accountancy and Payroll	588	552
Consultancy fees		291
	<hr/>	<hr/>
	519,383	482,575
	=====	=====
9. GOVERNANCE COSTS		
Independent Examination	£1,528	£1,260
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)**

10 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2024. Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs. In 2024 there was NIL expense - (2023 - NIL).

11. STAFF COSTS	2024	2023
Wages and Salaries	323,621	312,589
National Insurance Costs	21,931	18,807
Pension Costs	9,459	8,837
	<u>£355,011</u>	<u>£340,233</u>
	=====	=====

The number of employees whose total employee benefits (excluding employer National Insurance) exceeded £60,000 was:

£60,001 – £70,000: 1

During 2024, the key management personnel of the charity comprised of the Board of Trustees, CEO, Administration Manager, Finance Manager, Care and Support Manager and Client Engagement & Volunteer Manager. The employee benefits of the key management personnel of the Charity were £169,567 (2023 - £152,509).

The average monthly number of employees during the year was as follows:

	2024	2023
Direct charitable (3 f/t and 11 p/t staff)	14	17
	===	===

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2024 the Charity's total contributions amounted to £9,459 (2023 - £8,837).

13. TRANSACTIONS AND RELATED PARTIES

There were no related party transactions during the year other than reimbursement of Trustees expensed.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)**

14. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve ments -	Total
COST					
At 1 January 2024	44,464	13,880	1,318,430	23,106	1,399,880
Additions	4,324	-	-	-	4,324
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2024	48,788	13,880	1,318,430	23,106	1,404,204
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 January 2024	35,782	13,114	235,127	12,886	296,909
Charge for year	2,668	384	26,369	2,310	31,731
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	38,450	13,498	261,496	15,196	328,640
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 31 December 2023	£8,682	£766	£1,083,303	£10,220	£1,102,970
	=====	=====	=====	=====	=====
At 31 December 2024	£10,338	£382	£1,056,934	£7,910	£1,075,564
	=====	=====	=====	=====	=====

15. INVESTMENTS

	2024	2023
Market Value		
At 1 January	45,837	66,940
Additions	-	(20,000)
Net gain/(loss) on revaluation	1,195	(1,103)
	<hr/>	<hr/>
At 31 December	£47,032	£45,837
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

16. DEBTORS: amounts falling due within one year

	2024	2023
Debtors and Prepayments	£115,117	£10,399
	=====	=====

17. CREDITORS: amounts falling due within one year

Trade Creditors	3,960	2,145
Deferred Income	48,005	36,303
Other Creditors and Accrued Expenses	11,305	12,367
	<hr/>	<hr/>
	£63,270	£50,815
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)**

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
Fixed Assets	18,630	1,056,934	1,075,564	1,102,970
Investments	47,032	-	47,032	45,837
Current Assets	119,304	48,005	167,309	64,541
Current Liabilities	(15,265)	(48,005)	(63,270)	(50,815)
	<u>£169,701</u>	<u>£1,056,934</u>	<u>£1,226,635</u>	<u>£1,162,533</u>
	=====	=====	=====	=====
	At 1/1/24	Net Movement in Funds	Transfers between Funds	At 31/12/24

19. MOVEMENT IN FUNDS

	At 1/1/24	Net Movement in Funds	Transfers between Funds	At 31/12/24
Unrestricted Funds				
General Fund	79,231	(9,530)	-	69,701
Designated Funds		100,000	-	100,000
	<u>79,231</u>	<u>90,470</u>	<u>-</u>	<u>169,701</u>
Restricted Funds				
Building	1,083,302	(26,369)	-	1,056,933
	<u>1,083,302</u>	<u>(26,369)</u>	<u>-</u>	<u>1,056,934</u>
TOTAL FUNDS	<u>£1,162,533</u>	<u>64,101</u>	<u>-</u>	<u>£1,226,635</u>
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows:

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General	348,993	(359,718)	1,195	90,470
Designated	100,000	-	-	-
	<u>448,993</u>	<u>(359,718)</u>	<u>1,195</u>	<u>90,470</u>
Restricted Funds				
Operational	166,038	(166,038)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Depreciation	-	-	-	-
	<u>166,038</u>	<u>(192,407)</u>	<u>-</u>	<u>(26,369)</u>
TOTAL FUNDS	<u>£615,031</u>	<u>(£552,125)</u>	<u>1,195</u>	<u>64,101</u>
	=====	=====	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2024 (continued)**

20. FUNDS DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £169,701 (2023: £79,231). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Fund

Designated funds are unrestricted amounts set aside by the trustees for specific future purposes. They are not donor-restricted but are allocated internally and reviewed regularly. The trustees have allocated the designated fund as follows:

Service Development	£20,000
IT Upgrade	£33,000
Replacements	£17,000
Repairs and Maintenance	£30,000

Total	£100,000
	=====

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2023**

		Unrestricted funds	Restricted income funds	Total funds	Prior year funds
		£	£	£	£
INCOME AND ENDOWMENT FROM:	Notes				
Donations and Legacies	2	28,627	-	28,627	29,033
Other trading activities	3	7,094	-	7,094	2,281
Investments	4	4,232	-	4,232	4,026
Charitable activities	5	271,701		271,701	255,616
Grants		34,000	127,010	161,010	94,264
Total		<u>345,654</u>	<u>127,010</u>	<u>472,664</u>	<u>385,220</u>
EXPENDITURE					
Raising funds	6	17,460	-	17,460	12,321
Charitable activities	7	325,626	158,209	483,835	426,992
Total		<u>343,086</u>	<u>158,209</u>	<u>501,295</u>	<u>439,313</u>
Net income /(expenditure) before Gains/(losses)		2,568	(31,199)	(28,631)	(54,093)
Net Gain /(losses) on investments		(1,103)	-	(1,103)	(4,179)
Net income /(expenditure)		1,465	(31,199)	(29,734)	(58,272)
Transfer between funds		-	-	-	-
Net Movement in Funds		<u>1,465</u>	<u>(31,199)</u>	<u>(29,734)</u>	<u>(58,272)</u>
Reconciliation of funds					
Total funds brought forward		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
Total funds carried forward		<u>79,231</u> =====	<u>1,083,302</u> =====	<u>1,162,533</u> =====	<u>1,192,267</u> =====

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales - Charity number 1186457

Accounts

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRADING NAME
HOMELINK**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31st DECEMBER 2023

ST AUGUSTINE'S COMMUNITY CARE TRUST

FOR THE PERIOD ENDED 31st DECEMBER 2023

CHARITY INFORMATION

Permanent Trustees/ Directors The Ven. Richard Frank
Revd Canon John Kafwanka Kaoma - Resigned 30th July 2024

Lay Trustees/Directors Dr Lesley Seddon – Chair until 18th January 2024
Dr Rita Harris – Appointed 18th January 2023. Chair since 18th
January 2024
Michael Horsley – Vice Chair
John Lord – Treasurer
Roubina De Winton
Lesley Low – Appointed 15th March 2023
Carolyn McCombe
Mary Mellor – Resigned 18th January 2023
Steve Monaghan
Alnoor Samji

Chief Executive Officer Jacqui Parris

Charity Number 1186457

Company Number 12124874

Independent Examiner Stephen B McAlpine
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

Homelink Trustees' Annual Report for the Year Ending 31st December 2023R

Introductory Message from the Chair

As the recently appointed chair of Homelink I am pleased to be a part of this thriving and developing charity, designed to meet the needs of some of the most vulnerable members of our community. As outlined below Homelink is a well-managed, flourishing charity with a highly motivated and engaged group of staff and volunteers, managed by an extremely effective CEO. The Board works well together in overseeing the overall performance of Homelink and assuring good governance. I am looking forward to playing an active part in this important charity as it evolves to be increasingly relevant to the populations it serves.

Dr. Rita Harris, Chair of the Board of Trustees.

1. Mission and Activities

Mission Statement: Homelink is a local charity dedicated to the wellbeing of older people and their unpaid carers. We believe that everyone should be able to live a meaningful life in which they feel engaged, purposeful, and connected within their community. To that end we provide both day care for those that need it and vital respite and social and emotional support for carers.

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who identified a need for a day respite facility for older people, offering unpaid carers a vital break from their caring duties. Twenty-seven years later our service offer includes a modern purpose-built centre, and an integrated approach to supporting both the carer and the person that they care for.

2. Achievements and Performance in 2023

Homelink is proud to have supported a total of 271 unique individuals throughout 2023 via our day centre, home respite service, carer support and social activities for older people.

The charity's total income for the year was £472,664. We employed 4 full-time and 13 part-time staff and were supported by 58 volunteers.

Day Centre

The Homelink day centre continued to thrive, giving carers regular respite, secure in the knowledge that the person they cared for was being looked after in a safe, stimulating, enjoyable, and caring environment by a team of trained staff and volunteers. A survey conducted during the period showed that 94% of our carers were 'very satisfied' with the care provided to the person attending the centre.

A total of 106 attendees experienced a varied programme of personalised, enjoyable and stimulating activities and entertainment. Examples include, visiting performers, music therapy, reminiscence activities, inter-generational work, gentle movement to music, creative pursuits, virtual reality, singing, quizzes, discussion groups, gardening, visits from museums, and much more. We were fortunate during the year to receive a grant from the Heathrow Community Trust to purchase an interactive table to enhance our service offer. The table is a portable system that can be used individually or in larger groups to promote physical activity, creativity, and social interaction, thereby helping to improve emotional and physical well-being, social interaction, and connection with others.

We worked with a range of partners to provide activities and entertainment including Otakar Kraus Music Trust, Brighter Together, Richmond Music Trust and local schools, and we are grateful for their support.

We have continued to see a higher level of need amongst new referrals to the service, and consequently a higher client turnover than before the pandemic. However, our attendances overall have steadily increased since 2022.



Carer Support Service

During 2023, a total of 101 carers benefitted from Homelink services, including 52 carers who received direct one-to-one help and support, thanks in part to the financial support of the Reaching Communities Lottery Fund. The service continued to offer regular meetings, information, signposting, one-to-one advice, and informal emotional and practical support, to carers of older people, most of whom have a diagnosis of dementia or other long term health condition. We ran a range of social events and activities for carers, including coffee mornings, walks, supper clubs, Singing for the Brain, afternoon teas, and craft sessions, providing opportunities for carers to socialise whilst receiving peer support. Carers were also able to attend regular music therapy, thanks to our collaboration with Otakar Kraus Music Trust.

During the period, we developed a new initiative known as 'Drop Off, Drop In', an informal coffee morning held while clients arrive, where carers can come together with a member of the Carer Support Team for a drink and a chat. This informal approach has in turn led to peer support, signposting, advice and social interaction, and continues to be popular with carers. We also established a regular outreach session at a local daytime social centre, Elleray Hall.

We continue to work in partnership with Richmond Carer's Centre as part of the Richmond Carer's Hub, to deliver fortnightly support groups, both online and in-person to those caring for a partner or a parent with dementia. This ongoing work was part of a 3-year sub-contract funded by Richmond Council, which has since been renewed.



Homelink at Home

Homelink provided respite support at home to 9 clients who benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal themed activities as well as emotional support.

The Homelink at Home service was developed as a direct response to the needs of those clients who were unable or reluctant to attend the centre immediately following the pandemic. Given the logistical challenges of running a home respite service, a decision was made during 2023 to wind the service down once the existing beneficiaries no longer required it. Homelink at Home has now ceased to operate.

Lunch Club

In addition to our core offer of day respite and carer support, during 2023, we launched a lunch club for older people, providing a warm space, a home cooked meal and social time for up to 25 people each week for 20 weeks. This initiative was possible thanks to the support of a cost-of-living grant from the London Borough of Richmond upon Thames.

In total, we supported 55 individuals over the 20 sessions. A survey of participants showed that all attendees were over 70 years of age, 50% over 80. 75% said they had made new friends, and 66% said that their general wellbeing had improved.

Community Engagement

We worked hard throughout the year to engage with local community groups and partners. Examples include, attending a range of primary care networks and mental health and wellbeing events in both Richmond and Hounslow, participating in Richmond's Dementia Friendly Communities initiative, presenting to Richmond Social Prescribing Team, connecting with local Admiral Nurses, meeting with Dementia Advisors from the Alzheimer's Society, and from the Cognitive Impairment and Dementia Service (CIDS) at West Middlesex Hospital, attending events at Age UK Feltham and the Full of Life Fair at Twickenham and improving links with commissioning teams in both Richmond and Hounslow.

3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2019 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements.

The total income for the year was £472,664 (2022: £385,220). While income from client fees increased by £13,469 this was augmented by a rise in grants amounting to £66,746.

Total expenditure for the year increased to £501,295 (2022: £439,313). As in the previous year, the main expenditure item was staff costs, which rose to £312,589 (2022: £285,689). The increase in expenditure was driven by the high inflation rates in 2023, which raised prices across wages, utilities, and supplies.

Principal Funding Sources

Homelink primarily generates its income from client fees and grants. Additionally, it benefits from a small contract with Richmond Carers to provide carer support services, alongside various donations and fundraising efforts. A comprehensive list of grants and donations received is outlined in Notes 2 and 6 of the accounts.

In 2023, Homelink demonstrated notable improvement in its financial performance, with a steady increase in revenue. Despite this progress, the organisation reported a net loss of £29,734, a significant improvement from the £58,272 loss in 2022.

Balance Sheet

The above produced a combined fund balance of £1,162,533 (2022: £1,192,267) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Finance Overview

2023 financial performance was a small improvement over 2022. Our cash/investments balance at the end of 2023 was £99,979, this was negative £16,224 over the year. So far in 2024 we have been slightly better than cash neutral. This is an important milestone in restoring Homelink to financial stability following the damage caused by the Covid pandemic. The increase in client fee income of 5.54% over 2022 was entirely due to increased client attendances as unit fees charged were unchanged. Homelink is focused on increasing client numbers as this is key to long-term financial stability.

Our Income and Its Sources

In 2023, Homelink saw a 22.70% increase in total income, reaching £472,664 compared to £385,220 in 2022. The primary revenue driver remained client fees, reflecting Homelink's ongoing growth in client numbers. This growth contributed to a 5.54% increase in fees, totalling £256,399 for 2023, up from £242,930 the previous year.

Homelink also achieved significant success in grants income, receiving £161,010, an increase of 70.81% (compared to £94,264 in 2022). Grants received during the year included income from the Hampton Fund (£35,000), Lottery Reaching Communities (£38,800), Openwork Foundation (£15,000), Garfield Weston (£15,000), and Hounslow Council (£13,975).

Homelink receives strong support from its community. In 2023, total donations and legacies amounted to £28,627, down from £29,033 in 2022.

Homelink holds investments with M&G Investments, which yielded £2,731 in 2023. Additionally, bank interest amounted to £1,501, resulting in a total of £4,232 for the year (2022: £4,026).

Managed Cost

Expenditure at Homelink saw an increase of 14.11%, amounting to £61,982, bringing total expenditures to £501,295 compared to £439,313 in 2022.

Despite Homelink's stringent budgeting and effective cost controls, several uncontrollable factors contributed to this rise. Chief among these were increased salary costs with pay rises averaging 8% due to the high level of UK inflation in 2023.

Furthermore, external fundraising costs rose by 41.7% to £17,460, this investment was easily offset by the reflecting 70.81% increase in grant income in 2023.

Investment Policy

The Trust Deed states, "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law." It also states that all property and funds shall be applied to the objects of the Trust. On 31st of December 2023, Homelink had a cash balance of £17,839 to fund current expenditure and as a cushion to deal with any shortfall. Due to the relatively low cash balance, it was closely monitored throughout the year. Additionally, Homelink has a further reserve of £45,837 (valued as at 31/12/2023) invested in M&G Charifund, a unit-based fund primarily investing in UK equities tailored for charities. These investments can be liquidated within less than 10 days if necessary. The M&G Charifunds yield variable returns based on dividends from the equities held in the fund. The market values of these investments as of 31st December 2023 are reflected in the Statement of Financial Activities, capturing any gains or losses. These investments offer added liquidity beyond the £17,839 cash balance, ensuring Homelink's financial flexibility. All deposit monies (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow Homelink to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for Homelink. In addition, it enables Homelink to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £79,231 (2022 - £77,766) equated to approximately 2 months. This position is considered to be low and will be monitored closely in 2024.

Risk Management

The Board of Trustees have assessed the major risks to which Homelink is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed bi-monthly by the trustees. Homelink's Risk Management Policy was reviewed in July 2023.

Homelink operates planning and budgeting systems within an annual budget approved by the Board of Trustees. Any significant changes are subject to trustees' approval. Comparison of actual performance to approved budgets is undertaken a bi-monthly basis

4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 and remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The directors of Homelink are also the charity trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 1-2 trustees and the CEO. Trustees come from a range of backgrounds including health, finance, law and commerce, and many have lived experience as unpaid carers.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period, 1 trustee resigned and 2 new trustees were appointed. An audit of trustee skills was conducted during the year to identify any gaps that can be met by the trustee vacancy or by training.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees. During 2023, the board met 8 times.

A revised Sub-Committee Structure was agreed by the Board in September 2023 with authority being delegated to Sub-Committees as summarised below:

- **Quality Sub-Committee** – To monitor Homelink's performance in relation to operations, service quality, service development and human resources.
- **Finance Sub-Committee** – To oversee the financial health of Homelink, providing advice and recommendations to the Board of Trustees as appropriate.
- **Compliance Sub-Committee** – To ensure that Homelink is compliant with all aspects of the law and good practice.

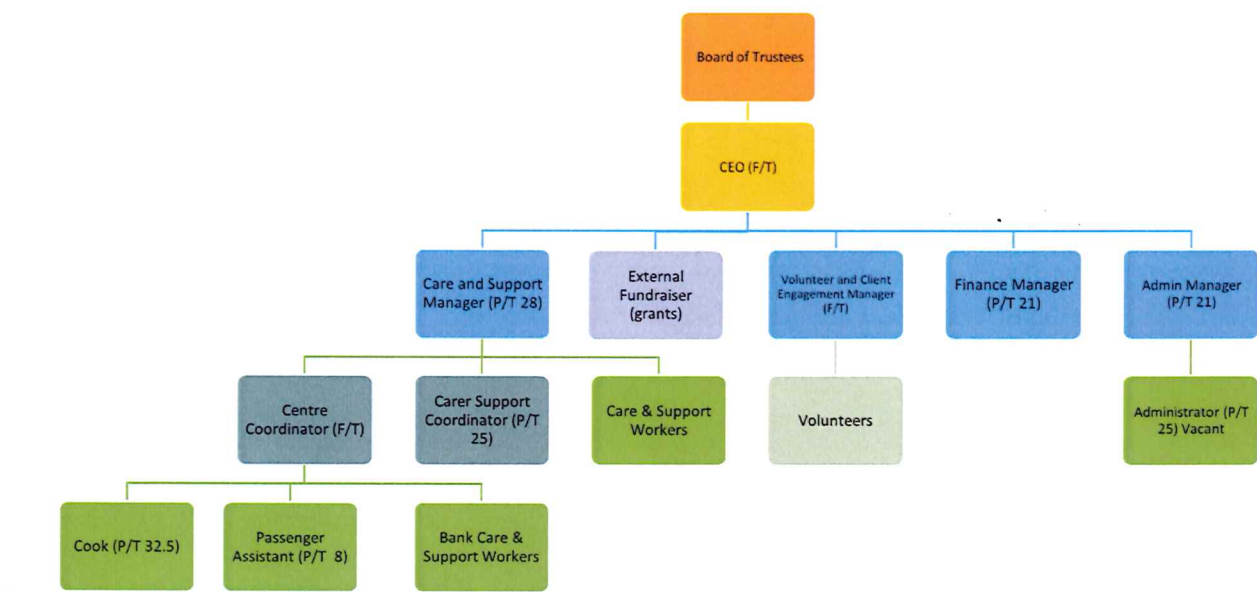
Sub-Committees meet bi-monthly and report significant risks to activities and mitigation plans to the Board of Trustees.

We involve current and potential beneficiaries as far as possible in the design, delivery and review of our services. We conduct regular surveys and consult clients and carers daily. Our person-centred activity programme is designed in accordance with the individual needs and interests of our clients and carers.

5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. Staff are well trained, experienced, knowledgeable and passionate about improving the lives of older people.

The current organisational structure (pictured below) was implemented in 2022 and consolidated throughout 2023. The previous role of Health Care Assistant was reviewed, with the detailed input of the Care Team. This resulted in a revised job description and a new job title of Care and Support Worker to better represent the role. Following the 2022 restructuring, the Management Team are performing effectively at the right level and providing highly effective support to the organisation.



6. Volunteers

Throughout the year we were deeply appreciative of the invaluable and extensive support provided by our volunteers. Their dedication is evident in various aspects of our service, including engaging with clients through conversations, facilitating discussion groups, organising and leading interactive sessions, recreational activities, serving meals and refreshments, and ensuring clients' safe transportation to and from the centre. Additionally, we are thankful for the diverse talents within our volunteer base, which enrich our activities through gardening, fundraising initiatives, and enhancing social experiences for both clients and their unpaid carers.

During 2023, we were supported by 58 volunteers for an estimated total of 8,250 hours. This would equate to a tremendous financial benefit of £98,587 using the London Living Wage of £11.95 as a guide.

7. Future Plans

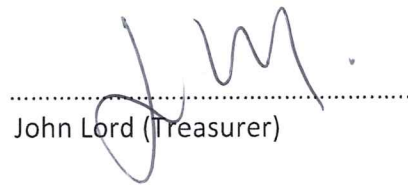
Our priority objectives for 2024 are as follows:

- To continue to develop a full governance structure, helping us to ensure that our decision-making processes remain structured, transparent, and focused on the overall objectives of Homelink.
- To further develop a comprehensive approach to involving service users in the design, development and delivery of our services.
- To achieve a more diverse Board of Trustees that is representative of the community that we serve.
- To work in partnership with our colleagues and organisations in the voluntary and public sector.
- To be a key player in the network of local services for older people and their carers.

The Trustee's report was approved by the Board of Trustees on 12/9/24 and signed by order of the board by:



Dr. Rita Harris (Chair)



John Lord (Treasurer)

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2023, which are set out on pages 11 to 24.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

13 September 2024

BALANCE SHEET AS AT 31 DECEMBER 2023

	Notes	Unrestricted funds	Restricted income funds	Total this year	Total last year
		£	£	£	£
FIXED ASSETS					
Tangible assets	13	19,668	1,083,302	1,102,970	1,127,597
Investments	14	45,837	-	45,837	66,940
Total fixed assets		65,505	1,083,302	1,148,807	1,194,537
CURRENT ASSETS					
Debtors/prepayments	15	10,399	-	10,399	6,924
Cash at bank and in hand		17,839	36,303	54,142	49,264
Total current assets		28,238	36,303	64,541	56,188
CREDITORS					
Creditors: Amounts falling due within one year	16	(14,512)	(36,303)	(50,815)	(58,458)
NET CURRENT ASSETS/(LIABILITIES)		13,726	-	13,726	(2,270)
TOTAL ASSETS LESS CURRENT LIABILITIES					
		79,231	1,083,302	1,162,533	1,192,267
Total net assets		79,231	1,083,302	1,162,533	1,192,267
CHARITY FUNDS					
Unrestricted Funds	18			79,231	77,766
Restricted Funds				1,083,302	1,114,501
Total Funds	17			1,162,533	1,192,267

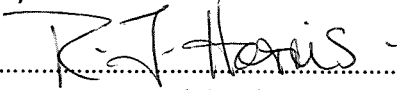
For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.


No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 12/9/24 and are signed on their behalf by:


 Dr. Rita Harris (Chair) - Trustee


 John Lord (Treasurer) - Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2023**

		Unrestricted funds	Restricted income funds	Total funds	Prior year funds
		£	£	£	£
INCOME AND ENDOWMENT FROM:	Notes				
Donations and Legacies	2	28,627		28,627	29,033
Other trading activities	3	7,094	-	7,094	2,281
Investments	4	4,232	-	4,232	4,026
Charitable activities	5	271,701		271,701	255,616
Grants		34,000	127,010	161,010	94,264
Total		<u>345,654</u>	<u>127,010</u>	<u>472,664</u>	<u>385,220</u>
EXPENDITURE					
Raising funds	6	17,460	-	17,460	12,321
Charitable activities	7	325,626	158,209	483,835	426,992
Total		<u>343,086</u>	<u>158,209</u>	<u>501,295</u>	<u>439,313</u>
Net income /(expenditure) before Gains/(losses)		2,568	(31,199)	(28,631)	(54,093)
Net Gain /(losses) on investments		(1,103)	-	(1,103)	(4,179)
Net income /(expenditure)		1,465	(31,199)	(29,734)	(58,272)
Transfer between funds		-	-	-	-
Net Movement in Funds		<u>1,465</u>	<u>(31,199)</u>	<u>(29,734)</u>	<u>(58,272)</u>
Reconciliation of funds					
Total funds brought forward		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
Total funds carried forward		<u>79,231</u> =====	<u>1,083,302</u> =====	<u>1,162,533</u> =====	<u>1,192,267</u> =====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023**

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2 Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3 Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

1.8 Tangible fixed assets

Assets for use by the charity are capitalised if costing more than £1000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 3 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 3 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)

	2023	2022
2 Income from donations and legacies		
Gift Aid claimed	1,171	3,176
Big Give	12,000	9,699
The Grand Charity	-	450
Hampton Masonic	-	500
Royal Jubilee Masonic Lodge	500	-
Kew Fete Communion	1,500	700
Army Rugby Union	-	2,000
M&S PLC	377	-
St. Augustine's of Canterbury Church	500	-
Other Donations and Legacies	12,579	12,508
	<u>£28,627</u>	<u>£29,033</u>
	=====	=====
3. Other Trading income		
Other local fundraising Events	5,870	1,093
Christmas draw	1,224	1,188
	<u>£7,094</u>	<u>£2,281</u>
	=====	=====
4. Investment income		
Investment income	£4,232	£4,026
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

	<u>2023</u>	<u>2022</u>
5. Income from Charitable activities		
Grants	161,010	94,264
Carer support	9,444	8,081
Client fees	256,399	242,930
Transport fees	5,858	4,605
	<hr/>	<hr/>
	£432,710	£349,880
	=====	=====

Grants received for Core Activities included in the above, are as follows:

Field Family Trust	1,500	-
City Bridge	3,750	-
National Lottery Community Fund	4,884	4,883
Morris Beneficent Fund	6,000	4,000
Richmond Council	8,939	17,166
Heathrow Community Fund	9,000	-
NHS Health Inequalities Fund	9,162	-
Hounslow Council	13,975	-
Openwork Foundation	15,000	6,915
Garfield Weston	15,000	20,000
Hampton Fund	35,000	35,000
Lottery Reaching Communities	38,800	
William Grant	-	300
Sir Jules Thorn Charitable Trust	-	1,000
Mercers Company	-	5,000
	<hr/>	<hr/>
	£161,010	£94,264
	=====	=====

6. Raising funds		
Donation fees and charges	108	198
Event costs	695	188
External fundraiser	16,657	11,935
	<hr/>	<hr/>
	£17,460	£12,321
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)

	2023	2022
7. Charitable activities		
Client Expenditure: Catering Supplies	15,120	10,828
Client Expenditure: Entertaining/Activities	7,149	6,650
Client Expenditure: Operational Care Supplies	1,579	1,715
Client Expenditure: Transport Costs	4,250	3,577
Depreciation Charge	34,920	32,416
Establishment Costs: Building Remedial Work	8,942	-
Establishment Costs: Cleaning Company/Materials	16,285	15,163
Establishment Costs: Electricity, Gas and Water	9,348	7,013
Establishment Costs: Insurances	7,652	5,903
Establishment Costs: Repair and maintenance	13,554	12,276
Establishment Costs: Small Equipment Purchases	1,794	813
Office Administrative Expenses: Bank charges Fees	1,670	2,068
Office Administrative Expenses: IT & Communications	6,568	3,864
Office Administrative Expenses: Recruitment Fee	396	728
Office Administrative Expenses: Printing, Postage Stationery	2,582	1,515
Office Administrative Expenses: Promotional and Marketing	2,086	-
Office Administrative Expenses: Subscriptions and Licences	1,314	4,483
Office Administrative Expenses: Sundries	1,496	1,076
Professional Fees: Accountancy and Payroll Fees	552	552
Professional Fees: Consultancy fees	291	475
Staff and Volunteer Costs: DBS Costs	641	1,048
Staff and Volunteer Costs: Staff Training	3,737	2,565
Staff and Volunteer Costs: Staff Travel	416	881
Staff Employment Costs: Pension Costs	8,837	7,868
Staff Employment Costs: Staff Employer's NI	18,807	16,687
Staff Employment Costs: Staff Salaries	312,589	285,689
	<u>482,575</u>	<u>420,342</u>
	=====	=====
8. GOVERNANCE COSTS	2023	2022
Independent Examination Fees	£1,260	£1,140
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2023.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs. In 2023 there was NIL expense - (2022 - £0). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2023	2022
Wages and Salaries	312,589	285,689
National Insurance Costs	18,807	16,687
Pension Costs	8,837	7,868
	<u>£340,233</u>	<u>£310,243</u>
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2023, the key management personnel of the charity comprised of the Board of Trustees, CEO, Administration Manager, Finance Manager, Carer Support Coordinator, and Client Engagement & Volunteer Manager. The employee benefits of the key management personnel of the Charity were £152,509 (2022 - £173,758).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

The average monthly number of employees during the year was as follows:

	2023	2022
Direct charitable (4 f/t and 13 p/t staff)	17	25
	===	===

11. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2023 the Charity's total contributions amounted to £8,837 (2022 - £7,868).

12. TRANSACTIONS AND RELATED PARTIES

There were no related party transactions during the year.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
COST					
At 1 January 2023	42,029	12,964	1,318,429	23,106	1,396,528
Additions	9,377	916	-	-	10,293
Disposals	(6,942)	-	-	-	(6,942)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2023	44,464	13,880	1,318,429	23,106	1,399,879
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 January 2023	41,017	12,412	204,928	10,574	268,931
Charge for year	1,707	702	30,199	2,312	34,920
Disposals	(6,942)	-	-	-	(6,942)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	35,782	13,114	235,127	12,886	296,909
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 31 December 2022	£1,012	£552	£1,113,501	£12,532	£1,127,597
	=====	=====	=====	=====	=====
At 31 December 2023	£8,682	£766	£1,083,302	£10,220	£1,102,970
	=====	=====	=====	=====	=====

14. INVESTMENTS

	2023	2022
Market Value		
At 1 January 2021	66,940	71,119
Additions	-	-
Less sales of investments	(20,000)	
Net gain/(loss) on revaluation	(1,103)	(4,179)
	<hr/>	<hr/>
At 31 December 2023	£45,837	£66,940
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)

15. DEBTORS: amounts falling due within one year	2023	2022
Debtors	1,486	290
Prepayments	8,913	6,634
	<u> </u>	<u> </u>
	£10,399	£6,924
	=====	=====
16. CREDITORS: amounts falling due within one year		
Trade Creditors	2,145	2,530
Deferred Income	36,303	46,769
Other Creditors and Accrued Expenses	12,367	9,158
	<u> </u>	<u> </u>
	£50,815	£58,458
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2023 (continued)**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
Fixed Assets	19,668	1,083,302	1,102,970	1,127,597
Investments	45,837	-	45,837	66,940
Current Assets	28,238	36,303	64,541	56,188
Current Liabilities	(14,512)	(36,303)	(50,815)	(58,458)
	<u>£79,231</u>	<u>£1,083,302</u>	<u>£1,162,533</u>	<u>£1,192,267</u>
	=====	=====	=====	=====

18. MOVEMENT IN FUNDS	At 1/1/23	Net Movement in Funds	Net Transfers between Funds	At 31/12/23
Unrestricted Funds				
General Fund	52,163	1,466	25,603	79,231
Designated Building Improvement Fund	25,603	-	(25,603)	0
	<u>77,766</u>	<u>1,466</u>	<u>-</u>	<u>79,231</u>
Restricted Funds				
Building	1,113,502	(31,200)	-	1,082,302
Fixtures and Furniture	1,000	-	-	1,000
	<u>1,114,502</u>	<u>(31,200)</u>	<u>£NIL</u>	<u>1,083,302</u>
	=====	=====	=====	=====
TOTAL FUNDS	<u>£1,192,267</u>	<u>(£29,734)</u>	<u>£NIL</u>	<u>£1,162,533</u>
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows: -

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	345,654	(343,085)	(1,103)	1,466
Designated Building Improvement Fund	-	-	-	-
	<u>345,654</u>	<u>(343,085)</u>	<u>(1,103)</u>	<u>1,466</u>
Restricted Funds				
Operational	127,010	(127,010)	-	-
New Building Depreciation	-	(31,200)	-	(31,200)
Fixtures and Fittings Depreciation	-	-	-	-
	<u>127,010</u>	<u>(158,210)</u>	<u>-</u>	<u>(31,200)</u>
	=====	=====	=====	=====
TOTAL FUNDS	<u>£472,664</u>	<u>(£501,295)</u>	<u>(£1,103)</u>	<u>(£29,734)</u>
	=====	=====	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £ 53,628 (2022 £52,163). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

20. INCORPORATION

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to this company.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2022**

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	29,033		29,033	30,204
Charitable Activities	5				
Grants		31,666	62,598	94,264	117,284
Client Fees		242,930	-	242,930	159,328
Carer Support Group		8,081	-	8,081	3,653
Transport Fee		4,605	-	4,605	3,410
HMRC Grant		-	-	-	20,002
Other Trading Activities	3	2,281	-	2,281	2,932
Investments	4	4,026	-	4,026	3,482
Total Incoming Resources		<u>322,622</u>	<u>62,598</u>	<u>385,220</u>	<u>340,295</u>
EXPENDITURE					
Raising Funds	6	12,321	-	12,321	9,686
Charitable Activities	7				
Core Activities		336,024	90,968	426,992	425,215
Total Outgoing Resources		<u>348,345</u>	<u>90,968</u>	<u>439,313</u>	<u>434,901</u>
Net (Expenditure) before Gains/(Losses)		(25,723)	(28,370)	(54,093)	(94,606)
Net (Losses)/Gains on Investments		(4,179)	-	(4,179)	8,392
Net (Expenditure)/Income after Net (Losses)/Gains		(29,902)	(28,370)	(58,272)	(86,214)
Transfer Between Funds		-	-	-	-
Net Movement in Funds		(29,902)	(28,370)	(58,272)	(86,214)
Total Funds Brought forward		£107,668	£1,142,871	£1,250,539	1,336,753
TOTAL FUNDS carried forward		<u>£77,766</u> =====	<u>£1,114,501</u> =====	<u>£1,192,267</u> =====	<u>1,250,539</u> =====

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales - Charity number 1186457

Accounts

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRADING NAME
HOMELINK**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2022

ST AUGUSTINE'S COMMUNITY CARE TRUST

FOR THE PERIOD ENDED 31 DECEMBER 2022

CHARITY INFORMATION

Permanent Trustees	The Ven. Richard Frank Revd Canon John Kafwanka Kaoma
Lay Trustees/Directors	Ms Lesley Low – Appointed 15 th March 2023 Mary Mellor- Resigned 18 th January 2023 Dr Rita Harris – Appointed 18 th January 2023 Steve Monaghan Alnoor Samji Dr Lesley Seddon (Chair) Michael Horsley Carolyn McCombe John Lord Roubina De Winton
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Registered address	Homelink Day Respite Care Centre Hospital Bridge Road Twickenham Middlesex TW2 6DE
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co 24 Wandsworth Road London SW8 2JW

Homelink Trustees' Annual Report for the Year Ending 31st December 2022

1. Objectives and Activities

Based in Whitton, Twickenham, Homelink was started in 1997 in a church hall, by members of the congregation of St. Augustine's of Canterbury Church, who saw there was a need for a day respite facility offering family carers a much-needed break from their caring duties. Twenty-six years later we now have a purpose-built centre, serving the wider community, where we offer three main services: day respite care and support in the centre, respite support in people's homes, and direct support for carers.

Our income in 2022 was £385,220, we employed 4 full time and 21 part time staff and were supported by around 44 volunteers.

The charity's overall objective and defining purpose is to provide support and care to local people with a long-term illness, disability, or mental health issue, thereby giving respite to their carers.

2. Achievements and Performance in 2022

We are proud of the way we supported our clients and carers throughout Covid and during the aftermath, which is still being felt. A summary of our main achievements since 2021 include:

- Establishing direct support for carers and raising funding for this;
- Receiving consistently excellent feedback from carers and clients;
- Achieving glowing results in Investors in People accreditation for the fourth time:

Day Centre

Across the year, 104 clients benefitted from the care and support offered in our day centre, giving carers regular respite, safe in the knowledge that the person they cared for was being looked after in a safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

The feedback we received demonstrated that the social interaction at the centre led to reduced feelings of isolation and an improvement in the wellbeing of the people we cared for and their carers.

Clients received a home cooked meal and a varied programme of enjoyable and stimulating activities which included music therapy, reminiscence exercises, inter-generational work, movement classes, craft sessions, virtual reality, quizzes, gardening, cookery, musical entertainment, singing, dancing, discussion groups, poetry, and Platinum Jubilee tea parties. We worked with a range of partners to provide activities and entertainment including Otakar Kraus Music Trust, Brighter Together, Richmond Music Trust and local schools.



2022 continued to be a challenging year for the centre with client numbers lower than before the pandemic. We also saw a higher level of need amongst new referrals to the service and consequently a higher client turnover than before the pandemic.

Carer Support Service

Homelink's Carer Support Service gave direct help and support to 91 individual carers throughout 2022, thanks in part to funding given by the Hampton Fund. The service offered regular meetings, information, signposting, one-to-one advice, informal emotional and practical support, to carers of people with dementia. Additionally, we ran several social events and activities for carers, including coffee mornings, afternoon teas, and craft sessions, providing opportunities for carers to socialise whilst receiving peer support. Carers were also able to attend regular music therapy, thanks to our collaboration with Otakar Kraus Music Trust.

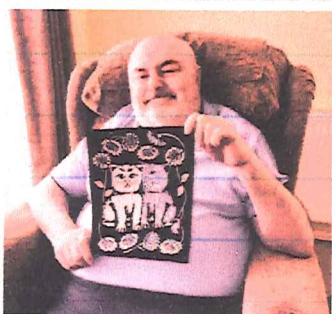


In December, we were delighted to receive confirmation of funding from the Reaching Communities Lottery Fund, enabling us to expand and continue to offer this support beyond 2022.

Throughout the year, we continued to work in partnership with Richmond Carer's centre as part of the Richmond Carer's Hub, to deliver fortnightly support groups to those caring for a partner or a parent with dementia. This ongoing work is part of a 3-year sub-contract funded by Richmond Council.

Homelink at Home

Homelink provided respite support at home to 12 clients who were unable to attend the centre. During these visits our clients benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal, themed activities as well as emotional support.



3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements.

The total income for the year was £385,220 (2021: £340,295). Income from client fees increased by £83,602, however this was offset by falls in grants of £23,020 and HMRC Furlough grant of £20,002.

Total expenditure for the year increased slightly to £439,313 (2021: £434,901). The main item of expenditure is Staff Costs which were £285,689, £728 lower than 2021. Homelink has an excellent record of managing and controlling its costs, and this is of paramount importance as Homelink emerges from Covid with lower client numbers.

Principal funding sources

The charity is largely dependent upon client fees and grants which made up 87.5% of total income. This income was supplemented by the small contract with Richmond Carers for carer support services, and donations from individual donors and companies. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

2022 continued to be a challenging year for Homelink, resulting in a net loss of £58,272 (2021 £86,214). The main driver of this loss was client numbers which did not recover to the pre covid levels.

Balance Sheet

The above result led to a reduction in net assets of £58,272 (2021: reduction of £86,214), which produced a combined fund balance of £1,192,267 (2021: £1,250,539) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

In 2022 the Homelink centre was fully opened with no restrictions, however client attendance numbers of around 82 per week were still well below pre-Covid levels of 125 per week. The pandemic resulted in people with dementia and their carers feeling more vulnerable, and this made it difficult for both existing and new clients to make the decision to attend Homelink. A financial break-even position for Homelink is around 100 client attendances per week (assuming all other income sources remain constant). Client numbers are gradually rising and we are hoping to achieve 100 client attendances per week in the latter stages of 2023. The charity has been assessed by the independent examiner as a going concern and we are confident that in 2023 we will be much closer to our objective of breaking-even. Homelink is determined to overcome the challenge of clients' reluctance to leave home and is focused on reaching out through multiple channels to the many vulnerable and socially isolated people in our locale.

Our income and its sources

Homelink's total income increased by 13.2% to £385,220 in 2022. (2021: £340,295). The main income source supporting Homelink's operations continued to be Client Fees. Homelink experienced a steady and significant increase in client numbers, and consequently an increase in fees of 52.5% to £242,930 in 2022 (2021: £159,328).

Grants income continued to be an extremely important source of income for Homelink, however it fell by nearly 20% to £94,264 in 2022 (2021: £117,284) when Covid emergency grants were no longer available. Grants in 2022 included income from Hampton Fund (£35,000), Mercers (£5,000), Richmond Council (£17,166), Morris Beneficent (£4,000) and Garfield Weston (£20,000).

Homelink continued to receive great support from people and organisations that were touched by our mission. Total donations in 2022 were £29,033, a slight reduction of £1,171 compared to 2021.

Income from investments increased marginally to £4,026 (2021: £3,482)

Managed cost

Total costs had a small increase of 1% or £4,412 to a total spend of £439,313 comparing to £434,901 in 2021. Overall costs are very well managed with the total spend being consistent over 2021 and 2022. Higher levels of cleanliness due to Covid resulted in cleaning costs rising by 20% to £15,163 in 2022 from £12,567 in 2021.

Investment policy

The Trust Deed states, "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorized by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st of December 2022 Homelink had a cash balance of £49,264 to fund current expenditure and a cushion to deal with any shortfall. Homelink has a further reserve of £66,940 (valued as at 31/12/2022) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund. This will allow the Charity to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £77,766 (2021 - £107,668) equated to approximately 2 months. This position is considered to be low and will be monitored closely in 2023.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a monthly basis.

4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 and remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally, and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including adult social care, finance, law and commerce, and many have lived experience as unpaid carers.

We conduct regular surveys and consult clients and carers daily. Our person-centred activity programme is designed in accordance with the individual needs and interests of our clients and carers.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. There were no changes to trustee membership during the period.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees. During 2022, the board met 10 times.

5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation.

Following the departure of the Care Lead in April 2022, the management structure was revised to meet the changing needs of the service, in particular the urgent priority to increase client numbers, the coordination and management of volunteers, activity planning, and leadership of the day-to-day sessions within the centre itself.

The previous structure, detailed in Figure 1 was created in response to the pandemic when we had a significantly reduced number of volunteers, no entertainers and were introducing the Homelink at Home service. The new structure, detailed in Figure 2, better integrates our service offer, giving responsibility for the management of both the centre and the carer support services to one Care and Support Manager. The introduction of a Centre Coordinator role provides leadership on the centre floor, thereby improving coordination of the day, and ensuring that the activity programme better reflects individual client needs. The introduction of a Client Engagement and Volunteer Manager enables us to improve upon the recruitment, management and coordination of volunteers.

Figure 1 - previous structure

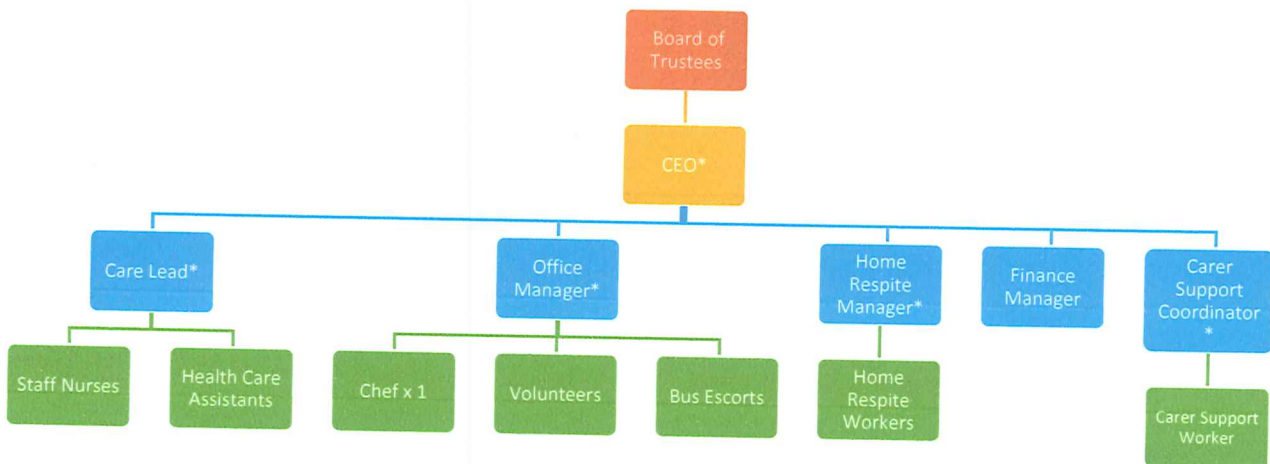
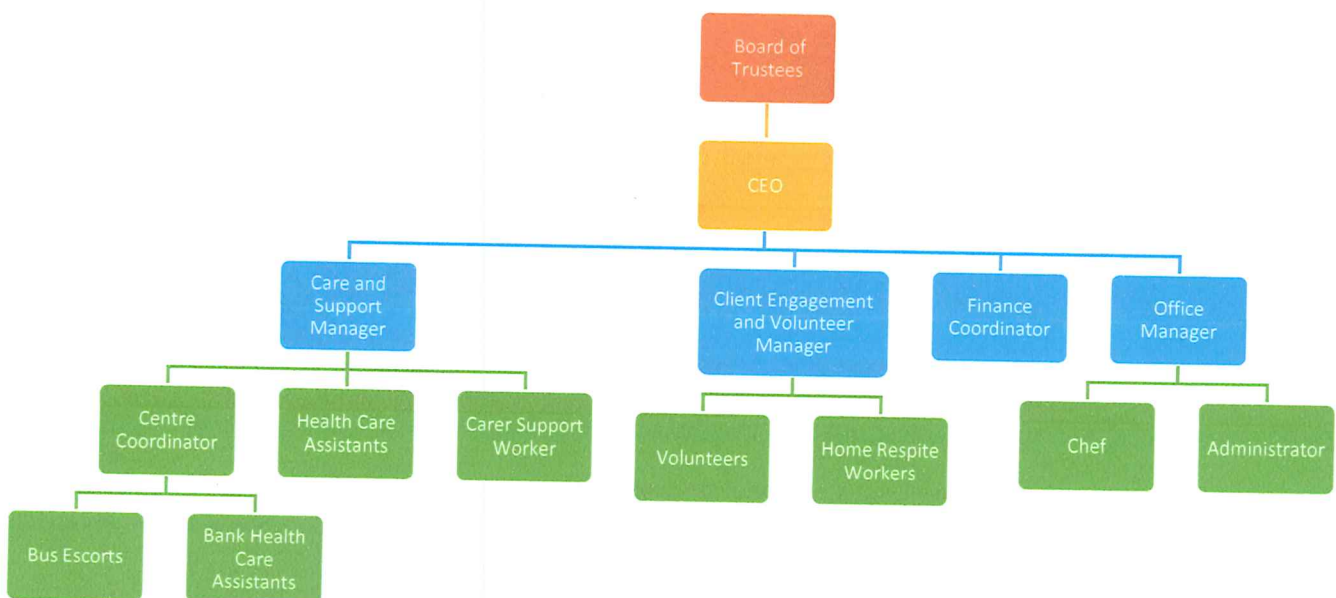


Figure 2 – current structure



6. Volunteers

We are hugely appreciative of the contribution that volunteers make in supporting Homelink to achieve our purpose. Volunteers play a crucial role in the running of the service, for example, by chatting with clients, running conversation groups, planning and leading activity sessions and games, helping with refreshments, washing up or transporting clients to and from the centre. We are also fortunate to have a pool of volunteers who help with tasks such as gardening, fundraising events and social opportunities for clients and carers. Trustees of the charity play a key role in defining strategy and supporting the CEO to achieve the objectives of the organisation.

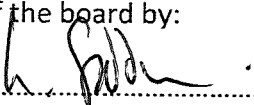
During 2022, we were supported by 44 volunteers for an estimated total of 5,389 hours. This would equate to a financial benefit of £59,548 using the London Living Wage of £11.05 as a guide.

7. Future Plans

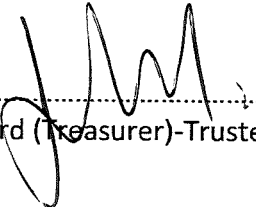
Our priority objectives for 2023 are as follows:

- Continue to increase and retain the number of clients attending the day service.
- Continue to raise charitable funds for the delivery of the service.
- Introduce efficiency improvements including the implementation of a client database.
- Review our service delivery model and implement identified changes.
- Build upon our partnerships with statutory and voluntary sector providers and the wider community to expand our service offer.

The Trustee's report was approved by the Board of the Trustee on 15/8/23 and signed by order of the board by:



 Dr Lesley Seddon (Chair)-Trustee



 John Lord (Treasurer)-Trustee

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022, which are set out on pages 11 to 21.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

 26 August 2023

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
FIXED ASSETS					
Tangible Assets	13	13,096	1,114,501	1,127,597	1,160,013
Investments	14	66,940	-	66,940	71,119
		<u>80,036</u>	<u>1,114,501</u>	<u>1,194,537</u>	<u>1,231,132</u>
CURRENT ASSETS					
Debtors/Prepayments	15	6,924	-	6,924	6,383
Cash at Bank and In Hand		3,925	45,339	49,264	69,347
		<u>10,849</u>	<u>45,339</u>	<u>56,188</u>	<u>75,730</u>
CREDITORS					
Amounts falling due within one year	16	(13,119)	(45,339)	(58,458)	(56,323)
NET CURRENT ASSETS					
		<u>(2,270)</u>	<u>-</u>	<u>(2,270)</u>	<u>19,407</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
NET ASSETS					
		<u>77,766</u>	<u>1,114,501</u>	<u>1,192,267</u>	<u>1,250,539</u>
CHARITY FUNDS					
	18				
Unrestricted Funds				77,766	107,668
Restricted Funds				1,114,501	1,142,871
Total Funds				<u>1,192,267</u>	<u>1,250,539</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 15th August 23 and are signed on their behalf by:

L Seddon
Dr Lesley Seddon (Chair)-Trustee

John Lord
John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2022**

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	29,033		29,033	30,204
Charitable Activities	5				
Grants		31,666	62,598	94,264	117,284
Client Fees		242,930	-	242,930	159,328
Carer Support Group		8,081	-	8,081	3,653
Transport Fee		4,605	-	4,605	3,410
HMRC Grant		-	-	-	20,002
Other Trading Activities	3	2,281	-	2,281	2,932
Investments	4	4,026	-	4,026	3,482
Total Incoming Resources		<u>322,622</u>	<u>62,598</u>	<u>385,220</u>	<u>340,295</u>
EXPENDITURE					
Raising Funds	6	12,321	-	12,321	9,686
Charitable Activities	7				
Core Activities		336,024	90,968	426,992	425,215
Total Outgoing Resources		<u>348,345</u>	<u>90,968</u>	<u>439,313</u>	<u>434,901</u>
Net (Expenditure) before Gains/(Losses)		(25,723)	(28,370)	(54,093)	(94,606)
Net (Losses)/Gains on Investments		(4,179)	-	(4,179)	8,392
Net (Expenditure)/Income after Net (Losses)/Gains		<u>(29,902)</u>	<u>(28,370)</u>	<u>(58,272)</u>	<u>(86,214)</u>
Transfer Between Funds		-	-	-	-
Net Movement in Funds		<u>(29,902)</u>	<u>(28,370)</u>	<u>(58,272)</u>	<u>(86,214)</u>
Total Funds Brought forward		<u>£107,668</u>	<u>£1,142,871</u>	<u>£1,250,539</u>	<u>1,336,753</u>
TOTAL FUNDS carried forward		<u>£77,766</u> =====	<u>£1,114,501</u> =====	<u>£1,192,267</u> =====	<u>1,250,539</u> =====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling, which is the functional currency, rounded to the nearest whole pound.

1.2 Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern, and the accounts are prepared on a going concern basis.

1.3 Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

1.8 **Contingent Liability**

During the year, the Charity received notification from the London Borough of Richmond upon Thames that the Charity's building did not conform to building regulations, and that certain remedial work was required. At this time the Trustees are unable to ascertain the full scope of work required and the associated costs, and so consequently no provision has been made in these financial statements.

1.9 **Tangible fixed assets**

Assets for use by the charity are capitalised if costing more than £1,000 otherwise cost of such assets is written off in the year acquisition.

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the rates calculated to write off the cost of valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold buildings	– Over the life of the lease on a straight-line basis
Leasehold improvements	– Over 3 years on a straight-line basis
Furniture, Fixtures & Fittings	– Over 3 years on a straight-line basis
Computer equipment	– Over 3 years on a straight-line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the net income/(expenditure) for the year.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

2. INCOMING FROM DONATIONS AND LEGACIES		2022	2021
Captain Tom		-	9,733
The Big Give		9,699	2,115
Gift Aid claimed		3,176	2,361
The Grand Charity		450	-
Hampton Masonic		500	-
Bishop Perrin School		-	572
Kew Fete Communion		700	-
Army Rugby Union		2,000	2,500
Whitton Church		-	1,100
Other Donations and Legacies		12,508	11,823
		<u>£29,033</u>	<u>£30,204</u>
		=====	=====
3. OTHER TRADING ACTIVITIES			
Other Local Fundraising Events		1,093	1,587
Christmas Draw		1,188	1,344
		<u>£2,281</u>	<u>£2,932</u>
		=====	=====
4. INVESTMENT INCOME			
Investment Income		£4,026	£3,482
		=====	=====
5. INCOME FROM CHARITABLE ACTIVITIES		2022	2021
	Activity		
Grants	Core Activities	94,264	117,284
Carer Support	Core Activities	8,081	3,653
Client Fees	Core Activities	242,930	159,328
HMRC Furlough Grant	Core Activities	-	20,002
Transport Fee	Core Activities	4,605	3,410
		<u>£349,880</u>	<u>£303,677</u>
		=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)

5	INCOME FROM CHARITABLE ACTIVITIES cont'd	2022	2021
	Grants received for Core Activities included in the above, are as follows:		
	The City Bridge Trust	-	8,900
	Independent Age	-	14,651
	Morris Beneficent Fund	4,000	-
	Mercers Company	5,000	20,768
	Garfield Weston	20,000	5,000
	One Richmond		10,000
	National Lottery Community Fund	4,883	-
	Openwork Foundation	6,915	2,754
	Hampton Fund	35,000	
	Richmond Council	17,166	11,482
	Richmond Infection Control		4,495
	William Grant - Entertaining	300	
	Sir Jules Thorn Charitable Trust	1,000	
		-----	-----
		£94,264	£117,284
		=====	=====
6.	RAISING FUNDS EXPENDITURE		
	Fundraising	£12,321	£9,686
		=====	=====
7.	CHARITABLE ACTIVITIES EXPENDITURE		
	Repairs	12,276	11,892
	Operational Care Supplies	1,715	3,988
	IT and Communication	3,864	5,094
	Cleaning	15,163	12,567
	Insurance	5,903	7,127
	Catering	10,828	6,373
	Staff Salaries	285,689	286,417
	Employer's National Insurance	16,687	17,148
	Pension Costs	7,868	8,424
	Subscriptions and Licenses	4,483	1,513
	Accountancy and Payroll	552	885
	Heat, Light and Water	7,013	7,195
	Clients Entertainment Costs	6,650	2,364
	Staff Training	2,565	3,989
	DBS Costs	1,048	586
	Printing, Postage and Stationery	1,515	1,660
	Transport	3,577	3,570
	Staff Travel	881	771
	Small Equipment	813	947
	Sundry	1,076	2,073
	Staff Recruitment Costs	728	275

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

Depreciation	32,416	32,438
Consultancy and other professional fees	475	5,207
Independent Examination Fees	1,140	1,140
Bank Charges	2,068	1,572
	£426,992	£425,215
	=====	=====

8. GOVERNANCE COSTS	2022	2021
Independent Examination Fees	£1,140	£1,140
	=====	=====

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2022.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs. In 2022 there was NIL expense - (2021 - £670). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2022	2021
Wages and Salaries	285,689	286,417
National Insurance Costs	16,687	17,148
Other Pension Costs	7,868	8,424
	£310,243	£311,989
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2022, the key management personnel of the charity comprised of the Board of Trustees, CEO, Office Manager, Finance Coordinator, Care Lead, Carer Support Coordinator, and Home Respite Manager. As described in section 5 above, the structure was reviewed during the year and

the Care Lead, Carer Support Coordinator and Home Respite Manager were replaced by a Care and Support Manager and a Client Engagement and Volunteer Manager. The employee benefits of the key management personnel of the Charity were £173,758 (2021 - £160,609).

The average monthly number of employees during the year was as follows:

	2022	2021
Direct charitable (4 f/t and 21 p/t staff)	25	21
	===	===

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

11. TRANSACTIONS AND RELATED PARTIES

There were no related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2022 the Charity's total contributions amounted to £7,868 (2021 - £8,424).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer Equipment	Leasehold Land and Buildings	Leasehold Improve ments	Total
COST					
At 1 January 2022	42,029	12,964	1,318,429	23,106	1,396,528
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2022	42,029	12,964	1,318,429	23,106	1,396,528
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 January 2022	38,033	11,659	178,559	8,264	236,515
Charge for year	2,984	753	26,369	2,310	32,416
Disposals	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	41,017	12,412	204,928	10,574	268,931
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 31 December 2021	£3,996	£1,305	£1,139,870	£14,842	£1,160,013
	=====	=====	=====	=====	=====
At 31 December 2022	£1,012	£552	£1,113,501	£12,532	£1,127,597
	=====	=====	=====	=====	=====

14. INVESTMENTS

	2022	2021
Market Value		
At 1 January 2021	71,119	62,727
Additions	-	-
Net gain/(loss) on revaluation	(4,179)	8,392
	<hr/>	<hr/>
At 31 December 2022	£66,940	£71,119
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2022	2021
Other Debtors and Prepayments	£6,924	£6,383
	=====	=====

16. CREDITORS: amounts falling due within one year

Trade Creditors	2,530	3,272
Deferred Income	46,769	42,461
Other Creditors and Accrued Expenses	9,158	10,590
	<hr/>	<hr/>
	£58,458	£56,323
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
Fixed Assets	13,096	1,114,501	1,127,597	1,160,013
Investments	66,940	-	66,940	71,119
Current Assets	10,849	45,339	56,188	75,730
Current Liabilities	(13,119)	(45,339)	(58,458)	(56,323)
	<u>£77,766</u>	<u>£1,114,501</u>	<u>£1,192,267</u>	<u>£1,250,539</u>
	=====	=====	=====	=====

18. MOVEMENT IN FUNDS	At 1/1/22	Net Movement in Funds	Transfers between Funds	At 31/12/22
Unrestricted Funds				
General Fund	22,663	(29,903)	59,402	52,163
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,402	-	(59,402)	-
	<u>107,668</u>	<u>(29,903)</u>	<u>-</u>	<u>77,766</u>
Restricted Funds				
Building	1,139,871	(26,369)	-	1,113,501
Fixtures and Furniture	3,000	(2,000)	-	1,000
	<u>1,142,871</u>	<u>(28,369)</u>	<u>£NIL</u>	<u>1,114,501</u>
	=====	=====	=====	=====
TOTAL FUNDS	£1,250,539	(£58,272)	£NIL	£1,192,267
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows: -

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	322,622	(348,345)	(4,179)	(29,903)
Designated Building Improvement Fund	-	-	-	-
	<u>322,622</u>	<u>(348,345)</u>	<u>(4,179)</u>	<u>(29,903)</u>
Restricted Funds				
Operational	62,599	(62,599)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	<u>62,599</u>	<u>(90,968)</u>	<u>-</u>	<u>(28,369)</u>
	=====	=====	=====	=====
TOTAL FUNDS	£385,221	(£439,313)	(£4,179)	(£58,272)
	=====	=====	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2022 (continued)**

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £ 52,163 (2021 £22,633). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

20. INCORPORATION

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company.

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales - Charity number 1186457

Accounts

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRADING NAME
HOMELINK**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2021

ST AUGUSTINE'S COMMUNITY CARE TRUST
FOR THE PERIOD ENDED 31 DECEMBER 2021

CHARITY INFORMATION

Permanent Trustees	The Ven. Richard Frank – appointed 27 January 2021 Revd Canon John Kafwanka Kaoma – appointed 27 January 2021
Lay Trustees/Directors	Audrey (Elizabeth) Kerrigan – Resigned 19 January 2022 Steve Monaghan Alnoor Samji Dr Lesley Seddon (Chair) Jonathan Watson – Resigned 31 October 2021 Michael Horsley Carolyn McCombe John Lord Roubina De Winton-appointed 8 June 2021 Mary Mellor-appointed 8 June 2021
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Independent Examiner	Stephen B McAlpine SBM Associates Limited, trading as SBM & Co 24 Wandsworth Road London SW8 2JW

Homelink Trustees Annual Report for the Year Ending 31st December 2021

1. Objectives and Activities

The overall objective and defining purpose of Homelink is to provide support and care to local people with a long-term illness, disability or mental health issues, thereby giving respite to their carers.

The service is delivered on site at our purpose-built centre in Whitton where we further the charity's purposes for the public benefit. Clients come for a day, giving carers a regular respite break, safe in the knowledge that the person they care for is being looked after in a professional, safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

This leads to reduced isolation and an overall improvement in wellbeing for the people that we care for and in turn, for the people who care for them.

2. Achievements and Performance

The Covid-19 pandemic continued to have a severe impact on service delivery throughout 2021. Nevertheless, we maintained our objective to support clients as safely as possible in line with Public Health guidance. Our flexible approach enabled us to provide ongoing vital support to clients and carers throughout the year.

The re-introduction of national lockdown measures in the early part of 2021 necessitated closure of the building-based service again in early January. As with the 2020 lockdown, we responded quickly to the closure by re-establishing a remote service, ensuring that our clients and carers had access to support during this difficult and isolating time. This included regular telephone welfare checks, enabling us to monitor the wellbeing of our clients and initiate any necessary interventions. We signposted clients to various services as necessary including podiatry, social services and care agencies as well as to arrange further support such as help with shopping. As with the previous lockdown, regular activities and entertainment were provided including activity packs by post, games over the phone, video calls and online entertainment.

The centre reopened at the end of February with a range of safety measures in place including distancing, PPE, Covid testing and operating in distinct 'bubbles'. By August, as the incidence of Covid reduced, we were able to relax some of these measures and focus on providing a programme of varied and stimulating activities. We were able to disband our 'bubbles' and return to a central lounge that could accommodate up to 18 clients whilst maintaining social distancing. At this time, we welcomed back external entertainment providers such as musicians, virtual reality sessions and pet therapy in addition to working with external partners and providers including Richmond Music Trust and Otakar Kraus, to bring a range of therapeutic activities to our clients.



Following a successful pilot project at the end of 2020, 'Homelink at Home', a respite service, delivered in the client's own home was developed throughout 2021. The service proved to be a lifeline to some clients and carers, particularly during the lockdown period. Across the year Homelink at Home supported 20 clients, providing a total of 997 hours of respite in their own homes. During these visits our clients benefited from an individualised and engaging activity programme including reminiscence, games, quizzes, arts and crafts, and seasonal themed activities as well as emotional support.



The new Carer Support Coordinator role, funded by the Hampton Fund was introduced at the start of 2021 with the aim of providing direct support to carers, and was accessed by a total of 61 carers throughout the year. The initial set up of the service involved connecting with carers already known to Homelink as well as seeking out other local carers and offering them a comprehensive support service in addition to social and practical support that they had not previously accessed.

Achievements of the Carer Support Service included: offering wellbeing gifts to carers, for example a cream tea in a box or a selection of beauty products, in recognition of their caring role; and nurturing a working partnership with Carefree Breaks, enabling us to signpost carers to low-cost holidays. We also hosted many coffee mornings for carers from August onwards, giving them the opportunity to come together, meet other carers, form friendships and support each other. Meeting our carers face to face and getting to know them has improved the quality of our service delivery and helped us to navigate the direction of the service. In December we began a monthly session of music therapy for a group of carers in partnership with Otakar Kraus Music Trust.

We were able to enhance the Carer Support Service through our successful tender to the Richmond Carers Centre to facilitate two support groups per month for carers of people diagnosed with dementia, as part of the Richmond Carers Hub. This 3-year subcontract from Richmond Council started in August 2021 and has enabled Homelink to open up its support service to many carers not yet involved with Homelink, and to expand our reach across the Richmond borough. This is proving to be crucial in encouraging carers to persuade the cared-for people to come to the centre earlier when they find it will be easier to settle in.

We continued to review internal processes throughout 2021. A new HR database was implemented during the year and a new client database has been identified for implementation in 2022.

3. Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) “Accounting and Reporting by Charities” 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 12, with a more detailed analysis of income and expenditure within the notes to the financial statements. The total income for the year was £340,295 (2020: £425,688). Although income from client fees increased, emergency grants and Government Furlough payments fell.

The total expenditure for the year was £434,901 (2020: £426,715). The slight increase in costs were primarily attributed to cleaning due to Covid and repair and maintenance.

Principal funding sources

The charity is dependent upon client fees from the Centre and Home Respite services. The income is supplemented by carer support services, grants and donations from individual donors and companies. An additional stream of income for most of 2021 was the Government Furlough scheme covering staff costs during the closure of the Centre in January and during the year when staff couldn't return to work due to reduced client levels. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

Homelink recorded an operational deficit of £94,606 (2020: deficit of £1,027) however the annual evaluation of investments recorded a gain of 8,392. (2020: loss of £13,167) and therefore the overall deficit was £86,215 (2020: deficit of £14,194).

Balance Sheet

The above result led to a reduction in net assets of £86,214 (2020: reduction of £14,194), which has produced a combined fund balance of £1,250,539 (2020: £1,336,753) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

The Covid pandemic has had a major negative impact on the finances and operations of Homelink and its effects are still felt today in 2022. During 2020 the Homelink centre was closed from the start of the first lockdown on 23rd March. Homelink's main source of income is client fees but with the centre closed this source ceased. This would have been financially disastrous for Homelink but thankfully due to the Government Furlough scheme and the generosity of organisations providing charitable grants Homelink recorded a very small operating loss of only £1,027 in 2020. In 2021 the Centre re-opened but due to Covid space regulations the number of permissible client attendances was halved, however the same number of staff was needed to run the Centre and care for the clients. Client Fees in 2019, the last year before Covid, were £265,711, compared to £159,328 in 2021, a fall of over £100,000. Also, in 2021 Grant income fell £50,000 compared to the high generosity of Covid emergency grant providers in 2020. (2020: £166,949, 2021: £117,284). These two factors, lower client numbers and grants, meant that even though the Homelink Centre was open for most of 2021 the financial effect of Covid was felt more keenly in this year and an operating loss of £94,606 was recorded.

The pandemic resulted in people with dementia and their carers feeling more vulnerable, and this made it very difficult for clients and carers to make the decision to return to Homelink. Consequently, even though the centre is now fully opened with no restrictions, client attendance numbers of around 82 per week are still well below pre-Covid levels of 125 per week. A financial breakeven position for Homelink is around 100 client attendances per week (assuming all other income sources remain constant). Numbers are

gradually rising and are almost at break-even. The charity has been assessed by the independent examiner as a going concern and at the current rate of losses experienced so far in 2022 Homelink has sufficient reserves to cover these for at least 2 years. Homelink is determined to overcome this challenge and is focused on reaching out to the many vulnerable and socially isolated people locally and steadily increasing attendances in 2022 and beyond.

Our income and its sources

Homelink total income decreased by 20% to £340,295 in 2021. The main income source supporting Homelink's operations continued to be Client Fees. Although Homelink had a significant increase in client fees of 30% to 159,328 in 2021(2020: £122,256), this is still 40% below pre Covid levels.

Grants income continued to be an extremely important source of income for Homelink, however it fell by 30% to 117,284 in 2021 (2020: 166,948). Grants in 2021 included income from Hampton Fund (£39,234), Mercers (£20,768), Richmond Council (£15,978), Independent Age (£14,651) and One Richmond (£10,000). In addition, Garfield Weston approved a substantial two-year grant and Open Foundation awarded a grant to us for a second year. We would also like to record our thanks to City Bridge whose five-year grant ended in March 2021.

The staff furlough funding provided by the Government reduced from £86,410 in 2020 to £20,002 in 2021 as the Centre re-opened and staff returned to work. Homelink continued to receive great support from people and organisations that are touched by Homelink's mission, total donations in 2021 were £30,204, a significant amount, although reduced by £12,752 from 2020. Fundraising events continued to be hampered by Covid.

Income from investments decreased marginally to £3,482 (2020:3,533)

Managed cost

Total costs had a slight increase of 1.9% or £8,187 to a total spend of £434,901 comparing to £426,714 in 2020. Overall costs are very well managed with the total spend being consistent over 2020 and 2021. One area that did see an increase was cleaning costs due to the extra requirements of Covid and these costs increased by £7,608 to £12,567. The Centre was closed for the majority of 2020 and was open for the majority of 2021. This showed the importance we placed on retaining our experienced and well-trained staff during the crisis.

Investment policy

The Trust Deed states "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorized by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st of December 2021 Homelink had a cash balance of £69,347 to fund current expenditure and a cushion to deal with any shortfall. Homelink has a further reserve of £71,119 (valued as at 31/12/2021) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund and Designated Operations Fund. This will allow the Charity to have the option of developing

new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £107,668 (2020 - £165,514) equated to approximately 3 months. This position is considered to be too low and is being monitored closely in 2022 with a plan for financial recovery in place.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a monthly basis.

4. Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 and remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including specialists in dementia, finance, law and commerce and many have lived experience as unpaid carers.

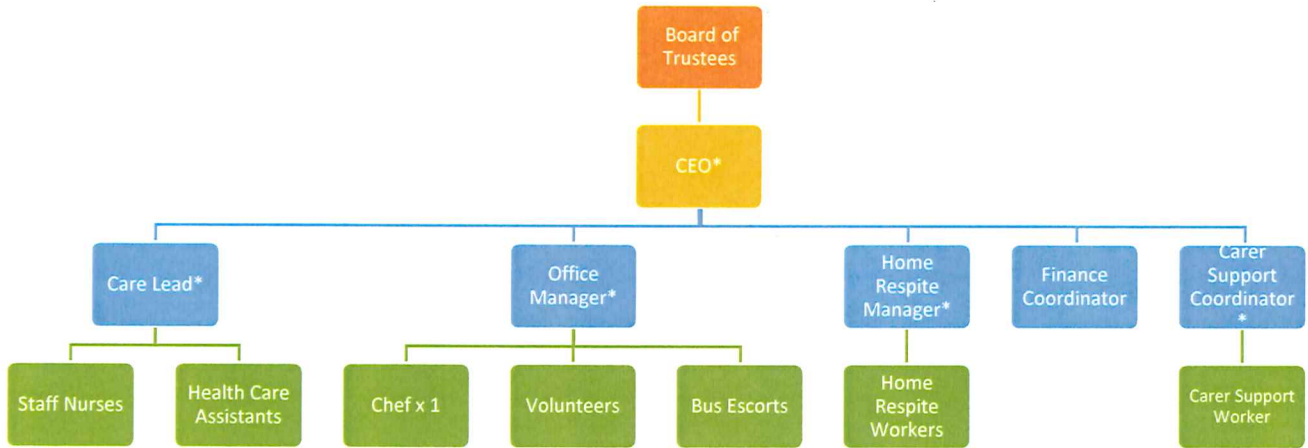
We conduct regular surveys and consult clients and carers daily. Our person centred activity programme is designed in accordance with the individual needs and interests of our clients.

All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period one trustee left and four new trustees were appointed.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees.

5. Management and Staffing Structure

Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. The diagram below shows the organisational structure in place throughout 2021



*Management Team Member

6. Volunteers

We are hugely appreciative of the contribution that volunteers make in supporting Homelink to achieve its purpose. Centre volunteers play a crucial role in the running of the service, for example, by talking to clients, running discussion groups, leading craft sessions, helping with refreshments or planning and delivering activity sessions. We are also fortunate to have a pool of volunteers who help with tasks such as gardening, fundraising events and social opportunities for clients and carers. Trustees of the charity also play a key role in defining strategy and supporting the CEO to achieve the objectives of the organisation.

During 2021, we were supported by 38 volunteers for an estimated total of 3,236 hours. This would equate to a financial benefit of £34,787 using the London Living Wage of £10.75 as a guide.

7. Future Plans

Our priority objectives for 2022 are as follows:

- Increase and retain the number of clients attending the day service
- Review the management structure to optimise efficiency
- Identify and implement improvements to enhance our service offer
- Continue to raise charitable funds for the delivery of services
- Strengthen partnerships with statutory and voluntary sector providers and the wider community

Jacqui Parris CEO

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 11 to 21.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report – matter of material significances identified

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out under section 396 of the Companies Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen B McAlpine BA(Econ) FCA
SBM Associates Limited, trading as SBM & Co
24 Wandsworth Road
London
SW8 2JW

2022

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	2020
FIXED ASSETS					
Tangible Assets	13	17,142	1,142,871	1,160,013	1,190,794
Investments	14	71,119	-	71,119	62,727
		<u>88,261</u>	<u>1,142,870</u>	<u>1,231,132</u>	<u>1,253,521</u>
CURRENT ASSETS					
Debtors/Prepayments	15	6,383	-	6383	781
Cash at Bank and In Hand		27,566	41,781	69,347	114,467
		<u>33,949</u>	<u>41,781</u>	<u>75,729</u>	<u>115,248</u>
CREDITORS					
Amounts falling due within one year	16	(14,542)	(41,781)	(56,323)	(32,015)
NET CURRENT ASSETS					
		<u>19,407</u>	<u>-</u>	<u>19,407</u>	<u>83,233</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>107,668</u>	<u>1,142,871</u>	<u>1,250,539</u>	<u>1,336,753</u>
NET ASSETS					
		<u>107,668</u>	<u>1,142,871</u>	<u>1,250,539</u>	<u>1,336,753</u>
CHARITY FUNDS					
	18				
Unrestricted Funds				107,668	165,514
Restricted Funds				1,142,871	1,171,239
Total Funds				<u>1,250,539</u>	<u>£1,336,753</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Trustees on 23rd August 2022 and are signed on their behalf by:

L. Seddon
Dr Lesley Seddon (Chair)-Trustee

John Lord
John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2021**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds 2020
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	30,204		30,204	44384
Charitable Activities	5				
Grants		37,296	79,988	117,284	166,949
Client Fees		159,328	-	159,328	122,256
Carer Support Group		3,653	-	3,653	-
Transport Fee		3,410	-	3,410	-
HMRC Grant		20,002	-	20,002	86,410
Other Trading Activities	3	2,932	-	2,932	2156
Investments	4	3,482	-	3,482	3533
Total Incoming Resources		<u>260,307</u>	<u>79,988</u>	<u>340,295</u>	<u>425,688</u>
EXPENDITURE					
Raising Funds	6	9,686	-	9,686	12,856
Charitable Activities	7				
Core Activities		316,859	108,356	425,215	413,859
Total Outgoing Resources		<u>326,545</u>	<u>108,356</u>	<u>434,901</u>	<u>426,714</u>
Net (Expenditure) before Gains/(Losses)		(66,238)	(28,368)	(94,606)	(1,027)
Net (Losses)/Gains on Investments		8,392	-	8,392	(13,167)
Net (Expenditure)/Income after Net (Losses)/Gains		(57,846)	(28,368)	(86,214)	(14,194)
Transfer Between Funds		-	-	-	-
Net Movement in Funds		<u>(57,846)</u>	<u>(28,368)</u>	<u>(86,214)</u>	<u>(14,194)</u>
Total Funds Brought forward		£165,514	£1,171,239	£1,336,753	£1,350,947
TOTAL FUNDS carried forward		<u>£107,668</u>	<u>£1,142,871</u>	<u>£1,250,539</u>	<u>£1,336,753</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: “Accounting and Reporting by Charities” (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling which is the functional currency, rounded to the nearest whole pound.

1.2 Going concern

The trustees/directors have considered the resources available to the Trust to enable it to continue in operational existence for the foreseeable future. Consequently, the trustees/directors concluded that the Trust is a going concern and the accounts are prepared on a going concern basis.

1.3 Income

Revenue grants are recognised on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.4 Restricted Funds

Restricted funds are to be used for purposes specified by the donors. Expenditure, which meets these criteria, is applied to the fund, together with a fair allocation of management and support costs.

1.5 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general use.

1.6 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the restricted fund.

1.7 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

2. INCOMING FROM DONATIONS AND LEGACIES		2021	2020
Captain Tom		9,733	-
The Big Give		2,115	-
The 2.6 Challenge		-	27,840
Gift Aid claimed		2,361	3,438
Serco Donation Foundation		-	1,000
Middlesex Province Relief		-	600
Richmond Rotary		-	474
Bishop Perrin School		572	565
The Lodge		-	400
Ride London – Surrey 46		-	420
Army Rugby Union		2,500	-
London Amsterdam		-	318
Whitton Church		1,100	-
Other Donations and Legacies		11,823	-
		<u>£30,204</u>	<u>£44,384</u>
3. OTHER TRADING ACTIVITIES			
Other Local Fundraising Events		1,587	1,087
Movie Nights		-	544
Supper Club		-	525
Christmas Draw		1,344	-
		<u>£2,932</u>	<u>£2,156</u>
4. INVESTMENT INCOME			
Investment Income		<u>£3,482</u>	<u>£3,533</u>
5. INCOME FROM CHARITABLE ACTIVITIES		2021	2020
	Activity		
Grants	Core Activities	117,284	166,949
Carer Support	Core Activities	3,653	-
Client Fees	Core Activities	159,328	122,256
HMRC Grant/ Other Income	Core Activities	20,002	86,410
Transport Fee	Core Activities	3,410	-
		<u>£303,677</u>	<u>£375,615</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

5. INCOME FROM CHARITABLE ACTIVITIES contd	2021	2020
Grants received for Core Activities included in the above, are as follows:		
The City Bridge Trust	8,900	53,947
Independent Age	14,651	-
The Sobell Foundation	-	10,000
Mercers	20,768	20,000
Garfield Weston	5,000	-
One Richmond	10,000	-
Covid Response Fund	-	59,056
Hampton Fund	39,234	9,166
Open Foundation	2754	5,430
London Borough of Richmond	11,482	9,350
Richmond Infection Control	4,495	-
	<u>£117,284</u>	<u>£166,949</u>
	<u><u>£117,284</u></u>	<u><u>£166,949</u></u>
6. RAISING FUNDS EXPENDITURE		
Fundraising	£9,686	£12,856
	<u>£9,686</u>	<u>£12,856</u>
	<u><u>£9,686</u></u>	<u><u>£12,856</u></u>
7. CHARITABLE ACTIVITIES EXPENDITURE		
Repairs	11,892	8,404
Operational Care Supplies	3,988	2,657
IT and Communication	5,094	4,469
Cleaning	12,567	4,960
Insurance	7,127	7,293
Catering	6373	4,918
Staff Salaries	286,417	291,282
Employer's National Insurance	17,148	14,926
Pension Costs	8,424	7,207
Subscriptions and Licenses	1,513	1,988
Accountancy and Payroll	885	468
Heat, Light and Water	7,195	4,879
Clients Entertainment Costs	2,364	2,067
Marketing	0	875
Staff Training	3,989	1,202
DBS Costs	586	400
Printing, Postage and Stationery	1,660	2,965
Transport	3,570	2,481
Staff Travel	771	-
Small Equipment	947	4,098
Sundry	2,073	1,266
Staff Recruitment Costs	275	2,950
Depreciation	32,438	35,372
Consultancy and other professional fees	5,207	5,066
Independent Examination Fees	1,140	1,607
Bank Charges	1,572	59
	<u>£425,215</u>	<u>£413,859</u>
	<u><u>£425,215</u></u>	<u><u>£413,859</u></u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

8. GOVERNANCE COSTS	2021	2020
Independent Examination Fees	£1,140	£1,607
	<u> </u>	<u> </u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2020 and 2021.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs £670 (2020 - £NIL). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2021	2020
Wages and Salaries	286,417	291,282
National Insurance Costs	17,148	14,926
Other Pension Costs	8,424	7,207
	<u> </u>	<u> </u>
	<u>£311,989</u>	<u>£313,415</u>

No employees received remuneration amounting to more than £60,000 in either year.

During 2021, the key management personnel of the charity comprised of the Board of Trustees, CEO, Care Lead, Office Manager, Care Support Coordinator and Home Respite Manager. The employee benefits of the key management personnel of the Charity were £160,609 (2020 - £130,476).

The average monthly number of employees during the year was as follows:

	2021	2020
Direct charitable (4 f/t and 17 p/t staff)	21	20
	<u> </u>	<u> </u>

11. TRANSACTIONS AND RELATED PARTIES

There were no material related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2021 the Charity's total contributions amounted to £8,424 (2020 - £7,207).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
COST					
At 1 January 2021	42,029	11,307	1,318,429	23,106	1,394,871
Additions	-	1,657	-	-	1,657
Disposals	-	-	-	-	-
At 31 December 2021	42,029	12,964	1,318,429	23,106	1,396,528
DEPRECIATION					
At 1 January 2021	35,656	10,276	152,191	5,955	204,078
Charge for year	2,375	1,383	26,369	2,311	32,438
Disposals	-	-	-	-	-
	38,032	11,659	178,559	8,265	236,515
NET BOOK VALUE					
At 31 December 2021	£3,996	£1,305	£1,139,871	£14,841	£1,160,013
At 31 December 2020	£6,373	£1,031	£1,166,238	£17,151	£1,190,793

14. INVESTMENTS

	2021	2020
Market Value		
At 1 January 2021	62,727	75,894
Additions	-	-
Net gain/(loss) on revaluation	8,392	(13,167)
At 31 December 2021	£71,119	£62,727

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2021	2020
Other Debtors and Prepayments	£6,383	£781

16. CREDITORS: amounts falling due within one year

Trade Creditors	3,272	967
Deferred Income	42,461	18,865
Other Creditors and Accrued Expenses	10,590	12,183
	£56,323	£32,015

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Fixed Assets	17,142	1,142,870	1,160,013	1,190,793
Investments	71,119	-	71,119	62,727
Current Assets	33,949	41,781	75,730	115,248
Current Liabilities	(14,542)	(41,781)	(56,323)	(32,015)
	<u>£107,668</u>	<u>£1,142,870</u>	<u>£1,250,539</u>	<u>£1,336,753</u>

18. MOVEMENT IN FUNDS	At 1/1/21	Net Movement in Funds	Net Transfers between Funds	At 31/12/21
Unrestricted Funds				
General Fund	80,508	(57,845)	-	22,663
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,402	-	-	59,402
	<u>165,513</u>	<u>(57,845)</u>	<u>-</u>	<u>107,668</u>
Restricted Funds				
Building	1,166,239	(26,369)	-	1,139,870
Fixtures and Furniture	5,000	(2,000)	-	3,000
	<u>1,171,239</u>	<u>(28,369)</u>	<u>£NIL</u>	<u>1,142,870</u>
TOTAL FUNDS	<u>£1,336,753</u>	<u>(£86,214)</u>	<u>£NIL</u>	<u>£1,250,539</u>

Net movement in funds, included in the above are as follows:-

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	260,307	(326,545)	8,392	(57,847)
Designated Building Improvement Fund	-	-	-	-
Designated Operations Fund	-	-	-	-
	<u>260,307</u>	<u>(326,545)</u>	<u>8,392</u>	<u>(57,847)</u>
Restricted Funds				
Operational	79,988	(79,988)	-	-
New Building Depreciation	-	(26,369)	-	(26,369)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	<u>79,988</u>	<u>(108,357)</u>	<u>-</u>	<u>(28,369)</u>
TOTAL FUNDS	<u>£340,295</u>	<u>(£434,901)</u>	<u>8,392</u>	<u>(£86,214)</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £22,633 (2020 - £80,510). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Operations Fund

Operations Fund (designated) £59,403 (2020 - £59,403). This fund is held to provide for any shortfalls in funding for operational costs.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained.

20. INCORPORATION

On 1st January 2020, the activities, assets and liabilities of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company. The charity activities continue unchanged and so the comparative figures are for the unincorporated charity.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2021 (continued)**

21. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

The key components from the prior year figures are analysed below by fund:

	Unrestricted	2020 Restricted	Total
Income and Endowments from			
Donations and Legacies	£44,384	-	£44,384
Charitable Activities	-	-	-
Grants	103,781	63,168	166,949
Client Fees	122,256	-	122,256
HMRC Grant	86,410	-	86,410
Other Trading Activities	2,156	-	2,156
Investments	3,533	-	3,533
Total Income	<u>362,520</u>	<u>63,168</u>	<u>425,688</u>
Expenditure On			
Raising Funds	12,856	-	12,856
Charitable Activities			
Core Activities	322,323	91,536	413,859
Governance Cost	1,600	-	1,600
Total Resources Expended	<u>393,170</u>	<u>89,294</u>	<u>482,464</u>
NET Income/(Expenditure) before Gains/Losses	27,341	(28,368)	(1,027)
Net Gains/(Losses) on Investments	<u>(13,167)</u>	<u>-</u>	<u>(13,167)</u>
Net Income/(Expenditure) before Transfers	14,174	(28,368)	(14,194)
Transfer between Funds	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS FOR THE YEAR	<u>14,174</u>	<u>(28,368)</u>	<u>(14,194)</u>
	=====	=====	=====

ST AUGUSTINE'S COMMUNITY CARE TRUST

England & Wales - Charity number 1186457

Accounts

Registered Charity No. 1186457
Company No. 12124874

**ST AUGUSTINE'S COMMUNITY
CARE TRUST**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

FOR THE PERIOD ENDED 31 DECEMBER 2020

ST AUGUSTINE'S COMMUNITY CARE TRUST

FOR THE PERIOD ENDED 31 DECEMBER 2020

CHARITY INFORMATION

Permanent Trustees	The Ven. Stephan Welch – Arch Deacon of Middlesex-Resigned 15 January 2020 The Ven. Richard Frank – appointed 27 January 2021 Revd Canon John Kafwanka- appointed 27 January 2021
Lay Trustees/Directors	Audrey (Elizabeth) Kerrigan Steve Monaghan Peter Owen-resigned 31 October 2020 Alnoor Samji Dr Lesley Seddon (Chair) Jonathan Watson Michael Horsley Carolyn McCombe John Lord-appointed 15 January 2020 Roubina De Winton-appointed 8 June 2021 Mary Mellor-appointed 8 June 2021 Paul Fisher-from 26 July 2019 to 15 January 2020
Chief Executive Officer	Jacqui Parris
Charity Number	1186457
Company Number	12124874
Independent Examiner	Gareth Rees FCA PB Associates 2 Castle Business Village Station Road Hampton Middlesex TW12 2BX

Homelink Trustees Annual Report for the Year Ending 31st December 2020

Objectives and Activities

The overall objective and defining purpose of Homelink is to provide support and care to local people with a long-term illness, disability or mental health issues, thereby giving respite to their carers.

The service is delivered primarily on site at our purpose-built centre in Whitton where we further the charity's purposes for the public benefit. Clients come for a day, giving carers a regular respite break, safe in the knowledge that the person they care for is being looked after in a professional, safe, stimulating, and person-centred environment by a team of trained staff and volunteers.

This leads to reduced isolation and an overall improvement in wellbeing for the people that we care for and in turn, for the people who care for them.

Specific objectives for 2020 included:

- Introducing a new Carer Support Coordinator role to provide direct support to carers.
- Undertaking a review of systems and processes with a view to improving efficiency.
- Developing a community-based service for both carers and the people that they care for via the introduction of a minibus.
- Developing a longer-term strategic plan, exploring opportunities for service development and drawing up an implementation plan accordingly.

Achievements and performance

Inevitably, the outbreak of Covid-19 and subsequent lockdown influenced service delivery and our ability to meet our planned objectives for 2020. Nevertheless, we adopted a flexible approach and continued to provide ongoing vital support to our clients and carers throughout the year.

Prior to the national lockdown on 23rd March, we ran a vibrant service for up to 28 clients per day, 5 days per week. This gave the client a tailored and enjoyable experience whilst their carer had a break from their caring role. Activities included music, movement, tai-chi, dancing, entertainment, discussion, arts and crafts. We worked with external partners and providers including Richmond Music Trust, Bolder Not Older and Otakar Kraus, to bring a variety of therapeutic activities to our clients.



In addition to the day-to-day service, we also ran a monthly supper club for carers and the person that they care for. This social event gave carers the opportunity to meet other carers for peer support and to share their experiences and ultimately reduce isolation.

The introduction of lockdown measures to prevent the spread of covid 19 led to the building-based service being closed from March until November. The 2020 objective of developing a long-term strategic plan was overridden by the need to create an emergency plan to respond to the pandemic, and a crisis team was subsequently established to meet this need. The development of a long-term strategic plan is carried forward as an objective for 2021.

We responded quickly to the need to close the building by developing a remote service to ensure that our clients and carers had access to vital support during this difficult and isolating time. Over the full year, we supported 78 clients and 63 carers, however the regular support reduced significantly during the lock-downs and we were unable to take in new clients.

In place of recruiting to the new Carer Support Coordinator position, we swiftly adapted our plans, creating a temporary Carer Support Worker role with the sole purpose of supporting the wellbeing of carers throughout the service closure. The postholder supported 33 carers throughout this period by telephone, Zoom, YouTube and a regular newsletter. Service activity included signposting and emotional support, as well as entertainment, virtual quizzes and music. Many of our carers described the service as a lifeline during the lockdown. The substantive role of Carer Support Coordinator was recruited to in December for a start date in January 2021.

Similarly, the role of the Care Lead was quickly adapted to provide remote support regularly to 30 of our clients. Regular welfare checks were made by phone so that we were able to monitor their wellbeing and initiate any necessary interventions. We signposted clients to various services as necessary including podiatry, social services and care agencies as well as to arrange further support such as help with shopping. Again, regular activities and entertainment were provided including activity packs by post, games over the phone, video calls and online entertainment. We also worked in partnership with the Otakar Kraus Music Trust to provide online music therapy.

This interim service was evaluated via a survey, and feedback from carers was overwhelmingly positive. The most utilised and highly rated elements of the service were the telephone support, signposting, the weekly bulletin and postal activity packs, with the majority of respondents rating these as 'very good' or 'good'.

- *"The telephone conversations really helped me" (unpaid carer)*
- *"Homelink were very good indeed at ensuring we were well supported". (unpaid carer)*

Unsurprisingly, carers reported that they faced a variety of challenges whilst Homelink and other services were closed, especially the difficulty that they faced in caring for the person that they look after. 78% of carers stated that they were either likely or very likely to want their loved one to return to a building-based service.

Following completion of an in-depth risk assessment and the development of a detailed operational handbook, the building-based service reopened in November with a range of Covid-19 safety measures in place. Social distancing, reduced client numbers, PPE, controlled entry, screens, 'bubbles' and hygiene were central to the service model, and enabled 39 clients to benefit from attending Homelink in November and December.

As part of the same survey, 74% of carers responded positively when asked if they would be interested in receiving a respite support service in their own home. We subsequently ran a pilot project for four weeks in November and December to prove viability of the service and to define what would need to be implemented to make it a success. Four carers took part in the pilot project all of whom provided positive feedback and this work is now being developed during 2021.

Given that many staff were furloughed for the most part of 2020, the process review was inevitably delayed. However, A working group was established in September to begin the work of reviewing systems and processes with a view to improving efficiency. Much of the necessary groundwork was completed in 2020 and implementation has been carried forward to 2021.

The objective of developing a community-based service for both carers and the people that they care for via the introduction of a minibus has been put on hold in view of the pandemic. Given the requirement for social distancing, it was not felt to be a viable service development. However, both of the funders of this initiative have confirmed that the funding is still agreed in principle for the future.

Financial Review

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 10, with a more detailed analysis of income and expenditure within the notes to the financial statements. The total income for the year was £425,688 (2019: £ 414,314)

The total expenditure for the year was £ 426,715 (2019: £482,464). The decrease in costs were primarily attributable to the Homelink Centre being closed for long periods due to Covid.

Principal funding sources

The charity is dependent upon client fees supplemented by grants and donations from individual donors and institutions. An additional stream of income in 2020 was the Government Furloughing scheme covering staff costs during the Centre closure. A full list of grants and donations received is set out in notes 2, 3 and 5 to the accounts.

The above result led to an operational deficit of £1,027 (2019: deficit of £69,150) however the annual evaluation of investments recorded a loss of £13,167 (2019: gain of £10,816) and therefore the overall deficit was £14,194 (2019: deficit of £57,334).

Balance Sheet

The above result led to a reduction in net assets of £14,194 (2019: reduction of £57,344), which has produced a combined fund balance of £1,336,753 (2019: £1,350,947) at year end. The analysis of the funds can be found in note 17, with the movements within each fund detailed in note 18.

Overview

The covid pandemic of 2020 gave many challenges to the operation and survival of Homelink. The financial focus was very much on ensuring that Homelink would emerge from the crisis with the ability and resources to recommence full operations as soon as practical. With the Homelink Centre closed for a large part of the year, client fees fell dramatically. This was offset by the generosity of the organisations that make grants to us. We were also able to make major savings on direct operational costs, and on employee costs through the Government's furloughing scheme.

Our income and its sources

The main income source supporting Homelink's operations continued to be Client Fees and Grants. The requirement to close the centre due to Covid meant that client fees fell by 54% to £122,256 in 2020. A new remote support service was provided throughout the lock-downs at much lower fees and without the extensive emergency funding received from grants and furlough payments, Homelink would not have survived financially. Revenue from grants (primarily emergency funding) more than doubled to £166,949 (2019 £73,247) with income from the Lottery Covid Response Fund (£59,056), City Bridge Trust (£53,947 including £9,897 from The London Community Response Fund), Mercers (£20,000) and the Hampton Fund (£12,150) being the main constituents. We also thank the Sobell Foundation, Openwork and Richmond Council for their financial assistance. Donations and legacies decreased to £44,384 (2019 £58,975) however the 2.6 Charity Challenge event raised a record £27,840 for Homelink. There were many other legacies and donations derived

primarily from people touched personally by Homelink and its services directly or from the local community - these are detailed more in note 2 of the accounts. Income from investments decreased to £3,533 (2019: £4,781).

Managed cost

Total costs decreased by £55,750 or 11.6% in the year to a total spend of £426,715 (2019: £482,464). This decrease was caused by the closure of the centre due to Covid and consequently no meaningful performance comparisons can be made to either 2019 or to the 2020 budget. Unsurprisingly expenditure on Clients such as catering and entertainment was £25k favourable to 2019. Lower costs were also experienced across the areas of Establishment costs and Office Administration costs. Staff costs were £20k lower mainly due to furloughed staff only being paid 80% of their full wage.

Investment policy

The Trust Deed states "Any part of the capital or income of the Trust Fund which may not for some time be immediately required for the purposes aforesaid, may until so required be invested by the Trustees in or upon any investments for the time being authorised by Law." It also states that all property and funds shall be applied to the objects of the Trust. At the 31st December 2020 Homelink had a cash balance of £114,467 to fund current expenditure and a cushion to deal with any shortfall. Given the ongoing Covid crisis this has proven very prudent. Homelink has a further reserve of £62,727 (valued as at 31/12/2020) invested in M&G Charifunds, a unit-based fund investing in mainly UK equities designed specifically for charities. Homelink could sell these funds and receive cash in less than 10 days if needed. The funds invested with M&G Charifunds receive a variable yield dependent on the dividends of the equities within the fund. These investments are market valued at 31st December and any gain or loss is recognised in the Statement of Financial Activities. All deposit moneys (but not Charifunds) are protected by the FSCS up to the current limit of £85,000 per deposit.

Reserves Policy

Our policy is to maintain unrestricted reserves of approximately 3 to 6 months of operating costs within the General Fund and Designated Operations Fund. This will allow the Charity to have the option of developing new services or expanding current ones in line with the changing needs of the community. It will also ensure that delays in receipt of expected income do not interrupt services or cause financial difficulty for the Charity. In addition, it enables the Charity to survive unexpected setbacks and problems arising from internal or external causes such as Covid. The total of £165,514 (2019 - £151,340) equated to approximately 4.3 months. Given the ongoing Covid crisis the fact that this was still mid-range is very encouraging. The position will be monitored closely in 2021.

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operation and finances of the charity. Systems are in place to minimise exposure to the major risks, with a risk management register being in place and reviewed at least annually by the trustees.

The charity operates planning and budgeting systems within an annual budget approved by the Trustees. Any significant changes are subject to Trustees' approval. Comparison of actual performance to approved budgets is undertaken on a quarterly basis or more often if necessary.

Governance

St. Augustine's Community Care Trust (trading as Homelink) is a charitable company limited by guarantee. The organisation was incorporated and registered as a new charity on 25th July 2019 but remained dormant until 1st January 2020. Prior to this, St. Augustine's Community Care Trust (Homelink) was trading as unincorporated charity number 1047856.

A Memorandum of Association sets out the objects and powers of the organisation and it is governed under the Articles of Association. The Directors of Homelink are also the Charity Trustees in accordance with charity law. The Board consists of a minimum of 3 and a maximum of 12 members, comprised as follows:

- 2 x Ex-Officio Trustees:
 - The Vicar of the church of St. Augustine's of Canterbury, situated in Whitton, Middlesex.
 - The Archdeacon of Middlesex in the Diocese of London (Kensington Episcopal Area).
- 1 x PCC Trustee
 - Up to 1 person nominated by the PCC and appointed by resolution of the Board.
- Up to 9 other people appointed by resolution of the Board.

Vacancies are advertised locally and candidates are interviewed by a panel of 2-3 Trustees and the CEO. Trustees come from a range of backgrounds including specialists in dementia, finance, law and commerce and many have lived experience as an unpaid carer. We conduct regular surveys and consult carers to ensure that our services are user led.

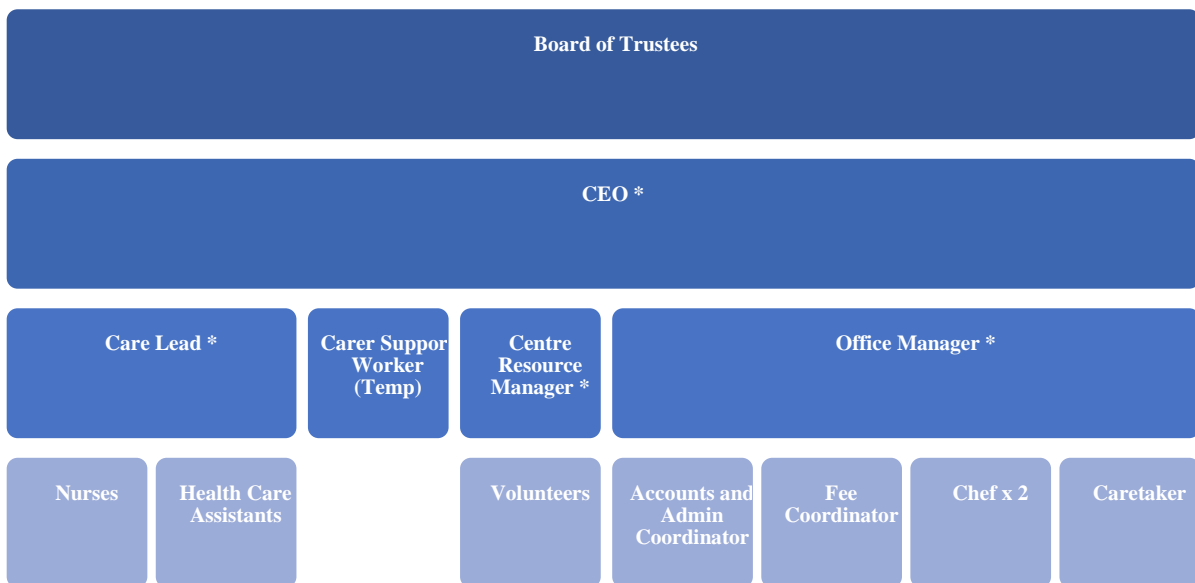
All trustees are required to attend training on the role of the trustee and have had regard to the Charity Commission's guidance on public benefit. During the period three trustees left and two new trustees were appointed.

The Board is required to meet a minimum of 6 times per year and the quorum for a board meeting is 6 trustees.

3. Management and Staffing Structure

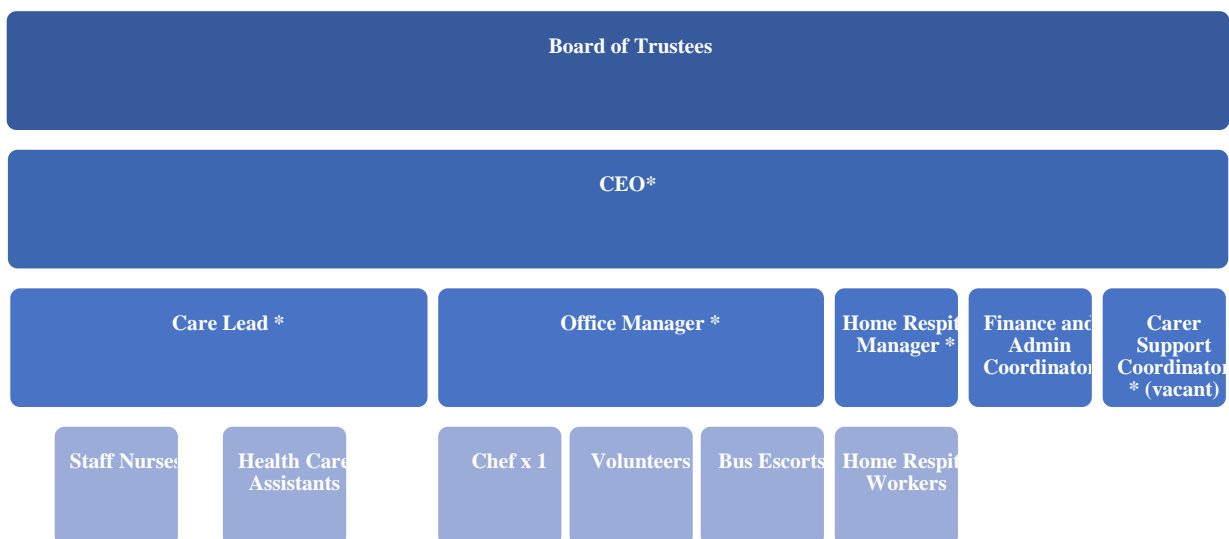
Day to day running of the charity is delegated to the Chief Executive Officer who leads a Management Team representing the key functions of the organisation. The year began with a new CEO starting in post on January 1st. Homelink underwent an organisational restructure during September to meet the changing needs of the charity in light of the pandemic. The diagrams below show the original and the revised management structures.

a. Structure August 2020



*Management Team Member

b. Revised Structure September 2020



*Management Team Member

Volunteers

As always, we are hugely appreciative of the contribution that volunteers make to enable Homelink to achieve its purpose. Prior to lockdown, up to 10 volunteers each day supported the centre by talking to clients, running discussion groups, leading craft sessions, helping with refreshments, or driving clients to the centre. All through the lockdown, we were supported by volunteer gardeners. When the service reopened in November, volunteers played an essential role in the client 'bubbles' supporting activities and helping to organise the day. Trustees of the charity also played a crucial role in responding to the pandemic and supporting the CEO throughout the crisis.

During 2020, we were supported by 60 volunteers for an estimated total of 2325 hours. This would equate to a financial benefit of £24,993 using the London Living Wage of £10.75 as a guide.

Future Plans

Our priority objectives for 2021 are as follows:

- Develop a long-term strategic plan, exploring opportunities for service development and draw up a plan for implementation.
- Support clients and carers in as safe a way as possible by continuing to respond to public health guidance in respect of the Covid-19 pandemic.
- Implement the Carer Support Coordinator role to provide direct support to carers.
- Develop Homelink at Home, a respite service delivered in the client's own home
- Implement a review of systems and processes with a view to improving efficiency.
- Continue to raise charitable funds for the delivery of services.
- Respond to relevant tender opportunities.
- Strengthen partnerships with statutory and voluntary sector providers throughout the borough.
- Consider developing a community-based service for both carers and the people that they care for via the introduction of a minibus, considering public health guidance in respect of the pandemic.

Jacqui Parris CEO

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors (who are also the trustees under charity law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF ST AUGUSTINE'S COMMUNITY CARE TRUST

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Report


The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:-

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those accounting records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**2 Castle Business Village
Station Road, Hampton
Middlesex TW12 2BX**


**GARETH PETER REES, FCA
on behalf of PB ASSOCIATES
CHARTERED ACCOUNTANTS**

26 July 2021

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
FIXED ASSETS					
Tangible Assets	13	19,554	1,171,239	1,190,793	1,226,165
Investments	14	62,727	-	62,727	75,894
		<u>82,281</u>	<u>1,171,239</u>	<u>1,253,520</u>	<u>1,302,059</u>
CURRENT ASSETS					
Debtors	15	781	-	781	200
Cash at Bank and In Hand		95,602	18,865	114,467	73,384
		<u>96,383</u>	<u>18,865</u>	<u>115,248</u>	<u>73,584</u>
CREDITORS					
Amounts falling due within one year	16	(13,150)	(18,865)	(32,015)	(24,696)
NET CURRENT ASSETS					
		<u>83,233</u>	<u>-</u>	<u>83,233</u>	<u>48,888</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>165,514</u>	<u>1,171,239</u>	<u>1,336,753</u>	<u>1,350,947</u>
NET ASSETS					
		<u>165,514</u>	<u>1,171,239</u>	<u>1,336,753</u>	<u>1,350,947</u>
CHARITY FUNDS					
	18				
Unrestricted Funds				165,514	151,340
Restricted Funds				1,171,239	1,199,607
Total Funds				<u>£1,336,753</u>	<u>£1,350,947</u>

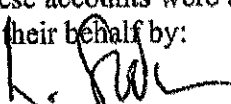
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

For the year in question, the charitable company was entitled to exemption from an audit under Section 477 of the Companies Act 2006.

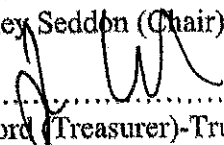
The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Act.

The Trustees/Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved by the Trustees on 26-07-2021 and are signed on their behalf by:



 Dr Lesley Seddon (Chair)-Trustee



 John Lord (Treasurer)-Trustee

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 DECEMBER 2020**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2020	2019
INCOME AND ENDOWMENT FROM:					
Donations and Legacies	2	44,384	-	44,384	58,975
Charitable Activities	5				
Grants		103,781	63,168	166,949	73,247
Client Fees and Hall Hire		122,256	-	122,256	265,711
HMRC Grant		86,410	-	86,410	-
Other Trading Activities	3	2,156	-	2,156	11,600
Investments	4	3,533	-	3,533	4,781
Total Incoming Resources		<u>362,520</u>	<u>63,168</u>	<u>425,688</u>	<u>414,314</u>
EXPENDITURE					
Raising Funds	6	12,856	-	12,856	10,652
Charitable Activities	7				
Core Activities		322,323	91,536	413,859	471,812
Total Outgoing Resources		<u>335,179</u>	<u>91,536</u>	<u>426,715</u>	<u>482,464</u>
Net (Expenditure) before Gains/(Losses)		27,341	(28,368)	(1,027)	(68,150)
Net (Losses)/Gains on Investments		<u>(13,167)</u>	<u>-</u>	<u>(13,167)</u>	<u>10,816</u>
Net (Expenditure)/Income after Net (Losses)/Gains		14,174	(28,368)	(14,194)	(57,334)
Transfer Between Funds		-	-	-	-
Net Movement in Funds		<u>14,174</u>	<u>(28,368)</u>	<u>(14,194)</u>	<u>(57,334)</u>
Total Funds Brought forward		<u>£151,340</u>	<u>£1,199,607</u>	<u>£1,350,947</u>	<u>1,408,281</u>
TOTAL FUNDS carried forward		<u>£165,514</u>	<u>£1,171,239</u>	<u>£1,336,753</u>	<u>£1,350,947</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

- 1.1 The financial statements are prepared under the historic cost convention. They have been prepared to comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" (applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102 section 1A) and relevant charities legislation. The charity has taken advantage of disclosure exemption available for small entities.

The accounts are presented in sterling which is the functional currency.

1.2 Income

Revenue grants are credited on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donors. Expenditure, which meets these criteria, is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other incomes received or generated for the objects of the charity without further specified purpose and are available for general funds.

1.5 Investment Income

Credit is taken for interest when the interest falls due for payment. Investment income generated in respect of restricted funds is allocated to the fund.

1.6 Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**NOTES TO THE FINANCIAL STATEMENTS
 FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

2. INCOMING FROM DONATIONS AND LEGACIES	2020	2019	
Fulwell Golf Club	-	1,920	
The Big Give	-	7,909	
The 2.6 Challenge	27,840	-	
Gift Aid claimed	3,438	4,025	
Memory of John Page	1,000	-	
Serco Donation Foundation	1,000	-	
Middlesex Province Relief	600	-	
Richmond Rotary	474	-	
Bishop Perrin School	565	-	
The Lodge	400	-	
Ride London – Surrey 46	420	-	
Mr J Tjaardstra	-	10,000	
Mr G Parker Legacy	-	7,541	
Mr S Monaghan (Trustee)	-	1,678	
Ann Chartier	-	1,195	
Yorkshire Building Soc Charitable Trust	-	1,000	
Ecclesiastical Charities Trust	-	1,000	
Other Donations and Legacies	8,329	22,707	
London Amsterdam	318	-	
	<u>£44,384</u>	<u>£58,975</u>	
	=====	=====	
3. OTHER TRADING ACTIVITIES			
Other Local Fundraising Events	1,087	6,829	
Movie Nights	544	1,894	
Supper Club	525	1,774	
Jon Watson half marathon	-	1,103	
	<u>£2,156</u>	<u>£11,600</u>	
	=====	=====	
4. INVESTMENT INCOME			
Investment Income	£3,533	£4,781	
	=====	=====	
5. INCOME FROM CHARITABLE ACTIVITIES	2020	2019	
	Activity		
Grants	Core Activities	166,949	73,247
Client Fees and Hall Hire	Core Activities	122,256	265,711
HMRC Grant/Other Income		86,410	-
		<u>£375,615</u>	<u>£338,958</u>
		=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

5. INCOME FROM CHARITABLE ACTIVITIES contd	2020	2019
Grants received for Core Activities included in the above, are as follows:		
The City Bridge Trust	53,947	16,997
Kew Village Fair	-	750
The Sobell Foundation	10,000	10,000
Mercers	20,000	27,200
Garfield Weston	-	15,000
ACT Foundation	-	3,300
Covid Response Fund	59,056	-
Hampton Fund	9,166	-
Open Foundation	5,430	-
London Borough of Richmond	9,350	-
	<u>£166,949</u>	<u>£73,247</u>
	=====	=====
6. RAISING FUNDS		
Fundraising	£12,856	£10,652
	=====	=====
7. CHARITABLE ACTIVITIES EXPENDITURE		
Repairs	8,404	9,560
Operational Care Supplies	2,657	-
Telephone and Broadband	4,469	4,041
Cleaning	4,960	2,897
Insurance	7,293	7,073
Catering	4,918	16,772
Staff Salaries	291,282	307,022
Employer's National Insurance	14,926	17,289
Pension Costs	7,207	8,235
Subscriptions and Licenses	1,988	1,109
Accountancy and Payroll	468	468
Heat, Light and Water	4,879	4,489
Clients Entertainment Costs	2,067	11,287
Marketing	875	5,161
Staff Training	1,202	4,753
DBS Costs	400	1,696
Printing, Postage and Stationery	2,965	2,030
Transport	2,481	7,062
Small Equipment	4,098	2,282
Sundry	1,266	6,200
Staff Recruitment Costs	2,950	-
Depreciation	35,372	37,118
Consultancy and other professional fees	5,066	13,668
Independent Examination Fees	1,607	1,600
Bank Charges	59	-
	<u>£413,859</u>	<u>£471,812</u>
	=====	=====

**NOTES TO THE FINANCIAL STATEMENTS
 FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

8. GOVERNANCE COSTS	2020	2019
Independent Examination Fees	£1,607	£1,600
	=====	=====

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the years ended 31 December 2019 and 2020.

Trustees are not remunerated for their time given to the Charity, which is on a voluntary basis. However, the Trustees have reclaimed for the reimbursement of certain expenditure incurred by them personally on behalf of the Charity.

Trustees' expenses

During the year, Trustees can be reimbursed for various operating costs £NIL (2019 - £313). Such expenditure related wholly and exclusively to the running costs of the charity and not for any personal or group benefit.

10. STAFF COSTS	2020	2019
Wages and Salaries	291,282	307,022
National Insurance Costs	14,926	17,289
Other Pension Costs	7,207	8,235
	-----	-----
	£313,415	£332,546
	=====	=====

No employees received remuneration amounting to more than £60,000 in either year.

During 2020, the key management personnel of the charity comprised of the Board of Trustees, CEO, Care Lead, Office Manager and Centre Resource Manager (replaced by Home Respite Manger from November). The employee benefits of the key management personnel of the Charity were £130,476 (2019 - £116,665).

The average monthly number of employees during the year was as follows:

	2020	2019
Direct charitable	20	21
	===	===

11. TRANSACTIONS AND RELATED PARTIES

There were no material related party transactions during the year.

12. PENSION COSTS

The Charity has a defined contribution pension scheme, which all employees are entitled to join. In accordance with UK Government regulations, the company contributes 3% of salary and employees 5% of their salary.

During the year ended 31 December 2020 the Charity's total contributions amounted to £7,207 (2019 - £8,235).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

13. TANGIBLE FIXED ASSETS

	Furniture Fixtures & Fittings	Computer equipment	Leasehold Land and Buildings	Leasehold Improve- ments	Total
COST					
At 1 January 2020	42,029	11,307	1,318,429	23,106	1,394,871
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
	<u>42,029</u>	<u>11,307</u>	<u>1,318,429</u>	<u>23,106</u>	<u>1,394,871</u>
At 31 December 2020	42,029	11,307	1,318,429	23,106	1,394,871
	<u>42,029</u>	<u>11,307</u>	<u>1,318,429</u>	<u>23,106</u>	<u>1,394,871</u>
DEPRECIATION					
At 1 January 2020	29,866	9,374	125,822	3,644	168,706
Charge for year	5,790	902	26,369	2,311	35,372
Disposals	-	-	-	-	-
	<u>35,656</u>	<u>10,276</u>	<u>152,191</u>	<u>5,955</u>	<u>204,078</u>
	<u>35,656</u>	<u>10,276</u>	<u>152,191</u>	<u>5,955</u>	<u>204,078</u>
NET BOOK VALUE					
At 31 December 2020	£6,373	£1,031	£1,166,238	£17,151	£1,190,793
	=====	=====	=====	=====	=====
At 31 December 2019	£12,163	£1,933	£1,192,607	£19,462	£1,226,165
	=====	=====	=====	=====	=====

14. INVESTMENTS

	2020	2019
Market Value		
At 1 January 2020	75,894	65,078
Additions	-	-
Net gain/(loss) on revaluation	(13,167)	10,816
	<u>£62,727</u>	<u>£75,894</u>
	=====	=====
At 31 December 2020	£62,727	£75,894
	=====	=====

There were no investment assets outside the UK. The revaluation in the year for the unlisted investments is a result of an unrealised loss. The above investments are unlimited M & G Equities Investment Fund for charities Units (Charifund).

15. DEBTORS: amounts falling due within one year

	2020	2019
Other Debtors and Prepayments	£NIL	£200
	=====	=====

16. CREDITORS: amounts falling due within one year

Trade Creditors	967	4,692
Deferred Income	18,865	6,945
Other Creditors and Accrued Expenses	12,183	13,059
	<u>£32,015</u>	<u>£24,696</u>
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
Fixed Assets	19,554	1,171,239	1,190,793	1,226,165
Investments	62,727	-	62,727	75,894
Current Assets	96,383	18,865	115,248	73,584
Current Liabilities	(13,150)	(18,865)	(32,015)	(24,696)
	<u>£165,514</u>	<u>£1,171,239</u>	<u>£1,336,753</u>	<u>£1,350,947</u>
	=====	=====	=====	=====
		Net Movement in Funds	Transfers between Funds	
18. MOVEMENT IN FUNDS	At 1/1/20			At 31/12/20
Unrestricted Funds				
General Fund	66,334	14,174	-	80,508
Designated Building Improvement Fund	25,603	-	-	25,603
Designated Operations Fund	59,403	-	-	59,403
	<u>151,340</u>	<u>14,174</u>	<u>-</u>	<u>165,514</u>
Restricted Funds				
The Big Give	-	-	-	-
Building	1,192,607	(26,368)	-	1,166,239
Fixtures and Furniture	7,000	(2,000)	-	5,000
	<u>1,199,607</u>	<u>(28,368)</u>	<u>-</u>	<u>1,171,239</u>
	=====	=====	=====	=====
TOTAL FUNDS	£1,350,947	(£14,194)	£NIL	£1,336,753
	=====	=====	=====	=====

Net movement in funds, included in the above are as follows:-

	Income	Expenses	Net Gains/ Losses	Movement In Funds
Unrestricted Funds				
General Fund	362,520	(335,179)	(13,167)	14,174
Designated Building Improvement Fund	-	-	-	-
Designated Operations Fund	-	-	-	-
	<u>362,520</u>	<u>(335,179)</u>	<u>(13,167)</u>	<u>14,174</u>
Restricted Funds				
Operational	63,168	(63,168)	-	-
The Big Give	-	-	-	-
New Building Depreciation	-	(26,368)	-	(26,368)
Fixtures and Fittings Depreciation	-	(2,000)	-	(2,000)
	<u>63,168</u>	<u>(91,536)</u>	<u>-</u>	<u>(28,368)</u>
	=====	=====	=====	=====
TOTAL FUNDS	£425,688	(£426,715)	(13,167)	(£14,194)
	=====	=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)

19. FUND DESCRIPTION

Unrestricted Funds

General Fund

General Purpose Fund (unrestricted) £80,510 (2019 - £66,334). This fund is held to meet the day-to-day activities of the Charity in line with the Charity's objectives.

Designated Operations Fund

Operations Fund (designated) £59,403 (2019 - £59,403). This fund is held to provide for any shortfalls in funding for operational costs.

Restricted Funds

Operational

Operational Funds (restricted) representing grants given by donors for specific operational spend – e.g. staff salaries, disclosed as required by the conditions of various grants obtained. The City Bridge Trust granted £35,375 towards the salary of the CEO.

20. INCORPORATION

On 1st January 2020, the accounts of the unincorporated Charity, St Augustine's Community Care Trust were transferred to the company. The charity activities continue unchanged and so the comparative figures are for the unincorporated charity.

**NOTES TO THE FINANCIAL STATEMENTS
 FOR THE PERIOD ENDED 31 DECEMBER 2020 (continued)**

21. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

The key components from the prior year figures are analysed below by fund:

	Unrestricted	2019 Restricted	Total
Income and Endowments from			
Donations and Legacies	58,975	-	58,975
Charitable Activities	-	-	-
Grants	15,750	57,497	73,247
Client Fees	265,711	-	265,711
Other Trading Activities	11,600	-	11,600
Investments	4,781	-	4,781
Total Income	<u>356,817</u>	<u>57,497</u>	<u>414,314</u>
Expenditure On			
Raising Funds	10,652	-	10,652
Charitable Activities			
Core Activities	380,918	89,294	470,212
Governance Cost	1,600	-	1,600
Total Resources Expended	<u>393,170</u>	<u>89,294</u>	<u>482,464</u>
NET Income/(Expenditure) before Gains/Losses	(36,353)	(31,797)	(68,150)
Net Gains/(Losses) on Investments	10,816	-	10,816
NET Income/(Expenditure) before Transfers	<u>(25,537)</u>	<u>(31,797)</u>	<u>(57,334)</u>
Transfer between Funds	<u>-</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS FOR THE YEAR	<u>(£25,537)</u> =====	<u>(£31,797)</u> =====	<u>(£57,334)</u> =====