

# ELSENHAM COMMUNITY ASSOCIATION

England & Wales · Charity number 1186436

## Details

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**Other names** ECA

**Status** Registered

**Legal form** CIO

**Registered** 2019-11-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Elsenham Memorial Hall  
Off Leigh Drive  
Elsenham  
Bishop's Stortford  
CM22 6BY

**Phone** 07050129549

**Email** [ELSENHAMCA@BTINTERNET.COM](mailto:ELSENHAMCA@BTINTERNET.COM)

**Website** <https://elsenhamcommunityassociation.org.uk>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN ELSENHAM MEMORIAL HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF ELSENHAM ("AREA OF BENEFIT") WITHOUT DISTINCTION OF AGE, DISABILITY, NATIONALITY, GENDER, SEXUAL ORIENTATION, GENDER REASSIGNMENT, MARRIAGE OR CIVIL PARTNERSHIP, PREGNANCY OR MATERNITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** TO PROMOTE THE BENEFIT OF THE INHABITANTS OF ELSENHAM WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.TO PROVIDE A COMMUNITY ASSOCIATION MEMORIAL HALL FOR THE USE OF ORGANISATIONS, CLUBS AND PRIVATE HIRE.TO HOLD EVENTS THROUGHOUT THE YEAR TO RAISE FUNDS - VILLAGE FETE, CHRISTMAS BAZAAR. TO FACILITATE THE PRODUCTION OF ELSENHAM NEWS(VILLAGE MAGAZINE).

## Classification

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- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

## Geography

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- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£53,677	£37,306	-	-
2023-12-31	£34,628	£56,877	-	-
2022-12-31	£28,121	£48,084	-	-
2021-12-31	£33,624	£24,505	-	-
2020-12-31	£16,011	£16,820	-	-

## Trustees

Name	Role	Appointed
<b>Susan Waite Mrs</b>	Chair	2020-03-12
Allan Hathaway		2019-11-14
Cheryl Tina Rae		2020-02-07
Christopher John Waite		2025-03-13
Christopher Richardson		2025-03-13
DAVID VICTOR VERLANDER		2019-11-14
Douglas James Stephenson		2025-03-13
Gillian Lesley Hathaway		2020-03-12
Gloria Eatson		2022-03-11
Ian Robert Watt Jackson		2023-03-09
Lynda Jolly		2025-03-13
Margaret Shaw		2019-11-14
Moyra Jean Jackson		2020-02-07
Peter John Johnson		2020-03-12
Petrina Michelle Lees		2020-03-12
Reginald William Butcher		2026-03-12
Ricky Lambourne		2023-03-09
SHIRLEY PATRICIA MARY WILCOCK		2022-03-11

**ELSENHAM COMMUNITY ASSOCIATION**

England & Wales - Charity number 1186436

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# Accounts

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## Trustees' Annual Report for the period

**From 1st January 2024 To 31st December 2024**

**Charity name: Elsenham Community Association CIO**

**Charity registration number: 1186436 (previously 302362)**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Elsenham Community Association Charitable Incorporated Organisation (CIO) are to establish and run Elsenham Memorial Hall and to promote for the benefit of the inhabitants of the Parish of Elsenham (“area of benefit”) without distinction of age, disability, nationality, gender, sexual orientation, gender reassignment, marriage or civil partnership, pregnancy or maternity, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p> <p>To act as an umbrella organisation for all village organisations within the Parish.</p> <p>To produce Elsenham News to be delivered free to each household &amp; business in Elsenham.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Users of Elsenham Memorial Hall include:</p> <ul style="list-style-type: none"> <li>Elsenham Parish Council</li> <li>Elsenham Church and St Mary's Fabric Fund</li> <li>Elsenham Church Lunch Club</li> <li>Elsenham Village Cafe</li> <li>Elsenham Flower Show Society</li> <li>Elsenham Rainbows &amp; Brownies</li> <li>Elsenham Tennis Club</li> <li>Elsenham Tots &amp; Toddlers</li> <li>Elsenham Village History Society</li> <li>Elsenham W.I.</li> <li>Elsenham Youth Football Club</li> <li>Henham &amp; District Garden Society</li> <li>Little Fishes / Rascals / Dance Scene</li> <li>Slimming World / Patient Participation Group</li> <li>Village Fete</li> <li>Keep Fit / Yoga / Pilates / Zumba /Stretch classes</li> </ul>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year Trustees were aware of the Charity Commission's guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The ECA does not make grants.
Policy on social investment including program related investment	Para 1.38	Some funds are held in a Saffron Building Society interest bearing account.
Contribution made by volunteers	Para 1.38	All trustees and other volunteers give their time voluntarily and received no remuneration or other benefits from the Charity
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Memorial Hall continues to play an important role in the life of Elsenham and surrounding Villages, with Groups meeting on every day of the week.</p> <p>We continued to produce the Village Magazine "Elsenham News" which is produced by volunteers and, in 2024, delivered free to each household in the village each month. (except January). Elsenham News continues to be funded by advertising receipts.</p> <p>The ECA website covers all events in Elsenham not just those held at the Memorial Hall.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	in 2024 we installed hot water and did some other improvements in the accessible toilet. With funding from the VCSE Energy Efficiency Scheme VCSE we had an Independent Energy Assessment (IEA) undertaken by Groundworks UK. They produced a Strategic Energy Report (SER) and an Energy Performance Certificate (EPC). We applied for funding from VCSE to install LED lighting, infra-red heating & solar panels. As we were unsuccessful in VCSE funding,
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		<p>We applied to the UK Shared Prosperity Funding for the maximum grant of £10,000. With that &amp; some of our own funds we have placed an order to install LED lighting &amp; infra-red heating. We have now applied to Uttlesford Zero Carbon Grant scheme to install Solar panels and associated battery storage.</p> <p>These measures will significantly reduce our electricity costs.</p>
Performance of fundraising activities against objectives set	Para 1.41	We continue to raise funds towards the provision of an outside Toilet facility. This fund now stands at £8,000.
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Hall bookings are healthy. Successful Race Night, Quiz night & Fete have boosted our funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a Saffron Building Society interest bearing account. Our Reserves Policy is to hold £20,000 in reserve.
Amount of reserves held	Para 1.22	Approximately £31,000. £10,000 is committed to the LED lighting & infra-red heating.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Whilst the Charity is in a healthy position, the future of Elsenham News is uncertain. The expansion of the village (from 900 dwellings in 2001 to 2100 now, and further expansion planned) has made a printed edition of Elsenham News unviable. (it is impractical to increase advertising rates significantly).</p> <p>Elsenham News will only be available online from June 2025.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The management committee reviews charging policy annually to ensure that hiring income will cover the cost of refurbishment, maintenance, heating and cleaning. Our hire charges increased from 1st January 2023, mainly to cover increased Electricity charges.</p> <p>Village organisations and Charities are given a</p>
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		preferential rate of Hire. Private & Small Commercial Hirers are given a rate that reflects local hall charging rates. Larger Commercial Hirers are charged appropriately.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any surplus funds, which are not likely to be needed in the immediate future, are placed on deposit to earn interest. (currently at 5.5%)
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution (adopted 19th November 2019)
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , CIO)	Para 1.25	Incorporated Charitable Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 2 types of Trustees - those selected by the Village Organisations (see list of Charity Trustees) & Village representatives that are elected at the AGM. The AGM is open to all and everyone has a vote. Some representatives nominated by their organisation can choose not to be a Trustee.

## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees are made aware of the Charity Commission's guidance on public benefit & GDPR and complete a Trustees Declaration to confirm that they are willing & eligible to be a Trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	General meetings of the ECA comprises the Charity Trustees and members nominated by other organisations. The AGM delegates limited powers to a 5 person Management Committee who take day-to-day responsibility for the running of the Charity. Other members of the community can attend and contribute to General meetings of the CIO, but only Trustees can vote.
Relationship with any related parties	Para 1.51	Elsenham Community Association is a member of the Rural Community Council of Essex (RCCE) Village Hall Advice and information service. RCCE provides advice and information on all aspects of

		Village Hall and Community Building management. Elsenham Parish Council continues to offer support & advice.

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Allan Hathaway	Hon. Chair Management Committee (MC)		Village Rep / Fete
Moyra Jackson	Hon. Secretary (MC)		W.I
Margaret Shaw	Hon. Treasurer (MC)		Village Rep
Jean Woollvin		until 14/3/2024	Flower Show Society
Cheryl Rae	Hon. Bookings Secretary (MC)		Village Rep
Sue Waite	Hon. Vice-Chair (MC)		Elsenham Village Cafe /Parish Council
David Verlander			EVHS
Gloria Easton			Henham & District Garden Soc
Petrina Lees			Village Rep
Valerie Austin			St Mary's Fabric Fund
Gill Hathaway			Village Rep
France Lambert			Village Rep
Jean Platt		until 14/3/2024	Village Rep
Peter Johnson			Village Rep
Shirley Wilcock			Church Lunch Club
Ricky Lambourne			EYFC
Ian Jackson			Elsenham News
Jennifer Jarvis		until 14/3/2024	Rainbows / Brownies

## Reference and Administrative details

Charity name	Elsenham Community Association CIO
Other name the charity uses	ECA
Registered charity number	1186436
Charity's principal address	Elsenham Memorial Hall, Elsenham Playing Field, Off Leigh Drive, Elsenham, Bishop's Stortford CM22 6BY

## Corporate trustees – names of the directors at the date the report was approved

Trustee name	Dates acted if not for whole year	
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Charity Commission		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mrs Debbie Jones	Elsenham

### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

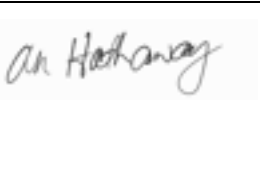

N/A

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allan Hathaway	Margaret Shaw
<b>Position (eg Secretary, Chair, etc)</b>	Trustee / Outgoing Chairman	Treasurer
<b>Date</b>	13th March 2025	

ELSENHAM COMMUNITY ASSOCIATION		Charity Number	1186436					
ACCOUNTS YEAR ENDING		31st December 2024						
Receipts				Expenditure				
Opening Balances				Closing Balances				
		2024	2023			2024	2023	
<b>Bank Accounts &amp; Cash</b>								
ECA	Savings Account 1	30,511.67	31,864.80	ECA	Savings Account 1	37,542.91	30,511.67	
	Savings Account 2	-	-		Savings Account 2	11,006.10	-	
	Current Account 1	4,831.12	26,046.93		Current Account 1	1,142.54	4,831.12	
	Current Account 2	3.42	3.30		Current Account 2	3.42	3.42	
	Cash	0.00	0.00		Cash	0.00	0.00	
		35,346.21	57,915.03			49,694.97	35,346.21	
Eisenham News		1,982.07	1,662.69	Eisenham News	plus 1,300 in ECA accounts	4,004.04	1,982.07	plus 3,300 in ECA accounts
<b>total</b>		<b>37,328.28</b>	<b>59,577.72</b>			<b>53,699.01</b>	<b>37,328.28</b>	
<b>Fund Raising Income</b>				<b>Fund Raising Expenses</b>				
	Donations towards outside toilet		620.00					
	MAG grant for Fete generator		864.13		Fete generator (part)	864.13		
	Fete Income	3,643.97	4,603.86		Fete Expenditure	2,169.38	1,291.00	
	Race Night Income	1,949.70			Race Night Expenditure	550.95	125.00	
	Quiz Night Income	1,097.00			Quiz Night Expenditure	463.36		
	Donations	200.00			2025 Race Night deposit	125.00		
	<b>Fund Raising Total</b>	<b>6,890.67</b>	<b>6,087.99</b>			<b>4,172.82</b>	<b>1,416.00</b>	
<b>Other Income</b>				<b>Other Expenditure</b>				
	Fete profit donated to outside toilet	1,422.50	2,000.00		Fete profit donated to outside toilet	1,422.50	2,000.00	
	Quiz profit donated to outside toilet	550.00			Quiz profit donated to outside toilet	550.00		
	Race Night profit donated to toilet	1,200.00			Race Night profit donated to toilet	1,200.00		
	Tots & Toddlers	528.23	306.70		Tots & Toddlers	590.80	570.55	
	EAGLES	67.80			EAGLES	18.00		
	Interest	2,037.34	1,511.67		Other	269.20	153.32	
		5,805.87	3,818.37		Warm Place expenditure		960.00	
					Eisenham News transfer	2,000.00	3,200.00	
						6,050.50	6,883.87	
<b>Hall Receipts</b>				<b>Hall Expenditure</b>				
	Regular bookings	14,683.47	11,693.58		cleaning	2,631.20	2,281.44	
	one off bookings	2,650.68	1,579.00		utilities	4,389.77	4,220.37	
	Key deposits	125.00	20.00		insurance & memberships	1,033.31	1,003.83	
					key deposits	105.00	10.00	
	<b>Hall Bookings Total</b>	<b>17,459.15</b>	<b>13,292.58</b>		electrical		219.37	
					extinguisher contract	140.40	140.40	
	Udc re accessible toilet upgrade	400.00			toilet remodelling	2,325.91	29,525.25	
					maintenance	491.03	137.23	
	CCTV ex PC	150.00	150.00		curtain tie backs		80.00	
	UKSPF via UDC for heating & lighting	10,000.00			gardening	16.99	0.00	
					heating & lighting	5,000.00		
	<b>total receipts re Hall</b>	<b>28,009.15</b>	<b>13,442.58</b>		<b>total expenditure re Hall</b>	<b>16,133.61</b>	<b>37,617.89</b>	
	<b>total ECA receipts</b>	<b>40,705.69</b>	<b>23,348.94</b>		<b>total ECA expenditure</b>	<b>26,356.93</b>	<b>45,917.76</b>	
	<b>Eisenham News Income</b>	<b>12,971.16</b>	<b>11,278.86</b>		<b>Eisenham News Expenditure</b>	<b>10,949.19</b>	<b>10,959.48</b>	
	<b>total income</b>	<b>53,676.85</b>	<b>34,627.80</b>		<b>total expenditure</b>	<b>37,306.12</b>	<b>56,877.24</b>	
	<b>income plus funds</b>	<b>91,005.13</b>	<b>94,205.52</b>			<b>91,005.13</b>	<b>94,205.52</b>	
	<b>Total ECA Funds (unreserved)</b>	<b>37,597.50</b>	<b>23,564.34</b>					
<b>Reserved Funds</b>								
	Reserved for Outside Toilet	8,000.00	4,827.50					
	Reserved for 2025 Fete	1,342.86	2,206.99					
	<b>Total reserved funds</b>	<b>9,342.86</b>	<b>7,034.49</b>					
<b>Non-ECA funds</b>								
	Balance held on behalf of Eisenham News	1,300.00	3,300.00					
	Balance held on behalf of Tots & Toddlers	1,154.81	1,217.38					
	Balance held on behalf of EAGLES	49.80						
	Balance of Key deposits	250.00	230.00					
	<b>Total Non-ECA funds</b>	<b>2,754.61</b>	<b>4,747.38</b>					
		<b>49,694.97</b>	<b>35,346.21</b>					
<b>Total grant receipts (for Charity Commission reporting)</b>								
	UKSPF via UDC for heating & lighting	10,000.00						
	Udc re accessible toilet upgrade	400.00						



Section A Independent Examiner's Report

Report to the trustees/ members of

ELSENHAM COMMUNITY ASSOCIATION

On accounts for the year ended

31 DEC 24

Charity no (if any)

1186436

Set out on pages

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Please delete the words in the brackets if they do not apply.

Signed:

Deborah Jones

Date:

29-1-25

Name:

DEBORAH JONES

Relevant professional qualification(s) or body (if any):

MIAA

**ELSENHAM COMMUNITY ASSOCIATION**

England & Wales - Charity number 1186436

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# Accounts

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**Trustees' Annual Report for the period**

**From 1st January 2023 To 31st December 2023**

**Charity name: Elsenham Community Association CIO**

**Charity registration number: 1186436 (previously 302362)**

**Objectives and Activities**

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Users of Elsenham Memorial Hall include:</p> <ul style="list-style-type: none"> <li>Elsenham Parish Council</li> <li>Elsenham Church and St Mary's Fabric Fund</li> <li>Elsenham Church Lunch Club</li> <li>Elsenham Village Cafe</li> <li>Elsenham Flower Show Society</li> <li>Elsenham Rainbows &amp; Brownies</li> <li>Elsenham Tennis Club</li> <li>Elsenham Tots &amp; Toddlers</li> <li>Elsenham Village History Society</li> <li>Elsenham W.I.</li> <li>Elsenham Youth Football Club</li> <li>Henham &amp; District Garden Society</li> <li>Little Fishes / Rascals / Dance Scene</li> <li>Slimming World / Patient Participation Group</li> <li>Village Fete</li> <li>Keep Fit / Yoga / Pilates / Zumba /Stretch classes</li> </ul>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year Trustees were aware of the Charity Commission's guidance on public benefit.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on social investment including program related investment	Para 1.38	Some funds are held in a Saffron Building Society interest bearing account.
Contribution made by volunteers	Para 1.38	All trustees and other volunteers give their time voluntarily and received no remuneration or other benefits from the Charity
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The COVID 19 pandemic no longer has an effect on the village. The Memorial Hall continues to play an important role in the life of Elsenham and surrounding Villages, with Groups meeting on every day of the week. A Warm Space hub was provided for Q1 2023 with funding from Essex Association of Local Councils</p> <p>We continued to produce the Village Magazine "Elsenham News" which is produced by volunteers and delivered free to each household in the village each month. (except January). Elsenham News continues to be funded by advertising receipts.</p> <p>The ECA website covers all events in Elsenham not just those held at the Memorial Hall.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
		We continue to raise funds towards the

Performance of fundraising activities against objectives set	Para 1.41	provision of an outside Toilet facility. Funds raised at the Village Fete and at a Christmas Market held at Golf World Stansted contributed to that fund. A grant has been obtained from Manchester Airports Group to provide a generator to be used by the ECA principally for the fete.
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Most of our accrued income has now been spent on refurbishing the toilets. Hall bookings are healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a Saffron Building Society interest bearing account. Our Reserves Policy is to hold £20,000 in reserve.
Amount of reserves held	Para 1.22	Approximately £22,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Whilst the Charity is in a healthy position, the future of Elsenham News is uncertain. The expansion of the village (from 900 dwellings in 2001 to 2100 now) will make Elsenham News unviable without additional funding (it is impractical to increase advertising rates significantly). Additional source of income are being investigated.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The management committee reviews charging policy annually to ensure that hiring income will cover the cost of refurbishment, maintenance, heating and cleaning. Our hire charges increased from 1st January 2023, mainly to cover increased Electricity charges. Village organisations and Charities are given a preferential rate of Hire. Private & Small Commercial Hirers are given a rate that reflects local hall charging rates. Larger Commercial Hirers are charged appropriately.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any surplus funds, which are not likely to be needed in the immediate future, are placed on deposit to earn interest. (currently at 6%)

A description of the principal risks facing the charity	Para 1.46	Increasing Fuel costs will continue to make a financial strain on the organisation
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (adopted 19th November 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charitable Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 2 types of Trustees - those selected by the Village Organisations (see list of Charity Trustees) & Village representatives that are elected at the AGM. The AGM is open to all and everyone has a vote. Some representatives nominated by their organisation can choose not to be a Trustee.

## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees are made aware of the Charity Commission's guidance on public benefit & GDPR and complete a Trustees Declaration to confirm that they are willing & eligible to be a Trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	General meetings of the ECA comprises the Charity Trustees and members nominated by other organisations. The AGM delegates limited powers to a 5 person Management Committee who take day-to-day responsibility for the running of the Charity. Other members of the community can attend and contribute to General meetings of the CIO, but only Trustees can vote.
Relationship with any related parties	Para 1.51	Elsenham Community Association is a member of the Rural Community Council of Essex (RCCE) Village Hall Advice and information service. RCCE provides advice and information on all aspects of Village Hall and Community Building management. Elsenham Parish Council continues to offer support & advice.

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Allan Hathaway	Hon. Chair Management Committee (MC)		Village Rep / Fete
Moyra Jackson	Hon. Secretary (MC)		W.I
Margaret Shaw	Hon. Treasurer (MC)		Village Rep
Jean Woollvin			Flower Show Society
Cheryl Rae	Hon. Bookings Secretary (MC)		Village Rep
Jill French	(MC)	until 9/3/23	Village Rep
Sue Waite	Hon. Vice-Chair (MC)		Elsenham Village Cafe /Parish Council
David Verlander			EVHS
Gloria Easton			Henham & District Garden Soc
Petrina Lees			Village Rep
Valerie Austin			St Mary's Fabric Fund
Gill Hathaway			Village Rep
France Lambert			Village Rep
Jean Platt			Village Rep
Peter Johnson			Village Rep
Shirley Wilcock			Church Lunch Club
Ricky Lambourne		from 9/3/23	EYFC
Ian Jackson		from 9/3/23	Elsenham News
Jennifer Jarvis		from 9/3/23	Rainbows / Brownies

## Reference and Administrative details

Charity name	Elsenham Community Association CIO
Other name the charity uses	ECA
Registered charity number	1186436
Charity's principal address	Elsenham Memorial Hall, Elsenham Playing Field, Off Leigh Drive, Elsenham, Bishop's Stortford CM22 6BY

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Charity Commission		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mrs Debbie Jones	Elsenham

#### Name of chief executive or names of senior staff members (Optional information)

N/A
-----

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
-----



### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allan Hathaway	Margaret Shaw
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	14th March 2024	

ELSENHAM COMMUNITY ASSOCIATION		Charity Number	1186436				
<b>ACCOUNTS YEAR ENDING</b>		<b>31st December 2023</b>					
<b>Receipts</b>				<b>Expenditure</b>			
<b>Opening Balances</b>				<b>Closing Balances</b>			
		2023	2022			2023	2022
<b>Bank Accounts &amp; Cash</b>							
ECA	Savings Account	31,864.80	60,579.91	ECA	Savings Account	30,511.67	31,864.80
	Current Account 1	26,046.93	14,777.29		Current Account 1	4,831.12	26,046.93
	Current Account 2	3.30	4.92		Current Account 2	3.42	3.30
	Cash	0.00	0.00		Cash	0.00	0.00
		57,915.03	75,362.12			35,346.21	57,915.03
Elsenham News		1,662.69	4,179.24	Elsenham News	plus 3,300 in ECA accounts	1,982.07	1,678.03
<b>total</b>		<b>59,577.72</b>	<b>79,541.36</b>			<b>37,328.28</b>	<b>59,593.06</b>
<b>Fund Raising Income</b>							
<b>Donations towards outside toilet</b>		620.00	1,140.00	<b>Fund Raising Expenses</b>			
<b>Fete Income</b>		4,603.86	3,190.05	<b>Fete Expenditure</b>		1,291.00	1,290.00
<b>MAG grant for Fete generator</b>		864.13		<b>2024 Race Night deposit</b>		125.00	
<b>Santa sale of surplus toys</b>		-	40.00				
<b>Fund Raising Total</b>		<b>6,087.99</b>	<b>4,370.05</b>			<b>1,416.00</b>	<b>1,290.00</b>
<b>Other Income</b>							
<b>Fete profit donated to outside toilet</b>		2,000.00	-	<b>Other Expenditure</b>		2,000.00	-
<b>Tots &amp; Toddlers</b>		306.70	748.31	<b>Tots &amp; Toddlers</b>		570.55	546.31
<b>Interest</b>		1,511.67	1,284.89	<b>Other</b>		153.32	200.84
<b>EALC Grant for Warm Place</b>		-	960.00	<b>Warm Place expenditure</b>		960.00	-
		3,818.37	2,993.20	<b>Elsenham News transfer</b>		3,200.00	
						6,883.87	747.15
<b>Hall Receipts</b>							
				<b>Hall Expenditure</b>			
<b>Regular bookings</b>		11,693.58	10,402.58	cleaning		2,281.44	2,007.13
<b>one off bookings</b>		1,579.00	1,299.63	utilities		4,220.37	4,906.63
<b>Key deposits</b>		20.00	0.00	insurance & memberships		1,003.83	960.92
				key deposits		10.00	0.00
<b>Hall Bookings Total</b>		<b>13,292.58</b>	<b>11,702.21</b>	electrical		219.37	94.80
				extinguisher contract		140.40	140.40
				toilet remodelling		29,525.25	27,799.89
				maintenance		137.23	39.96
<b>CCTV ex PC</b>		150.00	150.00	curtain tie backs		80.00	0.00
<b>UDC for toilet heating</b>			1,500.00	gardening		0.00	175.67
<b>total receipts re Hall</b>		<b>13,442.58</b>	<b>13,352.21</b>	<b>total expenditure re Hall</b>		<b>37,617.89</b>	<b>36,125.40</b>
<b>total ECA receipts</b>		<b>23,348.94</b>	<b>20,715.46</b>	<b>total ECA expenditure</b>		<b>45,917.76</b>	<b>38,162.55</b>
<b>Elsenham News Income</b>		<b>11,278.86</b>	<b>7,420.73</b>	<b>Elsenham News Expenditure</b>		<b>10,959.48</b>	<b>9,921.94</b>
<b>total income</b>		<b>34,627.80</b>	<b>28,136.19</b>	<b>total expenditure</b>		<b>56,877.24</b>	<b>48,084.49</b>
<b>income plus funds</b>		<b>94,205.52</b>	<b>107,677.55</b>			<b>94,205.52</b>	<b>107,677.55</b>
<b>Total ECA Funds (unreserved)</b>							
		23,564.34	47,506.30				
<b>Reserved Funds</b>							
<b>Reserved for Outside Toilet</b>		4,827.50	2,207.50				
<b>Reserved for 2024 Fete</b>		2,206.99					
<b>Total reserved funds</b>		<b>7,034.49</b>	<b>2,207.50</b>				
<b>Non-ECA funds</b>							
<b>Balance held on behalf of Elsenham N</b>		3,300.00	6,500.00				
<b>Balance held on behalf of Tots &amp; Todd</b>		1,217.38	1,481.23				
<b>Balance of Key deposits</b>		230.00	220.00				
<b>Total Non-ECA funds</b>		<b>4,747.38</b>	<b>8,201.23</b>				
		35,346.21	57,915.03				
<b>Total grant receipts (for Charity Commission reporting)</b>							
<b>EALC for Warm Space</b>		0.00	960.00				
<b>UDC towards toilet heating</b>		0.00	1,500.00				
<b>MAS</b>							
31/12/23							



Section A

Independent Examiner's Report

Report to the trustees/ members of

ELSENHAM COMMUNITY ASSOC.

On accounts for the year ended

DEC 23

Charity no (if any)

1186436

Set out on pages

2

(remember to include the page numbers of add-on sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Deborah Jones

Date:

24-2-24

Name:

DEBORAH JONES

Relevant professional qualification(s) or body (if any):

M I I A  
G I I A

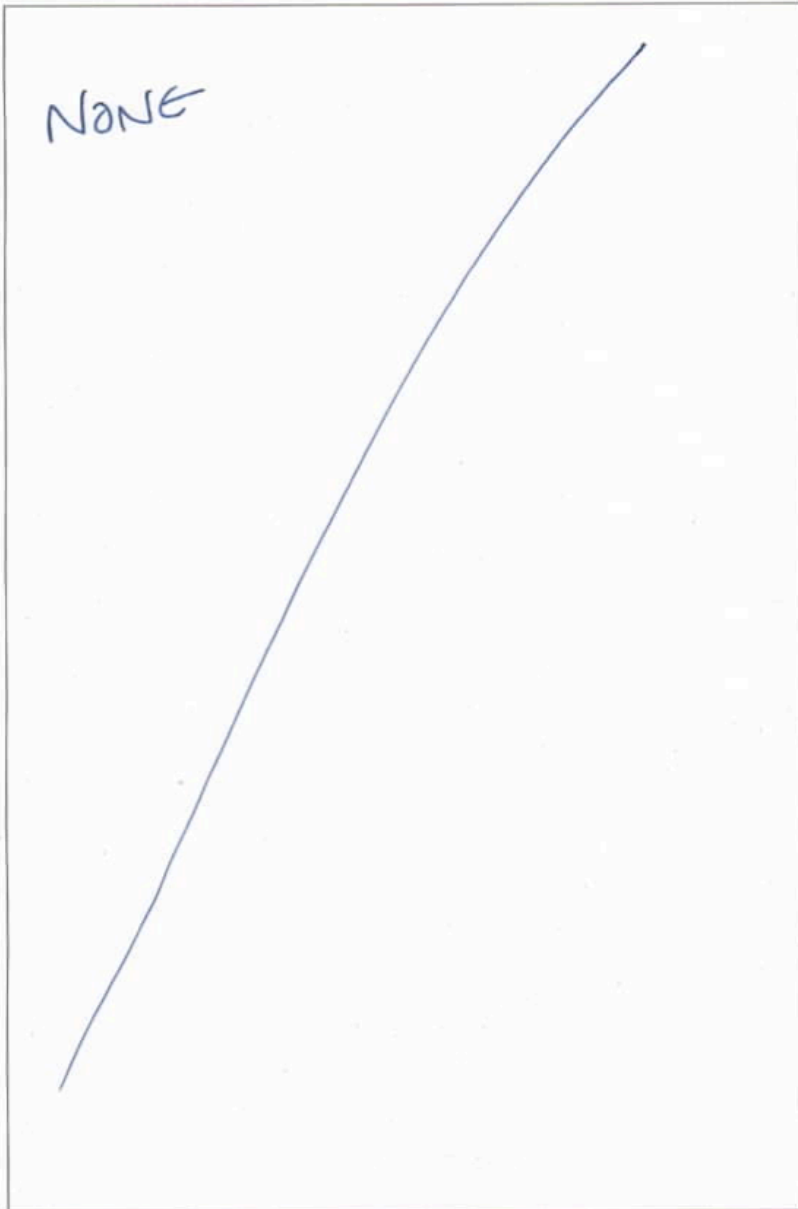
Address:

11 RIDLEY GARDENS  
ELSENHAM  
BISHOPS STORTFORD, CM226UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



**ELSENHAM COMMUNITY ASSOCIATION**

England & Wales - Charity number 1186436

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# Accounts

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**Trustees' Annual Report for the period**

**From 1st January 2022 To 31st December 2022**

**Charity name: Elsenham Community Association CIO**

**Charity registration number: 1186436 (previously 302362)**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Elsenham Community Association Charitable Incorporated Organisation (CIO) are to establish and run Elsenham Memorial Hall and to promote for the benefit of the inhabitants of the Parish of Elsenham (“area of benefit”) without distinction of age, disability, nationality, gender, sexual orientation, gender reassignment, marriage or civil partnership, pregnancy or maternity, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p> <p>To act as an umbrella organisation for all village organisations within the Parish.</p> <p>To produce Elsenham News to be delivered free to each household &amp; business in Elsenham.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Users of Elsenham Memorial Hall include:</p> <ul style="list-style-type: none"> <li>Elsenham Parish Council</li> <li>Elsenham Church and St Mary's Fabric Fund</li> <li>Elsenham Church Lunch Club</li> <li>Elsenham Village Cafe</li> <li>Elsenham Flower Show Society</li> <li>Elsenham Primary School</li> <li>Elsenham Rainbows &amp; Brownies</li> <li>Elsenham Tennis Club</li> <li>Elsenham Tots &amp; Toddlers</li> <li>Elsenham Village History Society</li> <li>Elsenham W.I.</li> <li>Elsenham Youth Football Club</li> <li>Henham &amp; District Garden Society</li> <li>Little Fishes</li> <li>Slimming World</li> <li>Village Fete</li> </ul>

		Keep Fit / Yoga / Pilates / Zumba classes The ECA is also responsible for Village Christmas event held in the Village Hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year Trustees were aware of the Charity Commission's guidance on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The ECA does not make grants.
Policy on social investment including program related investment	Para 1.38	Some funds are held in a Saffron Building Society interest bearing account.
Contribution made by volunteers	Para 1.38	All trustees and other volunteers give their time voluntarily and received no remuneration or other benefits from the Charity
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Due to the Covid-19 pandemic there was some reduced usage of the memorial Hall in Q1 2022, but things then returned to normal, and the Village Fete was able to take place.</p> <p>The Memorial Hall continues to play an important role in the life of Elsenham and surrounding Villages, with Groups meeting on every day of the week.</p> <p>We continued to produce the Village Magazine "Elsenham News" which is produced by volunteers and delivered free to each household in the village each month. (except January). Elsenham News continues to be funded by advertising receipts. A new editorial team took over in March 2022.</p> <p>The ECA website covers all events in Elsenham not just those held at the Memorial Hall.</p> <p>After much delay the toilets in the Memorial Hall were refurbished. Our accumulated income was used to pay for the improvements with a grant from the UDC Councillors fund towards the cost of the new toilet heating system.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Toilets were refurbished during the autumn by Redgate Construction Limited & overseen by Donald Purkiss Architects & our Chairman.
Performance of fundraising activities against objectives set	Para 1.41	Our income recovered well after Covid 19 restrictions were lifted. There is an amount of £960 in these accounts that has been received from Essex Association of Local Councils to provide a Warm Space Hub in Q1 2023.
Investment performance against objectives	Para 1.41	N/A
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	Most of our accrued income has now been spent on or allocated to on refurbishing the toilets. We still have our £20,000 in reserve and the Hall bookings are healthy. We will be increasing hire charges from 1st January 2023, mainly to cover increased Electricity charges.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a Saffron Building Society interest bearing account. Our Reserves Policy is to hold £20,000 in reserve.
Amount of reserves held	Para 1.22	Approximately £22,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The management committee reviews charging policy annually to ensure that hiring income will cover the cost of refurbishment, maintenance, heating and cleaning. We will be increasing hire charges from 1st January 2023 by 8-10%. Village organisations and Charities are given a preferential rate of Hire. Private & Small Commercial Hirers are given a rate that reflects local hall charging rates. Larger Commercial Hirers are charged appropriately.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any surplus funds, which are not likely to be needed in the immediate future, are placed on deposit to earn interest.

A description of the principal risks facing the charity	Para 1.46	Increasing Fuel costs will continue to make a financial strain on the organisation
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (adopted 19th November 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charitable Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 2 types of Trustees - those selected by the Village Organisations (see list of Charity Trustees) & Village representatives that are elected at the AGM. The AGM is open to all and everyone has a vote. Some representatives nominated by their organisation can choose not to be a Trustee.

## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees are made aware of the Charity Commission's guidance on public benefit & GDPR and complete a Trustees Declaration to confirm that they are willing & eligible to be a Trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	General meetings of the ECA comprises the Charity Trustees and members nominated by other organisations. The AGM delegates limited powers to a 6 person Management Committee who take day-to-day responsibility for the running of the Charity. Other members of the community can attend and contribute to General meetings of the CIO, but only Trustees can vote.
Relationship with any related parties	Para 1.51	Elsenham Community Association is a member of the Rural Community Council of Essex (RCCE) Village Hall Advice and information service. RCCE provides advice and information on all aspects of Village Hall and Community Building management.

**Names of the charity trustees who manage the charity**

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
Allan Hathaway	Hon. Chair Management Committee (MC)		Village Rep / Fete
Moyra Jackson	Hon. Secretary (MC)		W.I
Margaret Shaw	Hon. Treasurer (MC)		Village Rep
Jean Woollvin			Flower Show Society
Cheryl Rae	Hon. Bookings Secretary (MC)		Village Rep
Jill French	MC		Village Rep
Sue Waite	Hon. Vice-Chair (MC)		Elsenham Village Cafe /Parish Council
David Verlander			EVHS
Caryl Benner		to 11/3/2022	Henham & District Garden Soc.
Gloria Easton		from 11/3/2022	Henham & District Garden Soc
John Minor		to 11/3/2022	Parish Council
Petrina Lees			Rainbows / Brownies
Sue Johnson		to 11/3/2022	Santa
Valerie Austin			St Mary's Fabric Fund
Gill Hathaway			Village Rep
France Lambert			Village Rep
Jean Platt			Village Rep
Peter Johnson			Village Rep
Shirley Wilcock			Church Lunch Club

## Reference and Administrative details

Charity name	Elsenham Community Association CIO
Other name the charity uses	ECA
Registered charity number	1186436
Charity's principal address	Elsenham Memorial Hall, Elsenham Playing Field, Off Leigh Drive, Elsenham, Bishop's Stortford CM22 6BY

Corporate trustees – names of the directors at the date the report was approved

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The Charity Commission		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mrs Debbie Fry	Elsenham

#### Name of chief executive or names of senior staff members (Optional information)

N/A

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


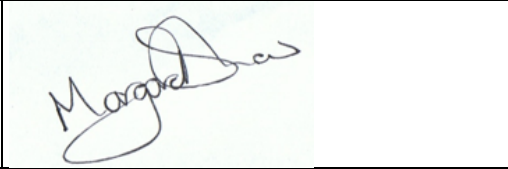
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allan Hathaway	Margaret Shaw
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	9th March 2023	

ELSENHAM COMMUNITY ASSOCIATION		Charity Number		1186436					
ACCOUNTS YEAR ENDING		31st December 2022							
Receipts				Expenditure					
Opening Balances				Closing Balances					
		2022		2021		2022		2021	
<b>Bank Accounts &amp; Cash</b>									
ECA	Savings Account	60,579.91	59,920.78	ECA	Savings Account	31,864.80	60,579.91		
	Current Account 1	14,777.29	7,539.64		Current Account 1	26,046.93	14,777.29		
	Current Account 2	4.92	4.92		Current Account 2	3.30	4.92		
	Cash	0.00	0.00		Cash	0.00	0.00		
Elsenham News		4,179.24	2,956.94	Elsenham News		1,662.69	4,179.24	6,500 in ECA accounts	
<b>total</b>		<b>79,541.36</b>	<b>70,422.28</b>			<b>59,577.72</b>	<b>79,541.36</b>		
<b>Fund Raising Income</b>									
	Donations towards outside toilet	1,140.00	1,067.50	<b>Fund Raising Expenses</b>					
	Fete	3,190.05	205.00	Fete		1,290.00	21.00		
	Santa sale of surplus toys	40.00	-	Santa		-	-		
	Fund Raising Total	4,370.05	1,272.50			1,290.00	21.00		
<b>Other Income</b>									
	UDC Additional Restrictions Grant		2,000.00	<b>Other Expenditure</b>					
	Tots & Toddlers	748.31	378.55	Tots & Toddlers		546.31	58.52		
	Interest	1,284.89	659.13	Other		200.84	152.19		
	EALC Grant for Warm Place	960.00		Elsenham News transfer			4,000.00		
<b>Hall Receipts</b>									
	Regular bookings	10,402.58	2,280.77		cleaning	2,007.13	1,444.72		
	one off bookings	1,299.63	1,360.00		utilities	4,906.63	1,418.30		
	Key deposits	0.00	0.00		insurance & memberships	960.92	696.02		
					electrical	94.80	170.17		
	Hall Bookings Total	11,702.21	3,640.77		extinguisher contract	140.40	191.16		
					Toilet remodelling	27,799.89	3,093.24		
	Insurance Claim re 2020 lockdown	0.00	14,979.00		maintenance	39.96	132.35		
					replacement curtains		4,635.00		
					gardening	175.67	60.00		
	UDC grant for Grit Bin		69.50						
	ECC grant for replacement curtains		800.00						
	sale of lawn mower		20.00						
	CCTV ex PC	150.00	150.00						
	UDC for toilet heating	1,500.00							
	<b>total receipts re Hall</b>	<b>13,352.21</b>	<b>19,659.27</b>		<b>total expenditure re Hall</b>	<b>36,125.40</b>	<b>11,840.96</b>		
	<b>total ECA receipts</b>	<b>20,715.46</b>	<b>23,969.45</b>		<b>total ECA expenditure</b>	<b>38,162.55</b>	<b>16,072.67</b>		
	<b>Elsenham News Income</b>	<b>7,405.39</b>	<b>9,655.04</b>		<b>Elsenham News Expenditure</b>	<b>9,921.94</b>	<b>8,432.74</b>		
	<b>total income</b>	<b>28,120.85</b>	<b>33,624.49</b>		<b>total expenditure</b>	<b>48,084.49</b>	<b>24,505.41</b>		
	<b>income plus funds</b>	<b>107,662.21</b>	<b>104,046.77</b>						
	<b>Total ECA Funds</b>	<b>49,713.80</b>	<b>67,362.89</b>						
	Total reserved funds	2,207.50	1,067.50						
	<b>Total Non-ECA funds</b>								
	Balance held on behalf of Elsenham News	6,500.00	6,500.00						
	Balance held on behalf of Tots & Toddlers	1,481.23	1,279.23						
	Balance of Key deposits	220.00	220.00						
	<b>Total grant receipts (for Charity Commission reporting)</b>								
	EALC for Warm Space	960.00							
	UDC towards toilet heating	1,500.00							
M-45									
	31/12/22								



Section A

Independent Examiner's Report

Report to the trustees/ members of

ELSENHAM COMMUNITY ASSOCIATION

On accounts for the year ended

DEC 2022

Charity no (if any)

Set out on pages

2

(remember to include the page numbers of approved extracts)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Deborah Fry

Date:

7-2-23

Name:

DEBORAH FRY

Relevant professional qualification(s) or body (if any):

GLIA

Address:

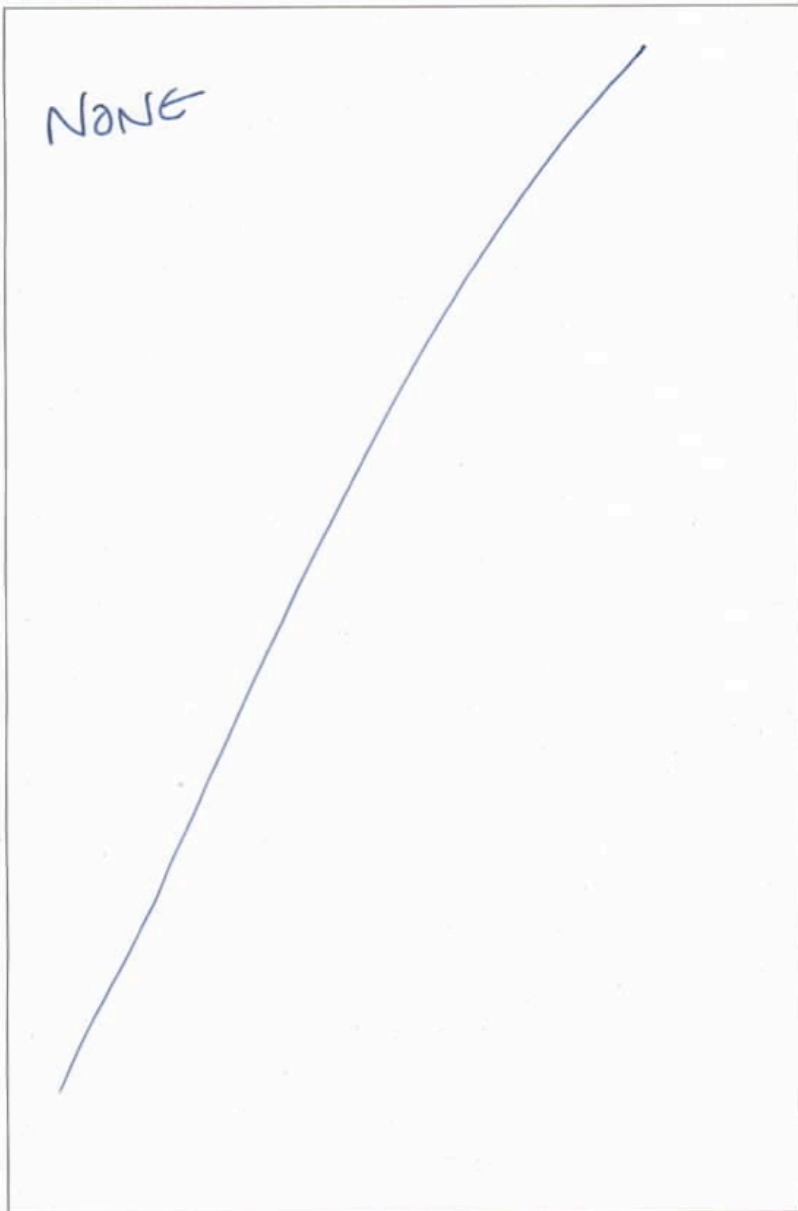
11 RIDLEY GARDENS  
ELSENHAM  
CM22 6LB

TEL 07484696074  
01279 810821

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



**ELSENHAM COMMUNITY ASSOCIATION**

England & Wales - Charity number 1186436

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# Accounts

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## **Trustees' Annual Report for the period**

**From 1st January 2021 To 31st December 2021**

**Charity name: Elsenham Community Association CIO**

**Charity registration number: 1186436 (previously 302362)**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Elsenham Community Association Charitable Incorporated Organisation (CIO) are to establish and run Elsenham Memorial Hall and to promote for the benefit of the inhabitants of the Parish of Elsenham (“area of benefit”) without distinction of age, disability, nationality, gender, sexual orientation, gender reassignment, marriage or civil partnership, pregnancy or maternity, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p> <p>To act as an umbrella organisation for all village organisations within the Parish.</p> <p>To produce Elsenham News to be delivered free to each household &amp; business in Elsenham.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Users of Elsenham Memorial Hall include:</p> <ul style="list-style-type: none"><li>Elsenham Parish Council</li><li>Elsenham Church and St Mary's Fabric Fund</li><li>Elsenham Church Lunch Club</li><li>Elsenham Village Cafe</li><li>Elsenham Flower Show Society</li><li>Elsenham Primary School</li><li>Elsenham Rainbows &amp; Brownies</li><li>Elsenham Tennis Club</li><li>Elsenham Tots &amp; Toddlers</li><li>Elsenham Village History Society</li><li>Elsenham W.I.</li><li>Elsenham Youth Football Club</li><li>Henham &amp; District Garden Society</li></ul>

		<p>Little Fishes Slimming World Village Fete Keep Fit / Yoga / Pilates / Zumba classes The ECA is also responsible for Village Santa event held in the Village Hall.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year Trustees were aware of the Charity Commission's guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The ECA does not make grants.
Policy on social investment including program related investment	Para 1.38	Some funds are held in a Saffron Building Society interest bearing account.
Contribution made by volunteers	Para 1.38	All trustees and other volunteers give their time voluntarily and received no remuneration or other benefits from the Charity
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Due to the Covid-19 pandemic and in line with Government instructions the Memorial Hall remained closed until after Easter. Most groups returned thereafter, although 3 groups decided not to continue.</p> <p>The Memorial Hall continues to play an important role in the life of Elsenham and surrounding Villages, with Groups meeting on every day of the week. Sadly, due to Covid-19 concerns the Village Fete could not take place. The normal visit by Santa was replaced by a Gift Fair that was run in conjunction with the Scouts, with all profits being donated to the ECA.</p> <p>We continued to produce the Village Magazine "Elsenham News" which is produced by volunteers and delivered free to each household in the village each month. (except January).</p>

		<p>Elsenham News continues to be funded by advertising receipts.</p> <p>The ECA website covers all events in Elsenham not just those held at the Memorial Hall.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As required by our insurance company the Hall was visited regularly by the Cleaner & Management Committee during the closure.
Performance of fundraising activities against objectives set	Para 1.41	Income for the year was reduced as there were no hires until after Easter 2021. We received another £2000 Covid Additional Restrictions Grant from Uttlesford District Council to compensate for loss of income in the 3rd lockdown. Following a decision in early 2021 by the UK Supreme Court we were able to make a claim against our Insurance Company for closure following an occurrence of Covid19 within the 5 mile radius of the premises. The claim was limited to £15,000 for loss of income in 2020/21 and we received £14,979.
Investment performance against objectives	Para 1.41	N/A
Other		In order for the Youth Football Team to continue on the adjacent Playing Field they needed to have access to toilet facilities. To enable this we opened 1 toilet only for the use of the Youth Football and Tennis Club, when restrictions allowed.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the lack of income the Charity remains in a good financial position. These reserves will be used to redevelop the toilet facilities. We employed a architect to advise on the toilet refurbishment as a precursor to going out to tender. Money was spent on new curtains for which we received a partial grant from Essex County Council.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a Saffron Building Society interest bearing account. Our Reserves Policy is to hold £15,000 in reserve.
Amount of reserves held	Para 1.22	Approximately £60,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The management committee reviews charging policy annually to ensure that hiring income will cover the cost of refurbishment, maintenance, heating and cleaning. Village organisations and Charities are given a preferential rate of Hire. Private & Small Commercial Hirers are given a rate that reflects local hall charging rates. Larger Commercial Hirers are charged appropriately.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any surplus funds, which are not likely to be needed in the immediate future, are placed on deposit to earn interest.
A description of the principal risks facing the charity	Para 1.46	Increasing Fuel costs will make a financial strain on the organisation but, bearing in mind our reserves, it would not be appropriate to increase our hire charges at this stage.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (adopted 19th November 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charitable Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 2 types of Trustees - those selected by the Village Organisations (see list of Charity Trustees) & Village representatives that are elected at the AGM. The AGM is open to all and everyone has a vote. Some representatives nominated by their organisation can choose not to be a Trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees are made aware of the Charity Commission's guidance on public benefit & GDPR and complete a Trustees Declaration to confirm that they are willing & eligible to be a Trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	General meetings of the ECA comprises the Charity Trustees and members nominated by other organisations. The AGM delegates limited powers to a 6 person Management Committee who take day-to-day responsibility for the running of the Charity. Other members of the community can attend and contribute to General meetings of the CIO, but only Trustees can vote.
Relationship with any related parties	Para 1.51	Elsenham Community Association is a member of the Rural Community Council of Essex (RCCE) Village Hall Advice and information service. RCCE provides advice and information on all aspects of Village Hall and Community Building management.
Other		

## Reference and Administrative details

Charity name	Elsenham Community Association CIO
Other name the charity uses	ECA
Registered charity number	1186436
Charity's principal address	Elsenham Memorial Hall, Elsenham Playing Field, Off Leigh Drive, Elsenham, Bishop's Stortford CM22 6BY

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Allan Hathaway	Hon. Chair Management Committee (MC)		Village Rep
Moyra Jackson	Hon. Secretary (MC)		W.I
Margaret Shaw	Hon. Treasurer (MC)		Village Rep
Jean Woolvin	Hon. Vice-Chair (MC)		Flower Show Society
Cheryl Rae	Hon. Bookings Secretary (MC)		Village Rep
Jill French	MC		Village Rep
Sue Waite			Elsenham Village Cafe
David Verlander			EVHS
Caryl Benner			Henham & District Garden Soc.
John Minor			Parish Council
Petrina Lees			Rainbows / Brownies
Sue Johnson			Santa
Valerie Austin			St Mary's Fabric Fund
Barry Halliwell			St. Mary's PCC / Tennis Club
Gill Hathaway			Village Rep
France Lambert			Village Rep
Jean Platt			Village Rep
Peter Johnson			Village Rep

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
The Charity Commission		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>
Independent Examiner	Mrs Debbie Fry	Elsenham

**Name of chief executive or names of senior staff members (Optional information)**

N/A
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A
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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allan Hathaway	Margaret Shaw
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	11th March 2022	



To Trustees: Elsenham Community Association

I report to the trustees on my examination of the accounts of the Elsenham Community Association (ECA) for the year ended 30 December 2020. Responsibilities and basis of report to the charity trustees of ECA as you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of ECA 's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I confirm that **no material matters** have come to my attention in connection with the examination giving me cause to believe that in any material respect.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Deborah Fry

Address: 11 Ridley Gardens

Elsenham

Bishops Stortford

HERTS

Date: 10 March 2022

**ELSENHAM COMMUNITY ASSOCIATION**

England & Wales - Charity number 1186436

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# Accounts

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## Trustees' Annual Report for the period

From 1st January 2020 To 31st December 2020

Charity name: Elsenham Community Association CIO

Charity registration number: 1186436 (previously 302362)

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of Elsenham Community Association Charitable Incorporated Organisation (CIO) are to establish and run Elsenham Memorial Hall and to promote for the benefit of the inhabitants of the Parish of Elsenham ("area of benefit") without distinction of age, disability, nationality, gender, sexual orientation, gender reassignment, marriage or civil partnership, pregnancy or maternity, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p> <p>To act as an umbrella organisation for all village organisations with the Parish.</p> <p>To produce Elsenham News to be delivered free to each household &amp; business in Elsenham.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Users of Elsenham Memorial Hall include:</p> <ul style="list-style-type: none"><li>Elsenham Parish Council</li><li>Elsenham Bowls Club</li><li>Elsenham Church and St Mary's Fabric Fund</li><li>Elsenham Church Lunch Club</li><li>Elsenham Village Cafe</li><li>Elsenham Flower Show Society</li><li>Elsenham News</li><li>Elsenham Primary School</li><li>Elsenham Rainbows &amp; Brownies</li><li>Elsenham Tennis Club</li><li>Elsenham Tots &amp; Toddlers</li><li>Elsenham Village History Society</li><li>Elsenham W.I.</li><li>Elsenham Youth Football Club</li></ul>

		<p>Henham &amp; District Garden Society          Little Fishes          Slimming World          Village Fete          Line Dancing / Keep Fit / Yoga / Pilates / Zumba classes          The ECA is also responsible for Village Santa event held in the Village Hall.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year Trustees were aware of the Charity Commission's guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The ECA does not make grants.
Policy on social investment including program related investment	Para 1.38	Some funds are held in a Saffron Building Society interest bearing account.
Contribution made by volunteers	Para 1.38	All trustees and other volunteers give their time voluntarily and received no remuneration or other benefits from the Charity
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This is our first year as a CIO. The previous Charity (302362) ceased on 31st December 2019 and all its assets were transferred to the new Charity. There were some minor changes to the Management structure and a Management Committee was appointed to run the day to day activities of the charity. Willing trustees were reappointed. Other members of the community can attend and contribute to General meetings of the CIO, but only Trustees can vote. Management Committee meetings took place electronically due to Covid-19 restrictions. 2020 started as a normal year with the Memorial Hall continues to play an important role in the life of Elsenham and surrounding Villages, with Groups meeting on every day of the week. Due to the Covid-19 pandemic and in line with Government instructions the Memorial Hall</p>

		<p>closed to users on 17th March 2020, and with minor exceptions remained closed for the whole year.</p> <p>We continued to produce the Village Magazine "Elsenham News" which is produced by volunteers and delivered free to each household in the village each month (except January). Elsenham News continues to be funded by advertising receipts. Due to Covid-19 restrictions Elsenham News was only available electronically from April - August 2020. Advertisers were credited with the issues where there was no hard copy. Due to the completion of new housing the print run has more than doubled since 2011.</p> <p>The ECA website covers all events in Elsenham not just those held at the Memorial Hall. Sadly, due to Covid-19 restrictions The Village Fete and Village Santa could not take place. We had additional expenditure in making the building Covid safe with the intention of reopening in November 2020, but this was curtailed due to a second lockdown.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As the hall was closed due to the pandemic a volunteer was able to redecorate the Main Hall, Kitchen & entrance areas. As required by our insurance company the Hall was visited regularly by the Cleaner & Management Committee during the closure.
Performance of fundraising activities against objectives set	Para 1.41	Income for the year was significantly reduced as there were no hires for most of 2020. Income in January related to hiring that had take place in 2019. There was no Village Fete or Santa. We received £1000 Covid Additional Restrictions Grant from Uttlesford District Council to compensate for loss of income and money spent to make the premises Covid secure in the 2nd lockdown. (Nothing was available for the first lockdown.)
Investment performance against objectives	Para 1.41	N/A
Other		In order for the Youth Football Team to restart in September 2020 on the adjacent Playing Field they needed to have access to toilet facilities. To enable this we opened 1 toilet only for the use of the Youth Football and Tennis Club.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the lack of income the Charity remains in a good financial position. These reserves will be used to redevelop the toilet facilities in the near future.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a Saffron Building Society interest bearing account. A Reserves Policy was adopted in April 2020 and £10,000 is to be held in reserve.
Amount of reserves held	Para 1.22	Approximately £55,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We anticipate the resolution of Covid-19 restrictions

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The management committee reviews charging policy annually to ensure that hiring income will cover the cost of refurbishment, maintenance, heating and cleaning. Village organisations and Charities are given a preferential rate of Hire. Private & Small Commercial Hirers are given a rate that reflects local hall charging rates. Larger Commercial Hirers are charged appropriately.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Any surplus funds, which are not likely to be needed in the immediate future, are placed on deposit to earn interest.
A description of the principal risks facing the charity	Para 1.46	Risks associated with closures and lack of confidence due to Covid 19 will continue to be a problem into 2021. As we were running at nearly full capacity pre lockdown, any loss of regular bookings will, we believe, be easily replaced.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (adopted 19th November 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Charitable Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There are 2 types of Trustees - those selected by the Village Organisations (see list of Charity Trustees) & Village representatives that are elected at the AGM. The AGM is open to all and everyone has a vote. Some representatives nominated by their organisation can choose not to be a Trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New Trustees are made aware of the Charity Commission's guidance on public benefit & GDPR and complete a Trustees Declaration to confirm that they are willing & eligible to be a Trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	General meetings of the ECA comprises the Charity Trustees and members nominated by other organisations. The AGM delegates limited powers to a 6 person Management Committee who take day-to-day responsibility for the running of the Charity.
Relationship with any related parties	Para 1.51	Elsenham Community Association is a member of the Rural Community Council of Essex (RCCE) Village Hall Advice and information service. RCCE provides advice and information on all aspects of Village Hall and Community Building management. RCCE advised on the conversion of the charity to a Charitable Incorporated Organisation (CIO).
Other		

## Reference and Administrative details

Charity name	Elsenham Community Association CIO
Other name the charity uses	ECA
Registered charity number	1186436
Charity's principal address	Elsenham Memorial Hall, Elsenham Playing Field, Off Leigh Drive, Elsenham, Bishop's Stortford CM22 6BY

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Allan Hathaway	Hon. Chair Management Committee (MC)		Village Rep
Moyra Jackson	Hon. Secretary (MC)		W.I
Margaret Shaw	Hon. Treasurer (MC)		Village Rep
Jean Woollvin	Hon. Vice-Chair (MC)		Flower Show Society/Santa
Cheryl Rae	Hon. Bookings Secretary (MC)		Village Rep
Jill French	Management Committee		Village Rep
Jean Platt			Village Rep
David Verlander			EVHS
Caryl Benner			Henham & District Garden Soc.
John Minor			Parish Council
Petrina Lees			Rainbows / Brownies
Valerie Austin			St Mary's Fabric Fund
Barry Halliwell			St. Mary's PCC / Tennis Club
Gill Hathaway			Village Rep
Sue Johnson			Santa
Peter Johnson			Village Rep
Sue Waite			Elsenham Village Cafe

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
The Charity Commission		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>
Independent Examiner	Mrs Debbie Fry	Elsenham

**Name of chief executive or names of senior staff members (Optional information)**

N/A
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A
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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Allan Hathaway	Margaret Shaw
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	26th March 2021	



To Trustees: Elsenham Community Association

I report to the trustees on my examination of the accounts of the Elsenham Community Association (ECA) for the year ended 30 December 2020. Responsibilities and basis of report to the charity trustees of ECA as you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of ECA's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I confirm that **no material matters** have come to my attention in connection with the examination giving me cause to believe that in any material respect.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Deborah Fry

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Date: 16 March 2021