



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/11/2021
To 31/10/2022

Period start date
Period end date

Charity name: THE FRIENDS OF SOUTH PETHERTON
LIBRARY(FOSPL)

Charity registration number:1186429

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the provision and maintenance of a library in South Petherton. To promote for the residents the provision of a public library for recreation and/or other leisure time occupation with the object of improving the condition of life of the said residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To campaign actively for the Parish Council to maintain funding for a Community Library. To strive constantly to enhance the services available for residents from the Library. To play a leading role in the acquisition of a Community Hub, to include a larger library better able to meet residents' needs.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that all Trustees have signed as having read, understood and given due regard to the Guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	FOSPL policy is to fund service enhancements up to 66% of annual income averaged over a 3 year period.
Policy on social investment including	Para 1.38	

program related investment		
Contribution made by volunteers	Para 1.38	The 25 + volunteers are essential to the successful enhanced operation of the Library.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Following the success of its "Guide to Circular Walks around South Petherton" funded by the Somerset Community Fund in support of its post-Covid initiatives, a second grant was sought successfully to provide a further 200 Guides to satisfy the continuing demand. The Fast Track book scheme, supplementing Library stock with copies of the very latest, high demand books exclusively for local residents, has now delivered its third tranche and is much appreciated by library users. Two Author's visits have taken place and been well supported. The LEGO club continues to attract youngsters and parents whilst the newly created Rummikub club has made a positive start. The "English Language for Ukranian Families" club ran for some months until demand was satisfied. Library footfall and book withdrawals have not yet recovered to pre-Covid levels, but South Petherton is leading the recovery of Somerset's Community Libraries.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Progress on the pursuit of a Community Hub has stalled temporarily. The central village site offered had great potential, but the Landowner switched the
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		main building usage from Small Business Offices to an outpost of a top London restaurant, and the available space for the Community Hub was squeezed until it became unviable; however another central site, probably better suited in the longer term, has now been offered and is being pursued. The support of the volunteers is essential to the smooth running of the Library and its enhanced opening hours outside of the fixed hours of the salaried Library Information Officer. Other volunteer activities have been the Plant and Book Stalls, from which donations have provided the bulk of funds in this FY, and the manufacture of otherwise unaffordable additional shelving.
Performance of fundraising activities against objectives set	Para 1.41	After 3 years of a Community Library residents are perhaps once again taking the Library for granted, with fewer Supporters renewing their annual donations, although the Cost of Living “crisis” may also be a factor. Consequently fundraising has focused more on Book, Produce and Plant stalls which have been very successful in matching previous years’ funds.
Investment performance against objectives	Para 1.41	FOSPL continues to slowly build up its Reserves, with the aim of establishing sufficient funding to re-establish the Library in a new Community Hub should it come to fruition.
Other		

Financial Review

Review of the charity’s financial position at the end of the period	Para 1.21	Income increased by £1000 to £3107, and Expenditure also increased by £600 to £1914.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In accordance with the Reserves Policy, 66% of Income was expended on Charitable Objectives, with the other 33% added to Reserves, making a healthy total of £3275. This high

		level is justified given the possible Library move to new premises in the next 2 years.
Amount of reserves held	Para 1.22	£3275
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations of New or Renewed Supporters. Donations given at Plant, Produce and Book stalls and advertising receipts from production of new Village Map Donations made at Clubs, Author's Talks or other Events. Grant from Somerset Community Fund.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Should the Parish Council withdraw from its contract with the Somerset Unitary Authority then FOSPL would be unable to fund the full costs of the Library on its own.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal	Para 1.25	Foundation Model Constitution

charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation established 1 July 2019.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by existing Trustees; re-election of Trustees on completion of term. FOSPL is keen to elect more Trustees but is short of suitable volunteers.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The one new FOSPL Trustee had extensive previous experience with another Charity, but still completed the introductory training and reading required of a new Trustee prior to assuming the role of Treasurer.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees meet on a monthly basis to address a FOSPL agenda alongside the larger Library Management Group. It supports Somerset's Community Libraries Liaison Meetings where ideas and Best Practice are exchanged.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of South Petherton Library
Other name the charity uses	FOSPL
Registered charity number	1186429
Charity's principal address	44 Compton Road. South Petherton, Somerset TA135EN.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Kidner	Chair		
2	Mark Freeman	Vice Chair		
3	Anne Brown	Treasurer		
4	Biddy Martin			
5	Marion Parr			
6	Michael Callaghan			
7				
8				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Peter Kidner

Mark Freeman

Full name(s)

Peter Kidner

Mark Freeman

Position (eg Secretary, Chair, etc)

Chair

Vice Chair

Date

13 Jan 2023

FRIENDS OF SOUTH PETHERTON LIBRARY (FOSPL) ACCOUNTS 01NOV 2021 – 31 OCT2022

<u>INCOME FROM:</u>	<u>2020/21</u>	<u>2021/22</u>	
Donations –	1088.99	998.52	
Charitable Receipts	833.73	2109.16	
<u>TOTAL INCOME</u>	<u>£1922.72</u>	<u>3107.68</u>	<u>(b)</u>
EXPENDITURE ON:			
Raising Funds	£ 42.50	42.50	
Charitable Activities	£1294.55	1872.25	
<u>TOTAL EXPENDITURE</u>	<u>£1337.05</u>	<u>1914.75</u>	<u>(c)</u>
NET INCOME/(EXPENDITURE)	£585.67	1192.93	(b-c)
<u>TOTAL FUNDS CARRIED FORWARD</u>	<u>£2082.09(a)</u>	<u>3275.02</u>	<u>(a+b-c)</u>

1. Income has been maintained at just under £2000, with the majority derived from Trustee and Volunteer initiatives such as the Plant & Book Stall (£660) and production of a Village Map (£730).

2. Expenditure on Charitable Activities has increased by 50 %, most notably on the Fast Track book scheme, Social Clubs (LEGO, Rummikub and English Language for Ukrainians) and Authors' visits.

Anne Brown

A.M.Brown

FOSPL Treasurer

Peter Kidner

P.J. Kidner

FOSPL Deputy Treasurer

20 Nov 2022

NOTES ON ACCOUNTS – SEE OVER

Annex A: Details of Donations, Receipts, Expenditure.

Notes on Accounts:

1. A successful bid to HMRC under the Gift Aid scheme for the previous year (2020/21) resulted in receipt of £75.19; a similar bid for this year resulted in receipt of £268.03.
2. A unique grant of £300 was received from Network Plus after this subcontractor to Western Power Distribution caused significant damage to some Parish footpaths; after complaints to Western Power, a grant was made to a representative Parish Charity – with FOSPL being the beneficiary.
3. Further to the Somerset Community Foundation grant for the production of a Village Circular Walks leaflet in the previous year, a further grant of £433 was received this year to fund a reprint in support of popular demand.
4. After registration with Amazon Smile, the Charity has received small but regular donations.
5. Expenditure included funding of the LEGO Club, Rummikub start-up, English Courses for Ukrainian families, and Authors' visits
6. During this FY, new Trustee Anne Brown became Treasurer, with Peter Kidner, FOSPL Chair and previous Treasurer, supporting as Deputy Treasurer vice Michael Callaghan.

ANNEX A TO FOSPL ACCOUNTS 21/22

1. Cash Donations:

DATE	AMOUNT	SOURCE	BALANCE	REFERENCE
30/11/21	54.69	Book Stall	54.69	
12/01/22	27.00	Library Pot	81.69	
26/02/22	87.89	Library Pots	169.58	
03/03/22			81.69	£87.89 banked(21)
07/05/22	74.67	Library pot		22
28/05/22	507.13	Plant & Book Stall		25
22/07/22	106.73	Burnworthy Fayre		29
20/09/22	15.00	Library Pot		31
20/09/22	65.00	Library Pot		32
17/10/22	24.94	Library Pot		34

Cash donations total £881.36, plus £5 float in Library pot and £33.57 in event cash float.

Total £919.93

2. Donations Direct to Bank:

04/04/22	74.59	Donation P Kidner	
28/05/22	4.00	Phoenix Chinese	27

TOTAL DONATIONS £919.93 plus £78.59 = £998.52

TOTAL BANKED

3. Charitable Receipts:

03/11/21	75.19	HMRC	Gift Aid receipt
24/12/21	300.00	Network Plus	Damage to Footpaths Compensation
14/01/22	433.00	Som Cty Foundn	Grant for Circular Walks Leaflet Reprint
23/02/22	8.07	Amazon Smile	CR1
04/04/22	41.00	Barber Ad	Payment Ad for Village Map
25/04/22	41.00	Sibley Ad	Payment Ad for Village Map
26/04/22	26.00	Eternal Kitchen	Payment Ad for Village Map
26/04/22	41.00	Royal Oak	Payment Ad for Village Map
26/04/22	26.00	Hamdon Finance	Payment Ad for Village Map
26/04/22	26.00	Stoodley	Payment Ad for Village Map

26/04/22	46.00	Crane Sales	Payment Ad for Village Map	
27/04/22	60.00	Brewers Arms	Payment Ad for Village Map	
28/04/22	26.00	Osteopath	Payment Ad for Village Map	
28/04/22	26.00	Tim's Wines	Payment Ad for Village Map	
29/04/22	26.00	Holm	Payment Ad for Village Map	
03/05/22	26.00	Frogmary Green Fm	Payment Ad for Village Map	
05/05/22	46.00	Minster Vets	Payment Ad for Village Map	
06/05/22	26.00	Fruit & Veg Shop	Payment Ad for Village Map	
09/05/22	7.87	Amazon Europe		CR2
09/05/22	26.00	Grants of Somerset	Payment Ad for Village Map	
11/05/22	26.00	N&D News	Payment Ad for Village Map	
13/05/22	41.00	Trading Post	Payment Ad for Village Map	
13/05/22	26.00	Hattie & Heid	Payment Ad for Village Map	
16/05/22	26.00	Robinson Fish	Payment Ad for Village Map	
19/05/22	26.00	Orchards Estates	Payment Ad for Village Map	
23/05/22	26.00	Alan Richard	Payment Ad for Village Map	23
23/05/22	52.00	Freeway/Wakely	Payment Ad for Village Map	24
28/05/22	41.00	Hodge	Payment Ad for Village Map	26
28/05/22	26.00	Phoenix Chinese	Payment Ad for Village Map	27
09/06/22	26.00	Beale	Payment Ad for Village Map	
21/06/22	78.00	Bloom, Baker, Dr Room	Payment Ad for Village Map	28
08/09/22	268.03	HMRC	Gift Aid Receipt	CR3
17/10/22	114.00	Nests	Ticket Sales	35

TOTAL RECEIPTS £2109.16

TOTAL INCOME [DONATIONS + RECEIPTS] £998.52 + £2109.16 = £3107.68

4. Expenditure:

a. Raising Funds:

DATE	AMOUNT	RECIPIENT	ITEM	NOTE
11/05/22	20.00	Clifton Diocese	Hall Hire/event	I17
28/05/22	22.5	SPLHG	Explore SP booklets	I18

TOTAL EXPENDITURE RAISING FUNDS £42.50

b. Charitable Activities:

14/01/22	27.99	M Freeman	Library Diary @12.99	R1
			Xmas Treasure Hunt @ 15.00	R2
14/01/22	3.00	B Elliott	LEGO Club Victuals	R3/4
14/01/22	4.83	C Nicholas	Tsr Hunt Stationary	R5
22/01/22	2.75	B Elliott	LEGO Club Victuals	R6
25/01/22	433.00	Mac Printing	Circular Walks	I1 Ch 23
21/04/22	74.59	P Kidner	Shelving	Ch 24
27/04/22	35.00	SPPC	Hanging Basket	I2
12/05/22	129.12	Browns Books	Fasttrack (Tranche 4)	I3
12/05/22	100.00	Som CC	Deposit Pete Poet	R7
02/06/22	34.32	Browns Books	Fasttrack (T4 reprint)	I4
02/06/22	169.00	Macs Printing	Leaflets 2K x A£	I5
27/06/22	69.86	A. Brown	Reimburse re book stamp	I6
03/07/22	97.04	A. Brown	Reimburse re flipchart	I7
24/07/22	54.00	Bookspace	Rdr to Rdr frame	I8
02/08/22	59.97	A. Brown	Reimburse re Rummikub	I9
22/08/22	51.97	A. Brown	Reimburse re Treasure Prize	I10
02/09/22	204.74	Browns Books	(Tranche 5)	I11
20/09/22	170.34	B. Elliott	Table purchase	I12
05/10/22	69.97	P. Kidner	Torch/shelves/display	I13
10/10/22	24.98	A. Brown	Reimburse Rummikub	I14
10/10/22	20.00	A. Brown	Reimburse re Nests Book	I15
16/10/22	35.78	M. Freeman	Reimburse re Nests drink bill	I16

TOTAL EXPENDITURE CHARITABLE ACTIVITIES £1872.25

TOTAL EXPENDITURE £42.50+£1872.25 =£1914.75