

Newland House School Parents Association

REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

REFERENCE AND ADMINISTRATIVE DETAILS - TRUSTEES AND ADVISERS

NEWLAND HOUSE SCHOOL PARENTS ASSOCIATION is a registered charity with the Charity Commission for England and Wales (no. 1186413).

The committee for the year ended 31 December 2024 comprised the following:

Co-Chairs: Nicholas Sarbicki
Mariya Sarbicki

Treasurer: Jenni Hughes-Ward

Trustees: Jane Runnacles, Emma Cremin, Katherine Sawyer, Jasmine Haveland and Louisa Carradine

Contact Details: parentsassociation@newlandhouse.net

Newland House School Parents Association
c/o Newland House School
Waldegrave Park
Twickenham
Middlesex
TW1 4TQ

Bankers -

Barclays Bank
LEICESTER
LE87 2BB

STRUCTURE, GOVERNANCE and MANAGEMENT

The Charity is a members' association organised in accordance with its Constitution under which the management of the Charity is vested in a Management Committee comprising the trustees of the Charity. The Management Committee are all elected annually by the members of the Charity at an Annual General Meeting.

The Constitution is for all intents and purposes treated as the document governing the operation of the Charity. The Management Committee is responsible for furthering the charitable objectives set out in the Constitution.

Although the officers of the Charity do not undergo any formal training as trustees of a charity they have access to advice in such matters online and from the Charity's Independent Examiner.

OBJECTIVES AND ACTIVITIES

The objectives of the Association are:

- to advance the education of pupils at Newland House School in particular by:
 - 1) developing effective relationships between the staff, parents and others associated with the school
 - 2) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

During the year, the Association held a variety of events kicking off the year with a Quiz night and then following on with the glamorous bi-annual Ball in May 2024. In the year of 2024 we had the usual Summer Fair in June and Christmas Fair in December but we also had a new event- a Family Movie night in October replacing Fireworks night. The school second-hand shop was in operation for much of the year and contributed substantially to the income of the charity. In addition, the Christmas card project contributed to the fundraising as well as a generous donation of the profit from a music recital by an NHS parent.

RISK POLICY

The Trustees annually review any risks to the Charity and have taken the necessary measures to mitigate any possible risks.

RESERVES POLICY

The Association has very few operational costs or outgoings. Existing costs are generally associated with events and purchasing small amounts of branded stock for the on-site school uniform shop. Events are planned only if they can raise funds and therefore the need to hold reserves is limited. The trustees plan to review the reserve policy annually in case there is a change to the current cash-flow structure.

DONATIONS POLICY

It was agreed at the inaugural meeting of the Association in its current form that all funds raised from charitable activities would be split equally between charitable donations and funding projects for the school to the benefit of the children's education. Criteria for charitable donations have also been agreed.

FINANCIAL REVIEW

The Financial Year to 31 December 2024 started with the usual Quiz night, a much loved and easy going event raising £838 this year and marking International's women day.

This was followed on by the much anticipated Masquerade Ball which took place in the stunning grounds of Richmond golf club. The event raised £31,805 and was a great success, enjoyed by all those who attended! Thank you to the ball team who organised the event and everyone who helped to make it happen.

This was followed by a very successful Summer Fair where the lovely weather and the live music allowed for families to stay and enjoy the afternoon. This event, including its raffle, raised £5,309, slightly more than last year's summer fair. Thanks to the Summer fair team for their time and dedication organising the event and to all the parents who volunteered and made the day a memorable one.

We then started the new academic year with a new PA event- Movie night. This took place in the school hall and was less risky compared to Fireworks night. It was thoroughly enjoyed by parents and children and raised £714 which was more compared to the fireworks show the year before.

The Christmas Fair this year was more challenging than previous years. Early December is often a busy time for families with 11+ exams and other festive commitments and this year our Santa's grotto had to move location due to changes made to the pre-prep building. Despite this it was well attended and raised £3963. Thanks to the team for their hard work and all the parents for their attendance and kind generosity to make the event such a success.

In addition to this we received a very generous donation of £937.81 by a Newland house parent who raised money through selling tickets to her winter music recital. Thank you again for your kind contribution.

Income from the School shop this year was at £6289 which is more compared to last year's. We are very grateful to all the volunteers who run this amazing initiative.

Online fundraising initiative Easyfundraising.com has continued to generate some small income for the Association, £47.62 this financial year. This is something we need to keep advertising throughout the year and remind parents about.

Expenditure largely focused on sponsoring the end of year 2 (£350) and year 6 disco (£635) and small projects within the school such as the year 7&8 garden project. We discussed the PA's role in funding projects with the new bursar and the head and the ability to initiate project ideas from parents within the community. Also we agreed that expenses incurred around events such as cleaning costs and care taker costs should be paid for by the PA.

Donations to the two Charities chosen by the Association for the previous academic year were St George's Hospital charity Time For a Change appeal and Born Too Soon. St George's hospital received a total of £12,080 and Born too Soon are due to receive a payment totalling £8,580.

The nominated charities for the Academic year of 2024/2025 are Momentum and Skylarks, which will both receive a donation of £1,169 for this financial year.

As a fully volunteer led organisation, overheads remain very low, limited to an annual subscription to Parentkind, which provides insurance and advice at a cost of £153, and to Xero our accounting software costing. There was also a new subscription paid to Xero, the Associations accounting software, of £165.32.

As a result, the Association finishes the Financial Year for FY24 at a surplus of £36,001.81, and with net assets of £71,478.67. We still need to transfer the donation to Born too soon and there is around £4, 500 of funding for school projects already approved by the PA which we are still due to pay for.

PLANS FOR FUTURE PERIODS

The first two events of 2025 have already taken place. The first NHSPA Ceilidh was hosted near Burns Night - raising £145.28. The first movie night of the year was hosted in March, raising £1,299.16. A bake sale, end of term tuck shop and the Quiz Night is being planned as well as potential future movie night. Plans for our usual events, namely the Summer Fair and Christmas Fair will be made as we go through the year. We are hopeful that the

second-hand shop continues to provide the Association with a substantial and consistent portion of its income, and we aim to increase the number of parents signed up to the online initiative Easyfundraising. With a healthy balance, the Association remains positive that it can continue to further its charitable objectives of supporting the education of the pupils at Newland House School whilst supporting local charities.

TRUSTEES' RESPONSIBILITIES STATEMENT

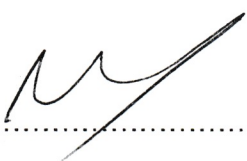
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on June 10th 2025,
and signed on their behalf by:

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Nicholas Sarbicki
Trustee and Co-chair

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF NEWLAND HOUSE SCHOOL PARENTS ASSOCIATION

I report to the trustees on my examination of the accounts of the Newland House Parents Association for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Association's accounts as required under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Society as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tessa Dost

Date: 6 June.....2025

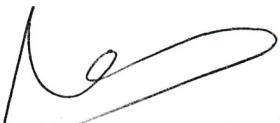
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
Incoming resources					
Income and endowments from:					
Donations and legacies	985	-	-	985	-
Charitable activities	69,682	-	-	69,682	38,906
Other trading activities	-	-	-	-	-
Investments	63	-	-	63	160
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	70,730	-	-	70,730	39,066
Resources expended					
Expenditure on:					
Raising funds	21,200	-	-	21,200	19,372
Charitable activities	13,210	-	-	13,210	16,329
Separate material item of expense	-	-	-	-	-
Other	318	-	-	318	358
Total	34,728	-	-	34,728	36,059
Net income/(expenditure) before investment gains/(losses)	36,002	-	-	36,002	3,007
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	36,002	-	-	36,002	3,007
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	36,002	-	-	36,002	3,007
Reconciliation of funds:					
Total funds brought forward	35,477	-	-	35,477	32,470
Total funds carried forward	71,479	-	-	71,479	35,477

BALANCE SHEET AS AT 31 DECEMBER 2024

	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
Fixed assets					
Intangible assets	-	-	-	-	-
Tangible assets	-	-	-	-	-
Heritage assets	-	-	-	-	-
Investments	-	-	-	-	-
Total fixed assets	-	-	-	-	-
Current assets					
Stocks	-	-	-	-	-
Debtors	1,995	-	-	1,995	105
Investments	-	-	-	-	-
Cash at bank and in hand	70,505	-	-	70,505	40,305
Total current assets	72,500	-	-	72,500	40,410
Creditors: amounts falling due within one year	1,021	-	-	1,021	4,932
Net current assets/(liabilities)	71,479	-	-	71,479	35,478
Total assets less current liabilities	71,479	-	-	71,479	35,478
Creditors: amounts falling due after one year (Note 20)	-	-	-	-	-
Provisions for liabilities	-	-	-	-	-
Total net assets or liabilities	71,479	-	-	71,479	35,478
Funds of the Charity					
Endowment funds	-	-	-	-	-
Restricted income funds	-	-	-	-	-
Unrestricted funds	71,479	-	-	71,479	35,478
Revaluation reserve	-	-	-	-	-
Total funds	71,479	-	-	71,479	35,478

Approved by the Trustees on June 10th 2025,
and signed on their behalf by:

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Nicholas Sarbicki
Chair

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

NOTE 1 – ACCOUNTING POLICIES

Basis of Preparation of the Accounts

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective January 2015) and the Charities Act 2011 and applicable regulations.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the notes to the accounts.

The Association's financial year runs from 1st January to 31st December.

NOTE 2 – DISCLOSURES

Trustee Remuneration

None of the trustees received any remuneration during the year, nor did they claim any expenses.