



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2022 to 31st August 2023

Charity name: Stafford Grammar School PTA

Charity registration number: 1186397

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of this charity is to advance the education of pupils in the school, in particular by: 1) Developing effective relationships between the staff, parents and others associated with the school 2) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We raise funds and help organise events and activities to enhance school life for all pupils at the school. Events include Christmas Fairs, Summer Fetes, music concerts, quiz nights and a Summer Ball. Our funds are used to purchase equipment, run educational workshops, fund school trips, and support extra-curricular clubs for the benefit of pupils.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning PTA activities for the year, the Trustees have had regard to the Charity Commission guidance on public benefit. We consult Parentkind and the Charity Commission website for advice and guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The Trustees are extremely grateful to all the volunteers that have helped to run our numerous activities and events. Their time and efforts have been vital to raising funds and furthering our aims.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Major PTA events included: Christmas Fair; Quiz Night; School Discos; Summer Ball. The PTA also assisted with: Concerts; Halloween Events; School Musical; Hosting Choral Evening for other schools and children from around the local area. These activities raised funds for various projects including: a new projector; Yearbooks for pupils; equipment for Forest School; new greenhouse for Gardening club; renovate the Drama room; contribute to funds for new seating in the theatre. These projects benefitted children across all ages, including local children from outside the school attending musical events and workshops.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	For the year ending 31/08/2023 the charity raised a net profit of £19,993.11 from PTA events and other fundraising schemes. Donations of £3,464.09 were made to Stafford Grammar School during the year and a further £10,970.52 funds were approved and completed after the end of the financial year. Funds available for donations for the next academic year are £17,807.50 and £6,000 will be held to finance future charity events.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Approx £9,000 held as a contribution already pledged to new seats in School theatre. Approx £7,000 set aside for new TV projector in main hall. Other funds also earmarked for new video equipment; transport for field trips; and music equipment.
Amount of reserves held	Para 1.22	£34,778.02
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – adopted 1 st October 2019 (Model Constitution for Parent Teacher Associations in England and Wales from Parentkind)
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and hold office until the next AGM, including selection of Chair, Secretary and Treasurer.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Stafford Grammar School PTA
Other name the charity uses	
Registered charity number	1186397
Charity's principal address	Stafford Grammar School Burton Manor Road STAFFORD ST18 9AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philippa Dyble	Chair		
2	Surjit Mahal	Secretary		
3	Louise Bennett	Treasurer	24/04/2023 - 31/08/2023	
4	William Pietrek		13/10/2022 - 31/08/2023	
5	Lisa Ashton			
6	Charlotte Thompson			
7	Alyson Burton		22/10/2022 - 31/08/2023	
8	Marine Judson		13/10/2022 - 31/08/2023	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

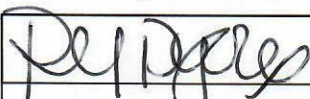
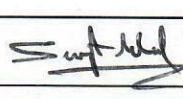
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philippa Dyble	Surjit Mahal
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 27th June 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Stafford Grammar School PTA
1186397

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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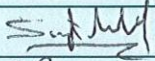
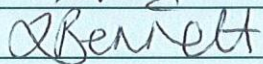
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	£32,379.85	-	-	32,380	18,286.88
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,380	-	-	32,380	18,287
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,380	-	-	32,380	18,287
A3 Payments					
	£15,850.83	-	-	15,851	8,744.84
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,851	-	-	15,851	8,745
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,851	-	-	15,851	8,745
Net of receipts/(payments)	16,529	-	-	16,529	9,542
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	16,529	-	-	16,529	9,542

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Charity bank balance	34778.02	-	-
		-	-	-
		-	-	-
	Total cash funds	34,778	-	-
	(agree balances with receipts and payments account(s))	Agreed	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SURJIT MAHAL	11/6/2024
	LOUISE BENNETT	11/6/2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Stafford Grammar School PTA

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1186397

Set out on pages

4 - 5 (accounts are set out on two pages)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 08 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

17 June 2024

Name:

Timothy Collier

	Relevant professional qualification(s) or body (if any):	Fellow of the Institute of Chartered Accountants of England and Wales (ICAEW)
	Address:	Burton Manor Road
		Stafford
		ST18 9AT

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

1. Name of the item: [REDACTED]

2. Description of the item: [REDACTED]

3. Date of acquisition: [REDACTED]

4. Location of the item: [REDACTED]

5. Other information: [REDACTED]



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Stafford Grammar School PFA
1186397

No (if any)

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CC16a

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	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
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(agree balances with receipts and payments account(s))				
		Agreement Error	0%	0%
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	