



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **April 2024** Period start date To **April 2025**

Charity name: **Shipston on Stour and District Local Historical Society**

Charity registration number: **1186347**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE PRESERVATION OF OBJECTS OF HISTORIC INTEREST FOR PUBLIC INSPECTION AND THE ADVANCEMENT OF EDUCATION AND LEARNING PARTICULARLY AMONGST THE RESIDENTS OF SHIPSTON-ON-STOUR AND DISTRICT AND PARTICULARLY IN THE SPHERE OF LOCAL HISTORY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Museum that is open to the public showcasing items and encouraging people to learn about local history. Outreach with local schools and clubs
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees feel the charity has had good public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The museum does not make grants
	Para 1.38	A small level of investment of program related items was undertaken

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	Volunteers have contributed to the running of the charity by manning the museum and creating outreach tools. Volunteers have also helped with item inventory and policy decisions. Volunteers have helped with outreach and talks
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity saw over 500 visitors over the open period for the museum. People have come from many counties and we have encouraged volunteering from young people and those with disabilities.</p> <p>The outreach with schools has been invaluable and we continue to try and reach out to more schools and local groups. Several local community groups have visited and trustees have held talks for groups such as the WI, the brownies and the local Probus group.</p> <p>We have also held three talks to the public and conducted two walking talks and will continue to do so</p> <p>We are working towards accreditation and have a new mentor to help</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not all goals were met but we continue to make progress
Performance of fundraising activities against objectives set	Para 1.41	Fund raising has been successful, we continue to find new ideas to raise funds
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Financially viable with a surplus in the bank to cover bills that are pending and public liability. New surplus savings account created to gain better interest rates and keep the surplus separate from the day to day running account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Surpluses are held to cover the bills for the lease period should enough money not be made to cover them. This is held in a separate savings account
Amount of reserves held	Para 1.22	Currently reserves are around 9000 to cover rent and storage for two years should we have to start paying, there would currently be a shortfall should rental be at the advised 10,000 PA
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No current concerns

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principally public talks and walking talks, selling of surplus sales particulars , merchandise and visitor donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	No intentions to invest
A description of the principal risks facing the charity	Para 1.46	Principal risks are that the lease has a clause whereby we can be closed at short notice for the next three years so could need to find new premises and or storage at short notice.  Other risks are lack of footfall
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Governing document runs as a Trust</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charity is run as a CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustee selection is by trustees by private election</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New procedures for the inventory of photos, items and written matter have been adopted
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has one new trustee, dealing with talks and also publicity. Current trustees co-opted for another term. David Burge founding member died in 2024
Relationship with any related parties	Para 1.51	none
Other		

## Reference and Administrative details

Charity name	Shipston on Stour and District Local Historical society
Other name the charity uses	Shipston Museum
Registered charity number	1186347
Charity's principal address	Clark House West Street Shipston on Stour CV36 4EL

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bekky Hillman	Chair		
2	Martin Russell	Deputy chair		
3	Rebecca Ashley	Deputy chair		
4	David Burge	trustee	April 2024-November 2024	
5	Michaela Davis	Treasurer		
6	Stephen Hartley	Trustee		
7	Rosa Fitt Conway	Trustee		
8	Stefan Lang	Trustee	September 2024 to date	
9	Jo Ashely	Trustee	April 2024-September 2024	
10	Susan walker	Trustee	November 2024 to date	
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19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Bekky Hillman	Michaela Davis
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>		

## Shipston on Stour and District Local History Society Accounts for year ending March 2024

Talks

### Receipts and payments account 2023 – 2024

#### Receipts

Talks	41.00
Friends of museum payments	88.00
Donations	<u>3,720.15</u>
<b>Total receipts</b>	<b>£3,720.15</b>

#### Payments

Materials for museum	434.35
Utilities	149.59
Council Tax	138.33
Insurance	100.80
Membership to AIM	71.00
Refreshments	50.42
IT	1,210.55
DBS check	<u>18.00</u>
<b>Total Payments</b>	<b>£2,173.04</b>

Net receipts less payments	1,547.11
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Cash funds last year end	8,657.04
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Cash funds this year end	10,204.15
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