



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
		April	2024			March	2025

### Section A Reference and administration details

Charity name

Cylch Meithrin Bodawen

Other names charity is known by

None

Registered charity number (if any)

1186323

Charity's principal address

Cylch Meithrin Bodawen, Bodawen, Post Office Lane,  
Denbigh  
Denbighshire  
Postcode LL16 3UN

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Nash		Whole Year	Bodawen Committee
2	Clare Roscoe		Whole Year	Bodawen Committee
3	Rhodri Sellers		Whole Year	Bodawen Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

--	--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by the Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Cylch Meithrin Bodawen is a member of Mudiad Meithrin the National Association of Welsh Medium playgroups in Wales. Bodawen adopts their recommended policies and procedures.

Cylch Meithrin Bodawen is governed by the Care and Social Services Inspectorate in Wales (CSSIW) and is inspected by them every two years.

Cylch Meithrin Bodawen is governed by ESTYN. ESTYN is led by the Chief Inspector of Education and Training in Wales and inspects quality and standards in education. Bodawen is inspected by ESTYN every four years.

Cylch Meithrin Bodawen is also inspected by ECERS (Early Childhood Environmental Rating Scale).

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objective of Bodawen is to promote Welsh medium education for the pre-school children of, particularly, but not exclusively, Denbigh.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Cylch Meithrin Bodawen provides morning and afternoon playgroup sessions throughout the week, during term time for the public benefit and has full day care registration. The Cylch follows the Early Years curriculum for non- maintained settings and is a provider of early education, and it provides this exclusively through the medium of Welsh. The Cylch Meithrin is accessible for all children between 2 and 4 years in Denbigh and outlying areas and these children, and their families, therefore are the beneficiaries of this charity.

This is a service which provides the Welsh Language 'Active Offer'. It provides a service that anticipates, identifies and meets the Welsh language and cultural needs of children who use or may use the service.

The trustees have due regard to the guidance issued by the Charity Commission on public benefit and understand the charity's purposes as set out in its governing document. The trustees ensure that the charity has adequate future plans that ensures it continues to meet its objectives as set out above.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity fulfilled its purpose and objective and provided a full playgroup service through the Medium of Welsh to children of 2 and a half to 4 years in the Denbigh area. Approximately 38 children were on roll during this financial year.

The Cylch staff worked tirelessly during this financial year to continue to grow the Cylch and recover revenue lost during Covid.

No statutory inspections were carried out during the financial year 24-25.

Plans were made during 23-24 with the Local Authority to commence the build of a new purpose built early years setting, would be built on the grounds of Ysgol Twm o'r Nant, our local Welsh Medium Primary School. The trustees and the committee of Cylch Meithrin Bodawen agreed that on moving to the building, Cylch Meithrin Bodawen would merge with the existing Under 4s provision on site, to form a new charity in due course. It is anticipated that the new build will be ready in the Autumn of 2025.

The trustees and the committee of Cylch Meithrin Bodawen in the winter months of 2025, have begun to plan the merger with the other under 4s provision in preparation to move to the new site.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

No policy exists on the management of reserves.

Details of any funds materially in deficit

No funds are in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The committee and Trustees maximised their efforts to raise money for the Cylch, during this financial period, in anticipation of moving to a new and bigger premises. We continued to seek external supports such as local funds and grants.

On the 15<sup>th</sup> May 2019 the Denbighshire local Authority announced that they had been successful in achieving a grant from the Welsh Government's Pre school grant, to improve the location and physical provision of Cylch Meithrin Bodawen. The likely timescales would be 1-2 years. However the pandemic paused this work. During this financial year it was confirmed that the Cylch expects to occupy this new build in the Summer of 2025.

The purpose built building will present increased opportunities to expand the business and increase revenue.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)	KATHRYN SARAH NASH	
--------------	--------------------	--

Position (eg Secretary, Chair, etc)	Trustee	
-------------------------------------	---------	--

Date	18/1/26
------	---------

**CYLCH MEITHIRIN BODAWEN**

*Charity No: 1186323*

*Post Office Lane*

*DENBIGH*

*Denbighshire*

*LL16 3UN*

<p><b>INCOME &amp; EXPENDITURE STATEMENT FOR THE YEAR TO 31<sup>ST</sup> MARCH 2025</b></p>
---

**JONES & GRAHAM ACCOUNTANTS LTD**

*Chartered Certified Accountants*

*6 Hall Square, Denbigh,*

*Denbighshire. LL16 3NU*

*Phone: 01745 816321*

*Email: office@jonesandgraham.co.uk*

**CYLCH MEITHRIN BODAWEN**

Charity Number: 1186323

**Receipts and Payments Account for the Year Ended 31 March 2025**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2025</b>	<i>Total Funds 2024</i>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fee income	52,056		52,056	43,097
Grants - Denbighshire County Council	29,906		29,906	25,454
Grants - Flintshire County Council	-		-	-
CCL Transfer	-		-	-
Fair Care	-		-	345
Bank interest	383		383	150
Income from Activities & Parties	604		604	397
Fundraising & Donations	300		300	604
Nursery Milk Scheme			-	43
<b>Total Receipts</b>	<b>83,249</b>	<b>-</b>	<b>83,249</b>	<b>70,089</b>
<b>PAYMENTS</b>				
Salaries	63,650		63,650	55,104
Employer Pension costs	1,512		1,512	992
Office/educational supplies/printing/post	5,116		5,116	13,645
Milk & refreshments	729		729	893
Electricity	9,135		9,135	5,910
Water	291		291	284
Telephone	567		567	530
Training	-		-	118
Rent	1,600		1,600	2,762
Rates	641		641	680
Maintenance & Repairs	256		256	258
Events & outings	330		330	431
Payroll fees/Accounting fees	646		646	1,032
Now Pension Fees	180		180	180
Photographs	-		-	-
Mudiad Y M - registration & insurance	-		-	125
Bank charges	60		60	60
School Comms	682		682	556
DBS checks & Doctor references	139		139	57
Cleaning costs	38		38	130
Sundry	443		443	479
<b>Total Payments</b>	<b>86,014</b>	<b>-</b>	<b>86,014</b>	<b>84,225</b>
<b>Net of receipts/(payments)</b>	<b>- 2,766</b>	<b>-</b>	<b>- 2,766</b>	<b>- 14,135</b>
Cash funds last year end	11,891	-	11,891	26,026
<b>Cash funds this year end</b>	<b>9,125</b>	<b>-</b>	<b>9,125</b>	<b>11,891</b>



Statement of Assets and Liabilities as at 31 March 2025

**ASSETS**

	£
Debtors	-
	<hr/>
Cash Funds	
Current bank account	9,125
Ti a Fi bank account	-
COIF Charities Deposit Fund	-
Petty cash (Ti a Fi)	-
	<hr/>
Total cash funds	9,125
	<hr/>
Total current assets	9,125
	<hr/>

**Assets retained for the charity's own use**

	Value
Fixtures, Fittings, Furniture & Equipment	20,000

**LIABILITIES**

There are no liabilities

Signed by one trustee on behalf of all the trustees

*Kathryn Nash*

-----

11/03/2026

Date:

-----

**CYLCH MEITHIRIN BODAWEN**

*Charity No: 1186323*

*Post Office Lane*

*DENBIGH*

*Denbighshire*

*LL16 3UN*

<p><b>INCOME &amp; EXPENDITURE STATEMENT FOR THE YEAR TO 31<sup>ST</sup> MARCH 2025</b></p>
---

**JONES & GRAHAM ACCOUNTANTS LTD**

*Chartered Certified Accountants*

*6 Hall Square, Denbigh,*

*Denbighshire. LL16 3NU*

*Phone: 01745 816321*

*Email: [office@jonesandgraham.co.uk](mailto:office@jonesandgraham.co.uk)*

**CYLCH MEITHRIN BODAWEN**

Charity Number: 1186323

**Receipts and Payments Account for the Year Ended 31 March 2025**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2025</b>	<i>Total Funds 2024</i>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
Fee income	52,056		52,056	43,097
Grants - Denbighshire County Council	29,906		29,906	25,454
Grants - Flintshire County Council	-		-	-
CCL Transfer	-		-	-
Fair Care	-		-	345
Bank interest	383		383	150
Income from Activities & Parties	604		604	397
Fundraising & Donations	300		300	604
Nursery Milk Scheme			-	43
<b>Total Receipts</b>	<b>83,249</b>	<b>-</b>	<b>83,249</b>	<b>70,089</b>
<b>PAYMENTS</b>				
Salaries	63,650		63,650	55,104
Employer Pension costs	1,512		1,512	992
Office/educational supplies/printing/post	5,116		5,116	13,645
Milk & refreshments	729		729	893
Electricity	9,135		9,135	5,910
Water	291		291	284
Telephone	567		567	530
Training	-		-	118
Rent	1,600		1,600	2,762
Rates	641		641	680
Maintenance & Repairs	256		256	258
Events & outings	330		330	431
Payroll fees/Accounting fees	646		646	1,032
Now Pension Fees	180		180	180
Photographs	-		-	-
Mudiad Y M - registration & insurance	-		-	125
Bank charges	60		60	60
School Comms	682		682	556
DBS checks & Doctor references	139		139	57
Cleaning costs	38		38	130
Sundry	443		443	479
<b>Total Payments</b>	<b>86,014</b>	<b>-</b>	<b>86,014</b>	<b>84,225</b>
<b>Net of receipts/(payments)</b>	<b>- 2,766</b>	<b>-</b>	<b>- 2,766</b>	<b>- 14,135</b>
Cash funds last year end	11,891	-	11,891	26,026
<b>Cash funds this year end</b>	<b>9,125</b>	<b>-</b>	<b>9,125</b>	<b>11,891</b>

Statement of Assets and Liabilities as at 31 March 2025

**ASSETS**

	£
Debtors	-
	<hr/>
Cash Funds	
Current bank account	9,125
Ti a Fi bank account	-
COIF Charities Deposit Fund	-
Petty cash (Ti a Fi)	-
	<hr/>
Total cash funds	9,125
	<hr/>
Total current assets	9,125
	<hr/>

**Assets retained for the charity's own use**

	Value
Fixtures, Fittings, Furniture & Equipment	20,000

**LIABILITIES**

There are no liabilities

Signed by one trustee on behalf of all the trustees

*Kathryn Nash*

-----

11/03/2026

Date:

-----