



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
		April	2022			March	2023

## Section A Reference and administration details

Charity name **Cylch Meithrin Bodawen**

Other names charity is known by **None**

Registered charity number (if any) **1186323**

Charity's principal address **Cylch Meithrin Bodawen, Bodawen, Post Office Lane,  
Denbigh  
Denbighshire  
Postcode **LL16 3UN****

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Nash		Whole Year	Bodawen Committee
2	Clare Roscoe		Whole Year	Bodawen Committee
3	Rhodri Sellers		Whole Year	Bodawen Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by the Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Cylch Meithrin Bodawen is a member of Mudiad Meithrin the National Association of Welsh Medium playgroups in Wales. Bodawen adopts their recommended policies and procedures.

Cylch Meithrin Bodawen is governed by the Care and Social Services Inspectorate in Wales (CSSIW) and is inspected by them every two years.

Cylch Meithrin Bodawen is governed by ESTYN. ESTYN is led by the Chief Inspector of Education and Training in Wales and inspects quality and standards in education. Bodawen is inspected by ESTYN every four years.

Cylch Meithrin Bodawen is also inspected by ECERS (Early Childhood Environmental Rating Scale).

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objective of Bodawen is to promote Welsh medium education for the pre-school children of, particularly, but not exclusively, Denbigh.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Cylch Meithrin Bodawen provides morning and afternoon playgroup sessions throughout the week, during term time for the public benefit. The Cylch follows the Foundation Phase Curriculum in Wales (2-7 yrs) and it provides this exclusively through the medium of Welsh. The Cylch Meithrin is accessible for all children between 2 and 4 years in Denbigh and outlying areas and these children, and their families, therefore are the beneficiaries of this charity.

Cylch Meithrin Bodawen provide early education.

The trustees have due regard to the guidance issued by the Charity Commission on public benefit and understand the charity's purposes as set out in its governing document. The trustees ensure that the charity has adequate future plans that ensures it continues to meet its objectives as set out above.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity fulfilled its purpose and objective and provided a full playgroup service through the Medium of Welsh to children of 2 and a half to 4 years in the Denbigh area. Approximately 40 children were on roll during this financial year.

The Cylch staff worked very hard during this financial year to re-build the business of the Cylch following the pandemic. Staff worked hard to rebuild the child numbers following the pandemic.

Fundraising activities partially returned during the financial year.

No inspections have been carried out during this financial period.

All planned work on the Pre-school grant to provide improved buildings for the Cylch, were paused during this pandemic, and during this financial period, the Local Authority began to reprofile this project and this work is ongoing. The Cylch expects to learn from the authority of the progress of the pre-school grant in the Summer of 2023.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

No policy exists on the management of reserves.

**Details of any funds materially in deficit**

No funds are in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The committee and Trustees maximised their efforts to raise money for the Cylch, during this financial period. We continued to seek external supports such as local funds and grants. The Cylch was successful in seeking over 5K of grants for funds during this financial period.

On the 15<sup>th</sup> May 2019 the Denbighshire local Authority announced that they had been successful in achieving a grant from the Welsh Government's Pre school grant, to improve the location and physical provision of Cylch Meithrin Bodawen. The likely timescales would be 1-2 years. However the pandemic paused this work. During this financial year, further discussions have taken place to further this work and although rising costs have meant some reprofiling of the overall project. The Cylch expect news of this project in the Summer of 2023.

The Trustees and Committee of Cylch Meithrin Bodawen will continue to work jointly with the Local Authority over the coming financial year to achieve a new building and locality for the Cylch and to explore how a purpose built building will present increased opportunities to expand the business and increase revenue.

## Section F

## Other optional information


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

	
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**Full name(s)**

**KATHRYN SARAH NASH**

**Position (eg Secretary, Chair,  
etc)**

**Trustee**

**Date**

**30/1/24**

**CYLCH MEITHRIN BODAWEN**  
**Charity No: 1186323**  
**Post Office Lane**  
**DENBIGH**  
**Denbighshire**  
**LL16 3UN**

<p><b>INCOME &amp; EXPENDITURE STATEMENT FOR THE YEAR ENDED</b> <b>31ST MARCH 2023</b></p>
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**JONES & GRAHAM ACCOUNTANTS LTD**  
*Chartered Certified Accountants*  
45 Vale Street  
Denbigh, Denbighshire. LL16 3AH  
Phone: 01745 816321  
Email: [office@jonesandgraham.co.uk](mailto:office@jonesandgraham.co.uk)

## CYLCH MEITHRIN BODAWEN

Charity Number: 1186323

## Receipts and Payments Account for the Year Ended 31 March 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
<b>RECEIPTS</b>				
Fee income	31,261		31,261	36,403
Grants - Denbighshire County Council	17,625		17,625	23,351
Grants - Flintshire County Council	3,270		3,270	5,724
Mudiad Ysgolion Meithrin	-		-	1,000
Fair Care	-		-	861
Bank interest	118		118	3
Income from Activities & Parties	-		-	93
Fundraising & Donations	1,420		1,420	-
Sundry	-		-	-
<b>Total Receipts</b>	<b>53,694</b>	<b>-</b>	<b>53,694</b>	<b>67,434</b>
<b>PAYMENTS</b>				
Salaries	45,706		45,706	41,426
Employer Pension costs	802		802	676
Office/educational supplies/printing/post	1,700		1,700	3,299
Milk & refreshments	707		707	233
Electricity	1,188		1,188	1,460
Water	218		218	165
Telephone	433		433	435
Training	70		70	30
Rent	2,400		2,400	1,600
Rates	71		71	661
Maintenance & Repairs	823		823	33
Events & outings	-		-	-
Payroll fees/Accounting fees	223		223	738
Now Pension Fees	180		180	180
Photographs	-		-	-
Mudiad Y M - registration & insurance	125		125	-
Bank charges	66		66	21
School Comms	591		591	724
Workwear	-		-	-
Petty Cash	-		-	-
DBS checks	-		-	95
Cleaning costs	138		138	116
Sundry	136		136	144
<b>Total Payments</b>	<b>55,575</b>	<b>-</b>	<b>55,575</b>	<b>52,035</b>
<b>Net of receipts/(payments)</b>	<b>- 1,881</b>	<b>-</b>	<b>1,881</b>	<b>15,399</b>
Cash funds last year end	27,907	-	27,907	12,508
<b>Cash funds this year end</b>	<b>26,026</b>	<b>-</b>	<b>26,026</b>	<b>27,907</b>



**CYLCH MEITHRIN BODAWEN**  
Charity Number: 1186323

**Statement of Assets and Liabilities as at 31 March 2023**

**ASSETS**

	£
Debtors	-
	<hr/>
<b>Cash Funds</b>	
Current bank account	19,041
Ti a Fi bank account	-
COIF Charities Deposit Fund	6,767
Petty cash (Ti a Fi)	218
	<hr/>
Total cash funds	26,026
	<hr/>
<b>Total current assets</b>	<b>26,026</b>

**Assets retained for the charity's own use**

	Value
Fixtures, Fittings, Furniture & Equipment	20,000

**LIABILITIES**

There are no liabilities

Signed by one trustee on behalf of all the trustees



Date: Dec 12, 2023

**CYLCH MEITHRIN BODAWEN**  
**Charity No: 1186323**  
**Post Office Lane**  
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**Denbighshire**  
**LL16 3UN**

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