



Trustees' Annual Report for the period

Period start date		Period end date	
From	April 2020	To	March 2021

Section A Reference and administration details

Charity name	Cylch Meithrin Bodawen
Other names charity is known by	None
Registered charity number (if any)	1186323
Charity's principal address	Cylch Meithrin Bodawen, Bodawen, Post Office Lane, Denbigh Denbighshire Postcode LL16 3UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Nash		Whole Year	Bodawen Committee
2	Clare Roscoe		Whole Year	Bodawen Committee
3	Rhodri Sellers		Whole Year	Bodawen Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Cylch Meithrin Bodawen is a member of Mudiad Meithrin the National Association of Welsh Medium playgroups in Wales. Bodawen adopts their recommended policies and procedures.

Cylch Meithrin Bodawen is governed by the Care and Social Services Inspectorate in Wales (CSSIW) and is inspected by them every two years.

Cylch Meithrin Bodawen is governed by ESTYN. ESTYN is led by the Chief Inspector of Education and Training in Wales and inspects quality and standards in education. Bodawen is inspected by ESTYN every four years.

Cylch Meithrin Bodawen is also inspected by ECERS (Early Childhood Environmental Rating Scale).

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Bodawen is to promote Welsh medium education for the pre-school children of, particularly, but not exclusively Denbigh.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cylch Meithrin Bodawen provides morning and afternoon playgroup sessions throughout the week, during term time for the public benefit. The Cylch follows the Foundation Phase Curriculum in Wales (2-7 yrs) and it provides this exclusively through the medium of Welsh. The Cylch Meithrin is accessible for all children between 2 and 4 years in Denbigh and outlying areas and these children, and their families, therefore are the beneficiaries of this charity.

The trustees have due regard to the guidance issued by the Charity Commission on public benefit and understand the charity's purposes as set out in its governing document. The trustees ensure that the charity has adequate future plans that ensures it continues to meet its objectives as set out above.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Charity fulfilled its purpose and objective and provided a full playgroup service through the Medium of Welsh to children of 2 and a half to 4 years in the Denbigh area. Approximately 40 children were on roll during this very challenging financial year.

The Summer term of 2020 and the Spring term of 2021, were closed due to Covid – 19 restrictions. This obviously curtailed the activity of the Cylch Meithrin, significantly.

The Cylch staff worked extremely hard to open safely in Sept 2020, adhering to all risk assessments and keeping children and staff as safe as possible. In the final days of March, 2021, the Cylch opened safely again.

Due to the pandemic, fundraising activities were curtailed.

No inspections have been carried out during this financial period, given the Covid restrictions.

Due to the pandemic, all planned work on the Pre-school grant to provide improved buildings for the Cylch, were paused.

Section E

Financial review

Brief statement of the charity's policy on reserves

No policy exists on the management of reserves.

Details of any funds materially in deficit

No funds are in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Due to the Coronavirus pandemic, it was necessary to furlough staff fully from April 2020, gradually reducing furlough until October 2020.

The closure of two terms out of three during this financial period, significantly impacted the Cylch's fee income this year, but the furlough scheme was helpful to meet our cost of salaries during this time. We also arranged with our Landlords not to pay one term of rent while the Cylch was closed.

The committee and Trustees redoubled their efforts to raise money for the Cylch and seek external supports such as local funds and grants. The Cylch was successful in seeking over 5K of grants for funds during this financial period.

On the 15th May 2019 the Denbighshire local Authority announced that they had been successful in achieving a grant from the Welsh Government's Pre school grant, to improve the location and physical provision of Cylch Meithrin Bodawen. The likely timescales would be 1-2 years. During this financial year the work on this project was paused. The Trustees and Committee of Cylch Meithrin Bodawen will work jointly with the Local Authority over the coming financial year to achieve a new building and locality for the Cylch and to explore how a purpose built building will present increased opportunities to expand the business and increase revenue.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KATHRYN SARAH NASH	
Position (eg Secretary, Chair, etc)	Trustee	
Date	17/1/22	

CYLCH MEITHRIN BODAWEN

Charity No: 1186323

Post Office Lane

DENBIGH

Denbighshire

LL16 3UN

<p>INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 31ST MARCH 2021</p>

JONES & GRAHAM

Chartered Certified Accountants

45 Vale Street

Denbigh, Denbighshire. LL16 3AH

Phone: 01745 816321

Email: office@jonesandgraham.co.uk

CYLCH MEITHRIN BODAWEN
Charity Number: 1186323

Receipts and Payments Account for the Year Ended 31 March 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	<i>Total Funds 2020</i>
	£	£	£	£
RECEIPTS				
Fee income	18,373		18,373	25,559
Grants - Denbighshire County Council	8,631		8,631	16,776
Grants - Conwy	-		-	500
Grants - Flintshire County Council	2,504		2,504	1,409
Job Retention Scheme	13,859		13,859	
Mudiad Ysgolion Meithrin	1,000		1,000	30
Grant - Community Foundation Wales	5,000		5,000	
Fair Care	315		315	
Grant - Groundwork	500		500	
Ti a Fi	-		-	50
Department of Health (milk)	-		-	319
Bank interest	10		10	59
Sale of photographs	478		478	676
Income from Activities & Parties	-		-	1,380
Fundraising & Donations	201		201	1,364
Sundry	82		82	2
Total Receipts	50,954	-	50,954	48,124
PAYMENTS				
Salaries	36,068		36,068	37,300
Employer Pension costs	566		566	567
Office/educational supplies/printing/post	9,396		9,396	760
Milk & refreshments	395		395	599
Electricity	2,312		2,312	84
Water	130		130	149
Telephone	411		411	717
Training	36		36	54
Rent	2,300		2,300	2,200
Rates	750		750	610
Maintenance & Repairs	752		752	1,066
Events & outings	-		-	438
Payroll fees/Accounting fees	1,042		1,042	719
Now Pension Fees	180		180	180
Photographs	440		440	549
Mudiad Y M - registration & insurance	-		-	269
Bank charges	-		-	-
School Comms	347		347	588
Workwear	-		-	174
Health & Safety	-		-	68
DBS checks	-		-	87
Sundry	229		229	267
Total Payments	55,353	-	55,353	47,277
Net of receipts/(payments)	- 4,399	-	4,399	847
Cash funds last year end	16,906	-	16,906	16,059
Cash funds this year end	12,508	-	12,508	16,906

CYLCH MEITHRIN BODAWEN

Charity Number: 1186323

Statement of Assets and Liabilities as at 31 March 2021

ASSETS

£

Debtors

-

Cash Funds

Current bank account	5,761
Ti a Fi bank account	-
COIF Charities Deposit Fund	6,647
Petty cash (Ti a Fi)	100

Total cash funds 12,508

Total current assets 12,508

Assets retained for the charity's own use

	Value
Fixtures, Fittings, Furniture & Equipment	20,000

LIABILITIES

There are no liabilities

Signed by one trustee on behalf of all the trustees

Date:

CYLCH MEITHRIN BODAWEN

Charity No: 1186323

Post Office Lane

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Date: