



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/04/2023 Period start date To 31/03/2024 Period end date

Charity name: Cylch Meithrin Llanbrynmair

Charity registration number: 1186313

Address: Canolfan Cymunedol Llanbrynmair, Llanbrynmair, Powys. SY19 7DX

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide early years education to 3-4-year-olds through the medium of Welsh.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Cylch is registered for 14 children preschool age until they go to school. The children are offered a variety of learning experiences in accordance with Powys Foundation Phase Curriculum for Wales.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Correct

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2023 – 2024 was a challenging year due to staffing difficulties/vacancies. This resulted in the setting being unable to open for all sessions and depended on the availability of bank staff to open when we could with the Assistant Leader.</p> <p>Throughout this challenging period we were offered support by the local Mudiad Meithrin support worker who attended committee and staff meetings. The Foundation Learning Advisory Teacher was also a valuable support.</p> <p>In July 2023 a new committee was formed when previous members stepped down as their children left the setting. Holly Pugh took over as treasurer and Anwen Davies as Responsible Individual and Chair. It remains a challenge to get more parents involved and part of the committee, resulting in the role of Secretary being vacant. DBS checks were completed by previous chair and Care Inspectorate Wales, ensuring we were meeting Charity Commission guidelines.</p> <p>Committee meetings were held successfully each half term.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounts for the Cylch continue to be prepared on a cash basis (receipts and payments) and therefore do not reflect any prepayments or accruals.</p> <p>During the year Cylch has unfortunately reported a loss this last financial year of £358.61. This is due to the staffing challenges faced with paying sickness leave and bank staff, as well as reduced opening hours reducing the funding we would have received for the children attending. Had we not had these challenges, we would have broken even.</p> <p>On a positive, it has been arranged the rent is now paid twice a year, which works out well for us. All invoices are paid in a timely manner and everything is up to date.</p> <p>Full membership fee was paid to Mudiad Meithrin.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold sufficient reserves in case we need to pay staff redundancies.
Amount of reserves held	Para 1.22	£6,000.00
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The low number of young children in the catchment area remains a concern and challenge. Powys County Council have agreed we are able to continue to offer opportunities for 2+ children to attend to increase numbers and make us more financially viable.</p> <p>The committee is still small, has a vacant role meaning it is a lot of work for those involved.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • 10 hours Early Years Education from Powys County Council • Llanbrynmair Wind Farm Trust Grant • Fees of the 2+ children • Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated at a committee meeting which is held every half term.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cylch Meithrin Llanbrynmair
Other name the charity uses	
Registered charity number	1186313
Charity's principal address	Canolfan Cymunedol Llanbrynmair, Llanbrynmair, Powys. SY19 7DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holly Pugh	Treasurer	From July 2023	Committee
2	Anwen Davies	Responsible Individual and Chair	From September 2023	Committee
3	Samantha Shelley	N/A	From September 2024	Committee
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Mudiad Meithrin		Boulevard de Saint-Brieuc, Aberystwyth, Ceredigion. SY23 1PD
Foundation Learning Advisory Teacher		Powys County Council, Llandrindod Wells, Powys.

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	H Pugh
	Full name(s)	Holly Pugh
	Position (eg Secretary, Chair, etc)	Treasurer
	Date	02/12/2024

Name	Type of adviser
	Member
	Foundation
	Learning
	Advisory
	Teacher
Name of chief executive or names of senior staff members (Optional information)	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Cylch Llanbrynmair Income and Expenditure Statement
01/04/2023 - 31/03/2024

Income	Year 31/03/2023 Comments
Invoicing Fees for 2+ years	£1,960.00
Fundraising	£26.01
Powys Contract / Grant	£16,810.22
Donations	£22.00 Tia Fi
Other Grants	£0
Total Chk zero	£18,818.23
Expenditure	
Equipment / Materials/ General expenses	£2,575.46 Includes General expenses, Findel Education, Consortium, TTS and AJ Contracts(mini bus)
Fundraising	£20.00
Insurance	£125.00
Professional Fees	£1,161.20 Includes Accountens, HMRC, ICO and OCC Health
Other	£311.00 Includes DBS/Ucheck
It Support	£0
Rent	£1,066.00
Salary	£13,908.18
Signage	£10.00 Blewyn Glas/Local paper
Training	Cost included in salary
Uniform	£0
Total Chk zero	£19,176.84
Profit/(loss)	-£358.61 ✓
Opening Bank Balance	£24,653.65 ✓ HAJ
Closing Bank Balance	£24,295.04 ✓ HAJ
Chk zero	-£358.61 ✓

HAJones
HELEN ANN JONES.
10/11/2024.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

CYLCH MEITHRIN LLANBYNNMARR

On accounts for the year
ended

31 MARCH 2024.

Charity no
(if any)

1186313

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

HADJONES

Date:

10/11/24.

Name:

HELEN JONES

Relevant professional
qualification(s) or body

AAT LEVEL 2.

(if any):

Address:

ADWYDEG, LLANRYNMAIR.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.