



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.12.2019 Period start date To 30.11.2020 Period end date

Charity name: Bristol Autism Support

Charity registration number: 1186287

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is: The preservation and protection of good health for the public benefit among children and young people with autistic spectrum disorders, their families and carers in Bristol and the surrounding areas, in particular but not exclusively by: (A) providing specialist, in person, online, email and telephone support, advice, guidance and informal counselling, information and support to the parents and carers of autistic children; (B) advancing education of autistic spectrum disorders and the care of autistic children by providing training and specialist information for parents and carers of autistic children, organising conferences, meetings, workshops and events and providing web -based resources. (C) promoting volunteering opportunities within the charity to persons with autistic spectrum disorders with the aim of building their individual capabilities, competencies and skills.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Drop in coffee mornings, evening support meetings, and BAS' What Do I Do Now course have continued to be provided online. Telephone support has continued. Support via web content and facebook has been continually added to and refreshed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees believe that Bristol Autism Support has undertaken the delivery of services in line with its objectives and that those objectives are aligned to the public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	BAS relies upon its volunteers to provide all of its parent support via telephone, email, and other virtual means. Volunteers also carry out a great deal of our administrative work.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	BAS continued to offer all of its face to face activities, though these transitioned to Zoom from March 2020. Key sessions included 6 week parent courses, one being delivered each term and generally themed for parents of boys or girls, specifically themed weekly meetings and general drop in meetings also on a weekly basis. BAS has also continued to provide bookable 1 hour support phone calls and a mentoring programme where a volunteer is paired with parents new to autism for 6 weeks. Rather than face to face meetings, this also has become virtual for 2020. Parents also derived support from the monitored facebook groups and frequently updated web pages. Children's Zoom activity sessions were run over the summer.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	BAS was financially strengthened during 2020 by the availability of grants to adapt to online delivery and fund staff costs during the pandemic and has ended the year with sufficient cash to meet current planned expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not Applicable
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	The charity's receipts are being spent on delivering the charity's objectives.
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Friends of BAS, local charitable donations by small firms and associations, grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not Applicable
A description of the principal risks facing the charity	Para 1.46	Ultimate unpredictability of donations and grants.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	By its Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are invited to apply with references, are interviewed by a serving trustee and director and invited to a Trustees meeting. The trustees will collectively agree to the induction of a new trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bristol Autism Support
Other name the charity uses	BAS
Registered charity number	1186287
Charity's principal address	24 Perrett Way Ham Green Bristol BS20 0HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Clift	Treasurer & Chair		
2	Laura Collins			
3	Ingrid Vlam			
4	Jane Walton			
5	Jason Thorne			
6	Jade Page			
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17				
18				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Kate Lane-Toner

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Steve Clift</i>	
Full name(s)	Stephen John Clift	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24.02.2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bristol Autism Support

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01.12.2019

To

30.11.2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations via PayPal	2,904	-	-	2,904	-
Event Tickets	1,566	-	-	1,566	-
Cash Donations	4,833	-	-	4,833	-
Sale of Merchandise	259	-	-	259	-
Grants	19,806	-	-	19,806	-
Other	868	-	-	868	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	30,237	-	-	30,237	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,237	-	-	30,237	-
A3 Payments					
Venue Hire	1,996	-	-	1,996	-
Office Rent	1,305	-	-	1,305	-
Office Expenses	2,706	-	-	2,706	-
Volunteer Expenses & Training	1,586	-	-	1,586	-
Freelance Staff	2,122	-	-	2,122	-
Printing & website costs	1,940	-	-	1,940	-
General Expenses	1,004	-	-	1,004	-
Insurance	201	-	-	201	-
	-	-	-	-	-
Sub total	12,860	-	-	12,860	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,860	-	-	12,860	-
Net of receipts/(payments)	17,377	-	-	17,377	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	17,377	-	-	17,377	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	17,426	-	-
		-	-	-
		-	-	-
	Total cash funds	17,426	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Independent examiner's report to the trustees of Bristol Autism Support

I report to the trustees on my examination of the accounts of the Bristol Autism Support (the Trust) for the year ended 30 November 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Katy Kerley

MAAT

Address: 45 Pathfield, Torrington, Devon, EX38 7BX

Date: 25th January 2021