

CROSLAND MOOR COMMUNITY ASSOCIATION
15 PARK ROAD WEST, HUDDERSFIELD, HD4 5RX
REGISTERED CHARITY No. 508972 (old number) 1186285 (new number)

ANNUAL GENERAL MEETING
8 DECEMBER 2021 AT 16:00

Present: Robin Clayton
Veronica Alexis
Joanne Berry
Clare Kennedy
Sal Miah
Malvern Goodall (via telephone)

In attendance: Jane Mellor (Manager)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Lynne Webb and Margaret Parry.

2. TRUSTEES

2.1 Resignations

Janet Silvester
Bruce Jackson

2.2 Current Trustees

NAME	LENGTH OF TERM OF OFFICE	END OF TERM OF OFFICE
Malvern Goodall	2 years	31.3.2022
Robin Clayton	2 years	31.3.2022
Joanne Berry	3 years	31.3.2023
Veronica Alexis	3 years	31.3.2023
Margaret Parry	3 years	31.3.2023

2.3 Election of new Trustees

RESOLVED: That the following Trustees be appointed:

NAME	LENGTH OF TERM OF OFFICE	END OF TERM OF OFFICE
Clare Kennedy	3 years	07.12.2024
Lynne Webb	3 years	07.12.2024
Salik Miah	3 years	07.12.2024

The new Trustees were welcomed to the meeting.

3. ELECTION OF CHAIR

RESOLVED: That Malvern Goodall be elected Chair until the next Annual General Meeting. Mr Goodall was reminded that his current period of office ends on 31.03.2022.

4. ELECTION OF VICE CHAIR

RESOLVED: That Mrs Joanne Berry be elected Vice Chair until the next Annual General Meeting.

5. MINUTES OF THE 2020 AGM

RESOLVED: That the minutes of the 2020 Annual General Meeting be accepted as a true record.

There were no matters arising.

6. CHAIRMAN'S REPORT

The Chair gave a warm welcome to everyone.

Whilst we would normally have our AGM a couple of months after the year end of 31st March, due to Covid and various health-related matters, we decided to defer our AGM. Some of the matters in this report overlap into this current year.

6.1 Hirers

Due to Covid, many of the hirers delayed their return.

However, from January 2021, the Learning Centre were able to work in the office for two days a week, whilst they delivered their lessons remotely via Zoom, returning full time in September 2021.

We continue to support an ever-growing range of hirers, the newest ones being:

) Aspire started on 22nd September (they meet every Wednesday morning during term time) – the group is open to Over 55's and they carry out a range of activities including crafting, singing, aromatherapy etc.

) The Basement Recovery Project (meet every Thursday afternoon) – the group offers those addicted to alcohol or drugs a new way of life. Joanne Berry offered to speak to Kevin from the Basement Recovery Project regarding the Hepatitis B tests that were being carried out at the Community Centre. **ACTION: JB**

Sal Miah's Taekwondo group have reduced their hours to just 1 hour a week but are looking to increase the hire period in the near future.

Bridge no longer meet on a Monday as they were unable to find someone to run the session, but they have continued their Friday afternoon sessions.

The Tuesday Luncheon Club have not yet resumed due to concerns over Covid. They had hoped to resume in December but due to the new Covid variant, they had made the decision to wait until the New Year. The Luncheon Club are also short of volunteers to help with the cooking.

Mount Zion Church, Mustard Seed Chapel and Sugarcraft all resumed, although Mount Zion Church have recently taken the decision to hold off meeting again until the new year (due to the new Omicron variant).

We have received an enquiry for a new Keep Fit Class (for seniors), meeting on a Monday in the new year. They intend to start on 10th January!

6.2 Cleaning

On 8th August, sadly, Lynne Webb's husband, Dave, passed away suddenly, for which we pass on our sincere condolences. Dave always helped Lynne out with the cleaning, and he was very diligent. He will be very much missed.

Following Dave's passing, Lynne advised that for health reasons (and lack of transport) that she would no longer be able to continue to do the cleaning. We have now set on a local cleaning company called Sparkle Cleaning.

6.3 Charitable Transfer

Crosland Moor Community Centre is unique in that it is classed as a charitable asset which is not owned by Kirklees Council.

We are currently in negotiation with Kirklees Council in their capacity as Corporate Trustee of the Moorfield Trust with a view to them granting the Association a new long-term lease on a full repairing and insuring basis at a nominal rent. Any new lease would need both Cabinet and Charity Commission approval.

If the new lease were granted, we would have the opportunity to explore external funding opportunities in relation to property maintenance and improvements.

Officers of the Council have suggested that a Condition Report be undertaken to ascertain our future liabilities. In addition, they will collate information relating to the costs that the Council have incurred on our behalf over the last 2 years, including the compliance protocols. Jane agreed to chase this with Mark Varley. We look forward to receiving both reports. **ACTION: JM**

In the meantime, Boultons Estate Agents carried out a valuation of the premises, although we have not yet seen the report. It is our understanding that Kirklees' Estates Team have some queries that they are working through with Boultons. Jane would ask for a copy of the valuation. **ACTION: JM**

6.4 Moorfield Trust Charity

Kirklees Council, as Corporate Trustee for the Moorfield Trust Charity, currently receive 5% of the annual rent received from the tenants of the whole Moorfield Shopping Centre site. At present, that amount is £4,350 per annum, this is the only source of income for the Moorfield Trust. Historically, 80% of this is currently passed over to Crosland Moor Community Association, whilst the remaining 20% is held by the Moorfield Trust charity to cover its administration costs and insuring and repairing responsibilities. At 31st March 2020 the balance held by was £11,352.

We were given the option to become Trustees of the Moorfield Trust Charity but we declined as it felt too onerous. However, the offer is still on the table.

Note: if we do not become trustees for the Moorfield House Charity, then the Corporate Trustee will need to retain a source of funding to meet its obligations.

6.5 Premises

Some slipped tiles have been dealt with by the Council's roofing team. The internal ceiling tiles that showed water marks have been replaced.

The hall and entrance will be painted early 2022.

A projector has recently been fitted in the ceiling of the hall.

Having already replaced our chairs, we are now in the process of replacing the tables.

Sal, Jo and Jane recently spent some time tidying up the storeroom as space is limited.

6.6 Winding down the old charity

At the Trustee meeting to follow on immediately after the AGM, the Board will be asked to formally wind down the old charity, which is currently running alongside the new CIO (Charitable Incorporated Organisation).

7. TREASURER'S REPORT

The 2020/21 accounts, audited by Relative Accountancy, were tabled.

We have not yet received the 80% of the 2020/21 rent that we usually get from the Moorfield Trust (this was due around April/May 2021). It is our understanding that the Corporate Trustee will request permission to release these funds at their next meeting in January.

HSBC have started charging us for the use of our current account. We are being charged 40p for every cheque we write and 40p for cheques credited to our account + a fee of £5 for maintaining the account.

During the period ending 31 March 2021, we were fortunate to receive £19,481 in grants which has helped to cover the shortfall in lettings due to lockdown.

Crosland Moor Community Association received various Covid-19 re-start grants throughout the last financial period totalling £19,481.00 which will cover the loss of income from hirers.

RESOLVED: That the 2020/21 accounts be accepted.

8. ANY OTHER BUSINESS

As there were no items of any other business to discuss, the AGM finished at 17:00. A meeting of the Trustees followed immediately after.

Crosland Moor & District Community Association

Accounts

For the Year Ended

31st March 2021

**Relative Accountancy Limited
Headrow House
19 Old Leeds Road
Huddersfield
HD1 1SG**

Crosland Moor & District Community Association

Accounts

For the Year Ended 31st March 2021

Accountants Report

As instructed, we have examined the above accounts and find them in accordance with the underlying records.



Relative Accountancy Limited

17th June 2021

Crosland Moor & District Community Association
Income & Expenditure Account
Year Ended 31st March 2021

	2021	2020
Income		
Hall hire	2,352.50	15,707.00
Grants	19,481.00	-
Interest received	65.83	99.84
Moorfield trust	2,974.00	2,974.00
Total Income	24,873.33	18,780.84
Expenditure		
Accounting fees and software	290.40	279.60
Insurances	1,646.70	1,481.84
Office/general administration	18.24	149.95
Other professional services	300.00	-
Premises	1,098.96	1,386.34
Grant - Crosland Moor Parish Church	-	1,500.00
Furniture	-	1,494.60
Bond Refunded	100.00	-
Hire costs refunded	70.00	-
Staff	7,578.44	7,748.11
Electricity	1,221.24	1,483.03
Gas	711.01	538.41
Water	166.70	398.07
Total Expenditure	13,201.69	16,459.95
Net Income	11,671.64	2,320.89
Tuesday Luncheon Club		
Income		
Taxi fees	225.00	500.00
Grants	-	4,000.00
	225.00	4,500.00
Expenditure		
Tuesday lunch club transport	360.00	2,700.00
Insurance	250.00	250.00
	610.00	2,950.00
Net income	- 385.00	1,550.00

Crosland Moor & District Community Association
Balance Sheet
Year Ended 31st March 2021

	2021	2020
Fixed Assets		
Fixtures & fittings	8,000.00	8,000.00
Current Assets		
Cash in hand	197.10	285.34
Bank current acc	34,365.55	22,417.93
Virgin deposit acc	13,453.73	13,387.90
Debtors	25.00	210.25
	<u>48,041.38</u>	<u>36,301.42</u>
Current Liabilities		
Creditors	<u>710.94</u>	<u>257.62</u>
Net Current Assets	47,330.44	36,043.80
Total Assets	<u><u>55,330.44</u></u>	<u><u>44,043.80</u></u>
Financed By:-		
Crosland Moor & District Community Association		
Funds brought forward	43,042.50	40,721.61
Surplus for the year	11,671.64	2,320.89
Funds carried forward	<u>54,714.14</u>	<u>43,042.50</u>
Tuesday Luncheon Club		
Funds brought forward	1,001.30	- 548.70
Surplus for year	- 385.00	1,550.00
Funds carried forward	<u>616.30</u>	<u>1,001.30</u>
Total Community Funds	<u><u>55,330.44</u></u>	<u><u>44,043.80</u></u>

Crosland Moor & District Community Association

Accounts

For the Year Ended

31st March 2021

**Relative Accountancy Limited
Headrow House
19 Old Leeds Road
Huddersfield
HD1 1SG**

Crosland Moor & District Community Association

Accounts

For the Year Ended 31st March 2021

Accountants Report

As instructed, we have examined the above accounts and find them in accordance with the underlying records.



Relative Accountancy Limited

17th June 2021

Crosland Moor & District Community Association
Income & Expenditure Account
Year Ended 31st March 2021

	2021	2020
Income		
Hall hire	2,352.50	15,707.00
Grants	19,481.00	-
Interest received	65.83	99.84
Moorfield trust	2,974.00	2,974.00
Total Income	24,873.33	18,780.84
Expenditure		
Accounting fees and software	290.40	279.60
Insurances	1,646.70	1,481.84
Office/general administration	18.24	149.95
Other professional services	300.00	-
Premises	1,098.96	1,386.34
Grant - Crosland Moor Parish Church	-	1,500.00
Furniture	-	1,494.60
Bond Refunded	100.00	-
Hire costs refunded	70.00	-
Staff	7,578.44	7,748.11
Electricity	1,221.24	1,483.03
Gas	711.01	538.41
Water	166.70	398.07
Total Expenditure	13,201.69	16,459.95
Net Income	11,671.64	2,320.89
Tuesday Luncheon Club		
Income		
Taxi fees	225.00	500.00
Grants	-	4,000.00
	225.00	4,500.00
Expenditure		
Tuesday lunch club transport	360.00	2,700.00
Insurance	250.00	250.00
	610.00	2,950.00
Net income	- 385.00	1,550.00

Crosland Moor & District Community Association
Balance Sheet
Year Ended 31st March 2021

	2021	2020
Fixed Assets		
Fixtures & fittings	8,000.00	8,000.00
Current Assets		
Cash in hand	197.10	285.34
Bank current acc	34,365.55	22,417.93
Virgin deposit acc	13,453.73	13,387.90
Debtors	25.00	210.25
	<u>48,041.38</u>	<u>36,301.42</u>
Current Liabilities		
Creditors	<u>710.94</u>	<u>257.62</u>
Net Current Assets	47,330.44	36,043.80
Total Assets	<u><u>55,330.44</u></u>	<u><u>44,043.80</u></u>
Financed By:-		
Crosland Moor & District Community Association		
Funds brought forward	43,042.50	40,721.61
Surplus for the year	11,671.64	2,320.89
Funds carried forward	<u>54,714.14</u>	<u>43,042.50</u>
Tuesday Luncheon Club		
Funds brought forward	1,001.30	- 548.70
Surplus for year	- 385.00	1,550.00
Funds carried forward	<u>616.30</u>	<u>1,001.30</u>
Total Community Funds	<u><u>55,330.44</u></u>	<u><u>44,043.80</u></u>