

# Supporting Our Schools



## Trustee Annual Report

1 April 2024 – 31 March 2025

# Enfield Town Schools' Partnership (ETSP)

Registered charity number: **1186244**

## Report of the Trustees

The Trustees confirm that in developing and reviewing the strategic plan, objectives and activities of Enfield Town Schools' Partnership (ETSP) consideration has been given to the public benefit guidance issued by the Charity Commission.

## Background

ETSP was founded in 2015 by a forward-thinking group of headteachers in Enfield, North London, who could see the benefits for all stakeholders in working collaboratively. It was set up to advance the education of children/young people within member schools (in Enfield, North London), through the provision of services, facilities and activities and to meet the social and emotional wellbeing needs of all the pupils/students within our care.

As the partnership became more established the number of member schools increased and the decision was made to convert to a charitable organisation. The partnership comprises of 1 infant school, 17 primary schools, 1 secondary school and 1 special school. On 11th November 2019 ETSP was established as a Charitable Incorporated Organisation (CIO). Registered charity number: 1186244. ETSP's purposes are charitable and centred on enhancing the education and wellbeing of children/young people within our member schools' communities.

ETSP provides a service to schools which includes income generation for enrichment activities, project management and network management/administration to facilitate collaborative working.

# Objectives and Activities

## Our Mission

ETSP's initiatives bring our community of schools together to help our children/young people flourish.

## Our Vision

To deliver relevant and engaging programmes and events for children/young people to help them thrive, especially those facing additional challenges in their lives. We forge collaboration between our member schools, and partner with other organisations, to identify and respond to our community's needs in a holistic way.

## Our Values

- Integrity
- Empowerment
- Excellence
- Community
- Aspiration

## Our Objectives

**ETSP's objectives as outlined in our Charitable Constitution, are as follows:**

- i. Developing collaboration between schools and other educational bodies and the wider community in which they operate, promoting positive community engagement in schools and with families.
- ii. Providing opportunities for disadvantaged children/young people and provision of services, facilities and activities to develop the capacity and skills of parents/carers of children/young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children/young people in their care.
- iii. The provision of training to individuals involved in the education and pastoral care of children/young people to equip them with the skills required to deliver such education and to support the social and emotional well-being of the children/young people in their care.

## What We Provide

ETSP provides a service to schools which includes income generation for enrichment activities, project management and network management/administration to facilitate collaborative working.

### Income Generation

Through our experienced bid writing team, we submit funding applications for projects and initiatives which support additional enrichment activities for targeted children/young people and disadvantaged communities. Funding applications have supported Science, Technology, Engineering and Maths (STEM) enrichment projects.

## **Project Management**

ETSP designs and delivers programmes from start to finish including procuring/commissioning appropriate service providers to deliver specific projects (including due diligence checks), quality assurance, monitoring budgets for grant awards, monitoring and evaluating project outcomes, and returns to funders. We also design and deliver other events and activities which bring children/young people together and support the community. These events include inter-school competitions, tournaments and exhibitions for children/young people.

## **Network Management and Administration**

We manage and facilitate collaborative working groups across member schools to share best practice, improve provision, identify training requirements, support staff and plan projects which support targeted children/young people. We also facilitate subject-specific forums to support delivery of ETSP projects.

Network meetings include setting agendas, writing minutes, sending invites, organising guest speakers, providing documents and follow up actions and accessing training courses.

We facilitate professional development opportunities for staff to improve the quality of their subject knowledge to support delivery of ETSP projects and the curriculum. The networks and training opportunities are provided so that children/young people and their communities have access to the best services possible.

ETSP also develops collaborations between schools and other organisations which support our charitable aims.

# Achievements and Performance

ETSP has managed a range of initiatives throughout the period April 2024 to March 2025. All projects were in line with our charitable aims.

## Planned Activities

### Spelling Bee

An inter-school spelling competition for children aged 4 to 12 years. Provided the opportunity for children to connect remotely and compete with peers from other schools.



#### **Scope:**

*200 children from 18 schools.*

#### **Outcomes:**

*Improved spelling, increased confidence*

### Boccia Tournament

This inclusive sport enabled SEN children within our partnership to enjoy this friendly tournament.

#### **Scope:**

*36 children from 6 schools.*



#### **Outcomes:**

*Improved teamwork skills while building self-esteem and confidence.*

## The Great Debate

The Great Debate introduced children to the life-long skills obtained from debating, such as rebuttal and forming well considered, rounded responses to a topic. Year 5 and 6 children joined our inter-school debating competition on current affairs and were judged by an independent panel of experts. with the location being at the secondary school in our partnership we fostered positive relations and experiences for these children who are in transitioning year groups.



### **Scope:**

*100 children from 13 schools.*

### **Outcomes:**

*Improved speaking and listening skills, increased confidence, developed thinking skills and engaged children in current affairs.*

## Browne Sustainability Workshops

Workshops and assemblies to discuss and advise about the environment, water, and waste, including details of what Browne do as a business within our community. This taught the children to be mindful of water usage at school, in the home and in the wider community.

### **Scope:**

*360 children from 6 schools.*

### **Outcomes:**

*Instilled curiosity and accountability. Encouraged bigger picture thinking for the children.*



## STEM CPD

The science leads in our primary schools received enhanced learning around teaching physics for Early Years, Key Stage 1 and Key Stage 2. This in turn was shared with all teachers in each partnership school. Resource kits to support in-class learning enabled this topic to be taught to the children



### **Scope:**

*37 teachers from 17 schools.*

### **Outcomes:**

*Enhanced knowledge and mindset of teachers. Embedded effective use of oracy in STEM lessons, Highlighted the power of a hands-on approach in science, computing and maths.*

## STEM Fair & Pupil Project

The STEM Fair reaches our year 5 pupils, along with the students between years 7-10 at our partnership's secondary school. These engaging days offers the children/young people an interactive opportunity to be inspired by and learn more about the world of STEM from STEM Professionals directly. In advance of the STEM Fair pupils and students take part in their own scientific exploration of a topic aligned to British Science Week (themed 'Adapt and Change'). Fantastic pupil projects were achieved, and the exploration of a scientific enquiry was judged by our pool of STEM Ambassadors.

### **Scope:**

*721 children and young people from 14 schools.*

### **Outcomes:**

*Enhanced knowledge, exposure to an array of STEM avenues on offer in adult life. Embedded relevance of core school subjects in relation to STEM in the world and highlighted the power of a hands-on approach in science, computing, technology and maths.*



## ABC Parents First Aid Courses

ETSP arranged coordinated lifesaving training to take place across our Partnership schools to upskill families with child first aid courses. Thus, providing parents and carers with essential lifesaving skills and health knowledge to better care for their children.



### **Scope:**

*45 parents from our Partnership schools.*

### **Outcomes:**

*Empowering our school communities to live happier and healthier lives.*

## London Air Ambulance Charity

The London Air Ambulance Charity visited some of our schools to enlighten pupils about the role and importance of this service in their community. The 30-minute interactive classroom sessions for year 5 class groups enabled the children to learn about their service and fundraising and were to ask questions.

### **Scope:**

*240 children from 5 schools.*

### **Outcomes:**

*Enhanced speaking and listening skills. Confidence building to interact with professionals. Children gained a wider appreciation of community services in their home city.*



## Kier Group

Kier Group visited children in their classrooms to engage them in the concepts of engineering, from the design stage, through to construction, resource management and site clearance. All while using the hands-on items of spaghetti and marshmallows! A creative and fun approach to a real-life concept, building a tower that must remain standing.



### **Scope:**

*240 children from 5 schools.*

### **Outcomes:**

*Improved speaking and listening skills. Confidence building to interact with professionals. Children gained a wider appreciation of community services in their home city.*

## Mindfulness workshops and teacher CPD



We teamed with Success Club to support the children and teachers in year six across our Partnership with the stressors encountered in this year group; SATS and secondary school transition. By upskilling the teachers with CPD they could continue to use the mindfulness techniques throughout the year and for years to come.

**Scope:**

*774 children across 13 schools. 20 Teachers for CPD.*

**Outcomes:**

*Upskilling year 6 teachers and children with mindfulness techniques to support their mental health, which is especially important during this year group due to SATS and school transition.*

## Forums

ETSP strives to support all tiers of teachers within our partnership schools by running relevant forums throughout the academic year. This enables teachers to problem solve, support, advise, encourage and learn from their peers. 17 forums took place, covering 8 realms of teaching to include; Head Teachers, Deputy Head Teachers, School Business Managers (SBM), Special Educational Needs Coordinators (SENCO), Parent Support Advisors (PSA), Early Years Foundation Stage (EYFS) Teachers, Designated Safeguarding Leads (DSL) and Themed forums to discuss critical ad hoc topics. Moderations between our partner schools also serve to ensure the best level of education is reaching all the children/young people in our partnership, with our annual Writing Moderation.

# Public Benefit

The Trustees confirm that in developing and reviewing the strategic plan, objectives and activities of ETSP consideration has been given to the public benefit guidance issued by the Charity Commission.

All our activities are in support of our objectives:

- Developing collaboration between schools and other educational bodies and the wider community in which they operate, promoting positive community engagement in schools and with families.
- Providing opportunities for disadvantaged pupils and provision of services, facilities and activities to develop the capacity and skills of parents/carers of children/young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children/young people in their care.
- The provision of training to individuals involved in the education and pastoral care of children/young people to equip them with the skills required to deliver such education and to support the social and emotional well-being of the children/young people in their care.

The Trustees believe that all three of the charity's objectives undertaken improved the lives of our children/young people and made a difference.

## **The direct benefits that flow from purpose (I) include:**

Positive community engagement has stemmed from interactions with the London Air Ambulance, Browne Construction and ABC Parents. The workshops for the children enhanced the awareness of the children's community beyond their school and home environment. Furthermore, the sessions with ABC Parents upskilled the parents/carers of our children, enabling enhanced care.

## **The direct benefits that flow from purpose (II) include:**

Children/young people were provided with inclusive, stimulating and fun learning experiences which support and nurture all areas of their learning and development. Enrichment programmes and activities delivered over the last year include Spelling Bees, The Great Debate debating competitions, the STEM Fair and various in-school workshops. These avenues ensured that disadvantaged children accessed facilities and services to help them engage further in their education.

## **The direct benefits that flow from purpose (III) include:**

ETSP Staff have benefitted from physics-based training opportunities and as such they can now share their enhanced/new skills directly in the classroom. This in turn enables them to develop individual capabilities, competences and understanding to support their pupils' learning and development.

# Financial Review

The financial statements have been prepared in accordance with the accounting policies and comply with the charity's Model of Association, applicable laws and requirements of Accounting and Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102).

The principal sources of income for this period are; 7% from grants, 68% from subscriptions from members schools, 21% from project management and 4% from accrued bank interest. Our membership fees, paid by schools, are set at a level to ensure the financial viability of the charity i.e. at a level that is consistent to access this service and cover the total operating costs, including salaries and additional reserves for the charity.

This ensures sustainability and continuous service to the community we serve as the operating costs are not reliant on grant income. Specific projects and initiatives are funded through grants, donations and fundraising activities.

In common with many other charities, ETSP is unable to recover the VAT that is incurred on purchases of goods and services.

## Reserves and Financial Health

The Board of Trustees regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis as part of the effective stewardship of the charity.

## Reserves Policy

The trustees consider it appropriate to build up and maintain a reserves budget to cover the partnership in the event of a shortfall of SLA fees for long term viability. This could also be used to fund temporary grant shortfalls and costs associated with staffing including redundancy, pension commitments (including withdrawal liability of the scheme) and long-term sickness. The trustees are of the opinion that £20,000 would be sufficient to cover potential liabilities in the short term (where there are no redundancy costs). The charity aims to build reserves in the long-term.

## Risk Review

The major risks (reliance on membership fees) to which the charity is exposed have been reviewed and systems are being established to mitigate those risks; funding risk is being addressed through building new partnerships and diversifying sources of funding.

## Going Concern

The trustees have reviewed our financial position, considering the level of cash reserves, and the systems of financial control and risk management. As a result of this review, the trustees believe that we are well placed to manage operational and financial risks successfully. Accordingly, the trustees have a reasonable expectation that the charity have adequate resources to continue in operational existence for the near future. Therefore, they continue to support the going concern basis of accounting in preparing the annual accounts.

# Structure, Governance and Management

ETSP is a Charitable Incorporated Organisation (CIO). Our governing document is a CIO constitution using the 'association' model. This means we have a wider voting membership who must make certain decisions (such as amending the constitution), appoint charity trustees (who will serve for fixed terms) and may be involved in the work of the CIO.

We conducted extensive trustee recruitment in early 2019 and as a result appointed the founding Board of Trustees on 11 November 2019. Trustees, including the Chair, were recruited by open selection and were appointed for a three-year term, renewable for up to a further three years. New Trustees have been appointed and are listed below.

The appointing body of the Board of Trustees must consist of at least 3 charity trustees. Charity's trustees may retire from office by announcement at the annual general meeting. Any vacancies arising may be filled by the decision of the members at an annual general meeting or at any time charity trustees may decide to appoint a new charity trustee.

No remuneration or other payments have been made to the trustees of ETSP for their services as trustee board members or for other services provided to the organisation from April 2024 – March 2025.

## Key Management Personnel



ETSP's Board of Trustees is charged with ensuring a sharp focus on our mission and values. We ensure that we are financially sound and answerable to headteachers, children/young people within our member schools and to our funding bodies, all the while ensuring we are compliant with all the relevant laws and regulations. We take seriously our responsibility to safeguard funds entrusted and have a zero-tolerance policy on fraud, bribery and corruption.

The Board delegates day-to-day decision-making and operations to the Partnership Chair, Partnership Vice-Chair and Partnership Coordinator, known as the key management personnel. The Board of Trustees meets formally three times a year. The key management personnel meet amongst themselves five-six times per year and with the same frequency with the headteachers of all member schools. An annual well-being afternoon is held with the stakeholder group to consider ETSP's strategic direction given the changing context of the educational environment in which we operate. The Chair of Trustees and key management personnel meet regularly to provide strong cohesive leadership and effective coordination.

Membership of the CIO is open to anyone who is interested in furthering its purposes, and who, by applying for membership, has indicated his, her or its agreement to become a member and acceptance of the duty of members set out in our Scheme of Delegation. A member may be an individual, a representative of a corporate body, a representative of an organisation which is not incorporated or a representative of a Multi Academy Trust (MAT).

## Trustee selection method

The appointing body ETSP governing board must consist of at least three charity trustees. Any appointment must be made at a meeting held according to the ordinary practice of the appointing body. Each appointment must be for a term of three years. Between 1 April 2024-31 March 2025 ETSP was comprised of five charity trustees, and all members give their time voluntarily and receive no benefits from the charity.

The procedure when appointing a trustee is as follows:

- The charity identifies the need for a new trustee either because of a resignation or they have identified a skill which they need to bring in.
- The trustees agree what skills, experience and knowledge is needed and write a short job description and person specification.
- The trustees agree responsibilities and a process for recruitment taking care to comply with any specific requirements set out in the charity's governing document.
- Checks are carried out on candidates:
  - They have not been disqualified from acting as a trustee and they are asked to confirm this in writing.
  - Trustees are asked to sign our Declaration of Interests which advises if there are any potential conflicts of interest.
  - Appropriate checks from the Disclosure Barring Service.
- The new trustee is given a letter setting out their duties and expectations of them which is signed and returned.
- Trustees' details are updated with the Charity Commission.
- Trustees are presented with an information pack, are introduced to the other trustees and any other relevant parties are notified of their appointment.
- The new trustee is welcomed to their first board meeting.

## ● Reference and Administrative details

Charity name: Enfield Town Schools' Partnership

Charity also known as: ETSP

### The Board of Trustees:

Hilary Ballantine	Chair of Trustees ( <i>review 11.11.2026</i> )
Jan Bless	Trustee and Headteacher at Prince of Wales Primary School ( <i>review 11.11.27</i> )
Andrea Cassius	Trustee and Headteacher at Suffolks Primary School ( <i>review 11.11.2026</i> )
Susan Mehmet	Trustee ( <i>review 11.11.26</i> )
Stuart Phillips	Trustee and Co-Founder of The FairLife Charity ( <i>review 11.11.2027</i> )

### Other Key Players:

Josh Newham	Chair of the ETSP Head Teachers Group ( <i>retires 01.09.25</i> )
Marianne Enchill-Balogun	Vice Chair of the ETSP Head Teachers Group ( <i>moves to chair 01.09.25</i> )

Appointing body:	Hilary Ballantine, Jan Bless and Andrea Cassius
Charity Treasurer:	Sharon Kingham ( <i>Finance Officer for ETSP. SBM Carterhatch Infants School</i> )
ETSP charity contact:	Jennifer Banham ( <i>ETSP Partnership Coordinator</i> )
Registered office:	ETSP c/o Carterhatch Infant School, Carterhatch Lane, Enfield, EN1 4JY
Charity office:	ETSP c/o Suffolks Primary School, Brick Lane, Enfield, EN1 3PU
Registered charity number:	1186244
Company number:	CE019518
Auditors:	Brindley Jacob Chartered Accountants, 167 Turners Hill, Cheshunt, Hertfordshire EN8 9BH
Bank:	NatWest Bank, 43 High Street, Hoddesdon, Hertfordshire EN11 8HE

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Hilary Ballantine

Position Chair of Trustees

Date 05/12/25

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Enfield Town Schools' Partnership

**On accounts for the year  
ended**

31 March 2025

**Charity no  
(if any)**

1186244

**Set out on pages**

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

11/12/2025

**Name:**

Maurice William Brindley FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

167 Turners Hill Cheshunt Herts EN8 9BH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2024

To

Period end date  
31/03/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	45,902	-	-	45,902	42,365
Grants	-	4,575	-	4,575	77,066
Bank Interest	2,835	-	-	2,835	1,622
Donations	-	-	-	-	29
Training Receipts	-	-	-	-	945
Project Mgmt & Cost recovery	-	-	-	-	9,468
Collection	-	-	-	-	-
Exp refund	166	-	-	166	57
<b>Sub total (Gross income for AR)</b>	<b>48,903</b>	<b>4,575</b>	<b>-</b>	<b>53,478</b>	<b>131,552</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,903</b>	<b>4,575</b>	<b>-</b>	<b>53,478</b>	<b>131,552</b>
<b>A3 Payments</b>					
Salaries	33,932	-	-	33,932	50,449
Telephone, Website & IT, office supplies	2,858	-	-	2,858	327
Insurance	1,047	-	-	1,047	988
Travel	169	-	-	169	22
Recruitment	103	-	-	103	808
Grant Expenditure	-	6,199	-	6,199	53,563
Activity Expense & gifts	855	-	-	855	132
Seminar Day	954	-	-	954	882
Accountant	636	-	-	636	624
<b>Sub total</b>	<b>40,553</b>	<b>6,199</b>	<b>-</b>	<b>46,752</b>	<b>107,795</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>40,553</b>	<b>6,199</b>	<b>-</b>	<b>46,752</b>	<b>107,795</b>
<b>Net of receipts/(payments)</b>	<b>8,350</b>	<b>- 1,624</b>	<b>-</b>	<b>6,725</b>	<b>23,757</b>
<b>A5 Transfers between funds</b>	<b>13,787</b>	<b>- 13,787</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>80,960</b>	<b>21,742</b>	<b>-</b>	<b>102,702</b>	<b>78,946</b>
<b>Cash funds this year end</b>	<b>103,097</b>	<b>6,330</b>	<b>-</b>	<b>109,427</b>	<b>102,703</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	4,660	-	-
	Business Reserve	20,937	6,330	-
	Liquidity Manager	77,500	-	-
	<b>Total cash funds</b>	<b>103,097</b>	<b>6,330</b>	<b>-</b>
		OK	OK	OK

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

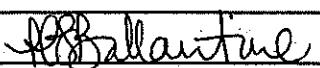
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Salary		3,791	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MRS. H.J. BALLANTINE	21/5/2025