



## Trustees' Annual Report for the period

Period start date  
From 06 April 2023 To 05 April 2024  
Period end date

### Section A Reference and administration details

Charity name Send Evangelical Church

Other names charity is known by

Registered charity number (if any) 118626

Charity's principal address Broadmead Road, Send, Woking, Surrey

Postcode GU23 7AD

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr J Nel	Treasurer		
2	Mr C Woodland	Secretary		
3	Mr S Gilkerson			
4	Mr I Mair			
5	Mr G Brown			
6	Mr K Holmgren			
7	Mr C Couvaras		18/10/23 -	
8	Mr K Rhoades		31/01/24 -	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Warner Wilde Ltd	4 Marigold Drive, Bisley, Surrey, GU24 9SF

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

**Type of governing document**

(eg. trust deed, constitution)

The primary governing document of the charity is the CIO Association constitution. The CIO was registered with the Charity Commission on 7 November 2019. It remained dormant until 1 January 2021 when it took over the assets and liabilities of the old, unincorporated, charity.

Subject to certain conditions of doctrine, membership, calling of meetings, the Trust Deed allows the members of the church to manage the affairs of the church according to their discretion – this is provided by the Constitution.

The Constitution defines the Basis of Faith, the conditions of membership, and the appointment of managing trustees.

**How the charity is constituted**

(eg. trust, association, company)

CIO - Association

**Trustee selection methods**

(eg. appointed by, elected by)

**Trustees**

The names of men being considered for appointment as trustees are brought before the church membership and a secret ballot takes place on a Special Resolution. To be appointed, an elder must receive three quarters of the votes cast in his favour and a deacon must receive two thirds of the votes cast.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The church manse is to be used for housing a minister for the church or other relevant charitable purposes.

The charity is affiliated with the Fellowship of Independent Evangelical Churches (FIEC), and annually reaffirms their agreement with the FIEC's Doctrinal basis to maintain affiliation.

The trustees have considered the risks to which the charity is exposed and taken steps to mitigate those risks.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The purposes and objects of the Church are:

- The church is a place for the public worship of God by the members of the Church and visitors
- The Biblical instruction of children and adults;
- Other such charitable purposes as may be determined by the trustees of the church;

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have paid due regard to the Charity Commission guidance on public benefit.

Refer to 'achievements and performance' below for a summary of the charity's main activities for the year.

**Additional details of objectives and activities (Optional information)**

**Grant making policy**

The trustees have a policy that a minimum of 10% of the donations received during the year are given to the support of missionaries or those preparing for Christian service either in the UK or overseas. It has been our custom in recent years to give 15%.

In addition, the church accepts restricted donations for the support of specific missionaries or organisations, through the missionary gifts fund.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Our church strap line is 'Love God, Love One Another and Love the World'. As a charity we aim to live this out by providing faithful Bible teaching each week to adults and children at church; serving and discipling one another as church members; and looking outward to the community in Send and seeking to share Jesus with them.

Our regular activities are our twice-Sunday services; weekly midweek meetings (home groups and prayer meetings), 'Treasure Hunters' Sunday school, 'Little Lambs' toddler group (0-4yrs), 'Send Youth' youth group (11-16yrs), 'Going Deeper' youth Bible study group, men's and women's breakfasts / gatherings, and ladies' prayer meetings.

We continue to foster a close link with our local primary school, Send Primary.

This year was Send EC's 50th anniversary which we celebrated with a lunch and invited past members to join us in fellowship, we also held outreach events at Christmas time; our annual 'Stir Up Saturday' event for ladies and a gingerbread house decorating morning aimed at families. Our Christmas services and events were very well attended, with many visitors from the local community.

We continue to support a selection of long-standing mission partners around the world through prayer and financial giving. We hold monthly prayer meetings for two of our mission partners and have hosted a 'Pop-Up Shop' in support of one of our mission partners. We have visits from all our mission partners approximately annually.

This year we have continued to seek God's guidance in looking for a new Pastor.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have a policy of holding reserves equivalent to the sum needed to maintain the church and settle regular expenditure for a period of three months. Based on this expenditure, excluding exceptional expenses, three months regular expenditure amounts to approximately £30,000. The trustees consider this to be an adequate amount for reserves.

As at 5 April 2024, total cash funds were £91,783. As the accounts are prepared on a 'receipts and payments' basis this does not include the value of fixed assets, liabilities or current assets which are separately noted in the main body of the accounts for completeness.

There is also a rebuilding fund which is set aside for the purpose of extending and uplifting the church accommodation as part of a redevelopment programme. This money is currently tied up in the manse property.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is from regular giving by members and Gift Aid reclaimed in relation to those donations.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Signed by:  

Full name(s)

Ian Mair Jonathan Nel

Position (e.g. Secretary, Chair, etc)

Elder Treasurer

Date

3/2/2025



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Send Evangelical Church

On accounts for the year  
ended

5 April 2024

Charity no  
(if any)

1186216

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Linda Dunford

Date:

03/02/2025

Name:

Linda Dunford

Relevant professional  
qualification(s) or body  
(if any):

ACCA, CTA

Address:

4 Marigold Drive

Bisley

GU24 9SF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**





**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name  
**Send Evangelical Church**

No (if any)  
**1186216**

**CC16a**

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	06/04/2023		05/04/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fellowship Fund Income (221)	-	2,610	-	2,610	2,325
Gift Aid Tax Refunds (205)	19,961	-	-	19,961	22,851
Missions Fund Income (222)	-	2,140	-	2,140	1,580
Offerings - Non Gift Aid (202)	3,970	-	-	3,970	3,045
Contactless Giving (204)	638	-	-	638	-
Manse rental (224)	2,911	-	-	2,911	-
Offerings - Gift Aid (200)	82,788	-	-	82,788	88,213
Youth Work Income	-	251	-	251	593
Donations - Misc (210)	8,618	7,000	-	15,618	11,178
Other Revenue	515	-	-	515	332
<b>Sub total (Gross income for AR)</b>	<b>119,401</b>	<b>12,001</b>	<b>-</b>	<b>131,402</b>	<b>130,117</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>119,401</b>	<b>12,001</b>	<b>-</b>	<b>131,402</b>	<b>130,117</b>

### A3 Payments

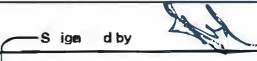
Accountancy (475)	2,498	-	-	2,498	2,883
Bank charges (495)	60	-	-	60	149
Catering (448)	949	-	-	949	244
Cleaning (447)	148	-	-	148	246
Staff expenses	-	-	-	-	343
Employers NI (330)	917	-	-	917	345
Fellowship Fund Expenditure (402)	-	3,800	-	3,800	1,773
Gifts to Missionaries (401)	17,273	2,140	-	19,413	18,961
Insurance (474)	2,052	-	-	2,052	1,798
IT Software and Technology (463)	1,086	-	-	1,086	1,843
Legal and Professional (476)	-	-	-	-	2,878
Literature (421)	741	-	-	741	862
Maintenance (445, 446 & 473)	9,629	-	-	9,629	8,782
Manse Expenditure (405)	515	-	-	515	8,357
Outreach / Publicity (420)	1,167	-	-	1,167	1,229
Pension (323)	623	-	-	623	1,750
Rent (340)	10,260	-	-	10,260	10,260
Office costs (425 & 461)	199	-	-	199	293
Subscriptions and Licences (485)	3,415	-	-	3,415	2,587
Sunday School Expenditure (406)	406	-	-	406	222
Sunday Service Costs (450)	898	-	-	898	104
Sundry Costs (449)	95	-	-	95	202
Sundry Donations (410)	2,000	7,000	-	9,000	3,268
Telephone & Internet (489)	3,070	-	-	3,070	3,747
Training (422)	484	-	-	484	749
Travel Costs (493)	271	-	-	271	1,036
Utilities (486, 487, 490 & 491)	9,485	-	-	9,485	4,103
Visiting speakers (400)	6,227	-	-	6,227	3,111
Youth Work Expenditure (403)	67	251	-	318	3,115
Salaries (321 & 335)	26,194	-	-	26,194	61,501
Loan	-	-	-	-	-
<b>Sub total</b>	<b>100,728</b>	<b>13,191</b>	<b>-</b>	<b>113,919</b>	<b>146,741</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	<b>100,728</b>	<b>13,191</b>	<b>-</b>	<b>113,919</b>	<b>146,741</b>
<b>Net of receipts/(payments)</b>	<b>18,673</b>	<b>- 1,190</b>	<b>-</b>	<b>17,483</b>	<b>- 16,624</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>71,395</b>	<b>2,905</b>	<b>-</b>	<b>74,300</b>	<b>90,924</b>
<b>Cash funds this year end</b>	<b>90,068</b>	<b>1,715</b>	<b>-</b>	<b>91,783</b>	<b>74,300</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	SEND EVAN CH	90,068	1,715	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>90,068</b>	<b>1,715</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
<b>B3 Investment assets</b>		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Stagescape Mixing Desk	General	166	66
	Dual Fuel Cooker	General	385	152
	Church Building (2005 valuation)	Endowment		110,000
	Church Hall (2005 valuation)	Endowment		290,000
	Car Park (2005 valuation)	Endowment		200,000
	Manse (2014 valuation)	Endowment	-	555,000
			-	-
<b>B5 Liabilities</b>		<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Independent examination	General	768	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J Nel	03/02/2025
ian mair	ian mair	03/02/2025
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