



# Trustees' Annual Report for the period

From		Period start date			To			Period end date		
		07	November	2019				05	April	2021

## Section A Reference and administration details

Charity name

Send Evangelical Church

Other names charity is known by

Registered charity number (if any)

1186216

Charity's principal address

Broadmead Road, Send, Woking, Surrey

Postcode

GU23 7AD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr P Killingley			
2	Mr S Gilkerson			
3	Mr G May			
4	Mr I Mair			
5	Mr J Nel	Treasurer		
6	Mr C Woodland	Secretary		
7	Mr G Brown			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	Barclays Bank PLC	Town Square, Woking, Surrey
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, Surrey, GU24 9SF

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

The primary governing document of the charity is the CIO Association constitution. The CIO was registered with the Charity Commission on 7 November 2019. It remained dormant until 1 January 2021 when it took over the assets and liabilities of the old, unincorporated, charity.

Subject to certain conditions of doctrine, membership, calling of meetings, the Trust Deed allows the members of the church to manage the affairs of the church according to their discretion – this is provided by the Constitution.

The Constitution defines the Basis of Faith, the conditions of membership, and the appointment of managing trustees.

How the charity is constituted  
(eg. trust, association, company)

CIO - Association

Trustee selection methods  
(eg. appointed by, elected by)

**Trustees**

The names of men being considered for appointment as trustees are brought before the church membership and a secret ballot takes place on a Special Resolution. To be appointed, an elder must receive three quarters of the votes cast in his favour and a deacon must receive two thirds of the votes cast.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The church manse is to be used for housing a minister for the church or other relevant charitable purposes.

The charity is affiliated with the Fellowship of Independent Evangelical Churches (FIEC), and annually reaffirms their agreement with the FIEC's Doctrinal basis to maintain affiliation.

The trustees have considered the risks to which the charity is exposed and taken steps to mitigate those risks.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The purposes and objects of the Church are:

- The church is a place for the public worship of God by the members of the Church and visitors
- The Biblical instruction of children and adults;
- Other such charitable purposes as may be determined by the trustees of the church;

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees have paid due regard to the Charity Commission guidance on public benefit.

Refer to 'achievements and performance' below for a summary of the charity's main activities for the year.

**Additional details of objectives and activities (Optional information)**

**Grant making policy**

The trustees have a policy that a minimum of 10% of the donations received during the year are given to the support of missionaries or those preparing for Christian service either in the UK or overseas. It has been our custom in recent years to give 15%.

In addition, the church accepts restricted donations for the support of specific missionaries or organisations, through the missionary gifts fund.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D****Achievements and performance**



**Summary of the main achievements of the charity during the year**

Our church strap line is 'Love God, Love One Another and Love the World'. As a charity we aim to live this out by providing faithful Bible teaching each week to adults and children at church; serving and discipling one another as church members; and looking outward to the community in Send and seeking to share Jesus with them.

Our regular activities are our twice-Sunday services; weekly midweek meetings (home groups and prayer meetings), 'Treasure Hunters' Sunday school, 'Little Lambs' toddler group (0-4yrs), 'Send Youth' youth group (11-16yrs), men's and women's breakfasts / gatherings, and ladies prayer meeting. We run regular evangelistic courses, for example Christianity Explored, and we also have close links with our local primary school, Send Primary, where we regularly take assemblies.

Our work this year has continued to be somewhat impacted by the Covid-19 pandemic, although we have prioritised continuing to gather together where possible and have been able to run adapted versions of our activities where necessary.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have a policy of holding reserves equivalent to the sum needed to maintain the church and settle regular expenditure for a period of three months. Based on this expenditure, excluding exceptional expenses, three months regular expenditure amounts to approximately £17,500. The trustees consider this to be an adequate amount for reserves.

As at 5 April 2021, total cash funds were £77,109. As the accounts are prepared on a 'receipts and payments' basis this does not include the value of fixed assets, liabilities or current assets which are separately noted in the main body of the accounts for completeness.

There includes a rebuilding fund which is set aside for the purpose of extending and uplifting the church accommodation as part of a redevelopment programme.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is from regular giving by members and Gift Aid reclaimed in relation to those donations.

## Section F

## Other optional information

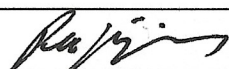

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Peter Killingley

Jonathan Nel

Position (eg Secretary, Chair, etc)

Pastor

Treasurer

Date

28.01.22



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Send Evangelical Church

On accounts for the  
period ended

5 April 2021

Charity no  
(if any)

1186216

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the CIO") for the period ended 05/04/2021.

Responsibilities and  
basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*FWilde*

Date:

31 January 2022

Name:

Frances Julie Wilde

Relevant professional  
qualification(s) or body  
(if any):

FCCA DChA

Address:

4 Marigold Drive

Bisley

GU24 9SF





## Receipts and payments accounts

CC16a

For the period  
from

07/11/2019

To

05/04/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donation from old entity	72,757	1,643	-	74,400	-
Donations - Misc (210)	218	-	-	218	-
Fellowship Fund Income (221)	-	240	-	240	-
Gift Aid Tax Refunds (205)	9,597	-	-	9,597	-
Missions Fund Income (222)	-	560	-	560	-
Offerings - Non Gift Aid, Bank (202)	1,290	-	-	1,290	-
Offerings - Gift Aid, Bank (200)	31,125	-	-	31,125	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>114,988</b>	<b>2,443</b>	<b>-</b>	<b>117,431</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>114,988</b>	<b>2,443</b>	<b>-</b>	<b>117,431</b>	<b>-</b>
<b>A3 Payments</b>					
Bank charges	23	-	-	23	-
Catering	52	-	-	52	-
Church maintenance	4,374	-	-	4,374	-
Fellowship Fund expenditure	-	200	-	200	-
Gifts to missionaries	9,925	560	-	10,485	-
Legal and professional	1,087	-	-	1,087	-
Literature	204	-	-	204	-
Little Lambs expenditure	29	-	-	29	-
Manse regular expenditure	1,162	-	-	1,162	-
Outreach and publicity	491	-	-	491	-
Pensions	386	-	-	386	-
Printing and office supplies	151	-	-	151	-
Rent	2,490	-	-	2,490	-
Salaries	11,947	-	-	11,947	-
Subscriptions and licences	305	-	-	305	-
Sundry Donations	873	-	-	873	-
Telephone, internet and IT	1,219	-	-	1,219	-
Training and travel	3,175	-	-	3,175	-
Visiting speakers	282	-	-	282	-
Water and utilities	1,050	-	-	1,050	-
Youth Work	43	-	-	43	-
Youth Worker expenses	294	-	-	294	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,561</b>	<b>760</b>	<b>-</b>	<b>40,321</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,561</b>	<b>760</b>	<b>-</b>	<b>40,321</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>75,426</b>	<b>1,683</b>	<b>-</b>	<b>77,109</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>75,426</b>	<b>1,683</b>	<b>-</b>	<b>77,109</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Send Evangelical Church	75,426	1,683	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>75,426</b>	<b>1,683</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

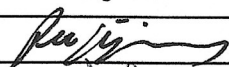

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	HMRC gift aid reclaim	1,436	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Stagescape Mixing Desk	General	166	156
	Dual Fuel Cooker	General	385	361
	Church Building (2005 valuation)	Endowment	-	110,000
	Church Hall (2005 valuation)	Endowment	-	290,000
	Car Park (2005 valuation)	Endowment	-	200,000
	Manse (2014 valuation)	Endowment	-	555,000
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Independent Examination	General	540	
	Accountancy	General	698	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Killingley	28-01-22
	Jonathan Nel	28-01-22