

# BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)

England & Wales · Charity number 1186207

## Details

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Other names	BILLINGSHURST LIONS, LIONS CLUB OF BILLINGSHURST AND DISTRICT
Status	Registered
Legal form	CIO
Registered	2019-11-07
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	39 Dell Lane Billingshurst West Sussex RH14 9QE
Phone	01403 784209
Email	<a href="mailto:andrew.viall@btinternet.com">andrew.viall@btinternet.com</a>
Website	<a href="http://www.billingshurstlions.org">www.billingshurstlions.org</a>

## Activities

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**Objects:** SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ENGLAND AND WALES, INCLUDING IN PARTICULAR:THE ADVANCEMENT OF CITIZENSHIP BY;PROMOTING THE PRINCIPLES OF GOOD CITIZENSHIP;ENCOURAGING MEMBERS TO TAKE AN ACTIVE INTEREST IN THE CIVIC, CULTURAL, SOCIAL AND MORAL WELFARE OF THE COMMUNITY;PROVIDING A FORUM FOR THE OPEN DISCUSSION OF ALL MATTERS OF PUBLIC INTEREST; PROVIDED THAT PARTISAN POLITICS AND SECTARIAN RELIGION SHALL NOT BE DEBATED BY MEMBERS;ENCOURAGING SERVICE-MINDED PEOPLE TO SERVE THEIR COMMUNITY WITHOUT PERSONAL REWARD AND ENCOURAGING THE PROMOTION OF HIGH ETHICAL STANDARDS IN COMMERCE, INDUSTRY, PROFESSIONS, PUBLIC WORKS AND PRIVATE ENDEAVOURS;SUPPORTING YOUTH TO DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS;PROMOTING THE VOLUNTARY SECTOR FOR THE PUBLIC BENEFIT BY ASSOCIATING WITH LOCAL AUTHORITIES IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION TO IMPROVE THE CONDITIONS OF LIFE OF PEOPLE IN LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES;PROMOTING VOLUNTEERING;THE RELIEF OF POVERTY AND THE RELIEF OF THOSE IN NEED IN PARTICULAR BY PROVIDING HUMANITARIAN AID AND DISASTER RELIEF;THE ADVANCEMENT OF HEALTH OR THE SAVING OF LIVES BY PREVENTING AVOIDABLE BLINDNESS, ASSISTING DISABLED PEOPLE TO LEAD INDEPENDENT LIVES OR HELPING TO PREVENT OR MANAGE HEALTH ISSUES;PROMOTING FOR THE BENEFIT OF THE PUBLIC THE CONSERVATION PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT; AND/ORPROMOTING COMMUNITY PARTICIPATION IN HEALTHY RECREATION.

**Activities:** Promote principles of good citizenship, encourage members to take an active interest in the civic, cultural and social welfare of the community. Provide a forum for discussion of matters of public interest, partisan politics and secular religion will not be debated by members. Promote volunteering, the relief of poverty, humanitarian and disaster relief.Motto, Lions Clubs International: We serve

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£51,121	£41,410	-	-
2024-06-30	£47,300	£46,948	-	-
2023-06-30	£49,909	£54,856	-	-
2022-06-30	£41,212	£45,539	-	-
2021-06-30	£33,946	£24,813	-	-

## Trustees

Name	Role	Appointed
Dominic David Roberts		2024-06-17
John Howard Shaw		2024-06-17
Kevin John Woodger Ridgway		2025-07-01
Paul John Pelham Roberts		2023-07-01
ROBERT ANDREW VIALI		2020-07-01

**BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)**

England & Wales - Charity number 1186207

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# Accounts

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## Trustees' Annual Report for the period

From **01.07.2024** Period start date To **30.06.2025** Period end date

Charity name: **Billingshurst & District Lions Club (CIO)**

Charity registration number: **1186207**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To foster a spirit of understanding among the peoples of the world, whilst promoting the principles of good citizenship. To take an active interest in the social and moral welfare of the peoples in our community. To encourage service-minded people to serve their community whilst promoting high ethical standards in public work and personal endeavours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Club provides a wide range of support activities to its community, assisting people of all ages. At the same time the Club provides financial support to a range of Lion's projects in the UK and abroad, as well as responding to a number of humanitarian crises worldwide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the Club decisions to assist local people and organisations are considered within the guidance laid down by the Charities Commission through the Club Community Services Committee. The Trustees are required to ratify all spending decisions taken by the membership during Club meetings. Our public benefits statement is summarised below.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the <b>priorities for funding</b> will be:</p> <ul style="list-style-type: none"> <li>-subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus applications for support towards capital projects, other projects or core costs are considered;</li> <li>- as there are approx. 800 Lions Clubs in the UK, applications from Billingshurst area and surrounding districts are generally given a priority, with those in Lions District 105SE (the counties of Surrey, Kent and Sussex) also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation;</li> <li>-candidates for support and/or grants are all considered on their own merits, following investigation by the 'Community Services Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support: <ul style="list-style-type: none"> <li><u>Local charities</u> - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;</li> <li><u>Youth and children's organisations</u> - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;</li> </ul> </li> </ul>

		<p><b>Community facilities</b> - relief of hardship for individuals and families, village hall projects, community group initiatives.</p> <p>The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.</p> <p><b>Exclusions</b> The Trustees will not normally approve the use of funds for medical research of international, national or locally based charities; or for purposes for which government has a statutory responsibility to provide.</p>
<p>Policy on social investment including program related investment</p> <p><b>( Public Benefits Statement )</b></p>	Para 1.38	<p><b>Activities Programmes</b> As well as providing grants to deserving causes within Billingshurst and the surrounding villages the Billingshurst and District Lions club undertakes a number of community services projects every year.</p> <p><b>Examples</b> of such projects include,</p> <p><b>For the elderly:</b> We help support many luncheon clubs in the local villages and distribute Christmas hampers to the needy.</p> <p><b>For the young:</b> We work closely with local pre-schools, primary schools and their associated PTAs, providing reading books for the children, other items required to improve the children's' learning and manual labour for such work as decorating and gardening when required.</p> <p><b>Within the community:</b> As a member of Billingshurst Community Partnership, we work with many other local community organisations, such as the sports club, British Legion and the Scouts and Guides, to help manage and run annual events such as the Billingshurst Show, firework night, car boot sales and the Remembrance Day parade.</p> <p>Our second-hand bookshop remains our principal source of fund raising and also provides a service to the community enjoyed by thousands of locals. We also collect used spectacles, which are graded and sent to developing countries.</p>
Contribution made by volunteers	Para 1.38	Volunteers contribute to our objectives by assisting in our second hand bookshop, during our annual carol collections and at other fund raising and community events.
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<p>Current membership – 32, we are pleased to have recruited 2 new members this year. Our face to face activities in our bookshop, community services, schools and projects committees continue to prosper. Our annual Christmas Carols collection and Charity Golf day again raised nearly £7500 between them.</p> <p>Total funds raised during the year, approx. £51,000, enabled us to make donations during the year, after expenses, of approx. £18,500. Donation requests have declined by approx. £9,000 although we continue to support :</p> <ul style="list-style-type: none"> <li>• local pre- and primary schools, youth clubs, youth projects £4500</li> <li>• Billingshurst local community £14,000 including Christmas hampers £2000 and Sussex SERV £5000 and Lions Vision cameras £1000</li> </ul> <p>Our principal expense is incurred on our bookshop, we have negotiated a renewal for a further 6 year term with effect from October 2024</p>
		<p>Our local community activity included support for Billingshurst Emergency Action Team (BEAT), Billingshurst Community Partnership projects, the Billingshurst Sports and Recreation Association and the Parish Council Walking Nativity</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The accounts show a surplus for the year as a result of fewer requests for assistance being received. We have focussed on local community and regional activities, cutting back on donations outside our Sussex region. As a result we hold a healthy level of funds to meet charitable requests and future expenses as they arise and the position is monitored monthly via regular financial reports. Expenses of £24000 included approx. £17000 rent and utilities for our second hand bookshop together with other expenses incurred in putting on our major events.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club's investment policy is to retain all funds in cash with reputable banks. We hold a reserve at 90 days notice with the Charities Aid Foundation.
Amount of reserves held	Para 1.22	Of current cash balances, we endeavour to hold sufficient cash in hand to cover 6 month's rent, lease maintenance and other expenses of our second hand bookshop, our main fundraising activity. We currently hold £10,000 for this purpose.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. We will continue to manage our funds and donations in line with our fund-raising capability and anticipated regular expenditure.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed and constitution drawn up in accordance with the Lions Club International (LCI) model supplemented by our local Club By Laws
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The Club converted to Charitable Incorporated Organisation (CIO) with effect from 1 <sup>st</sup> July 2020.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually to key positions and additional Committee Chairs form a group of Officers whose role is to manage the affairs of the Club within the Terms of the Constitution. All final decisions on expenditure being approved by the five Trustees at Club meetings, generally held monthly.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Elected trustees are required to sign the agreed LCI Trustee declaration, encouraged to read the relevant CC material and attend annual briefings held in Spring each year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent club within the wider network of Lions Clubs in the British Isles (MD105) and the international network of Lions Clubs International (LCI).
Relationship with any related parties	Para 1.51	
Other		The Club operates within the framework of a range of Lions Club policy documents including: Investment, Complaints procedure, Risk Assessment, Volunteering, Vulnerable persons and safeguarding (DBS), General Data Protection Regulations (GDPR)

## Reference and Administrative details

Charity name	Billingshurst & District Lions Club (CIO)
Other name the charity uses	
Registered charity number	1186207
Charity's principal address	c/o : Treasurer, 39, Dell Lane, Billingshurst, West Sussex RH14 9QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dominic Roberts	President	w.e.f. 01.07.25	
2	Paul Roberts	Immediate Past President		
3	Kevin Ridgway	Vice President	w.e.f. 01.07.25	
4	John Shaw	Secretary		
5	Andrew Viall	Treasurer		
6				

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Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		



Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dominic Roberts	Andrew Viall
Position (eg Secretary, Chair, etc)	President – 2025/26	Treasurer – 2025/26

Date 22 - 09 - 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Billingshurst & District Lions Club (CIO)**

No (if any)  
1186207

**CC16a**

**Receipts and payments accounts**

For the period from	Period start date 01.07.2024	To	Period end date 30.06.2025
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bookshop takings	33,049	-	-	33,049	32,931
Fund raising events	7,098	-	-	7,098	4,553
Gift Aid	1,384	-	-	1,384	263
Charity golf day	8,472	-	-	8,472	8,390
Donations	230	-	-	230	
Bank interest	888	-	-	888	
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>51,121</b>	<b>-</b>	<b>-</b>	<b>51,121</b>	<b>46,137</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>51,121</b>	<b>-</b>	<b>-</b>	<b>51,121</b>	<b>46,137</b>
<b>A3 Payments</b>					
Bookshop expenses	17,070	-	-	17,070	13,488
Fund raising expenses	917	-	-	917	531
Club equipment purchases & services	1,120	-	-	1,120	1,616
LCI Insurance to members fund	305	-	-	305	158
Sundry (inc. travel)	279	-	-	279	354
Charity golf day	3,554	-	-	3,554	2,624
Donations - community	13,848	-	-	13,848	22,231
Donations - schools	4,317	-	-	4,317	5,519
	-	-	-	-	-
<b>Sub total</b>	<b>41,410</b>	<b>-</b>	<b>-</b>	<b>41,410</b>	<b>46,521</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,410</b>	<b>-</b>	<b>-</b>	<b>41,410</b>	<b>46,521</b>
<b>Net of receipts/(payments)</b>	<b>9,711</b>	<b>-</b>	<b>-</b>	<b>9,711</b>	<b>- 384</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>59,858</b>	<b>-</b>	<b>-</b>	<b>59,858</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>69,569</b>	<b>-</b>	<b>-</b>	<b>69,569</b>	<b>- 384</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Nat West Bank	47,509	-	-
	Charities Aid Foundation	22,060	-	-
		-	-	-
	<b>Total cash funds</b>	<b>69,569</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

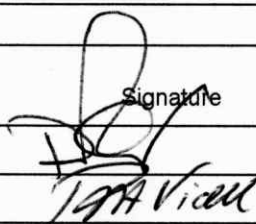
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

 Signature	Print Name Dom ROBERTS ANDREW VIALL	Date of approval 22/09/25 22/09/25
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Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Billingshurst & District Lions Club (CIO)

On accounts for the year ended

30th June 2025 Charity no (if any) 1186207

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Handwritten signature]

Date:

13/09/25

Name:

Robin Neville

Relevant professional qualification(s) or body (if any):

FCMA

Address:

Felside, Chalk Road, Ifold, RH14 0UD

**BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)**

England & Wales - Charity number 1186207

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# Accounts

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## Trustees' Annual Report for the period

From **01.07.2023** Period start date To **30.06.2024** Period end date

Charity name: **Billingshurst & District Lions Club (CIO)**

Charity registration number: **1186207**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To foster a spirit of understanding among the peoples of the world, whilst promoting the principles of good citizenship. To take an active interest in the social and moral welfare of the peoples in our community. To encourage service-minded people to serve their community whilst promoting high ethical standards in public work and personal endeavours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Club provides a wide range of support activities to its community, assisting people of all ages. At the same time the Club provides financial support to a range of Lion's projects in the UK and abroad, as well as responding to a number of humanitarian crises worldwide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the Club decisions to assist local people and organisations are considered within the guidance laid down by the Charities Commission through the Club Community Services Committee. The Trustees are required to ratify all spending decisions taken by the membership during Club meetings. Our public benefits statement is summarised below.

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		<p><u>Community facilities</u> - relief of hardship for individuals and families, village hall projects, community group initiatives.</p> <p>The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.</p> <p><u>Exclusions</u> The Trustees will not normally approve the use of funds for medical research of international, national or locally based charities; or for purposes for which government has a statutory responsibility to provide.</p>
<p>Policy on social investment including program related investment</p> <p><b>( Public Benefits Statement )</b></p>	Para 1.38	<p><b>Activities Programmes</b> As well as providing grants to deserving causes within Billingshurst and the surrounding villages the Billingshurst and District Lions club undertakes a number of community services projects every year.</p> <p><u>Examples</u> of such projects include,</p> <p><b>For the elderly:</b> We help support many luncheon clubs in the local villages and distribute Christmas hampers to the needy.</p> <p><b>For the young:</b> We work closely with all eleven local pre-schools and ten primary schools and their associated PTAs, providing reading books for the children, other items required to improve the children's' learning and manual labour for such work as decorating and gardening when required.</p> <p><b>Within the community:</b> As a member of Billingshurst Community Partnership, we work with many other local community organisations, such as the sports club, British Legion and the Scouts and Guides, to help manage and run annual events such as the Billingshurst Show, firework night, car boot sales and the Remembrance Day parade.</p> <p>Our second-hand bookshop remains our principal source of fund raising and also provides a service to the community enjoyed by thousands of locals. We also collect used spectacles, which are graded and sent to developing countries.</p>
Contribution made by volunteers	Para 1.38	Volunteers contribute to our objectives by assisting in our second hand bookshop, during our annual carol collections and at other fund raising and community events.
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<p>Current membership – 33, we are pleased to have recruited 3 new members this year. Our face to face activities in our bookshop, community services, schools and projects committees continue to prosper. Our annual Christmas Carols collection and Charity Golf day again raised nearly £7500 between them.</p> <p>Total funds raised during the year, approx. £47,000, enabled us to make donations during the year, after expenses, of approx. £27,000, including:</p> <ul style="list-style-type: none"> <li>• 21 local pre- and primary schools, youth clubs, youth projects £5500</li> <li>• Billingshurst local community £13200</li> <li>• Other donations include: Little Life Savers in Sussex and Stoves for Ukraine totalling £6800</li> </ul> <p>Our principal expense is incurred on our bookshop, we are negotiating to renew the lease for a further 6 year term.</p>
		<p>Our local community activity included support for Billingshurst Emergency Action Team (BEAT), Billingshurst Community Partnership and the Billingshurst Sports and Recreation Association</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The accounts show a small surplus for the year. We have focussed on local community and regional activities only, cutting back on donations outside our Sussex region. As a result we hold a healthy level of funds to meet charitable requests and future expenses as they arise and the position is monitored monthly via regular financial reports. Expenses of £19000 included approx. £15000 rent and utilities for our second hand bookshop together with other expenses incurred in putting on our major events.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club's investment policy is to retain all funds in cash with reputable banks. We hold a reserve at 90 days notice with the Charities Aid Foundation.
Amount of reserves held	Para 1.22	Of current cash balances, we endeavour to hold sufficient cash in hand to cover 6 month's rent, lease maintenance and other expenses of our second hand bookshop, our main fundraising activity. We currently hold £10,000 for this purpose.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. We will continue to manage our funds and donations in line with our fund-raising capability and anticipated regular expenditure.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed and constitution drawn up in accordance with the Lions Club International (LCI) model supplemented by our local Club By Laws
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Club converted to Charitable Incorporated Organisation ( CIO) with effect from 1 <sup>st</sup> July 2020.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually to key positions and additional Committee Chair form a group of Officers whose role is to manage the affairs of the Club within the Terms of the Constitution. All final decisions on expenditure being approved by the five Trustees at Club meetings, generally held monthly.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Elected trustees are required to sign the agreed LCI Trustee declaration, encouraged to read the relevant CC material and attend annual briefings held in Spring each year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent club within the wider network of Lions Clubs in the British Isles ( MD105) and the international network of Lions Clubs International (LCI).
Relationship with any related parties	Para 1.51	
Other		The Club operates within the framework of a range of Lions Club policy documents including: Investment, Complaints procedure, Risk Assessment, Volunteering, Vulnerable persons and safeguarding (DBS), General Data Protection Regulations (GDPR)

## Reference and Administrative details

Charity name	Billingshurst & District Lions Club (CIO)
Other name the charity uses	
Registered charity number	1186207
Charity's principal address	c/o : Treasurer, 39, Dell Lane, Billingshurst, West Sussex RH14 9QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Roberts	President	w.e.f. 01.07.24	
2	Peter Coleman	Immediate Past President		
3	Dominic Roberts	Vice President	w.e.f. 01.07.24	
4	John Shaw	Secretary	w.e.f. 07.07.24	
5	Andrew Viall	Treasurer		
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

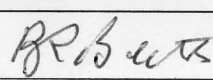
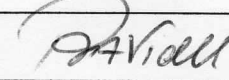
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Roberts	Andrew Viall
Position (eg Secretary, Chair, etc)	President – 2024/25	Treasurer – 2024/25
Date	20 - 10 - 2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Billingshurst &amp; District Lions Club - CIO</b>	No (if any) 1186207
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 01/07/2023	To	Period end date 30/06/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bookshop takings	32,931	-	-	32,931	33,926
Fundraising events	4,553	-	-	4,553	7,611
Charity golf day	8,390	-	-	8,390	6,025
Gift Aid	263	-	-	263	1,936
Clothing - new members	286	-	-	286	404
Bank interest	865	-	-	865	7
Sundry income	12	-	-	12	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>47,300</b>	<b>-</b>	<b>-</b>	<b>47,300</b>	<b>49,909</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>47,300</b>	<b>-</b>	<b>-</b>	<b>47,300</b>	<b>49,909</b>
<b>A3 Payments</b>					
Bookshop expenses	13,488	-	-	13,488	12,328
Fundraising expenses	531	-	-	531	1,801
Club projects	1,616	-	-	1,616	723
Charity golf day	2,624	-	-	2,624	1,699
Clothing - Hi Vis / new members	427	-	-	427	-
LCl Insurance	158	-	-	158	-
Sundry expenses	354	-	-	354	225
Donations - community	22,231	-	-	22,231	30,489
Donations - schools	5,519	-	-	5,519	7,591
	-	-	-	-	-
<b>Sub total</b>	<b>46,948</b>	<b>-</b>	<b>-</b>	<b>46,948</b>	<b>54,856</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,948</b>	<b>-</b>	<b>-</b>	<b>46,948</b>	<b>54,856</b>
<b>Net of receipts/(payments)</b>	<b>352</b>	<b>-</b>	<b>-</b>	<b>352</b>	<b>4,947</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>59,858</b>	<b>-</b>	<b>-</b>	<b>59,858</b>	<b>64,805</b>
<b>Cash funds this year end</b>	<b>60,210</b>	<b>-</b>	<b>-</b>	<b>60,210</b>	<b>59,858</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	12	-	-
	NatWest bank	38,473	-	-
	Scottish Widows - CAF	21,725	-	-
	<b>Total cash funds</b>	<b>60,210</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

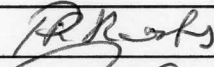

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAUL ROBERTS	20/10/24
	ANDREW VIALL	20/10/24

**BILLINGSHURST AND DISTRICT LIONS CLUB ( CHARITABLE INCORPORATED ORGANISATION)**

**Independent examiner's report to the trustees of**

**Billingshurst and District Lions Club (CIO), year ended 30<sup>th</sup> June 2024**

**Charity number: 1186207**

I report on the accounts ended 30<sup>th</sup> June 2024. The accounts comprise the Administration ( Members) Fund, the Activities (General) Fund and the Donations (Charity) Fund. For the purposes of this examination, as advised by the Charities Commission, the charity's funds comprise the Activities Fund and the Donations Fund. The trustees have also requested that the accounts for the Members Fund be examined by me on the same basis as those of the Activities Fund and the Donations Fund.

**Respective responsibilities of the Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ( "the Charities Act") and that an independent examination is needed.

**It is my responsibility to :**

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and *seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.*

**Independent examiners statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- Accounting records were not kept in accordance with Section 130 of the Charities Act or
- The accounts did not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robin Neville

Felside, Chalk Road, Ifold, RH14 0UD

Date ..... 12/10/2024 .....

**BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)**

England & Wales - Charity number 1186207

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# Accounts

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## Trustees' Annual Report for the period

From **01.07.2022** Period start date To **30.06.2023** Period end date

Charity name: **Billingshurst & District Lions Club (CIO)**

Charity registration number: **1186207**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To foster a spirit of understanding among the peoples of the world, whilst promoting the principles of good citizenship. To take an active interest in the social and moral welfare of the peoples in our community. To encourage service-minded people to serve their community whilst promoting high ethical standards in public work and personal endeavours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Club provides a wide range of support activities to its community, assisting people of all ages. At the same time the Club provides financial support to a range of Lion's projects in the UK and abroad, as well as responding to a number of humanitarian crises worldwide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the Club decisions to assist local people and organisations are considered within the guidance laid down by the Charities Commission through the Club Community Services Committee. The Trustees are required to ratify all spending decisions taken by the membership during Club meetings. Our public benefits statement is summarised below.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the <b>priorities for funding</b> will be:</p> <ul style="list-style-type: none"> <li>-subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus applications for support towards capital projects, other projects or core costs are considered;</li> <li>- as there are approx. 800 Lions Clubs in the UK, applications from Billingshurst area and surrounding districts are generally given a priority, with those in Lions District 105SE (the counties of Surrey, Kent and Sussex) also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation;</li> <li>-candidates for support and/or grants are all considered on their own merits, following investigation by the 'Community Services Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:</li> </ul> <p><u>Local charities</u> - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;</p> <p><u>Youth and children's organisations</u> - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;</p>

		<p><u>Community facilities</u> - relief of hardship for individuals and families, village hall projects, community group initiatives.</p> <p>The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.</p> <p><u>Exclusions</u> The Trustees will not normally approve the use of funds for medical research of international, national or locally based charities; or for purposes for which government has a statutory responsibility to provide.</p>
<p>Policy on social investment including program related investment</p> <p><b>( Public Benefits Statement )</b></p>	Para 1.38	<p><b>Activities Programmes</b> As well as providing grants to deserving causes within Billingshurst and the surrounding villages the Billingshurst and District Lions club undertakes a number of community services projects every year.</p> <p><u>Examples</u> of such projects include,</p> <p><b>For the elderly:</b> We help support many luncheon clubs in the local villages and distribute Christmas hampers to the needy.</p> <p><b>For the young:</b> We work closely with all eleven local pre-schools and ten primary schools and their associated PTAs, providing reading books for the children, other items required to improve the children's' learning and manual labour for such work as decorating and gardening when required.</p> <p><b>Within the community:</b> As a member of Billingshurst Community Partnership, we work with many other local community organisations, such as the sports club, Rotary, British Legion and the Scouts and Guides, to help manage and run annual events such as the Billingshurst Show, firework night, a race night and the Remembrance Day parade.</p> <p>Our second-hand bookshop provides a service to the community enjoyed by thousands of locals as well as collecting spectacles, which are graded and sent to developing countries.</p>
Contribution made by volunteers	Para 1.38	Volunteers contribute to our objectives by assisting in our second hand bookshop, during our annual carol collections and at other fund raising events.
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<p>Current membership – 32, we are pleased to have recruited 6 new members this year. Many of our face to face activities in our bookshop, community services and projects committees have revived following the pandemic. Our annual Christmas Carols collection and Charity Golf day raised nearly £7500 between them.</p> <p>Total funds raised during the year, approx. £47,000, enabled us to make donations during the year, after expenses, of approx. £38,000, including:</p> <ul style="list-style-type: none"> <li>• 21 local pre- and primary schools, youth clubs, youth projects £14000</li> <li>• Billingshurst local community £11000</li> <li>• Regional donations: Chestnut Tree House and Mary Howe Trust £7500</li> <li>• Humanitarian relief, Pakistan and Turkey £6000</li> </ul> <p>Our local community activity included support for Billingshurst Community Transport, and the Billingshurst Community Partnership. We engaged with our local Neighbourhood Wardens to set up a youth boxing programme for the first time.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	The accounts show a managed deficit for the 2 <sup>nd</sup> year running year of nearly £5000, following a deficit of £4300 in the year 2021/22. However we generated a surplus of some £9000 in the year 2000/21, we have therefore broken even over the last 3 years. We continue to hold a healthy level of funds to meet charitable requests as they arise and the position is monitored monthly via regular financial reports. Expenses of £16500 included rent and utilities for our second hand bookshop together with other expenses incurred in putting on our major events.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club's investment policy is to retain all funds in cash with reputable banks. We hold a reserve at 90 days notice with the Charities Aid Foundation.
Amount of reserves held	Para 1.22	Of current cash balances, we endeavour to hold sufficient cash in hand to cover 6 month's rent, lease maintenance and other expenses of our second hand bookshop, our main fundraising activity. We currently hold £10,000 for this purpose.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. We will continue to manage our funds and donations in line with our fund-raising capability and anticipated regular expenditure.

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed and constitution drawn up in accordance with the Lions Club International (LCI) model supplemented by our Local Club By Laws
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The Club converted to Charitable Incorporated Organisation (CIO) with effect from 1 <sup>st</sup> July 2020.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are elected annually to key positions and form a group of Officers whose role is to manage the affairs of the Club within the Terms of the Constitution. All final decisions on expenditure being approved by the five Trustees at Club meetings, generally held monthly.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Elected trustees are required to sign the agreed LCI Trustee declaration, encouraged to read the relevant CC material and attend annual briefings held in Spring each year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent club within the wider network of Lions Clubs in the British Isles (MD105) and the international network of Lions Clubs International (LCI).
Relationship with any related parties	Para 1.51	
Other		The Club operates within the framework of a range of Lions Club policy documents including: Investment, Complaints procedure, Risk Assessment, Volunteering, Vulnerable persons and safeguarding (DBS), General Data Protection Regulations (GDPR)

## Reference and Administrative details

Charity name	Billingshurst & District Lions Club (CIO)
Other name the charity uses	
Registered charity number	1186207
Charity's principal address	c/o : Treasurer, 39, Dell Lane, Billingshurst, West Sussex RH14 9QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Coleman	President		
2	Michael Snell	Immediate Past President		
3	Paul Roberts	Vice President		
4	Michael Street	Secretary		
5	Andrew Viall	Treasurer		
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

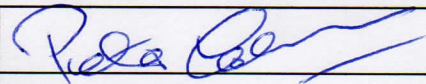
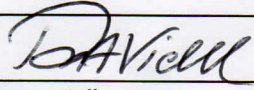
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Coleman	Andrew Viall
Position (eg Secretary, Chair, etc)	President – 2023/24	Treasurer – 2023/24
Date	25/09/23	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Billingshurst & District Lions Club (CIO)

No (if any)  
1186207

CC16a

## Receipts and payments accounts

For the period from	Period start date 01.07.22	To	Period end date 30.06.23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bookshop	33,926	-	-	33,926	28,345
Fundraising	7,611	-	-	7,611	3,957
Charity Golf	6,025	-	-	6,025	6,813
Gift Aid	1,028	-	-	1,028	1,188
Bank Interest	404	-	-	404	27
Refund - LCI Turkey	908	-	-	908	-
Sundry income	7	-	-	7	132
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>49,909</b>	<b>-</b>	<b>-</b>	<b>49,909</b>	<b>40,462</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>49,909</b>	<b>-</b>	<b>-</b>	<b>49,909</b>	<b>40,462</b>
<b>A3 Payments</b>					
Shop and garage	12,328	-	-	12,328	12,012
Fundraising	1,801	-	-	1,801	286
Projects	723	-	-	723	1,988
Charity golf	1,699	-	-	1,699	2,305
Donations - community	22,630	-	-	22,630	27,090
Donations - regional	8,950	-	-	8,950	-
Donations - international	6,500	-	-	6,500	-
Sundry expenditure	225	-	-	225	220
	-	-	-	-	-
<b>Sub total</b>	<b>54,856</b>	<b>-</b>	<b>-</b>	<b>54,856</b>	<b>43,901</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>54,856</b>	<b>-</b>	<b>-</b>	<b>54,856</b>	<b>43,901</b>
<b>Net of receipts/(payments)</b>	<b>- 4,947</b>	<b>-</b>	<b>-</b>	<b>- 4,947</b>	<b>- 4,327</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>64,905</b>	<b>-</b>	<b>-</b>	<b>64,905</b>	<b>69,232</b>
<b>Cash funds this year end</b>	<b>59,958</b>	<b>-</b>	<b>-</b>	<b>59,958</b>	<b>64,905</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	15	-	-
	Nat West bank	38,518	-	-
	Charities Aid Foundation	21,425	-	-
	<b>Total cash funds</b>	<b>59,958</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

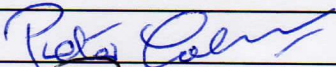

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER COLEMAN	25/09/23
	ANDREW VIALL	25/09/23

**BILLINGSHURST AND DISTRICT LIONS CLUB ( CHARITABLE INCORPORATED ORGANISATION)**

**Independent examiner's report to the trustees of**

**Billingshurst and District Lions Club (CIO), year ended 30<sup>th</sup> June 2023**

**Charity number: 1186207**

I report on the accounts ended 30<sup>th</sup> June 2023. The accounts comprise the Administration ( Members) Fund, the General Fund and the Charity Fund. For the purposes of this examination, as advised by the Charities Commission, the charity's funds comprise the General Fund and the Charity Fund. The trustees have also requested that the accounts for the Administration Fund be examined by me on the same basis as those of the General Fund and the Charity Fund.

**Respective responsibilities of the Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ( "the Charities Act") and that an independent examination is needed.

**It is my responsibility to :**

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention

**Basis of independent examiner's statement**

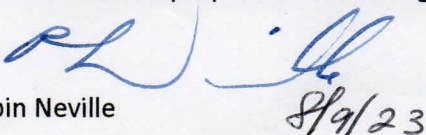
My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- Accounting records were not kept in accordance with Section 130 of the Charities Act or
- The accounts did not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Robin Neville

Felside, Chalk Road, Ifold, RH14 0UD

**BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)**

England & Wales - Charity number 1186207

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# Accounts

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## Trustees' Annual Report for the period

From **01.07.2021** Period start date To **30.06.2022** Period end date

Charity name: **Billingshurst & District Lions Club (CIO)**

Charity registration number: **1186207**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To foster a spirit of understanding among the peoples of the world, whilst promoting the principles of good citizenship. To take an active interest in the social and moral welfare of the peoples in our community. To encourage service-minded people to serve their community whilst promoting high ethical standards in public work and personal endeavours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Club provides a wide range of support activities to its community, assisting people of all ages. At the same time the Club provides financial support to a range of Lion's projects in the UK and abroad, as well as responding to a number of humanitarian crises worldwide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the Club decisions to assist local people and organisations are considered within the guidance laid down by the Charities Commission through the Club Community Services Committee. The Trustees are required to ratify all spending decisions taken by the membership during Club meetings. Our public benefits statement is summarised below.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the <b>priorities for funding</b> will be:</p> <ul style="list-style-type: none"> <li>-subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus applications for support towards capital projects, other projects or core costs are considered;</li> <li>- as there are approx. 800 Lions Clubs in the UK, applications from Billingshurst area and surrounding districts are generally given a priority, with those in Lions District 105SE (the counties of Surrey, Kent and Sussex) also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation;</li> <li>-candidates for support and/or grants are all considered on their own merits, following investigation by the 'Community Services Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:</li> </ul> <p><u>Local charities</u> - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;</p> <p><u>Youth and children's organisations</u> - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;</p>

		<p><u>Community facilities</u> - relief of hardship for individuals and families, village hall projects, community group initiatives.</p> <p>The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.</p> <p><u>Exclusions</u> The Trustees will not normally approve the use of funds for medical research of international, national or locally based charities; or for purposes for which government has a statutory responsibility to provide.</p>
Policy on social investment including program related investment <b>( Public Benefits Statement )</b>	Para 1.38	<p><b>Activities Programmes</b> As well as providing grants to deserving causes within Billingshurst and the surrounding villages the Billingshurst and District Lions club undertakes a number of community services projects every year. <u>Examples</u> of such projects include, <b>For the elderly:</b> We run monthly bingo sessions in a local home for residents and elderly from the wider community. We help support many luncheon clubs in the local villages and distribute Christmas hampers to the needy. <b>For the young:</b> We work closely with all eleven local pre-schools and ten primary schools and their associated PTAs, providing reading books for the children, other items required to improve the children's' learning and manual labour for such work as decorating and gardening when required. <b>Within the community:</b> As a member of Billingshurst Community Partnership, we work with many other local community organisations, such as the sports club, Rotary, British Legion and the Scouts and Guides, to help manage and run annual events such as the Lantern Parade, the Billingshurst Show, firework night and the Remembrance Day parade. Our second-hand bookshop provides a service to the community enjoyed by thousands of locals as well as collecting spectacles, which are graded and sent to developing countries.</p>
Contribution made by volunteers	Para 1.38	Volunteers contribute to our objectives by assisting in our second hand bookshop, during our annual carol collections and at other fund raising events.
Other		The Club changed status to a Charitable Incorporated Organisation (CIO), in accordance with approved Lions Club International procedures, effective 1 <sup>st</sup> July 2020.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Current membership – 27, an increase. We are recovering from the shock of the Covid pandemic. Many of our face to face activities in our bookshop, community services and projects committees have revived, with the possible exception of our indoor activities for the elderly. We held our first annual Charity Golf day for 2 years, raising nearly £5000.</p> <p>We are pleased that:</p> <p>Total funds raised during year, approx. - £35,000, enabled us to make donations during the year, after expenses, of approx. - £27,000:</p> <ul style="list-style-type: none"> <li>• Local primary schools, youth clubs and youth projects - £6,700</li> <li>• Billingshurst local community £11,000</li> <li>• West Sussex Carers Support £5000</li> <li>• Humanitarian relief – Ukraine £4000</li> </ul> <p>Our local community activity included support for Billingshurst Community Transport, the Billingshurst Community Partnership and Youth activities in the area.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds raised improved to £35,000 during the year, with a commensurate increase in donations. The accounts show a managed deficit for the year of approx. £4000 as we now have the comfort of regular fundraising through our second hand bookshop for the year. We continue to hold a healthy level of funds to meet charitable requests as they arise.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club's investment policy is to retain all funds in cash with reputable banks.
Amount of reserves held	Para 1.22	Of current cash balances, we endeavour to hold sufficient cash in hand to cover 6 month's rent, lease maintenance and other expenses of our second hand bookshop, our main fundraising activity. We currently hold £10,000 for this purpose.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. We will continue to manage our funds and donations in line with our fund-raising capability.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed and constitution drawn up in accordance with the Lions Club International (LCI) model
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Club converted to Charitable Incorporated Organisation ( CIO) with effect from 1 <sup>st</sup> July 2020. This is our 2 <sup>nd</sup> full year of CIO status.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are elected annually to key positions and form a group of Officers whose role is to manage the affairs of the Club within the Terms of the Constitution. All final decisions on expenditure being approved by the five Trustees at club meetings, generally held monthly.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Elected trustees are required to sign the agreed LCI Trustee declaration, encouraged to read the relevant CC material and attend annual briefings held in Spring each year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent club within the wider network of Lions Clubs in the British Isles ( MD105) and the international network of Lions Clubs International (LCI).
Relationship with any related parties	Para 1.51	
Other		The Club operates within the framework of a range of Lions Club policy documents including: Investment, Complaints procedure, Risk Assessment, Volunteering, Vulnerable persons and safeguarding (DBS), General Data Protection Regulations (GDPR)

## Reference and Administrative details

Charity name	Billingshurst & District Lions Club (CIO)
Other name the charity uses	
Registered charity number	1186207
Charity's principal address	c/o : Treasurer, 39, Dell Lane, Billingshurst, West Sussex RH14 9QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Melcio	President		
2	Vivian Trevor Diggins	Immediate Past President		
3	Michael Snell	Vice President		
4	Michael Jon Street	Secretary		
5	Robert Andrew Viall	Treasurer		
6				
7				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
Not applicable		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
Not applicable		

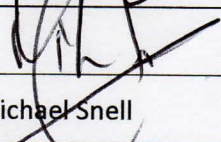
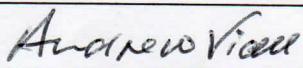
**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Snell	Robert Andrew Viall
Position (eg Secretary, Chair, etc)	President – 2022/23	Treasurer – 2022/23

Date 21 – 11 – 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Billingshurst & District Lions Club - CIO**

No (if any)  
1186207

## Receipts and payments accounts

CC16a

For the period from	Period start date 01.07.21	To	Period end date 30.06.22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bookshop takings	28,345	-	-	28,345	15,609
Fundraising	3,957	-	-	3,957	4,379
Charity golf	6,813	-	-	6,813	-
HDC - Business grant	750	-	-	750	12,574
HMRC - Gift Aid	1,188	-	-	1,188	444
Sundry income	132	-	-	132	14
Bank interest	27	-	-	27	3
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>41,212</b>	<b>-</b>	<b>-</b>	<b>41,212</b>	<b>33,023</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,212</b>	<b>-</b>	<b>-</b>	<b>41,212</b>	<b>33,023</b>
<b>A3 Payments</b>					
Bookshop expenses	12,012	-	-	12,012	9,759
Fundraising	782	-	-	782	286
Projects	1,988	-	-	1,988	329
Charitable donations	27,090	-	-	27,090	11,610
Garage rent	852	-	-	852	852
Charity golf	2,305	-	-	2,305	-
Gift aid to Admin	165	-	-	165	567
MD insurance to Admin	125	-	-	125	125
Sundry expenses	220	-	-	220	51
	-	-	-	-	-
<b>Sub total</b>	<b>45,539</b>	<b>-</b>	<b>-</b>	<b>45,539</b>	<b>23,579</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,539</b>	<b>-</b>	<b>-</b>	<b>45,539</b>	<b>23,579</b>
<b>Net of receipts/(payments)</b>	<b>- 4,327</b>	<b>-</b>	<b>-</b>	<b>- 4,327</b>	<b>9,444</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,232</b>	<b>-</b>	<b>-</b>	<b>69,232</b>	<b>69,246</b>
<b>Cash funds this year end</b>	<b>64,905</b>	<b>-</b>	<b>-</b>	<b>64,905</b>	<b>78,690</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	8	-	-
	Nat West Bank - Horsham	43,558	-	-
	Scottish Widows - CAF	21,339	-	-
	<b>Total cash funds</b>	<b>64,905</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

 Signature	Print Name MICHAEL SNELL ANDREW VIALI	Date of approval 21/11/22 21/11/22
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**BILLINGSHURST AND DISTRICT LIONS CLUB ( CHARITABLE INCORPORATED ORGANISATION)**

**Independent examiner's report to the trustees of**

**Billingshurst and District Lions Club (CIO), year ended 30<sup>th</sup> June 2022**

**Charity number: 1186207**

I report on the accounts ended 30<sup>th</sup> June 2022. The accounts comprise the Administration Fund, the General Fund and the Charity Fund. For the purposes of this examination, as advised by the Charities Commission, the charity's funds comprise the General Fund and the Charity Fund. The trustees have also requested that the accounts for the Administration Fund be examined by me on the same basis as those of the General Fund and the Charity Fund.

**Respective responsibilities of the Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ( "the Charities Act") and that an independent examination is needed.

**It is my responsibility to :**

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention

**Basis of independent examiner's statement**

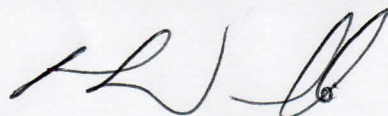
My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- Accounting records were not kept in accordance with Section 130 of the Charities Act or
- The accounts did not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



7/11/22

Robin Neville

Felside, Chalk Road, Ifold, RH14 0UD

**BILLINGSHURST AND DISTRICT LIONS CLUB (CIO)**

England & Wales - Charity number 1186207

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# Accounts

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**Trustees' Annual Report for the period**

From **01.07.2020** Period start date To **30.06.2021** Period end date

**Charity name: Billingshurst & District Lions Club (CIO)**

**Charity registration number: 1186207**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To foster a spirit of understanding among the peoples of the world, whilst promoting the principles of good citizenship. To take an active interest in the social and moral welfare of the peoples in our community. To encourage service-minded people to serve their community whilst promoting high ethical standards in public work and personal endeavours.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Club provides a wide range of support activities to its community, assisting people of all ages. At the same time the Club provides financial support to a range of Lion's projects in the UK and abroad, as well as responding to a number of humanitarian crises worldwide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the Club decisions to assist local people and organisations are considered within the guidance laid down by the Charities Commission through the Club Community Services Committee. The Trustees are required to ratify all spending decisions taken by the membership during Club meetings. Our public benefits statement is summarised below.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the <b>priorities for funding</b> will be:</p> <ul style="list-style-type: none"> <li>-subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus applications for support towards capital projects, other projects or core costs are considered;</li> <li>- as there are approx. 800 Lions Clubs in the UK, applications from Billingshurst area and surrounding districts are generally given a priority, with those in Lions District 105SE (the counties of Surrey, Kent and Sussex) also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation;</li> <li>-candidates for support and/or grants are all considered on their own merits, following investigation by the 'Community Services Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:</li> </ul> <p><u>Local charities</u> - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;</p> <p><u>Youth and children's organisations</u> - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;</p> <p><u>Community facilities</u> - relief of hardship for individuals and families, village</p>

		<p>hall projects, community group initiatives.</p> <p>The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.</p> <p><u>Exclusions</u></p> <p>The Trustees will not normally approve the use of funds for medical research or of international, national or locally based charities; or for purposes for which government has a statutory responsibility to provide.</p>
<p>Policy on social investment including program related investment</p> <p><b>( Public Benefits Statement )</b></p>	Para 1.38	<p><b>Activities Programmes</b></p> <p>As well as providing grants to deserving causes within Billingshurst and the surrounding villages the Billingshurst and District Lions club undertakes a number of community services projects every year.</p> <p><u>Examples</u> of such projects include,</p> <p><b>For the elderly:</b> We run monthly bingo sessions in a local home for residents and elderly from the wider community.</p> <p>We help support many luncheon clubs in the local villages and distribute Christmas hampers to the needy.</p> <p><b>For the young:</b> We work closely with all eleven local pre-schools and ten primary schools and their associated PTAs, providing reading books for the children, other items required to improve the children's' learning and manual labour for such work as decorating and gardening when required.</p> <p><b>Within the community:</b> As a member of Billingshurst Community Partnership, we work with many other local community organisations, such as the sports club, Rotary, British Legion and the Scouts and Guides, to help manage and run annual events such as the Lantern Parade, the Billingshurst Show, firework night and the Remembrance Day parade.</p> <p>Our second-hand bookshop provides a service to the community enjoyed by thousands of locals as well as collecting spectacles, which are graded and sent to developing countries.</p>
Contribution made by volunteers	Para 1.38	Volunteers contribute to our objectives by assisting in our second hand bookshop, during our annual carol collections and at other fund raising events.
Other		The Club changed status to a Charitable Incorporated Organisation (CIO), in accordance with approved Lions Club International procedures, effective 1 <sup>st</sup> July 2020.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Current membership – 24. Many of our members fall into one of the COVID vulnerability categories. The face to face activities of our bookshop, community services and projects committees have been severely curtailed as a result, however we have continued to support our community in alternative ways.</p> <p>We are pleased, therefore that:</p> <p>Total funds raised during year, approx. - £33,600, still enabled us to make donations during the year, after expenses, of approx. - £11,600:</p> <ul style="list-style-type: none"> <li>• Local primary schools, youth clubs and youth projects - £2350</li> <li>• Billingshurst local community £8300</li> <li>• Billingshurst elderly community £965</li> </ul> <p>Many of these donations supported our local community with COVID related issues, including hospital transport and meals for the isolated.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	Funds raised declined from £36K to £33k during the period. We were obliged to close our second hand bookshop for the period of Covid lockdown and have re-opened part time as at the date of this report. We received Business Support Grant support from Horsham DC totalling £12500 during the period. We are still focusing on local community donations only for the time being, including COVID related activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club's investment policy is to retain all funds in cash with reputable banks.
Amount of reserves held	Para 1.22	Of current cash balances, we endeavour to hold sufficient in hand to cover 6 month's rent, lease maintenance and other expenses of our second hand bookshop, our main fundraising activity. We currently hold £10,000 for this purpose, having re-negotiated the terms of our lease during the year.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds are in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None. We will remain cautious in the short term during the period of Covid uncertainty.

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed and constitution drawn up in accordance with the Lions Club International (LCI) model
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Club converted to Charitable Incorporated Organisation ( CIO) with effect from 1 <sup>st</sup> July 2020. The previous Charitable Trust Fund was dissolved with effect from 5 <sup>th</sup> January 2021
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are elected annually to key positions and form a group of Officers whose role is to manage the affairs of the Club within the Terms of the Constitution. All final decisions on expenditure being approved by the five Trustees at club meetings, generally held monthly.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Elected trustees are required to sign the agreed LCI Trustee declaration, encouraged to read the relevant CC material and attend annual briefings held in Spring each year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent club within the wider network of Lions Clubs in the British Isles ( MD105) and the international network of Lions Clubs International (LCI).
Relationship with any related parties	Para 1.51	
Other		The Club operates within the framework of a range of Lions Club policy documents including: Investment, Complaints procedure, Risk Assessment, Volunteering, Vulnerable persons and safeguarding (DBS), General Data Protection Regulations (GDPR)

## Reference and Administrative details

Charity name	Billingshurst & District Lions Club (CIO)
Other name the charity uses	
Registered charity number	1186207
Charity's principal address	c/o : Treasurer, 39, Dell Lane, Billingshurst, West Sussex RH14 9QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joan Rosa Bobker	Immediate Past President		
2	Vivian Trevor Diggins	President		
3	Richard Melcio	Vice President		
4	Michael Jon Street	Secretary		
5	Robert Andrew Viall	Treasurer		
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

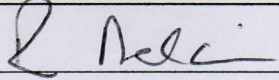
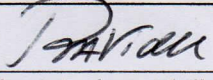
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Melcio	Robert Andrew Viall
Position (eg Secretary, Chair, etc)	President – 2021/22	Treasurer – 2021/22
Date	1-12-2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Billingshurst and District Lions Club (CIO)

No (if any)  
1186207

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/07/2020	To	Period end date 30/06/2021
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### Section A Receipts and payments

Combined Account	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bookshop takings	15,609	-	-	15,609	27,883
Fundraising and donations	4,675	-	-	4,675	8,247
ROAR refund	300	-	-	300	-
Gift aid - members contributions	444	-	-	444	2,491
HDC - business support grants	12,574	-	-	12,574	-
Bank compensation	300	-	-	300	-
Sundry income - cash	14	-	-	14	-
Bank interest	30	-	-	30	54
<b>Sub total (Gross income for AR)</b>	<b>33,946</b>	<b>-</b>	<b>-</b>	<b>33,946</b>	<b>38,675</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,946</b>	<b>-</b>	<b>-</b>	<b>33,946</b>	<b>38,675</b>
<b>A3 Payments</b>					
Bookshop and garage rent	9,759	-	-	9,759	10,005
Shop expenses	1,299	-	-	1,299	-
Legal fees	912	-	-	912	-
Carols expenses	286	-	-	286	568
Projects	329	-	-	329	3,671
To admin account - Insce and gift aid	567	-	-	567	-
Donations	11,610	-	-	11,610	-
Sundry expenses	51	-	-	51	510
	-	-	-	-	-
<b>Sub total</b>	<b>24,813</b>	<b>-</b>	<b>-</b>	<b>24,813</b>	<b>14,754</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,813</b>	<b>-</b>	<b>-</b>	<b>24,813</b>	<b>14,754</b>
<b>Net of receipts/(payments)</b>	<b>9,133</b>	<b>-</b>	<b>-</b>	<b>9,133</b>	<b>23,921</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>60,113</b>	<b>-</b>	<b>-</b>	<b>60,113</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>69,246</b>	<b>-</b>	<b>-</b>	<b>69,246</b>	<b>23,921</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	14	-	-
	NWest - Current & Business Reserve	47,904	-	-
	CAF - Scottish Widows - 90 day notice	21,328	-	-
	<b>Total cash funds</b>	<b>69,246</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

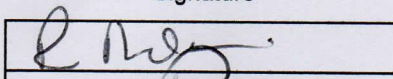

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Richard Melcio	1-12-2021
	Andrew Viall	1-12-2021

**BILLINGSHURST AND DISTRICT LIONS CLUB ( CHARITABLE INCORPORATED ORGANISATION)**

**Independent examiner's report to the trustees of**

**Billingshurst and District Lions Club (CIO), year ended 30<sup>th</sup> June 2021**

**Charity number: 1186207**

I report on the accounts ended 30<sup>th</sup> June 2021. The accounts comprise the Administration Fund, the General Fund and the Charity Fund. For the purposes of this examination, as advised by the Charities Commission, the charity's funds comprise the General Fund and the Charity Fund, which are combined for submission to the Charities Commission. The trustees have also requested that the accounts for the Administration Fund be examined by me on the same basis as those of the General Fund and the Charity Fund.

**Respective responsibilities of the Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ( "the Charities Act") and that an independent examination is needed.

**It is my responsibility to :**

- Examine the accounts under section 145 of the Charities Act
- Follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention

**Basis of independent examiner's statement**

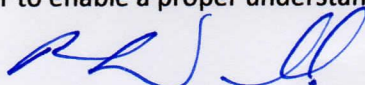
My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiners statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:

- Accounting records were not kept in accordance with Section 130 of the Charities Act or
- The accounts did not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Robin Neville FCMA

Felside, Chalk Road, Ifold, RH14 0UD

26-11-2021