



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 6/11/2019 Period start date To 31/3/2021 Period end date

Charity name: Pan London Airways Network PLAN

Charity registration number: 1186201

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO is the preservation and protection of good health among people living with respiratory conditions in particular by:</p> <p>(i) Advancing education and knowledge in the field of respiratory medicine and related subjects;</p> <p>(ii) Fostering interest in and coordinating a strategy for improving the management of respiratory conditions through collaborative working relationships;</p> <p>(iii) Improving the knowledge, expertise and skills of health care professionals who treat patients;</p> <p>(iv) Supporting the work of charities and voluntary organisations working within the field of respiratory health.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Primarily to hold educational events for respiratory professionals from all disciplines, to provide an opportunity to gain knowledge on latest guidelines and topics and provide an opportunity to liaise in person and share knowledge of best practice across London for those working in the field of respiratory. These events were previously held prior to PLAN being registered as a charity, the funding for the events coming from pharma companies and gave the companies opportunity to meet/greet respiratory professionals and share latest information on available products.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Yes aware of this.</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Charity was formally registered in November 2019. Prior to this the trustees had been organising educational events for respiratory professionals for 3 years across London. These events were funded via money directly paid to the venue from various pharma companies. The members/delegates attending the events had an opportunity over lunchtimes to visit pharma stalls and get up to date information on respiratory products. The events would include speakers from across London, different disciplines and would provide updates on recent guidelines as well as share best practice. In addition, the event would give the members/delegates an opportunity to meet other respiratory professionals working across London to share best practice. Prior events held have had 100-150 people attending.</p> <p>Sadly due to the COVID pandemic in person events like this have been unable to be held. In addition NHS staff have reported to trustees that they would struggle to get time off for educational events like this type previously run. Pharma companies are not willing to sponsor/fund online events as this gives them no opportunity to meet delegates in person therefore it has been so far not possible to get any further events funded. As trustees we need to consider how future events would be funded and held. This picture may change again once COVID has significantly reduced.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We continue to hold a small amount of money donated by members in 2019. This money is held in cash in a safe location.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Donation money held in cash, intention was to utilise this money to progress the aims of the charity.</b>
Amount of reserves held	Para 1.22	<b>£442.06</b>
Reasons for holding zero reserves	Para 1.22	<b>NA</b>
Details of fund materially in deficit	Para 1.24	<b>NA</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	As trustees we need to consider how future events would be funded and held. This picture may change again once COVID has significantly reduced.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Governing document</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected to post</b>

## Reference and Administrative details

Charity name	Pan London Airways Network (PLAN)
Other name the charity uses	
Registered charity number	1186201
Charity's principal address (Recently updated)	1 Cromwell Road Scarborough North Yorkshire YO11 2DR

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Davey	NA	2019 onwards	Matthew Hodson
2	Laura Graham	NA	2019 onwards	Matthew Hodson
3	Matthew Hodson	NA	2019 onwards	Matthew Hodson
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA
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## Other optional information

NA
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Claire Davey	
Position (eg Secretary, Chair, etc)	Co-Chair	
Date	25/1/2022	

## PLAN Accounts

Tax Year	Income	Expenses	Money held	
2019/2020	442.06		0 In cash	Donations
2020/2021	0		0 In cash	
2021/2022	0		0 In cash	
2022/2023	0		0 In cash	
Total	442.06			