

Registered Charity Number: 1186175

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP
REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2024

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

REPORT AND ACCOUNTS

YEAR ENDED 31 DECEMBER 2024

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BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 DECEMBER 2024

Full Name: **BUTTERFLIES DEMENTIA SUPPORT AND
ACTIVITIES GROUP**

Registered Charity No: 1186175

Contact Address: 5 Wood Walk
Royston
Barnsley
S71 4FH

Trustees: Stephen Allott (Chair) (Resigned October 24)
Cynthia Harrison (Appointed January 25)
Susan Bowler (Resigned March 25)
Sarah Lindley
Liam Morgan
Julie Rollin

Bank: NatWest Bank plc
Barnsley Branch
26 Market Hill
Barnsley
S70 2QE

Independent Examiner: Stephanie Tolson
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

TRUSTEES' REPORT

YEAR ENDED 31 DECEMBER 2024

The Trustees present their report and accounts for the period 01 January to 31 December 2024.

Structure, governance and management

Butterflies Dementia Support and Activities Group is a registered charity with the Charity Commission, governed by its Constitution, adopted April 2019.

Membership of the charity is open to any individual or organisation interested in promoting the Objects of the charity.

Appointment of Trustees

Trustees are elected at the AGM (Annual General Meeting). The Board of Trustees, when complete, consists of at least three and not more than ten individuals, all of whom must be members or authorised representatives of the charity.

Every Trustee after appointment or reappointment must sign a declaration of willingness to act as a charity trustee before being eligible to vote at any meeting of the Trustees.

The Trustees who served during the year, and to the date of signing these accounts, are listed on page 3 of this report.

Charitable Objects

The objects of the charity are:

To provide support and relief for carers and loved ones with dementia, within a safe environment, offering activities, motivation and stimulation in order to maintain as full and varied a lifestyle as possible.

Risk Management

The Trustees have ultimate responsibility for identifying and managing risk. The main risk to the organisation is the loss of funding to continue the operational running of the charity. The financial position and level of reserves is reviewed at each trustee meeting and funding applications are ongoing. For other areas, the charity has a risk management policy which is reviewed regularly by the trustees.

Public Benefit Statement

The Trustees have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2024

Activities undertaken for the Public Benefit

Butterflies Dementia Support and Activities Group hosts events, outings and holidays for our members. We also support members who cannot attend groups, if needed.

Going from strength to strength in 2024

During 2024 butterflies have achieved giving record levels of community support to various groups within the Barnsley MBC area.

Our core groups which are held every Monday, Wednesday, Thursday and Friday are attended by people of varying disabilities including but not limited to;

- People with dementia and their carers
- Lonely and isolated individuals and recently bereaved
- A number of people with special needs and their carers
- A brain injury rehabilitation group
- Able bodied people who like what butterflies has to offer

In addition to these core groups meetings we also held a monthly lunch club serving a 2 course hot meal, a monthly free buffet on Saturdays where family and friends can come along and enjoy social time with their loved ones.

Visits to Parkway cinema have also been enjoyed.

All the above includes live entertainment with tea/coffee and cakes.

Also once a month we have a visit to Barnsley bowl including a hot meal and a game of 10 pin bowling followed by tea /coffee and cake.

All these activities are enjoyed by over 1,000 attendees per month with the purpose of promoting health and mental wellbeing within the community in a warm safe and secure environment.

The charity also delivered 4 planned holidays in 2024 including:

- A 5 day holiday to Blackpool
- A 5 day holiday to Potters all inclusive resort at Hopton
- A 5 day holiday to Potters all inclusive resort at Five Lakes Colchester
- A 5 day turkey and tinsel holiday to a Warners hotel in North Wales

Butterflies charity at all times supports local businesses for their activities including:

- The Boatmans Rest, Worbro'Dale
- Barugh Green Club, Higham Common Road
- East Dene Club ,Doncaster Road, Barnsley
- Gee Vee coaches, Barnsley
- Barnsley Bowl, Carlton Road
- Parkway cinema, Eldon Street, Barnsley
- Barnsley Museum for an activity afternoon every Thursday
- Local entertainers

Which ensures these businesses benefit from all butterflies activities.

The charity was founded by project manager Julie Brown, has had its 10th anniversary this year and is continuing to go from strength to strength. Due to the continuing financial controls implemented by the project manager and trustees in 2024, we achieved all of the aims of maintaining the sustainability of the charity. 2025 promises to be another successful year for the charity.

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2024

Financial Review

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future and aim to keep a minimum of £50,000 in reserve at any one time. The actual level of reserves held by the charity on 31.12.24, represented by unrestricted funds, was £128,104 (2023: £116,272). The trustees consider the level of reserves at the year-end to be appropriate, given the short term nature of the grant funding that supports the charity. Any excess reserve will be spent to develop and expand the charity's activities.

In addition to the General Reserve, the trustees have established a designated fund for future projects and match funding. At the year-end the designated fund stands at £45,831 (2023: £45,831).

Financial Review of the Year

The financial statements are set out in pages 8 to 12. The Receipts and Payments Account shows a deficit for the year of £23,813 (2023: surplus of £59,334). The total funds of the charity at year-end stand at £188,158 (2023: £211,971). The reserves of the charity, represented by unrestricted funds, stand at £128,104 at the year-end (2023: £116,272).

The trustees declare that they have approved the report above.
Signed on behalf of the charity's trustees:

Signed: C. Harrison Date: 14 July 2025

Cynthia Harrison, Chair of Trustees

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2024

I report on the accounts of the charity, which are set out on pages 8 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:



Date: 14 July 2025

Stephanie Tolson
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024 £	2023 £
Receipts						
Donations		57,303	-	-	57,303	72,042
Grants Received	4	-	-	27,320	27,320	93,346
Trips, Events & Fundraising		98,522	-	-	98,522	82,663
Other Income		147	-	-	147	50
Total Receipts		155,972	-	27,320	183,292	248,101
Payments						
Staff Costs		38,292	-	28,492	66,784	58,666
Rent		1,959	-	4,040	5,999	2,725
Insurance		-	-	378	378	378
Admin Expenses		1,065	-	507	1,572	200
Activities & Events		99,006	-	25,645	124,651	116,331
Volunteer Expenses		912	-	-	912	686
Travel & Expenses		270	-	280	550	1,400
In-Kind Direct		2,332	-	2,923	5,255	5,791
Equipment		165	-	-	165	1,543
Marketing & Publicity		79	-	-	79	369
Accountancy Fee		-	-	700	700	550
Sundries/Other		60	-	-	60	128
Total Payments		144,140	-	62,965	207,105	188,767
Surplus/(Deficit)		11,832	-	(35,645)	(23,813)	59,334
Fund Transfers	5	-	-	-	-	-
Balance Brought Forward		116,272	45,831	49,868	211,971	152,637
Total Funds		128,104	45,831	14,223	188,158	211,971

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

STATEMENT OF ASSETS & LIABILITIES

YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
Monetary Assets:		
Bank Current Account	188,158	211,312
Cash in hand	-	659
Total Monetary Assets	188,158	211,971
 Debtors & Prepayments:		
Insurance prepaid	169.00	189.00
 Liabilities:		
Accountancy Fees	850.00	750.00
Staff Costs	200.00	448.00
	1,050.00	1,198.00

Assets retained for the charity's own use:

A list of assets retained for the charities use is included in note 7 of the accounts (page 12)

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

C.M. Harrison

Date: 14 July 2025

Cynthia Harrison, Chair of Trustees

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Designated funds may be established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2. Trustee remuneration, benefits and expenses

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

3. Related Party Transactions

No payments were made to related parties during the period.

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2024

4. Fund Analysis

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
Unrestricted Funds					
General Fund	116,272	155,972	(144,140)	-	128,104
	116,272	155,972	(144,140)	-	128,104
Designated Funds					
Projects & Match Funding	45,831	-	-	-	45,831
	45,831	-	-	-	45,831
Restricted Funds					
Creative Minds	5,926	2,000	(4,060)	-	3,866
Awards for All	-	19,900	(10,302)	-	9,598
BMBC Saturday Events	-	2,156	(1,592)	-	564
Neighbourhood Postcode Lottery	6,070	-	(6,070)	-	-
BMBC Household Support Grant	10,936	3,264	(14,200)	-	-
People's Choice National Lottery	24,993	-	(24,993)	-	-
BMBC Barnsley Museum Grant	1,800	-	(1,605)	-	195
Northern Railway Grant	143	-	(143)	-	-
	49,868	27,320	(62,965)	-	14,223
Total Funds	211,971	183,292	(207,105)	-	188,158

5. Fund Transfers

- There were no fund transfers during the period.

BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2024

6. Restricted Funds

- Creative Minds – funding to contribute towards staff costs of the Project Manager, and towards a monthly cinema trip.
- Awards for All – funding for creative sessions and other staff costs.
- Neighbourhood Postcode Lottery – a grant to cover the cost of the Management Sessional Worker for a period of 12 months.
- BMBC Household Support Grant – grants to fund music afternoons, tea dances and other activities.
- National Lottery People's Choice Award – a grant to fund core costs, including staff costs, room hire, events and activities.
- BMBC Barnsley Museum – a grant to cover weekly entertainment and activity expenses.
- Northern Railways – a grant to cover weekly entertainment and activity expenses.
- BMBC Central Area Council – Funding for Butterflies Weekend Socials

7. Assets retained for the Charity's Own Use

- Computers x 2
- Water boiler
- Office security alarms
- Office furniture
- Filing cabinet