

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

England & Wales · Charity number 1186175

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2019-11-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 5 Wood Walk  
Royston  
Barnsley  
S71 4FH

**Phone** 07545815513

**Email** [contact@butterfliesbarnsley.co.uk](mailto:contact@butterfliesbarnsley.co.uk)

## Activities

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**Objects:** THE AIM OF THE GROUP SHALL BE TO: PROVIDE SUPPORT AND RELIEF FOR CARERS AND LOVED ONES WITH DEMENTIA, WITHIN A SAFE ENVIRONMENT. OFFERING ACTIVITIES, MOTIVATION AND STIMULATION IN ORDER TO MAINTAIN AS FULL AND VARIED A LIFESTYLE AS POSSIBLE.

**Activities:** Butterflies Dementia Support and Activities Group aims to support those in the South Yorkshire region who suffer with dementia and their carers. We as a charity aim to support by providing weekly events, regular days out and supportive sessions that integrate those with Dementia and Alzhiemers into the community. Butterflies is currently based in Barnsley and is always looking to help new members

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, Recreation
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Barnsley
- Doncaster
- Rotherham
- Sheffield City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£183,292	£207,105	-	-
2023-12-31	£248,101	£188,767	-	-
2022-12-31	£193,298	£150,042	-	-
2021-12-31	£109,091	£65,087	-	-
2020-12-31	£77,037	£51,509	-	-

## Trustees

Name	Role	Appointed
<b>Cynthia Harrison</b>	Chair	2025-01-01
Julie Rollin		2022-01-01
Sarah Wendy Lindley		2021-11-01
liam morgan		2022-01-10

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

England & Wales - Charity number 1186175

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# Accounts

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Registered Charity Number: 1186175

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2024**

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**  
**REPORT AND ACCOUNTS**  
**YEAR ENDED 31 DECEMBER 2024**

**CONTENTS**

---

	<b>Page</b>
Legal and Administrative Information	3
Trustees' Report	4-6
Independent Examiner's Report	7
Receipts & Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10-12

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2024**

---

**Full Name:** **BUTTERFLIES DEMENTIA SUPPORT AND  
ACTIVITIES GROUP**

**Registered Charity No:** 1186175

**Contact Address:** 5 Wood Walk  
Royston  
Barnsley  
S71 4FH

**Trustees:** Stephen Allott (Chair) (Resigned October 24)  
Cynthia Harrison (Appointed January 25)  
Susan Bowler (Resigned March 25)  
Sarah Lindley  
Liam Morgan  
Julie Rollin

**Bank:** NatWest Bank plc  
Barnsley Branch  
26 Market Hill  
Barnsley  
S70 2QE

**Independent Examiner:** Stephanie Tolson  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 DECEMBER 2024**

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The Trustees present their report and accounts for the period 01 January to 31 December 2024.

### **Structure, governance and management**

Butterflies Dementia Support and Activities Group is a registered charity with the Charity Commission, governed by its Constitution, adopted April 2019.

Membership of the charity is open to any individual or organisation interested in promoting the Objects of the charity.

### **Appointment of Trustees**

Trustees are elected at the AGM (Annual General Meeting). The Board of Trustees, when complete, consists of at least three and not more than ten individuals, all of whom must be members or authorised representatives of the charity.

Every Trustee after appointment or reappointment must sign a declaration of willingness to act as a charity trustee before being eligible to vote at any meeting of the Trustees.

The Trustees who served during the year, and to the date of signing these accounts, are listed on page 3 of this report.

### **Charitable Objects**

The objects of the charity are:

To provide support and relief for carers and loved ones with dementia, within a safe environment, offering activities, motivation and stimulation in order to maintain as full and varied a lifestyle as possible.

### **Risk Management**

The Trustees have ultimate responsibility for identifying and managing risk. The main risk to the organisation is the loss of funding to continue the operational running of the charity. The financial position and level of reserves is reviewed at each trustee meeting and funding applications are ongoing. For other areas, the charity has a risk management policy which is reviewed regularly by the trustees.

### **Public Benefit Statement**

The Trustees have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT continued**

### **YEAR ENDED 31 DECEMBER 2024**

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#### **Activities undertaken for the Public Benefit**

Butterflies Dementia Support and Activities Group hosts events, outings and holidays for our members. We also support members who cannot attend groups, if needed.

#### Going from strength to strength in 2024

During 2024 butterflies have achieved giving record levels of community support to various groups within the Barnsley MBC area.

Our core groups which are held every Monday, Wednesday, Thursday and Friday are attended by people of varying disabilities including but not limited to;

- People with dementia and their carers
- Lonely and isolated individuals and recently bereaved
- A number of people with special needs and their carers
- A brain injury rehabilitation group
- Able bodied people who like what butterflies has to offer

In addition to these core groups meetings we also held a monthly lunch club serving a 2 course hot meal, a monthly free buffet on Saturdays where family and friends can come along and enjoy social time with their loved ones.

Visits to Parkway cinema have also been enjoyed.

All the above includes live entertainment with tea/coffee and cakes.

Also once a month we have a visit to Barnsley bowl including a hot meal and a game of 10 pin bowling followed by tea /coffee and cake.

All these activities are enjoyed by over 1,000 attendees per month with the purpose of promoting health and mental wellbeing within the community in a warm safe and secure environment.

The charity also delivered 4 planned holidays in 2024 including:

- A 5 day holiday to Blackpool
- A 5 day holiday to Potters all inclusive resort at Hopton
- A 5 day holiday to Potters all inclusive resort at Five Lakes Colchester
- A 5 day turkey and tinsel holiday to a Warners hotel in North Wales

Butterflies charity at all times supports local businesses for their activities including:

- The Boatmans Rest, Worbro'Dale
- Barugh Green Club, Higham Common Road
- East Dene Club ,Doncaster Road, Barnsley
- Gee Vee coaches, Barnsley
- Barnsley Bowl, Carlton Road
- Parkway cinema, Eldon Street, Barnsley
- Barnsley Museum for an activity afternoon every Thursday
- Local entertainers

Which ensures these businesses benefit from all butterflies activities.

The charity was founded by project manager Julie Brown, has had its 10th anniversary this year and is continuing to go from strength to strength. Due to the continuing financial controls implemented by the project manager and trustees in 2024, we achieved all of the aims of maintaining the sustainability of the charity. 2025 promises to be another successful year for the charity.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2024

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### Financial Review

#### Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future and aim to keep a minimum of £50,000 in reserve at any one time. The actual level of reserves held by the charity on 31.12.24, represented by unrestricted funds, was £128,104 (2023: £116,272). The trustees consider the level of reserves at the year-end to be appropriate, given the short term nature of the grant funding that supports the charity. Any excess reserve will be spent to develop and expand the charity's activities.

In addition to the General Reserve, the trustees have established a designated fund for future projects and match funding. At the year-end the designated fund stands at £45,831 (2023: £45,831).

#### Financial Review of the Year

The financial statements are set out in pages 8 to 12. The Receipts and Payments Account shows a deficit for the year of £23,813 (2023: surplus of £59,334). The total funds of the charity at year-end stand at £188,158 (2023: £211,971). The reserves of the charity, represented by unrestricted funds, stand at £128,104 at the year-end (2023: £116,272).

The trustees declare that they have approved the report above.  
Signed on behalf of the charity's trustees:

Signed: C. M. Harrison Date: 14 July 2025

**Cynthia Harrison, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2024

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I report on the accounts of the charity, which are set out on pages 8 to 12.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act,  
or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:



Date: 14 July 2025

Stephanie Tolson  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**RECEIPTS AND PAYMENTS ACCOUNT**

**YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2024 £	2023 £
<b>Receipts</b>						
Donations		57,303	-	-	57,303	72,042
Grants Received	4	-	-	27,320	27,320	93,346
Trips, Events & Fundraising		98,522	-	-	98,522	82,663
Other Income		147	-	-	147	50
<b>Total Receipts</b>		<b>155,972</b>	<b>-</b>	<b>27,320</b>	<b>183,292</b>	<b>248,101</b>
<b>Payments</b>						
Staff Costs		38,292	-	28,492	66,784	58,666
Rent		1,959	-	4,040	5,999	2,725
Insurance		-	-	378	378	378
Admin Expenses		1,065	-	507	1,572	200
Activities & Events		99,006	-	25,645	124,651	116,331
Volunteer Expenses		912	-	-	912	686
Travel & Expenses		270	-	280	550	1,400
In-Kind Direct		2,332	-	2,923	5,255	5,791
Equipment		165	-	-	165	1,543
Marketing & Publicity		79	-	-	79	369
Accountancy Fee		-	-	700	700	550
Sundries/Other		60	-	-	60	128
<b>Total Payments</b>		<b>144,140</b>	<b>-</b>	<b>62,965</b>	<b>207,105</b>	<b>188,767</b>
<b>Surplus/(Deficit)</b>		<b>11,832</b>	<b>-</b>	<b>(35,645)</b>	<b>(23,813)</b>	<b>59,334</b>
Fund Transfers	5	-	-	-	-	-
Balance Brought Forward		116,272	45,831	49,868	211,971	152,637
<b>Total Funds</b>		<b>128,104</b>	<b>45,831</b>	<b>14,223</b>	<b>188,158</b>	<b>211,971</b>

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 DECEMBER 2024**

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	<b>2024</b>	2023
	<b>£</b>	£
<b>Monetary Assets:</b>		
Bank Current Account	188,158	211,312
Cash in hand	-	659
<b>Total Monetary Assets</b>	<u><b>188,158</b></u>	<u>211,971</u>
 <b>Debtors &amp; Prepayments:</b>		
Insurance prepaid	169.00	189.00
 <b>Liabilities:</b>		
Accountancy Fees	850.00	750.00
Staff Costs	200.00	448.00
	<u><b>1,050.00</b></u>	<u>1,198.00</u>

**Assets retained for the charity's own use:**

A list of assets retained for the charities use is included in note 7 of the accounts (page 12)

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:

C.M. Harrison

Date: 14 July 2025

**Cynthia Harrison, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

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### 1. Accounting policies

#### Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

#### Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

#### Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Designated funds may be established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

### 2. Trustee remuneration, benefits and expenses

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

### 3. Related Party Transactions

No payments were made to related parties during the period.

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 DECEMBER 2024**

**4. Fund Analysis**

	<b>Opening Balance</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Closing Balance</b>
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General Fund	116,272	155,972	(144,140)	-	128,104
	<b>116,272</b>	<b>155,972</b>	<b>(144,140)</b>	<b>-</b>	<b>128,104</b>
<b>Designated Funds</b>					
Projects & Match Funding	45,831	-	-	-	45,831
	<b>45,831</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,831</b>
<b>Restricted Funds</b>					
Creative Minds	5,926	2,000	(4,060)	-	3,866
Awards for All	-	19,900	(10,302)	-	9,598
BMBC Saturday Events	-	2,156	(1,592)	-	564
Neighbourhood Postcode Lottery	6,070	-	(6,070)	-	-
BMBC Household Support Grant	10,936	3,264	(14,200)	-	-
People's Choice National Lottery	24,993	-	(24,993)	-	-
BMBC Barnsley Museum Grant	1,800	-	(1,605)	-	195
Northern Railway Grant	143	-	(143)	-	-
	<b>49,868</b>	<b>27,320</b>	<b>(62,965)</b>	<b>-</b>	<b>14,223</b>
<b>Total Funds</b>	<b>211,971</b>	<b>183,292</b>	<b>(207,105)</b>	<b>-</b>	<b>188,158</b>

**5. Fund Transfers**

- There were no fund transfers during the period.

## BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

### NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2024

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#### 6. Restricted Funds

- Creative Minds – funding to contribute towards staff costs of the Project Manager, and towards a monthly cinema trip.
- Awards for All – funding for creative sessions and other staff costs.
- Neighbourhood Postcode Lottery – a grant to cover the cost of the Management Sessional Worker for a period of 12 months.
- BMBC Household Support Grant – grants to fund music afternoons, tea dances and other activities.
- National Lottery People's Choice Award – a grant to fund core costs, including staff costs, room hire, events and activities.
- BMBC Barnsley Museum – a grant to cover weekly entertainment and activity expenses.
- Northern Railways – a grant to cover weekly entertainment and activity expenses.
- BMBC Central Area Council – Funding for Butterflies Weekend Socials

#### 7. Assets retained for the Charity's Own Use

- Computers x 2
- Water boiler
- Office security alarms
- Office furniture
- Filing cabinet

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

England & Wales - Charity number 1186175

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# Accounts

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Registered Charity Number: 1186175

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2023**

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2023**

**CONTENTS**

---

	<b>Page</b>
Legal and Administrative Information	3
Trustees' Report	4-7
Independent Examiner's Report	8
Receipts & Payments Account	9
Statement of Assets and Liabilities	10
Notes to the Financial Statements	11-13

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2023**

---

**Full Name:** **BUTTERFLIES DEMENTIA SUPPORT AND  
ACTIVITIES GROUP**

**Registered Charlty No:** 1186175

**Contact Address:** 5 Wood Walk  
Royston  
Barnsley  
S71 4FH

**Trustees:** Stephen Allott (Chair)  
Susan Bowler  
Sarah Lindley  
Liam Morgan  
Julie Rollin  
Andrea Welford (resigned December 23)

**Bank:** NatWest Bank plc  
Barnsley Branch  
26 Market Hill  
Barnsley  
S70 2QE

**Independent Examiner:** Stephanie Tolson  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 DECEMBER 2023**

---

The Trustees present their report and accounts for the period 01 January to 31 December 2023.

### **Structure, governance and management**

Butterflies Dementia Support and Activities Group is a registered charity with the Charity Commission, governed by its Constitution, adopted April 2019.

Membership of the charity is open to any individual or organisation interested in promoting the Objects of the charity.

### **Appointment of Trustees**

Trustees are elected at the AGM (Annual General Meeting). The Board of Trustees, when complete, consists of at least three and not more than ten individuals, all of whom must be members or authorised representatives of the charity.

Every Trustee after appointment or reappointment must sign a declaration of willingness to act as a charity trustee before being eligible to vote at any meeting of the Trustees.

The Trustees who served during the year, and to the date of signing these accounts, are listed on page 3 of this report.

### **Charitable Objects**

The objects of the charity are:

To provide support and relief for carers and loved ones with dementia, within a safe environment, offering activities, motivation and stimulation in order to maintain as full and varied a lifestyle as possible.

### **Risk Management**

The Trustees have ultimate responsibility for identifying and managing risk. The main risk to the organisation is the loss of funding to continue the operational running of the charity. The financial position and level of reserves is reviewed at each trustee meeting and funding applications are ongoing. For other areas, the charity has a risk management policy which is reviewed regularly by the trustees.

### **Public Benefit Statement**

The Trustees have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT continued**

**YEAR ENDED 31 DECEMBER 2023**

---

### **Activities undertaken for the Public Benefit**

Butterflies Dementia Support and Activities Group hosts events, outings and holidays for our members. We also support members who cannot attend groups, if needed.

Our events during 2023 consisted of:

- Music afternoons where attendees enjoy tea/coffee with cakes followed by live entertainment and dancing. There is also a shop, where items include household /personal hygiene products at reduced cost.
- Monday Boatman's Rest music afternoon with served buffet and live entertainment. Approx. 60 attendees.
- Wednesday Barugh Green tea/coffee and cakes followed by live entertainment and dancing. Approx. 70 attendees.
- Friday East Dene tea/coffee and cakes followed by live entertainment and dancing. Approx. 80 attendees.
- Thursday Friendship Walk – A supervised walk held at Locke Park Barnsley. Approx. 15 attendees.
- Thursday afternoon activities group - for people with dementia and their carers, held in the Learning Lab in the Barnsley Museum, run by the contracted sessional worker Carol Himsworth.
- Crisis support to provide practical and emotional support for people with various issues, including recent bereavement.

Other events held on a monthly basis include:

- A lunch club held at the Boatman's Rest on the first Monday in the month, which includes a hot 2-course meal with live entertainment. Approx. 120 attendees.
- A free buffet on one Saturday for members and their family and friends, with live entertainment. Approx. 180 attendees.
- On the first Tuesday of each month a visit to Carlton Bowl in Barnsley, including a hot meal followed by a game of 10 pin bowling with tea/coffee and biscuits afterwards. Approx. 20 attendees.
- From November we trialled a visit to the Parkway Cinema in Barnsley town centre, which consisted of tea/coffee on arrival, 1 hour of live entertainment, then ice cream or popcorn, followed by a feature film. Approx. 100 attendees. This event will now continue into 2024.

Other trips and events are as follows:

- Pantomime at the Lamproom theatre in January, 38 attendees.
- Supply of hot meal at Barugh Green in May, 75 attendees.
- A day trip to Blackpool including a 2-course lunch in June, 115 attendees.

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT continued**

### **YEAR ENDED 31 DECEMBER 2023**

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- A celebration party after securing funding from the People's Lottery in July at East Dene, 240 attendees.
- Visit to the Lamproom theatre for a comedy/music evening, 40 attendees.
- A 2-course hot meal with entertainment at Rogerthorpe Manor Hotel in September, 95 attendees
- A stage show at Penistone Cinema, 60s through the ages, 40 attendees.
- A 2-course Christmas dinner at the Boatman's Rest with live entertainment, 120 attendees.

#### Four Holidays Were Held in 2023:

- January: 5-day holiday to the CLIFFS HOTEL In Blackpool, 60 attendees.
- April: 5-day all-inclusive holiday at POTTERS RESORT HOPTON-ON-SEA, 54 attending.
- July: 5-day all-inclusive holiday at POTTERS FIVE LAKES RESORT in Colchester, 54 attending.
- November: 4-day turkey and tinsel holiday at the RUSKIN HOTEL Blackpool.

The priority of the charity is to ensure that all the events are sustainable and therefore prioritise the health and wellbeing of all our attendees.

The trustees ensure that the financial viability of the charity will not be compromised and therefore maintain tight fiscal control.

Going forward into 2024, the aim will be to consolidate what has already been achieved and to build on the successes of 2023.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2023

---

### Financial Review

#### Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### The Charity's policy on reserves


The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future and aim to keep a minimum of £50,000 in reserve at any one time. The actual level of reserves held by the charity on 31.12.23, represented by unrestricted funds, was £116,272 (2022: £67,890). The trustees consider the level of reserves at the year-end to be appropriate, given the short term nature of the grant funding that supports the charity. Any excess reserve will be spent to develop and expand the charity's activities.

In addition to the General Reserve, the trustees have established a designated fund for future projects and match funding. At the year-end the designated fund stands at £45,831 (2022: £49,592).

#### Financial Review of the Year

The financial statements are set out in pages 9 to 13. The Receipts and Payments Account shows a surplus for the year of £59,334 (2022: £43,256). The total funds of the charity at year-end stand at £211,971 (2022: £152,637). The reserves of the charity, represented by unrestricted funds, stand at £116,272 at the year-end (2022: £67,890).

The trustees declare that they have approved the report above.  
Signed on behalf of the charity's trustees:

Signed:  Date: 7 May 2024

**Stephen Allott, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2023

---

I report on the accounts of the charity, which are set out on pages 9 to 13.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of Independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act,  
or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:



Date: 7 May 2024

Stephanie Tolson  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**RECEIPTS AND PAYMENTS ACCOUNT**

**YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	2022 £
<b>Receipts</b>						
Donations		72,042	-	-	72,042	51,755
Grants Received	4	-	-	93,346	93,346	58,354
Trips, Events & Fundraising		82,663	-	-	82,663	83,008
Other Income		50	-	-	50	181
<b>Total Receipts</b>		<b>154,755</b>	<b>-</b>	<b>93,346</b>	<b>248,101</b>	<b>193,298</b>
<b>Payments</b>						
Staff Costs		5,896	3,761	49,009	58,666	46,559
Rent		820	-	1,905	2,725	1,910
Insurance		378	-	-	378	188
Admin Expenses		93	-	107	200	321
Activities & Events		92,770	-	23,561	116,331	94,972
Volunteer Expenses		686	-	-	686	1,312
Travel & Expenses		1,260	-	140	1,400	2,287
In-Kind Direct		2,039	-	3,752	5,791	1,182
Equipment		1,543	-	-	1,543	360
Marketing & Publicity		210	-	159	369	57
Accountancy Fee		550	-	-	550	550
Sundries/Other		128	-	-	128	344
<b>Total Payments</b>		<b>106,373</b>	<b>3,761</b>	<b>78,633</b>	<b>188,767</b>	<b>150,042</b>
<b>Surplus/(Deficit)</b>		<b>48,382</b>	<b>(3,761)</b>	<b>14,713</b>	<b>59,334</b>	<b>43,256</b>
Fund Transfers	5	-	-	-	-	-
Balance Brought Forward		67,890	49,592	35,155	152,637	109,381
<b>Total Funds</b>		<b>116,272</b>	<b>45,831</b>	<b>49,868</b>	<b>211,971</b>	<b>152,637</b>

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 DECEMBER 2023**

---

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Monetary Assets:</b>		
Bank Current Account	211,312	151,841
Cash in hand	659	796
<b>Total Monetary Assets</b>	<b><u>211,971</u></b>	<b><u>152,637</u></b>
<b>Debtors &amp; Prepayments:</b>		
Insurance prepaid	189.00	-
<b>Liabilities:</b>		
Accountancy Fee 2022	50.00	600.00
Accountancy Fee 2023	700.00	-
Staff Costs	448.00	-
	<b><u>1,198.00</u></b>	<b><u>600.00</u></b>

**Assets retained for the charity's own use:**

A list of assets retained for the charities use is included in note 7 of the accounts (page 13)

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:



Date: 7 May 2024

**Stephen Allott, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2023

---

### **1. Accounting policies**

#### Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

#### Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

#### Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Designated funds may be established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

### **2. Trustee remuneration, benefits and expenses**

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

### **3. Related Party Transactions**

No payments were made to related parties during the period.

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 DECEMBER 2023**

**4. Fund Analysis**

	<b>Opening Balance</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Closing Balance</b>
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General Fund	67,890	154,755	(106,373)	-	116,272
	<b>67,890</b>	<b>154,755</b>	<b>(106,373)</b>	<b>-</b>	<b>116,272</b>
<b>Designated Funds</b>					
Projects & Match Funding	49,592	-	(3,761)	-	45,831
	<b>49,592</b>	<b>-</b>	<b>(3,761)</b>	<b>-</b>	<b>45,831</b>
<b>Restricted Funds</b>					
Creative Minds	4,050	5,976	(4,100)	-	5,926
Awards for All	648	-	(648)	-	-
Age UK Barnsley	4,050	-	(4,050)	-	-
Coalfields Regeneration Trust	4,004	-	(4,004)	-	-
BMBC Local Support Grant	780	-	(780)	-	-
Persimmon Homes	101	-	(101)	-	-
Neighbourhood Postcode Lottery	21,522	-	(15,452)	-	6,070
BMBC Household Support Grant	-	19,644	(8,708)	-	10,936
People's Choice National Lottery	-	64,728	(39,735)	-	24,993
BMBC Barnsley Museum Grant	-	2,000	(200)	-	1,800
Northern Railway Grant	-	998	(855)	-	143
	<b>35,155</b>	<b>93,346</b>	<b>(78,633)</b>	<b>-</b>	<b>49,868</b>
<b>Total Funds</b>	<b>152,637</b>	<b>248,101</b>	<b>(188,767)</b>	<b>-</b>	<b>211,971</b>

**5. Fund Transfers**

- There were no fund transfers during the period.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2023

---

### 6. Restricted Funds

- Creative Minds – funding to contribute towards staff costs of the Project Manager.
- Awards for All – funding for creative sessions and other staff costs.
- Age UK Barnsley: Dementia Action Alliance – funding of group support roles for a period of 3 months.
- Coalfields Regeneration Trust – A grant to enable the charity to continue to provide a range of social and wellbeing activities to its service users.
- BMBC Local Support Grant – funds to purchase items related to food, heating, lighting and cooking needs.
- Persimmon Homes – a grant to cover expenses at tea dances and other events.
- Neighbourhood Postcode Lottery – a grant to cover the cost of the Management Sessional Worker for a period of 12 months.
- BMBC Household Support Grant – two grants to fund music afternoons, tea dances and other activities.
- National Lottery People's Choice Award – a grant to fund core costs, including staff costs, room hire, events and activities.
- BMBC Barnsley Museum – a grant to cover weekly entertainment and activity expenses.
- Northern Railways – a grant to cover weekly entertainment and activity expenses.

### 7. Assets retained for the Charity's Own Use

- Computers x 2
- Water boiler
- Office security alarms
- Office furniture
- Filing cabinet

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

England & Wales - Charity number 1186175

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# Accounts

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Registered Charity Number: 1186175

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2022**

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2022**

**CONTENTS**

---

	<b>Page</b>
Legal and Administrative Information	3
Trustees' Report	4-6
Independent Examiner's Report	7
Receipts & Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10-12

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2022**

---

**Full Name:** **BUTTERFLIES DEMENTIA SUPPORT AND  
ACTIVITIES GROUP**

**Registered Charity No:** 1186175

**Contact Address:** 5 Wood Walk  
Royston  
Barnsley  
S71 4FH

**Trustees:** Stephen Allott (Chair)  
Susan Bowler  
Sarah Lindley  
Liam Morgan  
Julie Rollin  
Andrea Welford

**Bank:** NatWest Bank plc  
Barnsley Branch  
26 Market Hill  
Barnsley  
S70 2QE

**Independent Examiner:** Angela Hayes  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

# **BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

## **TRUSTEES' REPORT**

**YEAR ENDED 31 DECEMBER 2022**

---

The Trustees present their report and accounts for the period 01 January to 31 December 2022.

### **Structure, governance and management**

Butterflies Dementia Support and Activities Group is a registered charity with the Charity Commission, governed by its Constitution, adopted April 2019.

Membership of the charity is open to any individual or organisation interested in promoting the Objects of the charity.

### **Appointment of Trustees**

Trustees are elected at the AGM (Annual General Meeting). The Board of Trustees, when complete, consists of at least three and not more than ten individuals, all of whom must be members or authorised representatives of the charity.

Every Trustee after appointment or reappointment must sign a declaration of willingness to act as a charity trustee before being eligible to vote at any meeting of the Trustees.

The Trustees who served during the year, and to the date of signing these accounts, are listed on page 3 of this report.

### **Charitable Objects**

The objects of the charity are:

To provide support and relief for carers and loved ones with dementia, within a safe environment, offering activities, motivation and stimulation in order to maintain as full and varied a lifestyle as possible.

### **Risk Management**

The trustees have ultimate responsibility for identifying and managing risk. The main risk to the organisation is the loss of funding to continue the operational running of the charity. The financial position and level of reserves is reviewed at each trustee meeting and funding applications are ongoing. For other areas, the charity has a risk management policy which is reviewed regularly by the trustees.

### **Public Benefit Statement**

The Trustees have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

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### Activities undertaken for the Public Benefit

Butterflies Dementia Support and Activities Group hosts events, outings and holidays for our members. We also support members who cannot attend groups, if needed.

Our events during 2022 consisted of:

- Music afternoons where members enjoy professional entertainment for dancing, followed by cakes and tea with raffles and a table-top sale:
  - Monday Boatman's Rest music afternoon (approx. 55 members)
  - Wednesday Barugh Green music afternoon (approx. 60 members)
  - Friday East Dene music afternoon tea (approx. 68 members)
- Thursday Friendship Walk – a supervised walk held at Locke Park in Barnsley (approx. 15 members).
- Monthly Lunch Club at the Boatman's Rest.
- Crisis support - a service to provide support where a crisis occurs, eg medication, shopping, care required, respite needed. Staff help to deal with the crisis and offer their support.
- Weekly support group for people with dementia and carers. This is held in the Learning Lab in the Barnsley Museum and is run by Carol Himsworth, a contracted sessional worker.

The following trips and events were held in 2022:

- Evening event at the Lamproom Theatre, with Oliver Harris and the Cardi Boys, in February – 70 people attended.
- Day Trip to Cast Theatre Doncaster, with lunch, in March – 54 people attended.
- Day Trip to Filey, with lunch, in July – 108 people attended.
- Sunday afternoon event with Cardi Boys at the East Dene Club in September – 80 people attended.
- Day outing to Sheffield Barracks in October, for meal and entertainment – 108 people attended.
- Afternoon event at Barugh Green Club in December, with performers – 95 people attended.
- Christmas Meal at Boatman's Rest, with live entertainment – 110 people attended.

Three Holidays were held in 2022:

1. April – 5 day holiday at Potters Resort, Hopton-on-Sea – 54 people attending.
2. July – 5 day holiday at Potters Resort, 5 Lakes, Chichester – 54 people attending.
3. November – 5 day holiday to Warners Hotel, Gunten Hall, incorporating a Christmas show – 54 people attending.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2022

---

### Financial Review

#### Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

#### The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future and aim to keep a minimum of £25,000 in reserve at any one time. The actual level of reserves held by the charity on 31.12.22, represented by unrestricted funds, was £67,890 (2021: £54,230). The trustees consider the level of reserves at the year-end to be appropriate, given the short term nature of the grant funding that supports the charity. Any excess reserve will be spent to develop and expand the charity's activities.

In addition to the General Reserve, the trustees have established a designated fund for future projects and match funding. At the year-end the designated fund stands at £49,592 (2021: £9,592).

#### Financial Review of the Year

The financial statements are set out in pages 8 to 12. The Receipts and Payments Account shows a surplus for the year of £43,256 (2021: £44,004). The total funds of the charity at year-end stand at £152,637 (2021: £109,381). The reserves of the charity, represented by unrestricted funds, stand at £67,890 at the year-end (2021: £54,230).

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed: \_\_\_\_\_



Date: 11 April 2023

**Stephen Allott, Chair of Trustees**

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 DECEMBER 2022**

---

I report on the accounts of the charity, which are set out on pages 8 to 12.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act,  
or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: *A Hayes*

Date: 11 April 2023

Angela Hayes, FMAAT  
Community Accountant  
BCVS Services Limited  
23 Queens Road  
Barnsley  
S71 1AN

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**RECEIPTS AND PAYMENTS ACCOUNT**

**YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	2021 £
<b>Receipts</b>						
Donations		51,755	-	-	51,755	16,804
Grants Received	3	-	-	58,354	58,354	64,552
Trips, Events & Fundraising		83,008	-	-	83,008	26,855
Other Income		181	-	-	181	880
<b>Total receipts</b>		<b>134,944</b>	<b>-</b>	<b>58,354</b>	<b>193,298</b>	<b>109,091</b>
<b>Payments</b>						
Staff Costs		628	-	45,931	46,559	35,954
Rent		1,175	-	735	1,910	1,140
Insurance		188	-	-	188	187
Admin Expenses		321	-	-	321	430
Activities & Events		73,411	-	21,561	94,972	21,589
Volunteer Expenses		1,312	-	-	1,312	830
Travel & Expenses		2,287	-	-	2,287	926
In-Kind Direct		651	-	531	1,182	481
Equipment		360	-	-	360	1,519
Marketing & Publicity		57	-	-	57	201
Fundraising Costs		-	-	-	-	648
Accountancy Fee		550	-	-	550	450
Sundries/Other		344	-	-	344	732
<b>Total payments</b>		<b>81,284</b>	<b>-</b>	<b>68,758</b>	<b>150,042</b>	<b>65,087</b>
<b>Surplus/(Deficit)</b>		<b>53,660</b>	<b>-</b>	<b>(10,404)</b>	<b>43,256</b>	<b>44,004</b>
Fund Transfers	4	(40,000)	40,000	-	-	-
Balance Brought Forward		54,230	9,592	45,559	109,381	65,377
<b>Total Funds</b>		<b>67,890</b>	<b>49,592</b>	<b>35,155</b>	<b>152,637</b>	<b>109,381</b>

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

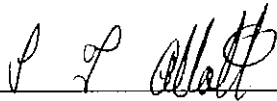
**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 DECEMBER 2022**

---

	<b>Total 2022</b>	<b>Total 2021</b>
<b>Monetary Assets:</b>		
Bank Current Account	£151,841	£109,097
Cash in hand	£796	£284
<b>Total Monetary Assets</b>	<b><u>£152,637</u></b>	<b><u>£109,381</u></b>
<b>Liabilities:</b>		
Accruals	£600	£550

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:



Date: 11 April 2023

**Stephen Allott, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

---

### 1. Accounting policies

#### Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

#### Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

#### Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Designated funds may be established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

### 2. Trustee remuneration, benefits and expenses

Trustee out of pocket expenses of £880 were paid to one trustee in this financial year. There was no other trustee remuneration, benefits or expenses during the financial year.

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 DECEMBER 2022**

**3. Fund Analysis**

	<b>Opening Balance</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfers</b>	<b>Closing Balance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds</b>					
General Fund	54,230	134,944	(81,284)	(40,000)	67,890
	<b>54,230</b>	<b>134,944</b>	<b>(81,284)</b>	<b>(40,000)</b>	<b>67,890</b>
<b>Designated Funds</b>					
Butterflies Projects & Match Funding	9,592	-	-	40,000	49,592
	<b>9,592</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>49,592</b>
<b>Restricted Funds</b>					
Creative Minds	499	18,840	(15,289)	-	4,050
Awards for All	9,378	-	(8,730)	-	648
BMBC Ward Alliance	5,013	-	(5,013)	-	-
Age UK Barnsley	-	4,050	-	-	4,050
Coalfields Regeneration Trust	-	9,840	(5,836)	-	4,004
BMBC Local Support Grant	16,007	-	(15,227)	-	780
Persimmon Homes	-	1,000	(899)	-	101
Neighbourhood Postcode Lottery	14,662	24,624	(17,764)	-	21,522
	<b>45,559</b>	<b>58,354</b>	<b>(68,758)</b>	<b>-</b>	<b>35,155</b>
<b>Total Funds</b>	<b>109,381</b>	<b>193,298</b>	<b>(150,042)</b>	<b>-</b>	<b>152,637</b>

**4. Fund Transfers**

- A sum of £40,000 was transferred from the General Fund to the Designated Project Fund.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2022

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### 5. Restricted Funds

- Creative Minds – funding to contribute towards staff costs of the Project Manager.
- Awards for All – funding for creative sessions and other staff costs.
- BMBC Ward Alliance – a grant to support the weekly Barugh Green afternoon tea dance.
- Age UK Barnsley: Dementia Action Alliance – funding of group support roles for a period of 3 months.
- Coalfields Regeneration Trust – A grant to enable the charity to continue to provide a range of social and wellbeing activities to its service users.
- BMBC Local Support Grant – funds to purchase items related to food, heating, lighting and cooking needs.
- Persimmon Homes – a grant to cover expenses at tea dances and other events.
- Neighbourhood Postcode Lottery – a grant to cover the cost of the Management Sessional Worker for a period of 12 months.

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

England & Wales - Charity number 1186175

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# Accounts

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Registered Charity Number: 1186175

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2020**

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2020**

**CONTENTS**

---

	<b>Page</b>
Legal and Administrative Information	3
Trustees' Report	4-7
Independent Examiner's Report	8
Receipts & Payments Account	9
Statement of Assets and Liabilities	10
Notes to the Financial Statements	11-12

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 DECEMBER 2020**

---

**Full Name:** **BUTTERFLIES DEMENTIA SUPPORT AND  
ACTIVITIES GROUP**

**Registered Charity No:** 1186175

**Contact Address:** 5 Wood Walk  
Royston  
Barnsley  
S71 4FH

**Trustees:** Stephen Allott  
Penelope Beaumont  
Susan Bowler  
Jordan Brown  
Derek Dransfield  
Steven Luke Skelley

**Bank:** NatWest Bank plc  
Barnsley Branch  
26 Market Hill  
Barnsley  
S70 2QE

**Independent Examiner:** Angela Hayes  
Community Accountant  
BCVS Services Limited  
Priory Campus  
Pontefract Road  
Lundwood  
Barnsley  
S71 5PN

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT

YEAR ENDED 31 DECEMBER 2020

---

The Trustees present their report and accounts for the period 01 January to 31 December 2020.

### **Structure, governance and management**

Butterflies Dementia Support and Activities Group is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission and governed by its Constitution.

The CIO was registered on 06 November 2019 and commenced its activities on 01 January 2020. Prior to the incorporation of the CIO, Butterflies was an unincorporated association. The CIO acquired the charitable funds and activities of the unincorporated charity on 01 January 2020.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. If the CIO is wound up, the members have no liability to contribute to the assets of the charity and have no personal responsibility for settling its liabilities.

The affairs of the charity are managed by the trustees who may exercise all the powers of the charity. The trustees delegate the day-to-day management of the charity to the Development Manager, Julie Brown.

### **Appointment of Trustees**

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment, the trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

On appointment, new trustees are provided with a copy of the Constitution and the latest Annual Report and Accounts and are provided with information about the charity, together with current policies/procedures,

The trustees who served during the year, to the date of signing these accounts, are listed on page 3 of this report.

### **Charitable Objects**

The objects of the CIO are:

To provide or assist in the provision of facilities and social activities for recreation and leisure time occupation of people suffering from all types of dementia and their families, friends and carers, in the interest of social welfare, with the object of improving their conditions of life.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## TRUSTEES' REPORT continued

YEAR ENDED 31 DECEMBER 2020

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### Public Benefit Statement

The Trustees have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

### Activities undertaken for the Public Benefit

Butterflies Dementia Support and Activities Group hosts events, outings and holidays for our members. Weekly events are attended by up to 130 people. We also support members who cannot attend groups, if needed. Activities were impacted significantly during the year due to the Covid-19 pandemic.

Our events during 2020 consisted of:

- Afternoon Tea Dances attended by over 60 members all who enjoy professional entertainment for dancing, followed by cakes and tea with raffles and a table-top sale:
  - Monday Boatman's Rest Afternoon Tea Dance
  - Wednesday Barugh Green Afternoon Tea Dance
  - Friday East Dene Afternoon Tea Dance
- Thursday Friendship Walk – a supervised walk held at Locke Park in Barnsley.
- Crisis support - a service to provide support where a crisis occurs, eg medication, shopping, care required, respite needed. Staff help to deal with the crisis and offer their support.
- During the Covid-19 lockdown we delivered books and activity packs, three times each week, when the tea dances could not be held due to government restrictions.
- Telephone support to members, carried out by staff and volunteers, has been provided on a weekly basis throughout 2020.
- Reconnect Service – Through this service we have supported friends to spend time together in their gardens or homes, following government guidance and when the lockdown restrictions have allowed.

Two trips were held in 2020:

January - Burns afternoon at Barnsley College

February - Meal and entertainment at Boatman's Rest

There were two planned holidays that could not go ahead due to the pandemic. One holiday to Warner's Bodwellgis Castle, Wales has been postponed until November 2021. The second holiday was cancelled.

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**TRUSTEES' REPORT continued**

**YEAR ENDED 31 DECEMBER 2020**

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**We have received funding from:**

- National Lottery - Covid Response Fund
- South Yorkshire Community Foundation – Covid Response Fund
- Creative Minds
- Creative Minds – Covid Relief Fund
- South Yorkshire Community Foundation
- Ward Alliance Funding (BMBC)
- Making Space
- Yorkshire Building Society
- Coalfields Regeneration Trust
- Persimmons

**Donations were received from:**

Pat Shaw x 4	Sandra Mason x 3
Wombwell WMC	Val Little Funeral
Janet Adams	Carol Emmett
Asda Green Token appeal	Facebook donations
Cawthorne Auction House	Dave Smith
Steve Allatt	Betty Marsden x 2
Next PLC distribution centre	Mary Smith
Derek Tilman	Barbara Grimshaw x 2
Hazel Ward Funeral	Boatman's Rest event
Julie Brown Funeral	Susan Hoyle
Barnsley Rotary	PayPal Donations
Lyons Cakes x 2	Susan Morgan
Julie Sayner	Barugh Green Ladies Club
Mavis Shortt x 2	Derek Dransfield
Mary & Dave Smith x 2	Rachel Furniss
Lynn Shephard x 2	Royston Church
Steve Green x 2	Betty Utle
Facebook paypal donations	Sandhill Tavern Charity Bike Ride
Penny Beaumont	Osprey Singers Birdwell
Gill Eves	Alison (entertainer)
Louise Firth x 4	Shelia Webster Funeral
Gill Carr x 2	Hazel Ellis
Seana Parry x 3	
Julie Brown	

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**TRUSTEES' REPORT continued**

**YEAR ENDED 31 DECEMBER 2020**

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**Financial Review**

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future and aim to keep a minimum of £20,000 in reserve at any one time. The actual level of reserves held by the charity on 31.12.20, represented by unrestricted funds, was £39,236. The trustees consider the level of reserves at the year-end to be appropriate, given the short term nature of the grant funding that supports the charity.

Financial Review of the Year

The financial statements are set out in pages 9 to 12. The Receipts and Payments Account shows a surplus for the year of £25,528. The total funds of the charity at year-end stand at £65,377. The reserves of the charity, represented by unrestricted funds, stand at £39,236 at the year-end.

The Covid-19 pandemic has not currently had an adverse effect on the financial position of the charity. The trustees have been able to secure a number of grants for Covid-response activities and core costs.

The trustees declare that they have approved the report above.  
Signed on behalf of the charity's trustees:

Signed: \_\_\_\_\_

Date: 13/05/2021

**Jordan Brown, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 DECEMBER 2020

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I report on the accounts of the charity, which are set out on pages 9 to 12.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: *A Hayes*

Date: *27/5/2021*

Angela Hayes  
Community Accountant  
BCVS Services Limited  
Priory Campus  
Pontefract Road  
Barnsley  
S71 5PN

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**RECEIPTS AND PAYMENTS ACCOUNT**

**YEAR ENDED 31 DECEMBER 2020**

	Unrestricted Funds	Restricted Funds	Total 2020
Note	£	£	£
<b>Receipts</b>			
Donations	10,170	-	10,170
Grants Received	4	-	47,503
Events & Fundraising	19,184	-	19,184
Other Income	180	-	180
<b>Total receipts</b>	<b>29,534</b>	<b>47,503</b>	<b>77,037</b>
<b>Payments</b>			
Staff Costs	3,625	26,952	30,577
Insurance	187	-	187
Admin Expenses	7	103	110
Activities & Events	15,527	647	16,174
QDOS sessions	-	750	750
Volunteer Expenses	448	-	448
Travel & Expenses	64	344	408
In-Kind Direct	184	-	184
Equipment	1,112	-	1,112
Marketing & Publicity	-	45	45
Accountancy Fee	300	-	300
Grant returned	-	480	480
Sundries/Other	387	347	734
<b>Total payments</b>	<b>21,841</b>	<b>29,668</b>	<b>51,509</b>
<b>Surplus/(Deficit)</b>	<b>7,693</b>	<b>17,835</b>	<b>25,528</b>
Transfers in	2	31,543	8,306
<b>Total Funds Carried Forward</b>	<b>39,236</b>	<b>26,141</b>	<b>65,377</b>

**BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP**

**STATEMENT OF ASSETS & LIABILITIES**

**YEAR ENDED 31 DECEMBER 2020**

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	<b>Total 2020</b>
<b>Monetary Assets:</b>	
Bank Current Account	£64,906
Cash in hand	£471
<b>Total Monetary Assets</b>	<u><b>£65,377</b></u>

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:



Date: 13/05/2021

**Jordan Brown, Chair of Trustees**

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

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### 1. Accounting policies

#### Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

#### Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

#### Prior Year Comparatives

Prior year comparatives are not included as this is the first accounting period of the Charitable Incorporated Organisation.

#### Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

### 2. Transfers-in

The following funds were transferred to the CIO from the Butterflies Dementia Care Support and Activities Group (Unincorporated Association) on 1<sup>st</sup> January 2020:

General unrestricted funds - £31,543

Restricted grants - £8,306 (see note 4)

### 3. Trustee remuneration, benefits and expenses

No trustee received any remuneration, benefits or expenses in connection with their duties as trustee.

# BUTTERFLIES DEMENTIA SUPPORT AND ACTIVITIES GROUP

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 DECEMBER 2020

### 4. Restricted Funds

	Transfers- in £	Receipts £	Payments £	Closing Balance £
Creative Minds	30	13,450	(4,156)	9,324
Tesco Local	844	-	(844)	-
Ward Alliance	497	1,356	(1,853)	-
Duke of York	845	-	(845)	-
Awards for All	6,090	-	(4,212)	1,878
Making Space	-	1,260	(1,260)	-
Coalfields Regeneration Trust	-	9,699	(4,315)	5,384
Persimmon Homes	-	1,000	(1,000)	-
National Lottery Covid Response	-	9,738	(5,200)	4,538
S Yorkshire Community Foundation (SYCF)	-	4,800	-	4,800
SYCF Covid Response	-	5,000	(4,975)	25
Yorkshire Building Society	-	1,200	(1,008)	192
<b>Total</b>	<b>8,306</b>	<b>47,503</b>	<b>(29,668)</b>	<b>26,141</b>

- Creative Minds – funding to contribute towards staff costs of the Project Manager.
- Tesco Local – a grant to contribute towards staff costs.
- Ward Alliance – BMBC grant funding to provide activity packs and support services.
- Duke of York – grant funding for sessional fees.
- Awards for All – funding for the QDOS Creates sessions and other staff costs.
- Coalfields Regeneration Trust – A grant to enable the charity to continue to provide a range of social and wellbeing activities to its service users.
- Persimmon Homes – funding from the company’s Community Champions Scheme, to support the telephone befriending service, specifically to train and support volunteers.
- National Lottery Covid Response grant – a grant to provide a range of activities and support during the pandemic.
- SYCF – a grant to fund sessional staff costs.
- SYCF Covid Response – a grant to cover sessional worker fees for support to service users during the pandemic.
- Yorkshire Building Society – grant funding to provide a night service.