

**RISBY VILLAGE HALL CHARITY TRUST**  
**Aylmer Close**  
**Risby**  
**Charity No. 1186173**



## **Annual Report 2023/2024**

### **TRUSTEES**

Chairman	Mr. Darren Matthews
Vice-Chairman	Mr. Craig Ellis
Secretary	Mrs. Sophie Flux
Treasurer	Mrs. Catherine Baines
Committee Member	Mr. David Edwards

**HALL MANAGER**                      Mr. Jamie Hudson

**OBJECTIVES** –The provision of the Village Hall, Recreation Ground and Playground for the benefit of the Village.

**AIMS** – The aim of the Charity is to maintain and improve the fabric of the Village Hall, Recreation Ground and Playground.

## **Chairman's Report for the Annual General Meeting 26<sup>th</sup> November 2024**

First, I would like to say thank you to all the Trustees and volunteers for their commitment over the past year. I especially want to thank Jamie Hudson for maintaining the Halls, Kitchens, and outside Garden Area and David Edwards for all the time he has put in to managing the EV chargers and applying for grants for the major projects we have planned in 2025.

It's been a productive year and we have been able to maintain the financial stability of the trust funds through regular bookings and fundraising.

### **Achievements**

- The Village Hall Charity Trust have done the following during the year:
  - Monthly Coffee mornings
  - Manage the Planters with flowers, bulbs and wildflowers
  - Repaint the internal walls of the large hall
  - Maintaining the surface of the car park
  - Fenced off more of the field in conjunction with the Cricket Club
  - Car boot sales during winter months
  - Fundraising for the toilet improvements
  - Risby Lotto Fundraising
- During the year we have seen good use of the MUGA, by several regular clubs and hope this will continue during the winter months.
- The forward bookings are good, and there are very few nights of the week when the halls are not being used.

### **Next Year 2024 - 2025**

The committee has one major project which we are looking to move forward with in the coming year, namely:

- WC Refurbishment

The committee's long-term strategy is to continue to improve the amenities provided, and to allow more of the village to make use of both halls, the MUGA, and the recreation field.

Some of our long term projects are:

- Secure funds for resurfacing of car park area (when needed)
- Restoration or installation of a new wood floor for the large hall.

## Treasurer's Report

This is my second year as Treasurer and we continue to use Quickbooks for our daily bookkeeping needs including raising invoices to customers and submitting regulatory tax information to HMRC. The software helps Jamie and I to keep abreast of outstanding debtors and to run the accounting of the Hall in a modern and professional manner.

The use of accounting software has also enabled us to look at different areas of the finances and to drill down in more detail. For example, it can be seen that The Stile raised £1,198.05 of valuable funds for the Hall this year. Thanks must go to Darren for his tireless production of the magazine every month. However, in contrast, it has become clear that by stripping out fundraising activities and grants, the Hall does not cover its operating overheads from booking fees and other revenue alone. The net operating profit for the financial year ending 30<sup>th</sup> September 2024 was minus £1,210.15. This figure included £719.90 of interest received from the bank as we made use of higher interest rates by putting our capital reserves into savings accounts. Without this, the situation would have been even worse.

The policy of the Trustees is to keep our prices as low as possible for the benefit of the community but to try and break even on operating costs so that any fundraising activities and grants can be used for larger maintenance and refurbishment projects. With this in mind and with recent rises in the cost of utilities and consumables the committee has decided to increase hall hire prices from 1<sup>st</sup> January 2025. Even with these increased booking fees the viability of the Hall and Grounds will continue to be dependent on volunteers undertaking fundraising events and applying for grants.

This year's fundraising income was raised through the 2023 Village Hall Lottery (£555) and The Galaxy Big Band Raffle (449) on New Year's Eve. Thank you to all those who contributed. Thanks also go to the Parish Council and Claas for their generous donations to help keep our funds healthy.

Jamie has repainted the large hall this year but beyond normal maintenance jobs we have not undertaken any major refurbishment projects. However, we needed to check and maintain the safety of the trees around the Recreation Ground and this work cost £3,000 including VAT.

The total income for the year was £40,687.52 and the total expenditure was £38,568.72 resulting in a net profit of £2,118.80.

I would like to take this opportunity to thank the Committee for their support and encouragement. I also thank Jack Deal for being our Auditor again and for his help and advice during the year.

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## INCOME & EXPENDITURE ACCOUNT

For the period 1 October 2023 to 30 September 2024

Operating Income	2024	2023
<b>Bookings - Hall</b>		
Clubs & Societies ^	18,264.50	18,304
Private Bookings ~	8,377.00	8,743
Risby CEVC School Usage "	2,805.00	2,520
	<u>29,446.50</u>	<u>29,567</u>
<b>Bookings - MUGA</b>	145.01	238
<b>Other Income</b>		
Bank Interest received	719.90	0.00
EV Chargers	584.42	231
Pre-School Rent	1,002.72	1,258
Recycling	970.72	1,258
Wayleaves	2.30	2
	<u>3,280.06</u>	<u>2,749</u>
<b>Total Operating Income:</b>	<b>32,871.57</b>	<b>32,553</b>
<b>Operating Expenses</b>		
Advertising/Promotional	49.20	344
Bad Debts & Write offs	115.00	1,077
Cleaning - Hall	5,257.16	5,310
Electricity	2,895.03	3,307
General Administrative Expenses	255.55	271
Hall Manager + Mobile Phone	15,697.50	15,755
Insurances	1,929.22	1,751
Music Licence & Lottery Fee	479.72	655
Purchases	48.33	402
Repairs & Maintenance - Grounds	2,968.20	957
Repairs & Maintenance - Halls	2,298.59	1,765
Unrecoverable VAT	1,330.22	998
Waste Collection	545.86	524
Water	212.14	347
	<u>34,081.72</u>	<u>33,464</u>
<b>Total Operating Expenses:</b>	<b>34,081.72</b>	<b>33,464</b>
<b>Net Operating Profit:</b>	<b>-£1,210.15</b>	<b>-£910</b>

Continued overleaf ...

# RISBY VILLAGE HALL CHARITY TRUST

## Income & Expenditure Account Page 2

	2024	2023
<b>Stile</b>		
<b>Income</b>		
Advertising	2,400.05	2,721
Magazine Sales	3,285.00	3,213
	<u>5,685.05</u>	<u>5,933</u>
<b>Expenses</b>		
Printing	4,487.00	4,836
<b>Stile Profit</b>	<b><u>£1,198.05</u></b>	<b><u>£1,097</u></b>
<b>Fundraising &amp; Donations</b>		
Car Boot	508.40	845
Donations & Legacies	618.67	2,230
Fundraising	1,003.83	1,513
Grants	0.00	1,000
	<u><b>£2,130.90</b></u>	<u><b>£5,588</b></u>
<b>Projects</b>		
Planters	0.00	-114
	<u><b>£0.00</b></u>	<u><b>-£114</b></u>
<b>NET PROFIT:</b>	<b>£2,118.80</b>	<b>£5,661</b>

### Notes

^ Clubs & Societies - Regular groups using the Hall eg Brownies, Pilates or Lindyhop

~ One-off events & parties

" School usage includes school sports and PTA bookings

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## STATEMENT OF ASSETS & LIABILITIES

	As at 30 September 2024	2023
<b>Assets</b>		
Lloyds Current Account	8,451.20	12,836
Lloyds Savings Accounts	37,009.86	30,000
Cash in hand	10.00	25
Debtors	1,849.50	2,885
	<u>47,320.56</u>	<u>45,746</u>
<b>Less Liabilities</b>		
Creditors	18.36	665
60 Club	1,267.00	1,165
	<u>1,285.36</u>	<u>1,830</u>
<b>TOTAL NET ASSETS</b>	<b>£46,035.20</b>	<b>£43,916</b>

Represented by:

### General Fund

As at 1st October 2023	39,298.82	34,803
Surplus/deficit for the period	2,118.80	4,496
Balance at 30th September 2024	<u>41,417.62</u>	<u>39,299</u>

### Restricted Fund

As at 1st October 2023	4,617.58	2,562
Surplus/deficit for the period	0.00	2,056
Balance at 30th September 2024	<u>4,617.58</u>	<u>4,618</u>

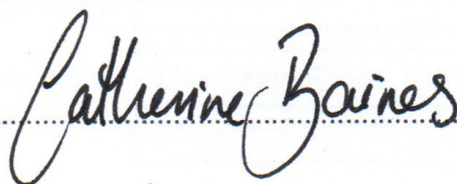
<b>TOTAL CHARITY FUNDS AT 30 SEPTEMBER 2024</b>	<b>£46,035.20</b>	<b>£43,916</b>
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Signed



Chairman

Signed



Treasurer

Date

26/11/24



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Risby Village Hall Charity Trust

On accounts for the year  
ended

30 September 2024

Charity no  
(if any)

1186173

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Jack Deal*

Date: 11/11/2024

Name:

Jack Deal

Relevant professional  
qualification(s) or body  
(if any):

ACA (ICAEW)

Address:

The Grain Store, Park Farm Barns, Cavenham, IP28 6DA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**