

# RISBY VILLAGE HALL CHARITY TRUST

England & Wales - Charity number 1186173

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-11-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Risby Village Hall  
Aylmer Close  
Risby  
Bury St. Edmunds  
IP28 6RT

**Phone** 07835515710

**Email** [hallmanager@risbyvillagehall.co.uk](mailto:hallmanager@risbyvillagehall.co.uk)

**Website** [www.risbyvillagehall.co.uk](http://www.risbyvillagehall.co.uk)

## Activities

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**Objects:** IN RISBY, SUFFOLK (THE AREA OF BENEFIT) IN THE INTERESTS OF SOCIAL WELFARE AND TO IMPROVE THE CONDITIONS OF LIFE OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY THE PROVISION OF THE VILLAGE HALL RECREATION AND PLAYGROUND FOR THE USE OF THE INHABITANTS AND FOR SUCH OTHER EXCLUSIVELY CHARITABLE PURPOSES AS THE TRUSTEES MAY IN THEIR ABSOLUTE DISCRETION FROM TIME TO TIME THINK FIT.

**Activities:** The provision of the Village Halls, Recreation Ground, Playground and MUGA (Multi use Games Area) for the benefit of the Village.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£40,688	£38,569	-	-
2023-09-30	£45,075	£39,413	-	-
2022-09-30	£44,087	£60,082	-	-
2021-09-30	£53,590	£40,434	-	-
2020-09-30	£108,722	£155,129	-	-

## Trustees

Name	Role	Appointed
Catherine Lucy Baines		2022-07-19
DARREN JOHN MATTHEWS		2020-01-07
David Alois Edwards		2020-01-07
Dean Richard Taylor		2024-11-26
Karen Anne Taylor		2024-11-26
Vivien Lorraine South		2025-01-07

**RISBY VILLAGE HALL CHARITY TRUST**

England & Wales - Charity number 1186173

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# Accounts

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**RISBY VILLAGE HALL CHARITY TRUST**  
**Aylmer Close**  
**Risby**  
**Charity No. 1186173**



## **Annual Report 2023/2024**

### **TRUSTEES**

Chairman	Mr. Darren Matthews
Vice-Chairman	Mr. Craig Ellis
Secretary	Mrs. Sophie Flux
Treasurer	Mrs. Catherine Baines
Committee Member	Mr. David Edwards

**HALL MANAGER**                      Mr. Jamie Hudson

**OBJECTIVES** –The provision of the Village Hall, Recreation Ground and Playground for the benefit of the Village.

**AIMS** – The aim of the Charity is to maintain and improve the fabric of the Village Hall, Recreation Ground and Playground.



## **Chairman's Report for the Annual General Meeting 26<sup>th</sup> November 2024**

First, I would like to say thank you to all the Trustees and volunteers for their commitment over the past year. I especially want to thank Jamie Hudson for maintaining the Halls, Kitchens, and outside Garden Area and David Edwards for all the time he has put in to managing the EV chargers and applying for grants for the major projects we have planned in 2025.

It's been a productive year and we have been able to maintain the financial stability of the trust funds through regular bookings and fundraising.

### **Achievements**

- The Village Hall Charity Trust have done the following during the year:
  - Monthly Coffee mornings
  - Manage the Planters with flowers, bulbs and wildflowers
  - Repaint the internal walls of the large hall
  - Maintaining the surface of the car park
  - Fenced off more of the field in conjunction with the Cricket Club
  - Car boot sales during winter months
  - Fundraising for the toilet improvements
  - Risby Lotto Fundraising
- During the year we have seen good use of the MUGA, by several regular clubs and hope this will continue during the winter months.
- The forward bookings are good, and there are very few nights of the week when the halls are not being used.

### **Next Year 2024 - 2025**

The committee has one major project which we are looking to move forward with in the coming year, namely:

- WC Refurbishment

The committee's long-term strategy is to continue to improve the amenities provided, and to allow more of the village to make use of both halls, the MUGA, and the recreation field.

Some of our long term projects are:

- Secure funds for resurfacing of car park area (when needed)
- Restoration or installation of a new wood floor for the large hall.



## Treasurer's Report

This is my second year as Treasurer and we continue to use Quickbooks for our daily bookkeeping needs including raising invoices to customers and submitting regulatory tax information to HMRC. The software helps Jamie and I to keep abreast of outstanding debtors and to run the accounting of the Hall in a modern and professional manner.

The use of accounting software has also enabled us to look at different areas of the finances and to drill down in more detail. For example, it can be seen that The Stile raised £1,198.05 of valuable funds for the Hall this year. Thanks must go to Darren for his tireless production of the magazine every month. However, in contrast, it has become clear that by stripping out fundraising activities and grants, the Hall does not cover its operating overheads from booking fees and other revenue alone. The net operating profit for the financial year ending 30<sup>th</sup> September 2024 was minus £1,210.15. This figure included £719.90 of interest received from the bank as we made use of higher interest rates by putting our capital reserves into savings accounts. Without this, the situation would have been even worse.

The policy of the Trustees is to keep our prices as low as possible for the benefit of the community but to try and break even on operating costs so that any fundraising activities and grants can be used for larger maintenance and refurbishment projects. With this in mind and with recent rises in the cost of utilities and consumables the committee has decided to increase hall hire prices from 1<sup>st</sup> January 2025. Even with these increased booking fees the viability of the Hall and Grounds will continue to be dependent on volunteers undertaking fundraising events and applying for grants.

This year's fundraising income was raised through the 2023 Village Hall Lottery (£555) and The Galaxy Big Band Raffle (449) on New Year's Eve. Thank you to all those who contributed. Thanks also go to the Parish Council and Claas for their generous donations to help keep our funds healthy.

Jamie has repainted the large hall this year but beyond normal maintenance jobs we have not undertaken any major refurbishment projects. However, we needed to check and maintain the safety of the trees around the Recreation Ground and this work cost £3,000 including VAT.

The total income for the year was £40,687.52 and the total expenditure was £38,568.72 resulting in a net profit of £2,118.80.

I would like to take this opportunity to thank the Committee for their support and encouragement. I also thank Jack Deal for being our Auditor again and for his help and advice during the year.

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## INCOME & EXPENDITURE ACCOUNT

For the period 1 October 2023 to 30 September 2024

<b>Operating Income</b>	<b>2024</b>	<b>2023</b>
<b>Bookings - Hall</b>		
Clubs & Societies ^	18,264.50	18,304
Private Bookings ~	8,377.00	8,743
Risby CEVC School Usage "	2,805.00	2,520
	<u>29,446.50</u>	<u>29,567</u>
<b>Bookings - MUGA</b>	145.01	238
<b>Other Income</b>		
Bank Interest received	719.90	0.00
EV Chargers	584.42	231
Pre-School Rent	1,002.72	1,258
Recycling	970.72	1,258
Wayleaves	2.30	2
	<u>3,280.06</u>	<u>2,749</u>
<b>Total Operating Income:</b>	<b>32,871.57</b>	<b>32,553</b>
<b>Operating Expenses</b>		
Advertising/Promotional	49.20	344
Bad Debts & Write offs	115.00	1,077
Cleaning - Hall	5,257.16	5,310
Electricity	2,895.03	3,307
General Administrative Expenses	255.55	271
Hall Manager + Mobile Phone	15,697.50	15,755
Insurances	1,929.22	1,751
Music Licence & Lottery Fee	479.72	655
Purchases	48.33	402
Repairs & Maintenance - Grounds	2,968.20	957
Repairs & Maintenance - Halls	2,298.59	1,765
Unrecoverable VAT	1,330.22	998
Waste Collection	545.86	524
Water	212.14	347
	<u>34,081.72</u>	<u>33,464</u>
<b>Total Operating Expenses:</b>	<b>34,081.72</b>	<b>33,464</b>
<b>Net Operating Profit:</b>	<b>-£1,210.15</b>	<b>-£910</b>

Continued overleaf ...

# RISBY VILLAGE HALL CHARITY TRUST

## Income & Expenditure Account Page 2

	2024	2023
<b>Stile</b>		
<b>Income</b>		
Advertising	2,400.05	2,721
Magazine Sales	3,285.00	3,213
	<u>5,685.05</u>	<u>5,933</u>
<b>Expenses</b>		
Printing	4,487.00	4,836
<b>Stile Profit</b>	<b>£1,198.05</b>	<b>£1,097</b>
<b>Fundraising &amp; Donations</b>		
Car Boot	508.40	845
Donations & Legacies	618.67	2,230
Fundraising	1,003.83	1,513
Grants	0.00	1,000
	<u>£2,130.90</u>	<u>£5,588</u>
<b>Projects</b>		
Planters	0.00	-114
	<u>£0.00</u>	<u>-£114</u>
<b>NET PROFIT:</b>	<b>£2,118.80</b>	<b>£5,661</b>

### Notes

^ Clubs & Societies - Regular groups using the Hall eg Brownies, Pilates or Lindyhop

~ One-off events & parties

" School usage includes school sports and PTA bookings

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## STATEMENT OF ASSETS & LIABILITIES

	As at 30 September 2024	2023
<b>Assets</b>		
Lloyds Current Account	8,451.20	12,836
Lloyds Savings Accounts	37,009.86	30,000
Cash in hand	10.00	25
Debtors	<u>1,849.50</u>	<u>2,885</u>
	47,320.56	45,746
<b>Less Liabilities</b>		
Creditors	18.36	665
60 Club	<u>1,267.00</u>	<u>1,165</u>
	1,285.36	1,830
<b>TOTAL NET ASSETS</b>	<b>£46,035.20</b>	<b>£43,916</b>

Represented by:

### General Fund

As at 1st October 2023	39,298.82	34,803
Surplus/deficit for the period	<u>2,118.80</u>	<u>4,496</u>
Balance at 30th September 2024	41,417.62	39,299

### Restricted Fund

As at 1st October 2023	4,617.58	2,562
Surplus/deficit for the period	<u>0.00</u>	<u>2,056</u>
Balance at 30th September 2024	4,617.58	4,618

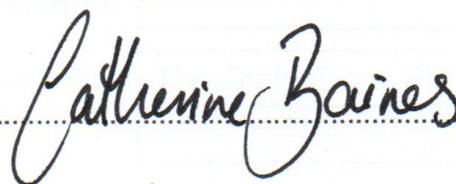
**TOTAL CHARITY FUNDS AT 30 SEPTEMBER 2024**      **£46,035.20**      **£43,916**

Signed



Chairman

Signed



Treasurer

Date

26/11/24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Risby Village Hall Charity Trust

**On accounts for the year  
ended**

30 September 2024

**Charity no  
(if any)**

1186173

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Jack Deal*

**Date:**

11/11/2024

**Name:**

Jack Deal

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)

**Address:**

The Grain Store, Park Farm Barns, Cavenham, IP28 6DA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**RISBY VILLAGE HALL CHARITY TRUST**

England & Wales - Charity number 1186173

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# Accounts

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**RISBY VILLAGE HALL CHARITY TRUST**  
**Aylmer Close**  
**Risby**  
**Charity No. 1186173**



**Annual Report 2022/2023**

**TRUSTEES**

Chairman	Mr. Darren Matthews
Vice-Chairman	Mr. Stephen Spencer – resigned April 2023
Secretary	Mrs. Sophie Flux
Treasurer	Mrs. Catherine Baines
	Mr. David Edwards
	Mr. Fred Rowell - resigned October 2022
	Mr. Craig Ellis

HALL MANAGER Mr. Jamie Hudson

OBJECTIVES –The provision of the Village Hall, Recreation Ground and Playground for the benefit of the Village.

AIMS – The aim of the Charity is to maintain and improve the fabric of the Village Hall, Recreation Ground and Playground.



## **Chairman's Report for the Annual General Meeting 28<sup>th</sup> November 2023**

First, I would like to say thank you to all the Trustees and volunteers for their commitment over the past year. It's been a very productive year and we have been able to continue maintaining the financial stability of the Trusts funds. We have also been busy with lots of projects and fundraising. I would like to thank Jamie Hudson for maintaining the halls, kitchens and outside garden area. I would also like to thank David Edwards for all the time he has put into getting the EV-Chargers installed.

### **Achievements**

- The Village Hall Charity Trust have done the following during the year:
  - Green water collection scheme
  - Planters with flowers, bulbs and wildflowers
  - EV-chargers added to rear of the large hall
  - Open Gardens fundraising event
  - Big Help Out weekend event
  - Quiz Night
  - Volunteers breakfast event (part of BHO)
  - Yearly Tree survey
  - Bulb planting along the verge of the rear car-park
  - Fitness equipment installation near MUGA
  
- During the winter months we ran several coffee mornings providing a warm room for the villagers.
- During the year we have seen good use of the MUGA by several regular clubs and hope this will continue during the winter months.
- The forward bookings are good, and there are very few nights of the week when the halls are not being used.

### **Next Year 2023 – 2024**

The committee have several projects which we are looking at moving forward with in the coming year.

These include the following:

- Improvements to the toilets
- Playground equipment replacement

The committee's long-term strategy is to continue to improve the amenities provided, and to allow more of the village to make use of both halls, the MUGA and the recreation field.



Some of our long-term projects are:

- Secure funds for resurfacing of car park area (when needed)
- Restoration or installation a new wood floor for the large hall.

### **Treasurer's Report**

This is my first full year as Treasurer and during the year we moved the accounts onto Quickbooks. This has enabled Jamie, the Hall Manager, to raise sales invoices directly from the software and enabled me to submit fully compliant MTD VAT returns directly to HMRC. Although Quickbooks incurs an administrative cost it makes day to day bookkeeping easier and more transparent. It is also much easier to see which sales invoices remain outstanding and to send reminders to customers. As a consequence, there are fewer outstanding debtors at the year end.

We have also consolidated the Restricted Fund, with full written consent from any interested parties, into one fund, currently WC Refurbishment causing an accounting adjustment of £891.21. During the year the proceeds from the Quiz Night (£208.47) and the Open Gardens event (£956.39) were also added to this fund.

Dave Edwards has been added as a full signatory on the Lloyds Bank current account with full online banking access which he uses regularly in his role as manager of the 60 Club. This provides an added layer of transparency within the organisation. We are also encouraging as many people and clubs as possible to move away from paying by cash and to use online banking transfers instead. With bank interest rates rising during 2023 we opened two savings accounts at Lloyds in September 2023.

This year we have reviewed the advertising sales, the cost of subscribing and the number of copies printed of The Stile magazine in order to make sure the magazine does not run at a loss. The annual cost for subscribing to The Stile was raised from £2.50, where it has been for possibly 20 years, to £5.00. However, circulation numbers are down probably due to new, younger residents in Risby not signing up but rather opting to rely on social media sites for news and updates.

We have not undertaken any major refurbishment projects this year, but continue to discuss and plan future works and maintenance jobs. The Financial Statements show that the Hall barely covers its costs with bookings alone and is dependent on donations, fundraising and grants for any major works.

The total income for the year was £45,792.01 and the total expenditure was £40,130.96 resulting in a net profit of £5,661.05.

I would like to take this opportunity to thank the Committee for their support and encouragement as I have taken on this role. I would also like to thank Jack Deal for being our Auditor again and for his help and advice during the year.

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## INCOME & EXPENDITURE ACCOUNT

For the period 1 October 2022 to 30 September 2023

Operating Income	2023	2022
<b>Bookings - Hall</b>		
Car Boot	844.92	708
Clubs & Societies ^	18,304.00	6,120
Private Bookings ~	8,743.00	18,833
Risby CEVC School Usage "	2,520.00	2,614
	<u>30,411.92</u>	<u>28,275</u>
<b>Bookings - MUGA</b>	237.50	181
<b>Other Income</b>		
EV Chargers	230.90	0
Pre-School Rent	1,257.51	753
Recycling	1,258.15	1,389
Wayleaves	2.30	2
	<u>2,748.86</u>	<u>2,144</u>
<b>Total Operating Income:</b>	<b>33,398.28</b>	<b>30,600</b>
<b>Operating Expenses</b>		
Advertising/Promotional	344.40	389
Bad Debts & Write offs *	1,077.36	0
Cleaning - Hall	5,310.48	5,849
Electricity	3,307.07	4,269
General Administrative Expenses	271.31	893
Hall Manager + Mobile Phone	15,754.59	12,000
Insurances	1,750.80	1,680
Music Licence & Lottery Fee	655.30	310
Purchases	401.93	0
Repairs & Maintenance - Grounds	956.71	384
Repairs & Maintenance - Halls	1,765.06	7,137
Unrecoverable VAT	997.89	0
Waste Collection	523.86	499
Water	346.80	-150
	<u>33,463.56</u>	<u>33,260</u>
<b>Total Operating Expenses:</b>	<b>33,463.56</b>	<b>33,260</b>
<b>Net Operating Profit:</b>	<b>-£65.28</b>	<b>-£2,660</b>

Continued overleaf ...

# RISBY VILLAGE HALL CHARITY TRUST

## Income & Expenditure Account Page 2

### Stile

<b>Income</b>		
Advertising	2,720.90	
Magazine Sales	3,212.50	
	<u>5,933.40</u>	<u>4,187</u>
<b>Expenses</b>		
Printing	4,836.00	5,409
<b>Stile Profit</b>	<b>£1,097.40</b>	<b>-£1,222</b>

### Fundraising & Donations

<b>Income</b>		
Donations & Legacies	2,230.10	2,344
Fundraising	1,512.73	3,403
Grants	1,000.00	
Planters donations	1,000.00	
	<u>5,742.83</u>	<u>5,747</u>
<b>Expenditures</b>		
Planters expenditure	1,113.90	
<b>Fundraising &amp; Donations Profit</b>	<b>£4,628.93</b>	<b>£5,747</b>

### Projects

Gym Equipment		7,062
Solar Panels		10,798
<b>Project Costs</b>		<b>-£17,860</b>

**NET PROFIT:** **£5,661.05** **-£15,995**

### Notes

^ Clubs & Societies - Regular groups using the Hall eg Brownies, Pilates or Lindyhop

~ One-off events & parties

These may be different definitions from previous years

" School usage includes school sports and PTA bookings

\* Bad Debts & Write offs includes £702.86 from the MUGA Restricted Fund

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## Restricted Fund Notes 2023

Opening Balance as at 1st October 2022 £2,561.51

### Made up of:

A	WC Refurbishment Fund	3,134.72
B	Christmas Dinner Fund	109.65
C	Donation to Large Hall	20.00
D	MUGA Fund	1,275.14
	Less Unreclaimed VAT	<u>-1,978.00</u>
		-702.86

### Adjustments made:

B	Used to repair the kitchen oven	-109.65
C	Moved to Hall repairs	-20.00
D	Moved to Bad Debts & Write offs	702.86
Plus	Historical Village Fete Float	318.00

### Additions during the year to the WC Refurbishment Fund:

Quiz Night - April 2023	208.47
Open Gardens - June 2023	956.39

Closing Balance as at 30th September 2023 £4,617.58

# RISBY VILLAGE HALL CHARITY TRUST

Charity No: 1186173

## STATEMENT OF ASSETS & LIABILITIES

	As at 30 September 2023	2022
<b>Assets</b>		
Lloyds Current Account	12,835.95	35,625
Lloyds Savings Accounts	30,000.00	0
Cash in hand	25.00	31
Debtors	2,885.25	3,931
	<u>45,746.20</u>	<u>39,587</u>
<b>Less Liabilities</b>		
Creditors	664.80	318
60 Club	1,165.00	1,905
	<u>1,829.80</u>	<u>2,223</u>
<b>TOTAL NET ASSETS</b>	<b>£43,916.40</b>	<b>£37,364</b>

Represented by:

### General Fund

As at 1st October 2022	34,802.63	46,993
Surplus/deficit for the period	4,496.19	-12,191
Balance at 30th September 2023	<u>39,298.82</u>	<u>34,802</u>

### Restricted Fund

As at 1st October 2022	2,561.51	6,366
Surplus/deficit for the period*	2,056.07	-3,804
Balance at 30th September 2023	<u>4,617.58</u>	<u>2,562</u>

**TOTAL CHARITY FUNDS AT 30 SEPTEMBER 2023**      **£43,916.40**      **£37,364**

### Notes

\* Includes £891.21 of accounting adjustments

Signed



Chairman

Signed



Treasurer

Date





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Risby Village Hall Charity Trust

**On accounts for the year  
ended**

30 September 2023

**Charity no  
(if any)**

1186173

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Jack Deal*

**Date:** 25/11/2023

**Name:**

Jack Deal

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)

**Address:**

The Grain Store, Park Farm Barns, Cavenham, IP28 6DA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**RISBY VILLAGE HALL CHARITY TRUST**

England & Wales - Charity number 1186173

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# Accounts

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**RISBY VILLAGE HALL CHARITY TRUST**  
**Aylmer Close**  
**Risby**  
**Charity No. 1186173**



**Annual Report 2021/2022**

**TRUSTEES**

Chairman

Mr. Darren Matthews

Vice-Chairman

Mrs. Stephen Spencer

Secretary

Mrs. Sophie Flux

Treasurer

Mrs Ellie Skipper - resigned March 2022

Mrs. Audreen Lillistone - standing in

Mrs. Catherine Baines - from 1<sup>st</sup> October 2022

Other

Mr. David Edwards

Mr. Fred Rowell - resigned October 2022

Mr. Craig Ellis

**HALL MANAGER**

Mr. Jamie Hudson

**OBJECTIVES** -The provision of the Village Hall, Recreation Ground and Playground for the benefit of the Village.

**AIMS** - The aim of the Charity is to maintain and improve the fabric of the Village Hall, Recreation Ground and Playground.

## **Chairman's Report for the Annual General Meeting 29<sup>th</sup> November 2022**

First, I would like to say thank you to all the Trustees for their commitment over the past year. It's been a very productive year and we have been able to continue maintaining the financial stability of the Trusts funds. We have also been busy applying for Grants several projects.

### **Achievements**

- The Village Hall Charity Trust has managed to maintain the Hall interior and also maintained the exterior of the halls with the Small Hall having been repainted during the summer. We also fitted the long-awaited Solar Panels to the roof to offset the running costs of the lights and heating during the winter months.
- During the year we have seen good use of the MUGA, and the MUGA floodlights are now up and running, so this should help maintain the income during the winter months.
- The forward bookings are pouring in, and there are very few nights of the week when the halls are not being used.

### **Next Year 2022 - 2023**

The committee have several projects which we are looking at moving forward with in the next coming year.

This project included the following:

- Improvements to the toilets
- Electric car charging point
- Broadband connection

To achieve this, the committee are aware that we will need to continue looking at grants and other sources to fund these improvements.

The committee's long-term strategy is to continue to improve the amenities provided, and to allow more of the village to make use of both halls, the MUGA and the recreation field.

If anyone has any questions, please email [darren.matthews@btinternet.com](mailto:darren.matthews@btinternet.com) (Risby Village Hall Charity Trust Chairperson and Stile Editor)

### **Treasurer's Report**

This really will be my last report, Catherine Baines is taking over from me from the 1<sup>st</sup> October.

Once again comparing this year with last year would not be helpful.

During 2021/2022 the Adult Gym Equipment has been set up costing £7,062 and Solar Panels installed on the large Hall Roof costing £10,950. This explains the difference between Income and Expenditure.

The total income for the year was £44,087 and the total Expenditure was £60,082.

# RISBY VILLAGE HALL CHARITY TRUST

Charity No. 1186173

## INCOME AND EXPENDITURE ACCOUNT

For the period 1st October 2021  
to 30th September 2022

### Income

	Unrestricted Funds	Restricted Funds	Total Funds
Risby Club Bookings	£5,604		£5,604
Non-Risby Club Bookings	£3,130		£3,130
Private Bookings	£18,833		£18,833
Pre School Rent	£753		£753
Pre School Water	£1,871		£1,871
Newsletter (The Stile)	£4,187		£4,187
Fundraising	£708		£708
Donations	£2,344		£2,344
Bank Interest	£2		£2
Recycling Payments	£1,389		£1,389
MUGA Lettings	£181		£181
Sundries	£268		£268
Fete	£0	£4,817	£4,817
Total Receipts	<b>£39,270</b>	<b>£4,817</b>	<b>£44,087</b>

### Expenditure

	Unrestricted Funds	Restricted Funds	Total Funds
Hall Manager	£12,000		£12,000
Cleaner	£4,030		£4,030
Cleaning Materials/Windows	£1,819		£1,819
Repairs and Maintenance	£1,424		£1,424
Refurbishment	£10,798		£10,798
Refurbishment Large Hall	£5,713		£5,713
Insurance	£1,680		£1,680
Light and Heat	£4,269		£4,269
Water charges	£1,721		£1,721
Newsletter (The Stile)	£5,409		£5,409
Printing, postage, stationery, telephone	£145		£145
Advertising	£389		£389
Licences	£310		£310
Pest Control	£384		£384
Waste Collection	£499		£499
Gym Equipment	£123	£6,939	£7,062
Fete	£0	£1,682	£1,682
Sundry Expenses	£748		£748
Total Payments	<b>£51,460</b>	<b>£8,622</b>	<b>£60,082</b>

### Surplus/Deficit for the period

	<b>-£12,191</b>	<b>-£3,804</b>	<b>-£15,995</b>
Funds as at 30th September 2021	<b>£46,993</b>	<b>£6,366</b>	<b>£53,359</b>
Funds as at 30th September 2022	<b>£34,802</b>	<b>£2,562</b>	<b>£37,364</b>

# RISBY VILLAGE HALL CHARITY TRUST

Charity No. 1186173

## STATEMENT OF ASSETS AND LIABILITIES

	<b>As at 30th September 2022</b>
VAT Recoverable	£2,005
Debtors	£1,926
Lloyds Bank Current Accounts	£35,625
Cash in hand	£31
	<b><u>£39,587</u></b>
 <b>LESS CURRENT LIABILITIES</b>	
60 Club	£1,905
Fete	£318
	<b><u>£2,223</u></b>
 <b>TOTAL NET ASSETS</b>	 <b><u><u>£37,364</u></u></b>

Represented by:-

### General fund

As at 1st October 2021	£46,993
Surplus/deficit for the period	-£12,191
Subtotal	<b><u>£34,802</u></b>

### Restricted Fund

As at 1st October 2021	£6,366
Surplus/deficit for the period	-£3,804
Subtotal	<b><u>£2,562</u></b>

**As at 30th September 2022** **£37,364**

Signed ..... 

Chairman

Signed ..... *A.M. Hillstone*

Treasurer  
(Outgoing)

Date ..... *29/11/2022*



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Risby Village Hall Charity Trust

**On accounts for the year  
ended**

30 September 2022

**Charity no  
(if any)**

1186173

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Jack Deal*

**Date:** 17/11/2022

**Name:**

Jack Deal

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)

**Address:**

The Grain Store, Park Farm Barns, Cavenham, IP28 6DA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**RISBY VILLAGE HALL CHARITY TRUST**

England & Wales - Charity number 1186173

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# Accounts

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**RISBY VILLAGE HALL CHARITY TRUST**  
**Aylmer Close**  
**Risby**  
**Charity No. 1186173**



**Annual Report 2020/2021**

**TRUSTEES**

Chairman

Mr. Darren Matthews

Vice-Chairman

Mrs. Jill Gray

Secretary

Mrs. Sophie Flux

Treasurer

Mrs. Audreen Lillistone - resigned March 2021

Mrs. Ellie Skipper - from October 2021

Mr. David Edwards

Mr. Fred Rowell

Mr. Roger Shuttler - resigned October 2021

Mr. Stephen Spencer - from October 2021

**HALL MANAGER** Mr. Jamie Hudson

**OBJECTIVES** –The provision of the Village Hall, Recreation Ground and Playground for the benefit of the Village.

**AIMS** – The aim of the Charity is to maintain and improve the fabric of the Village Hall, Recreation Ground and Playground.

## **Chairman's Report for the Annual General Meeting 23<sup>rd</sup> November 2021**

First, I would like to say thank you to all the Trustees for their commitment over the past year. It's been a very productive year and we have been able to continue maintaining the financial stability of the Trusts funds, throughout the pandemic. We have also been busy applying for Grants for the outdoor gym equipment and completed a number of projects.

### **Achievements**

- The Village Hall Charity Trust has completely renovated the inside/outside of the Large Hall, with new heating as well as cladding the outside of the hall. The large hall also has new doors for the emergency exits. The final bill has now been paid for the whole refurbishment.
- During the year we have seen good use of the MUGA, and the MUGA floodlights are now up and running, so this should help maintain the income during the winter months.
- Throughout the current climate of the ongoing COVID pandemic, the hall has managed to re-open and many of our regular bookings have returned.
- The forward bookings are pouring in, and there are very few nights of the week when the halls are not being used.

### **Next Year 2021 – 2022**

The committee have several projects which we are looking at moving forward with in the next coming year.

This project included the following:

- Solar Power
- Energy efficiency with new lighting for small hall and Gift horse room
- Improvements to the toilets

To achieve this, the committee are aware that we will need to continue looking at grants and other sources to fund this improvements.

The committee's long-term strategy is to continue to improve the amenities provided, and to allow more of the village to make use of both halls, the MUGA and the recreation field.

If anyone has any questions, please email  
(Risby Village Hall Charity Trust Chairperson and Stile Editor)

## **Treasurer's Report**

This will be my last report I have been Village Hall Treasurer for seventeen years and have decided to retire. Ellie Skipper will take over from me from October 1<sup>st</sup>.

The last two years have been very different comparing last years figure with this year would be meaningless. During "Lockdown" the Large Hall was refurbished thanks to a Lottery Grant. The total cost of this was £141,370.10. Our next project will be to install outside Adult Gym Equipment which will be situated near the Children's Play area and open to the general public. We have £6,939.16 towards this project.

The total Income for the year was £53,590 and the Expenditure £40,434.

**RISBY VILLAGE HALL CHARITY TRUST**  
**Charity No. 1186173**  
**STATEMENT OF ASSETS AND LIABILITIES**

**AS at 30th September 2021**

VAT Recoverable	£27
Debtors	£2,585
Lloyds Bank Current Accounts	£26,266
Lloyds Bank Deposit Account	£28,000
Cash in hand	£25
	<u>£56,903</u>

**LESS CURRENT LIABILITIES**

60 Club	£1,865
Fete	£318
Hall Manager (Sept.)	£1,361
	<u>£3,544</u>

**TOTAL NET ASSETS** £53,359

Represented by:-


**General fund**


As at 1st October 2020	£32,248
Surplus/(deficit) for the period	£14,746
Subtotal	<u>£46,993</u>

**Restricted Fund**

As at 1st October 2020	£9,935
Surplus/deficit for the period	-£1,591
Less Floodlights (MUGA) VAT not reclaimed	-£1,978
Subtotal	<u>£6,366</u>

**As at 30th September 2021** £53,359

Signed  .....Chairman

Signed  .....Treasurer

Date 27/11/2021

**INCOME AND EXPENDITURE ACCOUNT**  
**For the period 1st October 2020**  
**to 30th September 2021**

**Income**

	Unrestricted Funds	Restricted Funds	Total Funds
Risby Club Bookings	£1,465		£1,465
Non-Risby Club Bookings	£1,920		£1,920
Private Bookings	£10,905		£10,905
Pre School Rent	£734		£734
Pre School Water	£385		£385
Newsletter (The Stile)	£3,765		£3,765
Fundraising	£202		£202
Donations	£1,295		£1,295
Grants	£17,908		£17,908
Bank Interest	£3		£3
Recycling Payments	£1,386		£1,386
MUGA Lettings	£821		£821
Lottery Grant	£4,500		£4,500
Sundries	£2		£2
Hall		£20	£20
MUGA		£1,340	£1,340
Gym Equipment		£6,939	£6,939
<b>Total Receipts</b>	<b>£45,290</b>	<b>£8,299</b>	<b>£53,590</b>

**Expenditure**

	Unrestricted Funds	Restricted Funds	Total Funds
Hall Manager	£12,050		£12,050
Cleaner	£3,335		£3,335
Cleaning Materials/Window:	£479		£479
Repairs and Maintenance	£2,389		£2,389
Refurbishment	£83		£83
Refurbishment Large Hall	£141		£141
Insurance	£1,865		£1,865
Light and Heat	£1,667		£1,667
Water charges	£941		£941
Newsletter (The Stile)	£5,079		£5,079
Printing, postage, stationery, telephone	£132		£132
Advertising	£169		£169
Licences	£441		£441
Pest Control	£382		£382
Waste Collection	£483		£483
Sundry Expenses	£909		£909
MUGA		£9,890	£9,890
<b>Total Payments</b>	<b>£30,544</b>	<b>£9,890</b>	<b>£40,434</b>

<b>Surplus/Deficit for the period</b>	<b>£14,746</b>	<b>-£1,591</b>	<b>£13,155</b>
Funds as at 30th September 2020			<u>£42,183</u>
Funds as at 30th September 2021			<u><u>£55,338</u></u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: RISSBY VILLAGE HALL CHARITY TRUST

On accounts for the year ended

30<sup>TH</sup> SEPTEMBER 2021 Charity no (if any) 1186173

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 15<sup>TH</sup> Nov. 2021.

Name: MR KENNETH EDWARD SHANAHAN

Relevant professional qualification(s) or body

FCMA, CGMA

(if any):

--

Address:

THE LAZE SCHOOL ROAD,
RISBY, BURY S. EDMUNDS
SUFFOLK IP28 6RG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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