

# PARTIALLY SIGHTED SOCIETY HAVERING

England & Wales · Charity number 1186148

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-11-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 58 Woodhall Crescent  
Hornchurch  
RM11 3NZ

**Phone** 07790434042

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## Activities

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**Objects:** TO RELIEVE THE NEEDS OF PEOPLE WHO ARE VISUALLY IMPAIRED OR PARTIALLY SIGHTED IN HAVERING AND THE NEIGHBOURING AREA FOR THE PUBLIC BENEFIT BY:1. ENABLING THEM TO DEVELOP SELF-HELP SKILLS AND CONTRIBUTE FULLY TO SOCIETY;2. PRESENTING THE INTERESTS AND NEEDS OF PARTIALLY SIGHTED PEOPLE AND MAKING KNOWN THEIR NEEDS AND ASPIRATIONS.

**Activities:** To relieve the needs of people who are visually impaired or partially sighted in Havering and the neighboring area for the public benefit by:1. enabling them to develop self-help skills and contribute fully to society2. presenting the interests and needs of partially sighted people and making known their needs and aspirations

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

## Geography

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- Havering

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£8,306	£7,881	-	-
2024-03-31	£6,956	£6,272	-	-
2023-03-31	£6,746	£5,184	-	-
2022-03-31	£3,707	£3,607	-	-
2021-03-31	£2,182	£2,078	-	-

## Trustees

Name	Role	Appointed
<b>John Slattery</b>	Chair	2017-11-04
Anna Slattery		2022-05-16
Barbara Hensher		2023-05-15
Elisabeth Skuipp		2026-02-18
GLYNDA DAVISON		2017-11-04
JANICE DILLEY		2017-11-04
MALCOLM ROADS		2017-11-04
Michael O'Rourke		2022-05-16
PETER SLATTERY		2017-11-04
SANDRA STEADMAN		2017-11-04
STEPHEN ELLIS		2017-11-04
Tracy Pearce		2024-05-20

**PARTIALLY SIGHTED SOCIETY HAVERING**

England & Wales - Charity number 1186148

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# Accounts

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# Partially Sighted Society Havering

Established 1977

(Registered Charity No. 1186148)



## Minutes of Annual General Meeting held on 19th May 2025

### 1. Welcome

John welcomed everyone and mentioned Karen Riley a new volunteer driver. As discussed in our last Committee meeting, he did some 'housekeeping' by giving the location of toilets and reading out fire drill procedures.

### 2. Apologies

Off sick - Jane Trevor, Jeanette Smith, Gene Holroyd, Sylvia Fisher, Margaret Youngman, Ken Towsey

On holiday – Debbie Elliott, Pat Goggins

### 3. 2022 Minutes

The Minutes from the May 2024 AGM were read out by Janice. One error – Reading instead of Reeding in Resource Centre report.

### 4. Matters Arising

There were no matters arising.

### 5. Chairman's Report

John mentioned that it was our 5<sup>th</sup> AGM since becoming an independent charity and it has been a very busy year, not only running these monthly social evenings but also the weekly Drop-in groups and the new Thursday walking group organised by Anna and Michael. In addition to these, there was the Social Gathering, Barbecue, trips to the theatre and other places of interest plus with the Drop-ins many trips on Elizabeth line and a day in Southend. It has been a very busy year with a total of 120 activities.

On the Monday evenings we enjoyed an excellent mix of speakers, entertainers and quizzes. It was amazing to see so many people up and dancing, including Ken at 92!

The Tuesday Drop-In is an amazing friendly group enabling people with sight problems to meet others, have a chat and learn about the items demonstrated which can help in everyday life and make a difference. The

speakers have been very informative and when Clover from Tesco visits, she has brought some tasty samples!

The Thursday walking group started last summer, which is a great way to get exercise in the Havering parks and they always end up with a brew.

The Social Gathering and barbecue were the best attended yet. In 5 years we have nearly doubled figures, from 36 to 67 people last year. The barbecue has been going for 10 years and last year we had 61 people and room for more. John hoped that you all enjoyed these events and looking forward to those of this year.

The theatre trips, train excursions and other outings have all had positive comments and been well attended and organised.

We lost 5 members, 2 having sadly passed away, one of whom was our Sally who had been with us for so many years, going back to the 80s. She is a big loss to us and will be very much missed. We have also lost Phil (Philomena), who had only been with us for 2 years but had enjoyed going to the groups. John and Ian, 2 volunteer drivers, are no longer able to drive for us. Pat Moody has moved into full time care.

However, we have 17 new members, the most ever in one year, and 4 of those are volunteer drivers. So we are doing something right!

The Council, having left us alone for a while, have now informed us that they want to refurbish the meeting and voluntary rooms at Yew Tree. Therefore, there will not be a Drop-In group here for 10 weeks from 8.7. We are in the process of finding a temporary venue. As a consequence, the resource room will not be accessible so any one-to-one demonstrations will have to be conducted before July or after end September.

### **Committee Members**

The committee meet on a Saturday afternoon every 3 months in the community room at Hornchurch Fire Station. We welcome anyone who would like to join the committee and have some input on what we do. Some of the committee members attended the 'Older Peoples Forum' at the Queens Theatre in October. Also a number of the committee successfully took part in a first aid course and are planning to hold a refresher later this year. Some committee members are also trustees of various organizations supporting the VI community, ensuring we are all working together and helping each other.

## **Policies**

These are there to make sure we are doing everything to keep you, volunteers and entertainers safe and that we comply with the Charity Commission's rules and regulations. They are reviewed and updated each year, copies of which are kept in the Demonstration Room and John keeps a copy also. They consist of:

**Risk Assessments Policy** – they apply to the barbecue, Drop-In and Monday evening groups. We are arranging for a new risk assessment policy for the temporary Drop-In venue.

**Safeguarding Policy** – these include First Aid, Fire, Code of Conduct and Health and Safety. We are reviewing our fire policies as we have been unable to carry out a fire drill which was on our previous safeguarding policy. This was not our fault. So we are changing our policy to fit in with the Council and will conduct a 'housekeeping routine' at the start of each meeting. John will have a fresh copy once it is completed.

**General Data Protection Regulation (GDPR)** – For your safety as we need your agreement to hold your personal information. Last year 1 person had to sign the form, this year no-one has to.

**Public Liability Insurance** – Indemnity cover is £5 million and this is for everything we do, whether at Yew Tree or other locations and also covers items bought for the demonstration room.

**Havering Talking Newspaper** – they are continuing to do an excellent job, providing updates every 2 weeks. Mo Brace and Dennis Lynch have been very good at reminding John when they are recording to enable him to have the information on time.

**Thank you's** – John thanked all the Committee, all the volunteer drivers, Wenda for the fundraising, chefs Jason and Dan, 1<sup>st</sup> Upminster Scout Group Harrow Lodge Leisure Centre and all the volunteers who have helped at all the events. You have all been amazing

## 6. Secretary's Report

Janice mentioned the usual typing up of Minutes and generally helping out at the Monday evening events with refreshments and been an occasional relief driver. She mentioned having been on the First Aid course which was very informative, with a refresher to take place to keep up skills. Referring to Sally who we sadly lost last year, she would be proud of Peter's 'Moonwalk' in her memory. Also Janice mentioned Tracy who is doing a brilliant job on the Committee and thanked Chris, who is standing down, for all his hard work. The PSSH lottery is doing well since it started last August. Janice concluded by wishing PSSH another successful year.

## 7. Treasurer's Report

Since taking over as Treasurer, Barbara has set up internet banking, which is quicker and easier. She thanked those who pay online, which saves going to the bank in this climate of banks ever closing (including Lloyds Bank Hornchurch which will be closing). She explained the misunderstanding with Lloyds Bank not realising PSSH were a registered charity and were going to charge fees on the account, but this has now been resolved.

Barbara passed round the annual account for anyone interested to see them. For accounting purposes, the Monday night club (Social) and the Tuesday (Drop-in) are kept separate.

**Income** - last year's Social income total was £5,900.05 and Drop-In total was £2,500.75, combined income being £8,400.80.

**Expenditure**, Social was £6,696.76 (leaving a deficit of £796.71). Drop-In was £1,541.72 (leaving a surplus of £959.03), Total combined expenditure was £8,238.48, leaving a profit over the year of £162.32.

**Cash** Up to 31.3.25 Social was holding £803.35, Drop-In, £806.61, total is £1,609.96.

**In the Bank**, Social was holding £6,643.70, Drop-In £2,710.20, Total is £10,963.86.

It is a healthy balance which is necessary to cover any emergencies eg alternative arrangements for Drop-In over the 10 weeks Yew Tree is closed.

## 8. Social Secretary's Report

Peter read the report in Jeanette Smith's absence.

'I have tried to provide a varied entertainment program throughout the year with a mixture of quizzes, speakers and entertainers which I hope you have enjoyed. Over the year we have had 4 entertainers, Angie Walk, Kelly's Hero's, Ian Geast and Ian Woodhouse who were very good. We have also had 2 speakers, Michael Farley with a talk about St. George and Roy Tyzack with a talk about policing in the East End in the 70s. David Caulfield with songs and stories from the 60s. There were 2 quizzes, Paul Seckleman's musical quiz and Sandra's general knowledge quiz with Domino Bingo in January. For the rest of 2025, June is Linda Hall, July, Helen Knox from the Essex Dog Therapy Trust, September, Out of the Blue Ukelele band, October, Ian Woodhouse, November, Paul Seckleman's quiz and December, Angie Walk. We are fortunate to have some talented members in the club and I would particularly like to thank Sandra for providing the general knowledge quiz, Ian Woodhouse for entertaining us and Paul Seckleman for his interactive musical quiz once again. Their contribution has been very much appreciated. We hope you have enjoyed the different speakers, it has not always been easy to obtain suitable interesting speakers but will try and

find at least 2 per year. We can usually tell if members are enjoying the musical entertainment by their clapping of hands and there has been more dancing than ever before. ‘

## 9.Membership Secretary’s Report

**Members passed** - Sadly we lost 3 members, Sally Slattery who was a long-standing member of the Committee and will be dearly missed, Philamena Rackham, here for a short while and Kath Sims, who had not been attending for some time but passed away at the remarkable age of 107.

**Members no longer attending** – John Slocombe and Ian Hastings

**New Members** – 17

Ian Woodhouse, Ken Towsey and Margaret Jayman – all 3 in June 2024

John McGee and Rita Stacey – July 2024

Roy and Audrey Bailey, Patrick Goggin and Alan Green – September 2024

Dave and Pauline Shepherdson, and Debbie Elliott – October 2024

Debbie Gaze, Sheila Hewson, Alfie Sibbons, Artiola Braha and Rita Miles - January 2025

**Total membership** - 80

## 10.Transport Secretary Report

John has 15 amazing volunteer drivers at present, plus a further 3 who are willing to help when needed.

We have lost 2 drivers, John Slocombe and Ian Hastings.

There are 4 new drivers, Alfie Sibbons, Artiola Braha, Debbie Gaze and Ian Woodhouse. We could not do what we do if it wasn't for you.

John thanked all members who had let him know in advance that they were not attending the group, which allowed him to let the drivers know, saving them time and money.

**At this point we stopped for a refreshment break.**

## 11.Resource Centre Report

Glynda said she would be brief as most things have already been mentioned. Everyone is welcome at the Drop-In, Tuesdays 12.30-3pm. We share information and ideas and are there to all help each other. We have had speakers from Age UK, Careers Hub, Talking Newspaper, 2 visits from Clover at Tesco's, visit from Denise, the Eye Clinic Liaison Officer from Queens Hospital, Ben Rendall from the Macula Society, the London Fire Brigade, Lara from the RNIB library and the Eye Clinic at Elm Park. We had

an outing to Southend with fish and chips. Sandra gave a talk about hearing loss, also from a lady who trained puppies to become guide dogs. Andrew Palmer from VI safety and Ben from Vision Aid came with lots of equipment. We also celebrated Easter and had a Christmas Party.

Glynda and Gene have taken over the finance as sadly Chris Nicholass has stepped down. He was part of the group for a long time and did a fantastic job. Gene has taken over the signing in,

## 12. Activity Report

Over the past year we attended the audio described performances of Silence, Turn of the Screw, Cinderella, Handbagged and Animal Farm at the Queens Theatre. We also took part in a backstage tour of the theatre which was very informative but the following afternoon tea was disappointing.

Kew Gardens – rained so those attending went to cinema instead.

Visited Royal Mews – interesting but not worth journey.

Epping Ongar Railway, Essex Spirit Company, Dick Whittington panto by Habbit Factory, Christmasland Tour in Harrow Lodge Park. Thursday walks were started by Michael, in local parks, from around 11.30am. There is a WhatsApp group you can join. Walks are around an hour, followed by a brew.

## **Upcoming trips**

1.8 Tiptree farm, 18.8 Houses of Parliament and in September, Denby Wine estate

## **Upcoming shows**

Queens Theatre – 7.6 Noises Off, End November Panto – Jack and the Beanstalk and the Habbit Factory pantomime

## **The Committee Resigned**

## 13. Elections

The Committee were re-elected en-bloc, proposed Richard Darmody, seconded Alan Green.

## 14. Any Other Business

There was no other business.

Meeting ended 9.50 pm

**Partially Sighted Society Havering - Registered Charity Number: 118614**  
**Accounts for the year end 31 March 2025**

<b><u>Profit and Loss Account</u></b>	<b><u>Social</u></b>	<b><u>Drop - In</u></b>	<b><u>Total</u></b>
<b><u>Income</u></b>			
Barbecue Charge	£821.60		£821.60
Donations	£450.00	£153.75	£603.75
Raffle	£898.50	£1,228.00	£2,126.50
Collection Pots	£161.15		£161.15
Subscriptions	£870.00	£1,119.00	£1,989.00
Trips /Theatre - Sales	£2,189.00		£2,189.00
Diaries/Cals/Pens/Lanyds	£227.00		£227.00
Lottery Income	£188.00		£188.00
Miscellaneous			£0.00
			£0.00
	<b>£5,805.25</b>	<b>£2,500.75</b>	<b>£8,306.00</b>
<b><u>Expenditure</u></b>			
Barbeque	£1,456.28		£1,456.28
Christmas Party	£272.52	£1,336.34	£1,608.86
Summer Gathering	£105.00		£105.00
D B S Checks	£57.70		£57.70
Trips/Theatre Tickets	£2,301.70		£2,301.70
Diaries/Cals/Pens/Lanyds	£297.01		£297.01
Entertainment	£540.00		£540.00
Gifts	£82.00	£29.48	£111.48
1st Aid Training	£420.00		£420.00
Insurance	£204.96		£204.96
LBH YewTree Hall Hire	£450.00		£450.00
PPL Licence	£88.75		£88.75
Postage/Stationary	£189.65	£10.75	£200.40
Raffel	£38.50		£38.50
Refreshments		£124.67	
Miscellaneous		£40.45	
	<b>£6,504.07</b>	<b>£1,376.57</b>	<b>£7,880.64</b>
<b>Surplus / (Deficit)</b>	<b>-£698.82</b>	<b>£1,124.18</b>	<b>£425.36</b>

**Partially Sighted Society Havering - Registered Charity Number: 118614**  
**Accounts for the year end 31 March 2024**

<b><u>Balance Sheet</u></b>	<b><u>31st March 25</u></b>	<b><u>31st March 24</u></b>
<b><u>Assets</u></b>		
Cash @ 31st March	£803.35	£437.78
Bank @ 31st March	£9,353.70	£10,363.76
	<b>£10,157.05</b>	<b>£10,801.54</b>
<b><u>Liabilities</u></b>		
Reserves at 31st March 24	£10,801.54	£10,801.54
Profit / (loss) on activities to 31st March 25	£425.36	
	<b>£11,226.90</b>	<b>£10,801.54</b>

Prepared by: Barbara Hensher  
7th April 2025

**PARTIALLY SIGHTED SOCIETY HAVERING**

England & Wales - Charity number 1186148

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# Accounts

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# Partially Sighted Society Havering

Established 1977

(Registered Charity No. 1186148)



## **Minutes of Annual General Meeting held on 20th May 2024**

### 1. Welcome

John welcomed all, especially our new volunteer driver, Ian Woodhouse

### 2. Apologies

Eve Farraud, Marie Broad, Sylvia Fisher, Jeanette Smith, David Julian, Liz Skipp. Steve Ellis, Chris Nicholass, Martin Adams and Jackie Burr  
Attendance - There were 26 members present.

### 3. 2022 Minutes

The Minutes from the May 2023 AGM were read out by Janice. They were accepted as a true record of that meeting by the members present. Proposed Glynda Davison and seconded by Sean Murphy.

### 4. Matters Arising

There were no matters arising.

### 5. Chairman's Report

John mentioned that it was our 4<sup>th</sup> AGM since becoming an independent charity. This has been different in that everything has gone very well, with the council having been very accommodating and having left us alone, so we will see how long this situation remains.

We had some great activities. In July there was the now annual 'Social Gathering' at the Garden for the Blind in Harrow Lodge Park, a free event for all the visually impaired community which was very well attended, as was the barbeque in August with Jason and Dan our excellent new chefs. In addition, Anna and Michael arranged theatre trips and Glynda organised some great Drop-In activities.

We have had some wonderful entertainment on the Monday evenings last year with some regular and new entertainers. John hoped that the members enjoyed it as much as he has and have liked the altered timing of the entertainment (8-9pm).

The Tuesday Drop-In group have been amazing, with the friendly welcome from the volunteers and their knowledge of the items demonstrated in the Sensory Demonstration Room. The talks and demonstrations on 1<sup>st</sup> Tuesday of each month has made a difference to people's lives.

8 new members joined the group, including a volunteer driver. One member has moved away. We lost 2 people which was very sad but thankfully less than the 7 from the previous year. We now have 12 regular volunteer drivers and 3 who are willing to help when necessary, a wonderful group of people who give up their time for free and use their own petrol, so he asked that members continue to show their appreciation.

## **Policies**

**Risk Assessments Policies** – these keep our members, volunteers and entertainers safe on a day to day basis. They are in place for both groups and the barbecue.

**Safeguarding Policies** – Being a registered charity these have to be in place to make sure everything is being done to make you feel safe on a long and short term basis. Amongst these is a requirement to carry out a fire drill from time to time, which will take place soon.

**General Data Protection Regulation (GDPR)** – Out of the 49 GDPR forms needed to be completed last year, 48 members signed their forms and the remaining person failing to do so was removed from the list. This year there was just 1 member, Members will be asked to give their consent when their 5-year period has expired.

The above 3 policies are reviewed and updated each year and are available to see on request. John has copies on him and also copies are available at the Drop-In.

**PPL License (Phonographic Performance Ltd)** – this enables us to play recorded music in a public place. The fee for this license is collected on behalf of record companies and artists.

**Public Liability Insurance** – this is for everything we do, whether at Yew Tree or other locations and covers items bought for the demonstration room. The indemnity cover is £5 million.

**Committee Members** – some are also Trustees on other charities and have attended their meetings. This helps to ensure we are working together and able to support each other. We would love to have on board anyone wishing to join the Committee. We meet every 3 months at Hornchurch Fire Station.

**Havering Talking Newspaper** – they have done a great job, including all John's updates every 2 weeks. Mo Brace and Dennis Lynch are very good at reminding John when they are recording to enable him to have time to put the information together.

**Sally Slattery** – Sally stepped down as Treasurer at our last AGM after having been in the role and having done an amazing job for very many years. We will always be extremely grateful for her hard work and dedication during that time. John thanked both Sally and Peter Slattery, who have been active Committee members for as long as John could remember and have attended almost all meetings which has been remarkable considering they have come from Southend to do so.

**Thank you's** – John thanked the Committee, those in the Drop-In and Resource Centre team, tea ladies, Wenda Cordell with the raffle and those donating prizes, drivers, 1<sup>st</sup> Upminster Scout Group for allowing us to use their hall and grounds, Harrow Lodge Leisure Centre for letting us use their tables and chairs for the Social Gathering, the caretakers and finally the members who make the society what it is. Janice concluded with a thank you to John for all his hard work and being the mainstay of the Society.

### 6. Secretary's Report

Janice mentioned the usual typing up of Minutes and sending thank you letters for donations. She has been able to help out with the driving to events and went to the Drop-In to help out there. It's such a wonderful friendly group and full of useful and practical information. The summer events went well and Monday evening entertainment very successful with the quizzes, singers and speakers. Unfortunately, both John and Ian Geast (singer) could not attend the Christmas party but Peter did a great job in taking charge and Paul Seckleman saved the day with his music so we all enjoyed the evening nevertheless. Then there were all the theatre events organised by Anna and Michael so plenty going on. So here's to another successful year for PSSH.

### 7. Treasurer's Report

Barbara started by commenting that she did not think that from becoming a volunteer driver she would become a member of the Committee but the fact that this was a wonderful group of people persuaded her to do so.

Peter was thanked for providing the spreadsheet so she just needed to fill in the figures. Barbara has found a volunteer to verify the accounts, he is the Treasurer of the Habbit Factory for whom Barbara also volunteers.

It took nearly 6 months to have Sally removed and Jeanette and herself added as a signatory. She has also set up internet banking so she can give people the banking details.

We finally received an invoice for Yew Tree hall hire and paid up to February 2024 but despite requests, have so far received no further invoices

The income/expenditure accounts sheets were on the various tables to be taken away if wished and Barbara read out the figures.

Total Income £6,724.74, Expenditure £6,257.70, Profit £468.04  
Bank Balance: £10,963.42, Cash Balance: £768.20

### 8.Social Secretary's Report

In Jeanette Smith's absence, Peter read the report

'We have continued to provide a varied entertainment program throughout the year which seemed to have been enjoyed. It is particularly good when we have an entertainer that interacts with us all.

Over the year we have had Rob T with his ukulele, the Saxophonics, Geri Lyn, Angie Walk, Linda Hall and Pete Lavell come to entertain us while Paul Seckleman provided the music for the Christmas party and the music quiz. There was Sandra's quiz in January and Peter Wilson's talk about the Royal Mews.

For the rest of 2024 we have the following:

June – Angie Walk, Singer

July - David Caulfield will be here in with songs and stories from the sixties

August – Barbecue

September - Michael Farley will be giving a talk on St George (spoke previously about Henry VIII)

November – Musical Quiz by Paul Seckleman

December – Ian Geast will be providing the entertainment for the Christmas Party.

I would like to thank those that have recommended an entertainer they have seen which may have been suitable for our club. Tracy suggested a singer who I contacted but he is not available on Monday evenings. I would appreciate any other possible recommendations going forward,

### 9.Membership Secretary's Report

In Steve Ellis's absence, Peter read out his report.

'We have currently 67 members

New Members – 7

Mrs Barbara Hayday - May 2023

Mrs Jan Taffs - July 2023

Mrs Phil Rackham - November 2023

Mrs Pauline Kinber - February 2024

Mrs Margaret Thomson - March 2024

Mrs Dianne Dyer (mm) - May 2024

Mrs Pat Furnell (mm) - May 2024  
Dianne and Pat are minimum membership (mm)  
New volunteer driver – 1  
Mrs Jane Trevor - October 2023  
Moved Away – 1  
Betty Baker - 4<sup>th</sup> July 2023  
Sadly, passed away - 2 (as opposed to 7 last year)  
Mr Gwyn Halliwell - 9<sup>th</sup> July 2023  
Mr Ken Furnell - 14<sup>th</sup> February 2024

#### 10. Transport Secretary Report

John praised the 12 amazing volunteer drivers we have at present, plus a further 3 who were willing to help when needed.

He also thanked the new driver, Jane Trevor, and for passing on a possible new member.

Having this amount of drivers means that everyone's journeys are in comfort and speedy.

John thanked all members who had let him know in advance that they were not attending the group, allowing him to let the drivers know, saving them time and money.

**At this point we stopped for a refreshment break.**

#### 11. Resource Centre Report

Glynda said they had had another good year with ever improving numbers, the average being around 25.

We have had many visitors to the Resources Room and have been able to give information when required. We are continuing to have a speaker or demonstration on the first Tuesday of the month.

#### Visits

From MTR Elizabeth Line to inform us regarding the various ways of getting assistance when travelling. They also accompanied a group of us when we visited the Reeding Museum; Clover at Tesco; RNIB; our sensory worker; the British Wireless for the Blind with many people being able to order equipment for free; Havering Talking Newspaper; Havering Carers Hub and the sensory worker from Barking & Dagenham.

We celebrated the Kings Coronation; had a Hot Cross Buns afternoon; summer event with fish and chips, drinks and ice cream; Christmas party with all the trimmings and a domino bingo afternoon.

For those who have not attended, all are welcome and we meet at Yew Tree on Tuesdays 12.30-3pm. We share information and ideas over a cuppa and biscuit or cake. Jo Erwin-Hunt reads articles from the national paper and we have discussions about them. There is a raffle each week. Also an easy reader is available if you wish to listen to your own mail and someone will assist you to get started.

Glynda added that Anna Slattery had agreed to join their team and she would like to thank her and the rest of the team, Chris, Sandra and Malcolm. Not to forget the very important people, Gene Holroyde, Denise Robinson and Jo Erwin-Hunt as they help in many ways but without them we could not have our hot drinks.

## 12. Activity Report

Over the past year April to March Anna and Michael have organised 5 shows at the Queen's Theatre and 5 West End shows. They are working through any suggestions for places to visit. If you haven't heard from them yet, it's either a work in progress or they have had a look and Anna has forgotten to say that it is not suitable.

## **Upcoming events**

Epping & Ongar for 7/8, there are places still available.

Royal Mews – 20/6 – more details available soon.

Kew Gardens – 22/5 – public transport only, no minibus. Depart from either Elm Park or Romford stations at 10.30am.

## **Works in Progress**

Brewery Tour, Backstage Tour at Queen's Theatre, Panto, Parliament

There will now be a non-refundable £5 deposit for everyone going on the list for upcoming events. Those who have paid fully will get preference for travelling on the minibus.

## **The Committee Resigned**

### 13. Elections

Tracy Pearce was elected to the Committee, proposed Peter Slattery, seconded Sean Murphy.

The Committee were re-elected en-bloc, proposed Don Harris, seconded Dave Lander.

#### 14.Any Other Business

Glynda brought in some cushions to raise money for the charity Neuroblastoma. They are £5 for anyone wishing to purchase.

Meeting ended 9.44pm

**Partially Sighted Society Havering - Registered Charity Nu**  
**Accounts for the year end 31 March 2024**

<b><u>Profit and Loss Account</u></b>	<b><u>Social</u></b>	<b><u>Drop - In</u></b>
<b><u>Income</u></b>		
Barbecue Charge	£170.00	
Day Trip	£915.00	
Donations	£652.00	£190.50
Memoriam (Bennet)	£500.00	
Pens & Badges	£60.00	
Raffle	£544.50	£945.00
Red Pots	£125.74	
Subscriptions	£760.00	£1,030.00
Theatre - Sales	£887.00	
Diaries/Calendars	£176.00	
	<b>£4,790.24</b>	<b>£2,165.50</b>
<b><u>Expenditure</u></b>		
Barbecue Food	£209.11	
Barbecue & Hall Hire	£791.60	
Christmas Party	£61.50	£748.58
D B S Checks	£48.60	
Day Trip	£1,276.00	
Diaries/Calendars	£80.68	
Donation	£37.00	
Entertainment	£572.51	
Fish Chip Supper	£225.00	
Insurance	£194.96	
LBH Yew Tree Hall Hire	£600.00	
PPL Licence	£80.06	
Postage/Key Cutting	£15.00	
Raffle	£37.52	
Refreshments	£16.94	£106.39
Shopping Bags	£2.40	
Summer / Easter events		£265.04
Stationary		£16.56
Theatre Tickets	£872.25	
Other	£14.44	
	<b>£5,135.57</b>	<b>£1,136.57</b>
<b>Surplus / (Deficit)</b>	<b>-£345.33</b>	<b>£1,028.93</b>

**Partially Sighted Society Havering - Registered Charity Nu**  
**Accounts for the year end 31 March 2024**

**Balance Sheet**

**31st March 24**

**Assets**

Cash @ 31st March	£437.78
Bank @ 31st March	£10,363.76
	<hr/> <b>£10,801.54</b> <hr/>

**Liabilities**

Reserves at 31st March 23	£10,117.94
Profit / (loss) on activities to 31st March 24	£683.60
	<hr/> <b>£10,801.54</b> <hr/>

Prepared by: Barbara Hensher  
24th August 2024

**mber: 118614**

**Total**

£170.00  
£915.00  
£842.50  
£500.00  
£60.00  
£1,489.50  
£125.74  
£1,790.00  
£887.00  
£176.00

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**£6,955.74**

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£209.11  
£791.60  
£810.08  
£48.60  
£1,276.00  
£80.68  
£37.00  
£572.51  
£225.00  
£194.96  
£600.00  
£80.06  
£15.00  
£37.52  
£123.33  
£2.40  
£265.04  
£16.56  
£872.25  
£14.44

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**£6,272.14**

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**£683.60**

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**mber: 118614**

**31st March 23**

£630.94

£9,487.00

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**£10,117.94**

£10,117.94

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**£10,117.94**

**PARTIALLY SIGHTED SOCIETY HAVERING**

England & Wales - Charity number 1186148

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# Accounts

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**PARTIALLY SIGHTED SOCIETY HAVERING (PSSH)  
INCOME AND EXPENDITURE ACCOUNT  
PERIOD 12 MONTHS TO 31 MARCH 2023**

12 mths to  
31 Mar 2023  
£

**INCOME**

Subscriptions	939.50	
Theatre charge	769.75	
Raffle	649.10	
Day trip charge	385.00	
Donations - sundry small	200.00	
BBQ	180.00	
Fund raising red pots	172.39	
BBQ refund	150.00	
Sale of pens/badges/stationery/diar	99.00	
HAD Hall Hire refunds	40.00	
Shopping bags	5.00	
Entertainment	0.00	
Auction	0.00	
DBS	0.00	
Drop in Funds	1670.10	<u>5,259.84</u>

**EXPENDITURE**

Day trips	659.45	
Entertainment	600.00	
BBQ hire	517.73	
Minibus hire	560.00	
Theatre tickets	464.45	
BBQ food	227.03	
Public Liability/Computer insurance	194.96	
Fish and chip supper	180.00	
Hall hire - HAD	200.00	
Postage/stationery/diaries/pens/ba	142.67	
AGM refreshments	118.00	
Christmas party expenses	100.77	
Hall hire	100.00	
PPL License	71.71	
Flowers & Gifts	50.00	
Donation	40.00	
DBS check	24.30	
shopping bags	7.20	
Outings - theatre etc	0.00	
BBQ hall	0.00	
mugs	0.00	
teapots	0.00	
Vouchers/raffle prizes	0.00	
Drop in funds	926.11	<u>5,184.38</u>

**Excess of Income over (Regular)** 75.46

**Extraordinary receipts**

Sponsorship	500.00	
Donation in memory	1000.00	<u>1,500.00</u>

<b>Total excess of Income over Expenditure</b>	<u>1,575.46</u>
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At bank 1st April 2022	8,411.10
Cash in hand	124.35

At bank 31st March 2023	9,487.00
Cash in hand	448.10

<b>Increase in Funds from all sources in the period</b>	<u>1,575.46</u>
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Examined and found to be in accordance with the documents and records pro

Esther Mannoukas

# Partially Sighted Society Havering

Established 1977

(Registered Charity No. 1186148)



## Minutes of Annual General Meeting held on 15th May 2023

### 1. Welcome

John thanked all for coming. He had some sad news that Hilary Ryding passed away on 25.4. We have a new member, Barbara Hensher.

There was a red pot for £25.74

John and Glynda were invited on 27/4 to the Town Hall to receive a certificate (which he read out) from the Mayor for their civic award for their work in the PSSH. John mentioned the Mayor having attended our BBQ last year and was impressed with the work of the PSSH.

### 2. Apologies

Steve Ellis, Pat Moody and daughter Pat, Chris Nicholass, Sylvia Fisher, Martin Adams, Eve Farraud, Ken Furnell, Jackie Burr, Marie Broad, Betty Baker, David Julian, Kieran Gildea, Patty Collings and Charlotte Hammond

**Attendance** - There were 32 members present.

### 3. 2022 Minutes

The Minutes from the May 2022 AGM were read out by Janice. There was an error re Joanne Price. She had not passed away, she was now in a care home. Plus it was Eve, not Eva Farraud. Corrections were made and Minutes signed by John.

### 4. Matters Arising

There were no matters arising.

### 5. Chairman's Report

John said it was a positive year, with some sad losses. We had been donated a number of items no longer required e.g. white sticks, monacles, CCTVs, magnifiers, tapes and CDs and liquid level indicators. These have been passed on to those who would benefit from them.

Also there have been 7 Queens Theatre trips, 3 trips locally and 3 further afield. In addition, the summer and coronation Drop-In events plus the Social Gathering and Barbecue, all enjoyed and well attended.

The Tuesday Drop-in sessions have really made a difference to people's lives with their demonstrations and talks on the first Tuesday of the month together with the exchange of information and advice, plus the friendliness of the people who regularly attend.

John hoped that everyone had enjoyed the Monday entertainment as much as he has. He mentioned some slight changes to be made (which will be spoken about later on in Social Secretary's report)

3 new members have joined and 3 new volunteer drivers (11 in total and 4 on standby) which is great. Very sadly, 7 members have passed away, a higher number than ever before, even in the pandemic year only 2 people passed away, neither due to Covid. John praised all the volunteers for Monday evening and also the Tuesday drop-in, giving up their time and paying for their own petrol.

## **Policies**

**Risk Assessments Policies** – these keep our members, volunteers and entertainers safe on a day to day basis. They are in place for both groups and the barbecue.

**Safeguarding Policies** – Being a registered charity these have to be in place to make sure everything is being done to make you feel safe on a long and short term basis.

**General Data Protection Regulation (GDPR)** - as it has been 5 years since this regulation began, we have had to get agreement of 49 members to continue to hold their information. John thanked the 40 which have been updated. 5 have been removed and 4 remain to be updated, and those having joined less than 5 years ago will be asked to give consent after 5 years has expired.

The above 3 policies are reviewed and updated each year and are available to see on request.

**PPL License (Phonographic Performance Ltd)** – this enables us to play recorded music in a public place. The fee for this license is collected on behalf of record companies and performers.

**Public Liability Insurance** – this is for everything we do, at Yew Tree or other locations and covers items bought for the demonstration room.

**Committee Members** – some are also Trustees on other charities and have attended their meetings. This helps to ensure we are working together and able to support each other.

Sally is stepping down as Treasurer at this AGM and was thanked for all the work she has done for, and dedication to, the Society over many years.

Patty has come off the Committee so John asked if anyone was interested in joining and in the Treasurer's role as Peter will not have time to take over permanently with his full time job and other commitments. Barbara Hensher enquired about it, and Sally and Peter gave some information re the Treasurer's role and will speak further if she is interested in finding out more.

## **6. Secretary's Report**

Janice mentioned that besides typing up the Minutes of our various Committee meetings, she helped out with driving members to the Monday meetings and assisted our refreshment ladies, gradually recognising more of the members. She drove John when Eileen wasn't well and realised how much he brings each time. She also commented on trips to Buckingham Palace, canal boat trip (with our bumpy journey on approaching our destination), barbecue, Christmas, and the entertaining Henry VIII talk. She concluded by wishing the PSSH another successful year of providing social activities and entertainment for the benefit of all its members.

## **7. Treasurer's Report**

Peter said that the income/expenditure accounts are on the various tables. However due to Esther having not been well, and also having had family issues and been on holiday, she had not been able to undertake a full examination of the figures. Therefore, this is to be seen as a draft until then although Esther could not see any major errors when Peter emailed her with them so they should be ok.

We have not been charged anything for using Yew Tree since September. We will hold on and see what happens.

Peter read out the income and expenditure details. Total income £5,246.84, expenditure £5,178.88, profit £67.96. Also with Eve's sponsorship of £500 and £1000 on a member's passing away, total profit £1,567.96.

Sally thanked Esther for her work in dealing with the accounts.

Peter mentioned that Sally had been persevering but struggling due to her ill health in the past year so it was decided that Peter would take over the role until a suitable replacement could be found.

## **8. Social Secretary's Report**

Entertainment over the year has been very good. Looking ahead with have:

June – Havering Saxophonics

July – Angie Walk

August – Barbecue

September – to be advised

October – Music quiz with Paul Seckleman

John mentioned that the entertainment was going to be reduced to an hour, from 8-9pm from July, then tea, raffle and a chance to have a chat with everybody. We will see how it goes, and decide whether to stay with this or revert back to previously depending on how the members feel.

## **9. Membership Secretary's Report**

In Steve's absence, we have 62 members altogether

### **New Members, (and when joined)**

Mr Martin Adams (Oct 22), Miss Barbara Hensher (volunteer – Nov 22), Mrs Barbara Hall (Dec 22), Mrs Donna Kelly and Mrs Charlotte Hammond (March 23), Mr Peter Watt (April 23) Mrs Wenda Cordell who has been attending a while

### **Sadly, passed away,**

Mrs Val Poole 14.8.22, Mr Sam Adams 2.11.22, Mrs Patricia Golding 17.11.22, Mrs Barbara Barnett 3.12.22, Mrs Winnie Lombard 21.2.23, Mrs Gladys Cater 26.2.23, Mrs Hilary Ryding 24.4.23

### **Moved Away**

Miss Eva Saunders, 9.11.22

### **Removed as no GDPR**

Mrs Pauline Compton, Miss Kathy Sims

## **10. Transport Secretary Report**

There are 11 regular drivers and 4 for backup if needed.

Sadly Gary Beale has stepped back from driving on Monday evenings, although he is willing to be backup if required.

**New Drivers** – Barbara Hall, Barbara Hensher, Peter Watt – thank you to them.

As we have more volunteer drivers, this means that for the first time in 20 years we do not need the minibus, therefore a speedier journey to the event.

John thanked those throughout the year who have phoned to say they are not coming to the event, which saves the driver a wasted journey and is so important as we value our drivers and the time they give up.

At this point we stopped for a refreshment break and raffle

## **11. Resource Centre Report**

Glynda mentioned having returned back to Yew Tree Resource Centre on 19<sup>th</sup> April last year and having had a good year with increasing numbers. The resources room is available for anyone requiring one to one support and contains equipment to assist with everyday living. There is an easy reader available for those wishing to listen to their own mail. They meet on Tuesdays from 12.30-3pm and share information and ideas with tea and biscuits/cake. Jo Irwin Hunt reads from the national paper and we have discussions about this. On 1<sup>st</sup> Tuesday of the month there is a speaker or group demonstration. There is also a raffle each week.

We have had various visits from organisations including:

**Elizabeth Line**, informing them of the new service

**Tescos**, 2 visits from Clover, with sessions on tasting various fruits and veg, plus cheeses, bread and crackers which was educational and useful to ascertain what people liked and could buy in future.

### **Vision Aid**

**Queen's Hospital** the Eye Care Liaison Officer from the eye clinic

**Sessions** with stationery, accessible games, video magnifiers and hot cross buns tasting afternoon

**Events** - Summer and Christmas parties

Glynda thanked the team, namely Chris who does the books, Sandra, Malcolm and very importantly, Gene Holroyde, Denise Robinson and Jo Irwin-Hunt for their general help and especially with the refreshments.

## **12. Activity Report**

In the past year there have been 6 day trips:

Romford Dogs, Buckingham Palace, Kew Gardens, wine tasting, beer tasting both at the Hop Inn and a Canal trip

There have been 7 theatre trips:

Rebus, The Flood, Sleeping Beauty, Jekell and Hyde, Kinky Boots, Maggie May, Sucker Punch.

125 people attended both events, 75 to day trips and 50 to the audio described Queens Theatre performances.

For the coming year, Anna did a quick survey on the interest for future events with Epping & Ongar Railway coming top with 24. They mainly do weekend trips but on 23/24/25 June there is a steam gala so Anna will look into it.

## **The Committee Resigned**

### **13. Elections**

Barbara Hensher was elected to the Committee, proposed Glynda Davison, seconded Anna Slattery

The Committee were re-elected en bloc, proposed Sean Murphy, seconded Jackie Scott

### **14. Any Other Business**

John mentioned the consultation with the Council at the beginning of the year. Out of the 1,375 forms which were submitted overall the PSSH submitted 15 or 16 of them. At the present time we have not been told the outcome of it.

**PARTIALLY SIGHTED SOCIETY HAVERING**

England & Wales - Charity number 1186148

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# Accounts

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# Partially Sighted Society Havering

Established 1977  
(Registered Charity No. 1186148)



## **Minutes of Annual General Meeting held on 16<sup>th</sup> May 2022**

### **Welcome**

John welcomed all back to Yew Tree, which fitted their needs perfectly.

### **Apologies**

Hilary Ryding, Patricia Golding, Jannene Salter, Chris Nicholass, Sam Adams, Ken Furnell, Richard Darmody, Betty Baker, Denise Hanrahan, Wenda and Julie Cordell & Eileen Walton

**Attendance** - There were 30 members present.

### **2021 Minutes**

The Minutes from the May 2021 AGM were read out by Janice. The Minutes were accepted as a true record of that meeting by the members present. Proposed Tracy Pearce and seconded Glynda Davison.

### **Matters Arising**

There were no matters arising.

### **Chairman's Report**

John thanked everyone who wrote to their councillor/MP and gave real reasons for why they should be in Yew Tree. This was in response to an email in February stating that that we would not be allowed to use Yew Tree in future due to cost. Barbara Nicholls, Director of Social Services, received over 30 emails speaking up for us and John believed that this was why we are now back here.

John thanked the 1<sup>st</sup> Upminster Scout Group for enabling us to use their hall to re-start our meetings. It was not the best of halls (a bit chilly in those winter months) but better than nothing.

## **So what have we been doing**

**Entertainment** - we have had: ukulele band “Out of the Blue”, very good and very loud! Quizzes from Sandra, 2 singers Ian and Linda, plus the Metropolitan Police provided an informative evening, they did very well as they came at the very last moment.

In 7 months we have seen 3 shows at the Queens Theatre - ‘The Witchfinder’s Sister’, ‘Kitchen Sink’ and ‘Adrian Mole the Musical’. Unfortunately, the Aladdin show was cancelled due to a cast member testing positive for covid. We also arranged 2 trips, a walk in the Thames Forest Centre and horseracing in Chelmsford. We can look forward to more great things to do now that Anna and Michael are looking after our activities.

Last year our first social gathering at the ‘Secret Garden’ went so well we are holding another this year. The barbecue at the Scouts Hall was a great afternoon. Plus, the Christmas party, despite being in a cold hall, was a great success with people enjoying the fish and chips and entertainment.

**Income** - To help with costs of providing these activities we were lucky to be awarded a £1000 grant from Tesco which has gone towards the barbecue, Christmas party and transport costs. We have applied to other companies for further funding and will let you know how we get on.

**Members** - Sadly over the past 9 months 3 members have passed away, 1 moved away and another not well enough to attend. John mentioned 3 new drivers Eve, June and Ian and asked that they are made known how much they are appreciated as without them we couldn’t get so many people here.

**Drop-in** - John mentioned the Tuesday Drop-in where a great job has been done at HAD getting the group up and running again. Now back at Yew Tree the one-to-one demonstrations can resume.

## **Policies**

### **Risk Assessment Policies**

These policies keep our members safe on a day-to-day basis. We have risk assessments for this group and the Drop-in at Yew Tree, Scouts Hall, HAD and the barbecue.

## **Safeguarding Policies**

John explained as a registered charity we have safeguarding policies to ensure we make you feel safe on a long and short time basis. The policies are reviewed and updated each year and are available to be seen at any time.

## **General Data Protection Regulation (GDPR)**

This began in 2018 and we have to get your consent to hold your information and how you would like us to contact you, every 5 years, so they need to be updated next year. If members joined less than 5 years' ago, then consent will be required again after the 5-year period.

## **PPL Licence (Phonographic Performance Limited)**

We hold a PPL licence enabling us to play recorded music in a public place. The fee is collected on behalf of record companies and performers.

## **Public Liability Insurance**

We have public liability insurance for everything we do, at any location. It also covers items we have bought for the demonstration room.

## **Committee Members**

Some committee members are also Trustees for other charities and attend their meetings, which helps to ensure we are all working together and able to support each other.

As Val Poole is stepping down from the Committee, John thanked her for all she has done for the PSSH over the last 18 years. He asked if anyone wished to join the committee and have an input on what we do and explained we meet every 3 months at Hornchurch Fire Station.

## **Thank Yous**

John thanked the Committee, and those involved with the Drop-in, tea ladies, barbecue, plus the drivers, HAD for allowing us to use

their premises for the drop-in, Romford Lions for paying for the minibus, and the Scout's Hall for use of their hall while Yew Tree was unavailable. Also Harrow Lodge Leisure Centre for use of their tables and chairs for our social event last year (and for this year). Plus, Tesco and Groundworks for their £1000 grant. Finally, the members of PSSH who make it what it is.

### **Secretary's Report**

Janice hoped that the Coronavirus situation was now behind us and it was good to be back in familiar surroundings. She has taken and typed up Minutes from our committee meetings as well as the AGM. In addition Janice has helped construct letters sent to Yew Tree management, Councillors and MPs regarding returning to Yew Tree, plus helped construct a letter that has been written regarding decreasing train announcements to ensure visually disabled people are not disadvantaged.

Also Janice completed the forms necessary to obtain the £1000 grant from Tesco to be awarded to the Society.

Although not generally able to attend the Monday evening events she has helped out from time to time and also driven members to events.

She wished the PSSH another successful year.

### **Treasurer's Report**

Peter read out for Sally the details of income and expenditure for the year ending 31.3.22 which were placed on the tables. There were also figures for 2021 as a comparison. With Tesco grant and extra donations total excess of income over expenditure was £199.62.

Peter acknowledged Sally's efforts in getting this done despite all her health issues this year.

Sally said due to her health situation Peter will be helping with finances although she will still be in control of the account.

Sally thanked Esther Mannoukas for dealing with the accounts.

She asked if there were any questions, there was just a query about hall hire which was answered.

## **Social Secretary's Report**

Jeanette hoped everyone was enjoying the entertainment so far. She is looking for recommendations but doing ok at the moment. She thanked Sandra for stepping in at short notice.

## **Looking Forward**

June – Music In Hospitals Trust, classical evening with guitarist and violinist

July – Peter Wilson, talk on Buckingham Palace

August – Barbecue

September – to be confirmed

October – Friends or Foe

November – Paul Seckleman (playing accordion)

December – Christmas Party with Angie Walk

## **Membership Secretary's Report**

### **Members who have left the group**

Sadly, passed away - Joanne Price, Joan Sendall, Violet Young, Eric Walters

Moved away - Suzanne Kaylene

ill health - Danny Quinlan

**9 New Members** – Rachel Asamoah Jackie Burr, Eva Farraud, June Fitzgerald, Ian Hastings, Sean Murphy, Pat Moody, Hilary Ryding and Liz Skipp

**Total number of Members** - 63

## **Transport Secretary Report**

John thanked all the new drivers who do a great job. DABD have taken over all our transport needs at the moment and have not let us down, all the drivers have been good.

## **Resource Centre Report**

Glynda mentioned that the Resources Room Team is made up of Chris, Sandra, Malcolm and herself.

There was not a great deal to report as the Resource Centre had been closed since the start of the Covid lockdown. During the

lockdown period they could offer some advice over the phone. They were pleased when HAD offered their facilities for the drop-in centre but unfortunately there was no demonstration room due to lack of space. So advice could be given but no items to try out. They have given information regarding Dial a Ride, taxi cards, Talking Newspaper and how to avoid various scams. Also Cobolt catalogues have been given out.

Now they are back at Yew Tree and preparations are being made for reopening.

Each Tuesday the Smart Reader is available, which will scan most printed letters and read it back, there are headphones so only you can hear it. There is always someone to assist if required.

The laptop will be available once it has been updated.

Glynda thanked the team for all their support and hard work in preparing the room for getting back up and running soon.

## **Tuesday Drop-in**

Besides the Resources Room Team, it is run by Jo Irwin-Hunt, Denise Robinson and Gene Holroyde. Sadly, Brian decided not to return after the lockdown and Glynda thanked him for what he has done for the group over many years.

The drop-in has been back since 25.1.22. Thanks to HAD for providing a temporary home while fighting to get back to Yew Tree.

The group returned to Yew Tree on 19.4 and meet 12.30-3 every Tuesday. A talk/demonstration happens on 1<sup>st</sup> Tuesday of the month. Also Jo reads from the newspaper and we then have a discussion from events of the day.

On the first Tuesday in May TfL visited to talk about the Elizabeth Line, opening on 24.5.

On the first Tuesday in June, Clover from Tesco at Gallows Corner will bring along various fruits to feel smell and taste.

New items are being introduced like quizzes. They are open to suggestions on moving forward. Their main purpose is to meet with others who have a vision impairment to chat, swap and share ideas with refreshments included.

Glynda thanked all who help at the group and to those attending and bringing raffle prizes. She looked forward to seeing people there.

### **Fundraiser Report**

There was £584 raised last year. Patty asked for donations (to save asking John for money!).

### **The Committee Resigned**

The committee resigned and we all had a well-earned cup of tea or coffee.

\*\*\*\*\*

### **Elections**

The Committee were re-elected en bloc, proposed Eva Farroud, seconded Jackie Burr

Peter thanked John for all his hard work. He has been chairman for 25 years!

### **Any Other Business**

#### **Activities**

Queens Theatre - Maggie May

Hop Inn Hornchurch on 26.6 1-3, just turn up and pay as you go, with a selection of beers and a couple of ciders.

Social Gathering at Garden for the Blind - on 23.7, which is free

Buckingham Palace - 28.7 - details to be confirmed by 28.6

Barbecue - 13.8

Sandra was organising a walk round Langton Gardens on 20.6. Anyone interested please see her.

During the pandemic we were given 2 CCTVs so John asked if anyone wanted one free of charge, they can be shown how it works.

Meeting finished 9.40pm

**PARTIALLY SIGHTED SOCIETY HAVERII  
INCOME AND EXPENDITURE ACCOUNT  
PERIOD 12 MONTHS TO 31 MARCH 20**

**INCOME**

Theatre charge

Day trip charge

Raffle

BBQ

BBQ refund

Sale of pens/badges/stationery/diaries

Fund raising red pots

Shopping bags

Donations - sundry small

Entertainment

Subscriptions

Drop in Funds

Auction

DBS

**EXPENDITURE**

Outings - theatre etc

BBQ hire  
Hall hire  
Day trips  
Entertainment  
BBQ food  
Public Liability/Computer insurance  
Postage/stationery/diaries/pens/badges/tr  
Fish and chip supper  
BBQ hall  
AGM refreshments  
Donation  
Hall hire - HAD  
PPL License  
mugs  
teapots  
Christmas party expenses  
DBS check  
Vouchers/raffle prizes  
shopping bags  
Flowers & Gifts

## **Excess of Expenditure over Income (F**

### **Extraordinary receipts**

Grant from TESCO  
Donation  
Donation

## **Total excess of Income over Expendit**

At bank 1st April 2021

Cash in hand

At bank 31st March 2022

Cash in hand

## **Increase in Funds from all sources in the period**

Examined and found to be in accordance

Esther Mannoukas

**NG (PSSH)**

£

**2022**

12 mths to  
31 Mar 2022

£

666.00

660.00

548.00

225.00

147.75

92.50

145.22

10.00

32.00

0.00

0.00

0.00

0.00

0.00

717.70

468.77

400.00

327.00

290.00

223.91

194.96

ain far

173.98

148.00

115.00

110.00

50.00

80.00

69.02

43.96

43.80

67.15

29.00

5.00

9.60

40.00

**Regular)**

1000.00

130.00

150.00

**ure**

8,221.68  
14.57

8,411.10  
124.35

with the documents and record:

2,526.47

3,606.85

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-1,080.38

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1,280.00

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199.62

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**199.62**

s provided.

**PARTIALLY SIGHTED SOCIETY HAVERING**

England & Wales - Charity number 1186148

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# Accounts

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# Partially Sighted Society Havering

Established 1977  
(Registered Charity No. 1186148)



## Minutes of Annual General Meeting held on 1<sup>st</sup> August 2021

### Welcome

John welcomed everyone to the first Annual General Meeting (AGM) of the registered charity, covering 3<sup>rd</sup> November 2019 to 31<sup>st</sup> May 2021.

### Apologies

Betty Baker, Eileen Sweeney, Eric Waters, Eva Saunders, Gene Holroyde, Joanne Price, Joan Sendall, John Slocombe, Lilian Bennett, Pattie Collings, Pater Slattery, Sandra Steadman, Sylvia Fisher, Winnie Lombard

### Chairman's Report

**Charity Commission** - There were a few changes, now having to submit a financial and management report to the Charity Commission each year. The Committee is the same as the non-registered charity and we must inform the Charity Commission of any change. The policies which were updated in July will now be updated in November to comply with the registration of the charity. Members will be able to study all the policies we have in place at any of our meetings.

**Tesco's Grant** - On being informed by Tesco we had got through to the Bags for Life scheme, we were told the grant system would be reduced from £4,000, £2,000 and £1,000 to £2,000, £1,000 and £500. Unfortunately, due to Covid, grants were then suspended but on 17.3.21 were informed that we had been awarded a £1,000 grant. This can be spent how we choose so long as we can show how we spent it and that people had enjoyed it. The Committee will be meeting in a couple of weeks to discuss how it should be spent. Any suggestions will be taken on board.

## **Away from Yew Tree -**

22.11.19 English Spirit Distillery

04.01.20 Queens Theatre - Robin Hood

## **Yew Tree Club Nights (2019-20)**

November - Peter James, singer

December - Christmas Party

January - Domino Bingo

February - Mike Conyers

March - would have been the ukulele band (but for the pandemic!)

However, the ukulele band have been booked again for September.

## **Transport**

All the volunteer drivers, DABD and Romford Lions who did a splendid job in those 4 months. We would not be able to meet without them and look forward to working with them in the future.

## **Membership**

Unfortunately, we lost 2 members - Olive Goodfellow passed away in July 2020 and Sally Turner who passed away earlier this year in May. One new member joined, Dave Lander one of the drivers (much appreciated)

## **Drop in and Resource Centre**

The Drop-in team have embraced the changes re the charity as they were virtually running independently. There had been no guide on who was looking after the money and record keeping but there is now a robust scheme in place with which the team were happy to follow. During lockdown the Resource team have been very supportive. Unfortunately, there was no trip to Southend that year due to lockdown.

John would like to thank

- all the Committee for their support through these difficult times, keeping in touch with the members to make sure they have not been forgotten.
- the volunteer drivers and all those who help out at the meetings and events. They have made the last 4 months they best they could be.
- those who have donated to the society, whether through raffle prizes, buying raffle tickets, contributions to red pots or a general financial donation, it is all very gratefully received.

A member then spoke of her appreciation of having had a phone call from Jo, Brian, and Denise at the Drop-in.

Glynda thanked John and Janice for their efforts in achieving the grant from Tesco.

### **Treasurer's Report**

Sally read out the Income and Expenditure 1<sup>st</sup> November 2019 to 31<sup>st</sup> March 2021.

Income totalled                    £2,182.23.

Expenditure totalled        £2,078.00

Excess for this period is £104.23

Grand total in Bank is £7,616.80 and £246.44 cash

### **Any Questions**

There were no questions.

### **The Committee Resigned**

The committee resigned and we all had a well-earned cup of tea or coffee.

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### **Election of Committee Members**

The Committee were re-elected en bloc with the exception of Sue Kaylene who is planning to move away soon. Pattie Collings has

offered to join the Committee. John asked if there was anyone else who wanted to join the Committee, to which there were none.

Proposed - Denise Hanrahan

Seconded - Eve Farraud

### **Any Other Business**

**Yew Tree** - John has been in regular contact and written to the Centre Manager as well as the head of Disability in Havering, Andrew Sykes. John was told he would receive a letter by the end of July. He is hoping by the end of August there will be some plan of what will happen. We want to get the Resource Centre and Drop in running as soon as possible due to a backlog of clients wanting to get information.

Monday evening group is not looking to go back until September. John will let everyone know when he hears something. The Committee will be in touch with everyone as normal and will keep the members informed of any changes.

### **Barbecue**

Taking place 28.8 in the Scouts Hall ground in Upminster. Transport is available and we have details on how to get there for those making their own way. Sally is taking names and payment for those willing to pay today

### **Queens Theatre**

They are open and taking bookings. We are planning to go on 18.9 to "Beginning" which costs £14. Also the panto, Aladdin, on 30.12 costing £16.

### **Any Questions**

We were asked how much was the barbecue which was £5. John confirmed venue for the BBQ was at the Scouts Hall in Upminster.

Re subs - in the next committee meeting in a couple of weeks we will be looking at what subs we will be charging to the next financial year.

**PARTIALLY SIGHTED SOC  
INCOME AND EXPENDITURE  
PERIOD 5 MONTHS TO 31/12/18**

**INCOME**

DBS  
Theatre charge  
Entertainment  
Subscriptions  
Drop in Funds  
Day trip charge  
Raffle  
Fund raising red pots  
Auction  
Sale of pens/badges/stationery  
Donations - sundry small

**EXPENDITURE**

DBS check  
Outings - theatre etc  
Entertainment  
Minibus hire day trip  
Day trips  
Hall hire (not set against grants)  
First Aid Course  
Postage/stationery/diaries/  
Fish and chip supper  
Public Liability/Computer insurance  
Christmas party expenses  
Flowers & Gifts  
Donation  
Vouchers/raffle prizes

**Excess of Expenditure over Income**

**Extraordinary receipts**

Donation - In Memoriam

**Total excess of Expendit**

**Funds at Bank and in hand**

At bank 1st November 2019

Cash in hand

At bank 31st March 2020

Cash in hand

Less: unpresented cheque

**Decrease in Funds from  
all sources in the period**

Examined and found to be i

Esther Mannoukas