

## **Trustee's Annual Report for the period 1 January to 31 December 2021**

The trustees present their annual report and independently examined financial statements for the year ended 31 December 2021 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006, the constitution and the Charities SORP 2005

### **Reference and Administration Details**

**Charity Name** Rainbow Stars Disability Group Sleaford

**Known As** Rainbow Stars

**Charity Number** 1186118

**Charity's Principal Address** 8 Duke Street, Sleaford, Lincolnshire NG34 7DX

### **Board of Trustees**

<b>Trustee Name</b>	<b>Office</b>
Sandra Jane Peck	Chair
Hannah Owen	
Tara Jones	
Alan Thomas	
Adrian Peck	
Ann Marie Watson	

**Bankers** NatWest  
Grantham(A) Branch  
27/28 St Peter's Hill  
Grantham  
NG31 6QG

### **Structure, Governance and Management**

#### **Governing Document**

Rainbow Stars Disability Group Sleaford is constituted as a Charitable Incorporated Organisation registered with the Charity Commission in November 2019 under charity number 1186118. It is governed by a constitution.

#### **Organisational Structure**

The six charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

## **Recruitment and Appointment of Trustees**

The existing trustees are responsible for the recruitment of new trustees. In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at a subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

## **Risk Management**

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified.

In particular, finances of the charity are kept under review and a reserve equal to a minimum of twelve months hub running costs is kept. Regular attempts to recruit volunteers are made in conjunction with the local volunteer bureau and by advertising on the charity's social media accounts. Appropriate Disclosure and Barring Service (DBS) checks are made for all those who volunteer with children or vulnerable adults within the hub. Also, all activities are staffed by at least two volunteers.

## **Objectives and Activities**

### **Our Aims**

To provide relief for parents, carers and families of children living with autism and associated problems living in Lincolnshire, through advice, advocacy, and practical support. To relieve the need of children with autism spectrum disorders and those family members who care for such children living in Lincolnshire, through the provision of recreational and leisure time activities.

### **Use of Volunteers**

Volunteers are an extremely important resource and all our events are entirely volunteer run. We utilise the services of up to 15 volunteers over the course of a week running various sessions and events at our hub. Volunteers are also active on the charity's social media accounts, promoting the charity alongside answering questions and signposting people on the Facebook group and responding to emails generated through our website. All volunteers working at our hub are DBS checked and are aware of safeguarding procedures.

## **Activities and Achievements**

### **How our Activities Deliver Public Benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. When planning and carrying out these activities the Trustees have kept in mind the Commission's guidance on public benefit.

In line with other organisations some of our activities were curtailed during the first half of 2021 due to the various restrictions and lock downs imposed due to the global Covid 19 pandemic. Below is a summary of our activity during the year:

#### **On-line**

Rainbow Stars continues to operate as a Facebook based support group with well over 2000 members. The group is a safe space for people to ask for, and receive, support and advice regarding all manner of issues from other disabled people or parents/carers. It is also a platform for the charity to advertise the hub and the many events that are hosted there and elsewhere. There are many interactions on a daily basis. During the year we had a web site professionally designed and hosted.

#### **Hub**

The hub is open daily from 9.30 until 2.30 with various activities taking place during the week. One of our volunteers used to be a chef and he leads cooking and life skill activities. Wednesday is paperwork day, where volunteers are able to help with benefit claims and Education Health and Care Plan paperwork. We continue to provide a safe place for off-rolled children to socialise and complete educational work. A number of sessions are run in the evenings so that children who are in school can attend. These include 'Manic Mondays', 'Siblings', 'After School Club' and 'Teen and Adult nights'.

Entering 2021 we had one major goal for our hub which was to install a sensory room. In June, a year after first meeting with Rompa to cost up the project, installation began. Locally, this is the only one thought to be accessible by the community.

#### **Training**

A level 2 Makaton course was organised at our hub for parents and carers, following on from the level 1 course held in 2020. We also worked with Flick learning to provide on line courses for our volunteers.

#### **Events**

Some of our planned events in the first half of 2021, such as our popular Easter craft fair and Fun Fest, had to be cancelled due to uncertainty around Covid.

Many people were understandably reluctant to, and anxious about, re-engaging with the world when the time came to do so. However, we managed to book out a screen at Kinema in the Woods, Woodhall Spa, to watch Peter Rabbit 2 in a relaxed and understanding atmosphere, we visited a trampoline park, held three private events at

Billingham outdoor swimming pool, visited a soft play park in Lincoln, visited Lincolnshire Wildlife Park near Friskney and held mindfulness sessions and Halloween and Christmas parties at our hub. We continued our long association with Rotary Club of Sleaford who contributed to our trip to Twinlakes Adventure Theme Park at Melton Mowbray. Our annual Christmas craft fair was also a great success.

Some of our volunteers were also involved in a MutualGain/Lincolnshire Police initiative called 'The Sleaford Speaks World Cafe' which may give us access to funding in 2022.

## **Financial Review**

In spite of the Covid 19 pandemic, which again had an impact on our ability to hold some of our fund raising events, we managed to achieve one of our major goals which was to open a sensory room in our hub. At the end of the period our cash balances had decreased slightly from £29,010 to £28,109.

## **Reserves Policy**

The trustees have reviewed the reserves of the charity. Their policy is to hold enough funds to meet twelve months' gross operating costs of the hub. This is thought to be approximately £16,000 in a 'normal' year.

## **Principal Funding Sources**

Due to further covid lockdowns and restrictions our fundraising events were severely curtailed during the first half of the year. The principal source of funds during the year were donations from grant awarding bodies and the community, the largest of which was a £25k donation granted by Moy Park Ltd (a food company with factories in the local area) to use towards installation of a Sensory Room in our Hub. Other funds come from the small charge we make to access our hub and to attend activities.

## **Investment Policy and Objectives**

The charity has no long-term investments. Our cash reserves are held in a deposit account.

## **Plans for future periods**

We look forward to 2022 in the hope that we can operate a 'normal' year devoid of Covid closures and cancellations, a return to our fund raising activities including the much missed 'Fun Fest', as well as running more outings and activities for our children and families. At the hub, we will be looking to update and modernise our kitchen facilities and, in the longer term, open a Changing Places facility.

## **Statement of Trustees' Responsibilities**

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

**Approved by the Trustees and signed on their behalf by**

**Sandra Jane Peck (Chair)**

A handwritten signature in black ink, appearing to read 'SJ Peck', written over the printed name.

**11 October 2022**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Rainbow Stars Disability Group Steaford 1186118

## Receipts and payments accounts

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For the period from	1/1/2021	To	31/12/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	12,419		-	12,419	23,071
Fundraising	1,297	-	-	1,297	3,169
Trips and Activities	1,906	-	-	1,906	1,367
Hub Related Income	5,844	-	-	5,844	4,224
Sensory Room	2,038	25,000	-	27,038	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>23,504</b>	<b>25,000</b>	<b>-</b>	<b>48,504</b>	<b>31,831</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,504</b>	<b>25,000</b>	<b>-</b>	<b>48,504</b>	<b>31,831</b>
<b>A3 Payments</b>					
General Expenditure	690	-	-	690	606
Fundraising Expenditure	20	-	-	20	-
Trips and Activities	2,485	-	-	2,485	2,608
Hub Related Expenditure	16,825	-	-	16,825	13,739
Sensory Room Build	3,806	-	-	3,806	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>23,825</b>	<b>-</b>	<b>-</b>	<b>23,825</b>	<b>16,953</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Sensory Room Equipment	580	25,000	-	25,580	-
	-	-	-	-	-
<b>Sub total</b>	<b>580</b>	<b>25,000</b>	<b>-</b>	<b>25,580</b>	<b>-</b>
<b>Total payments</b>	<b>24,405</b>	<b>25,000</b>	<b>-</b>	<b>49,405</b>	<b>16,953</b>
<b>Net of receipts/(payments)</b>	<b>- 901</b>	<b>-</b>	<b>-</b>	<b>- 901</b>	<b>14,878</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>29,010</b>	<b>-</b>	<b>-</b>	<b>29,010</b>	<b>14,132</b>
<b>Cash funds this year end</b>	<b>28,109</b>	<b>-</b>	<b>-</b>	<b>28,109</b>	<b>29,010</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	26,927	-	-
	Paypal	967	-	-
	Cash	215	-	-
	<b>Total cash funds</b>	<b>28,109</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Sensory Room equipment	Restricted funds	-	-
	Computers and other electrical	Unrestricted funds	-	-
	Furniture, Fixtures and Fittings	Unrestricted funds	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ADRIAN PECK	11/10/22
	ALAN THOMAS	11/10/22



CHARITY  
FOR ENGLAND

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Rainbow Stars Disability  
Group Sleaford

**On accounts for the  
year ended**

31/12/21

**Charity no (if any)**

1186118

**Set out on pages**

6 - 7

**Responsibilities and  
basis of report**

I report to the trustees on  
my examination of the  
accounts of the above  
charity ("the Trust") for  
the year ended  
31/12/2021.

As the charity trustees of  
the Trust, you are  
responsible for the  
preparation of the  
accounts in accordance  
with the requirements of  
the Charities Act 2011  
("the Act").

I report in respect of my  
examination of the  
Trust's accounts carried  
out under section 145 of  
the 2011 Act and in  
carrying out my  
examination, I have  
followed the applicable  
Directions given by the  
Charity Commission  
under section 145(5)(b)  
of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

1\*

Accounting records were not kept in accordance with section 130 of the Act or

2\*

The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

10-10-22

Name:

SHANE WHITEHEAD

Relevant professional  
qualification(s) or body  
(if any):

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Address:

35, Church Lane
CAYTHORPE
NG32 3DU