

TRUSTEES ANNUAL REPORT FOR THE PERIOD 1ST JANUARY 2022 TO 31ST DECEMBER 2022

FROSTERLEY VILLAGE HALL AND INSTITUTE

Registration number 1186080

17 Front Street, Frosterley, Bishop Auckland, DL13 2QW

The Charity is using the operating name of "Frosterley Village Hall"

1 Summary of Objectives and Activities

Bring together the residents of Frosterley and neighbourhood in a common effort to advance education and social welfare with the objective of improving the conditions of life for residents.

2 Main Activities for the Public Benefit

The charity owns and operates Frosterley Village Hall. The Hall includes a large main room with capacity for 100 people, four smaller meeting rooms, two kitchens, a snooker and pool room, and a garden. The charity hires out rooms in the Hall for local organisations to hold meetings and events. The charity also organises events in the Hall both to directly advance the objectives of the charity and to raise funds for the maintenance of the Hall.

A Newsletter describing both Hall and other local activities is printed and distributed twice in each year to every household in Frosterley and its neighbourhood.

3 Charity Commission Guidance on Public Benefit

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

4 Contributions by Volunteers

The Trustees are the operating management team for the Charity and are all volunteers who do not receive any remuneration or benefits. Many people voluntarily provide time and resources to clean and maintain the Hall and garden, carry out minor repairs, arrange and operate events, and provide advice and support.

5 Financial Review

The Charity's financial statement is included as part of this report.

Running costs have increased during the year. The Trustees arranged contracts for the provision of Broadband, and regular Lift and Stairlift servicing. The Insurance cost for the Hall has increased and charges for Electricity, Gas and Water supplies have all increased when compared to previous years.

The Trustees decided that a regular maintenance contract for the Lift and Stairlift was required to ensure that the equipment was safe. Durham County Council have provided a laptop computer and monitor as part of the Well Being programme and the Hall was required to install Broadband to enable the full operation of that equipment. The Hall is also able to use the laptop computer for Hall business.

The Charity received grants of £5119.00 from Durham County Council and £500.00 from Stanhope Parish Council. These grants included support for the Newsletter, for Covid recovery, for improvements to the Hall, for part costs of Broadband and for items such as mugs and picture hanging equipment.

Reserves Policy

The Trustees have agreed a policy for holding reserves which has been reviewed following the experience of the Covid-19 epidemic. The policy is to hold sufficient reserves to maintain the hall during periods of closure of up to 12 months.

Source of Funds

The principal source of funds, excluding grant payments for improving the hall, are payments for the hire of rooms, surpluses generated by Hall events, and profits from the licensed bar.

Newsletter

The Newsletter is wholly funded by advertising fees and by grants from Durham County Council.

Frosterley Christmas Lights

The charity holds funds on behalf of the Frosterley Christmas Lights group.

6 Structure Governance and Management

The first charity Trustees were all required by the Governing document to retire at the first Annual General Meeting which was held in 2022. Trustees are appointed by the members of the charity at the AGM.

The charity trustees who managed the charity during this year were;

Judith Bainbridge

Linda Brewin

Michael Ernest Brewin

Peter Jackson

Anne-Marie Parkin

Louise Perrin.


Roy Melvyn Humphries (retired at the AGM on 5.4.2022)

Patricia Davison was appointed as a volunteer Treasurer during the year.

During this year, the Trustees set up a Membership scheme. Members are admitted to the scheme for life or until their resignation. No subscription or fee is charged.

7 Declaration

The Trustees declare that they have approved the trustee's report. Signed on behalf of the charity's trustees

Signature		Date 30 March 2023
Full name	Peter Jackson	
Position	Trustee	

Trustees Financial report for the year 2022

Frosterley Village Hall and Institute

17, Front Street, Frosterley, Bishop Auckland, Co Durham, DL13 2QW

Balance Sheet as at 31/12/2022

	£
Business Account Balance @ 01/01/2022	15,556.92
Community Account Balance @ 01/01/2022	7,233.37
Cash in Hand @ 01/01/2022	250.40
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	23,040.69
Plus Income 01/01/2022 to 31/12/2022 (attached)	20,086.68
Less Expenditure 01/01/2022 to 31/12/2022 (attached)	17,758.51
Less Cash in Hand Reduction	50.40
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	25,318.46
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Business Account Balance @ 31/12/2022	15,571.96
Community Account Balance @ 31/12/2022	9,315.25
Cash in Hand @ 31/12/2022	200.00
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	25,087.21
Plus 2022 cash received 2022 banked 2023	81.65
Plus outstanding debtors (2022 sales invoices not yet paid)	149.60
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	25,318.46
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Signed

Chair of Trustees *Linda Brewer*

Secretary

Peter Jackson

Treasurer

P. Davison

Examiner

KR Kane

2022 Sales as per Sales Day Book

	£
Non-restricted Grant	4,619.00
Restricted Grant	1,000.00
General Donations	78.09
Restricted Donations	170.40
Hall/Room Hire	7,315.15
Snooker Room Hire	1,144.18
Tombola /Raffle	1,144.00
Sale of Donated Goods	365.90
Catering	1,513.41
Bar Takings	1,759.01
Fund Raising Events	200.00
Highlights	420.00
Newsletter	262.50
From Float	80.00
Total	<u>20,071.64</u>
 Bank Interest received into Business Account	 <u>15.04</u>
 Therefore total receipts	 <u>20,086.68</u>

2022 Expenditure as per Purchase Day Book

	£
Insurance	1,817.62
Licences / Fees	338.01
Lift Services & Repairs	3,255.78
Services - fire extinguishers, alarms, gas boiler, electrics, etc.	678.00
Gas	3,255.43
Electricity	1,015.15
Water	555.72
Council Tax	0.00
Cleaning Equipment	371.96
Kitchen Supplies & Food	595.98
Bar Supplies	1,234.83
Maintenance / Repairs	103.46
Refurbishment	210.00
Equipment	878.97
Health & Safety	132.38
Stationery	59.72
Fundraising Events	272.50
Highlights	398.50
Audit	150.00
Broadband	152.49
Newsletter	513.29
Christmas Lights	102.72
Grant Funded Development	1,654.00
Paid into Float	12.00
Total	<u>17,758.51</u>