

Registered Charity No: 1186050

EDUCATIONAL LEARNING SUPPORT HUB

REPORT AND ACCOUNTS

YEAR ENDED 31 OCTOBER 2022

EDUCATIONAL LEARNING SUPPORT HUB
REPORT AND ACCOUNTS
YEAR ENDED 31 OCTOBER 2022

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EDUCATIONAL LEARNING SUPPORT HUB
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31 OCTOBER 2022

Full Name: EDUCATIONAL LEARNING SUPPORT HUB

Registered Charity Number: 1186050

Contact Address: Barnsley Elim Community Centre
Warren Quarry Lane
Barnsley
South Yorkshire
S70 4NF

Trustees: F Chebe (Vice Chair)
M Mbure
A Booth-Kling (Secretary)
A Fleming
R Campbell (Resigned 12/2022)
S Cox (resigned 11/2022)
A Curtis (Resigned 12/2021)
S Ibrahim (appointed 3/2023, Chair from 3/2023)
D Pugsley (appointed 3/2023, Treasurer from 3/2023)
L Ford (appointed 3/2023, Secretary from 3/2023)

Chair: R Campbell

Treasurer: S Cox

Bankers: Barclays Bank PLC
10-18 Queen Street
Barnsley
S70 4NF

Independent Examiner: Stephanie Tolson
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

EDUCATIONAL LEARNING SUPPORT HUB

TRUSTEES' REPORT

YEAR ENDED 31 OCTOBER 2022

The Trustees present their report and accounts for the period 01 November 2021 to 31 October 2022.

Structure, governance and management

Educational Learning Support Hub (ELSH) is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 30th October 2019. Prior to this ELSH was an unincorporated association formed in 2015.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. The liability of each member in the event of winding-up is limited to a sum not exceeding £1.

The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of such members.

The affairs of the charity are managed by the trustees, who may exercise all the powers of the charity. One third of the Trustees will retire at a properly convened meeting each year but may be reappointed, those longest in office retiring first.

The trustees who served during the year are listed on page 3 of this report.

Appointment of Trustees

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. There is no maximum number of charity trustees that may be appointed to the CIO. Trustees can only be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Each new trustee is given a copy of the constitution and the latest trustee's annual report and accounts, on or before appointment.

Charitable aims and objectives

The objects of the charity are:

The promotion of social inclusion for the public benefit among people who are socially excluded on the grounds of their social and economic position, in particular but not limited to young parents, young people not engaged in education, employment or training, migrant workers and asylum seekers by providing educational support in functional skills and drop in support to develop and gain new skills and confidence.

1. Education and training in the English language and in vocational skills;
2. Social and recreational facilities and events involving the local community.

Our vision is to work together to build resilient and harmonious communities in the Barnsley area through the English language, with a foundation of valued life-long learning for those in need.

ELSH remains open to people for all ethnicities and backgrounds, during this year most people who have accessed our support have been from BAME communities with the majority being asylum seekers or refugees.

EDUCATIONAL LEARNING SUPPORT HUB

TRUSTEES' REPORT continued

YEAR ENDED 31 OCTOBER 2022

This reflects our aim to be a community organisation and hub for Black, Asian, and Minority Ethnic (BAME) communities with a core service provision focused on providing education (with a focus on English language skills), health and well-being support and opportunities for volunteering activities. This we believe to be our unique service proposition (USP).

During this year, we have continued to support these communities via foodbank distribution, signposting to other crucial services including housing and employment advice. Whilst our core services will be mostly required by marginalised local BAME communities, we will continue to be open to and serve people from all backgrounds Not in Education, Employment or Training (NEET) when required.

Activities undertaken for the public benefit & Achievements during the period

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

Like many organisations in the third sector, Education Learning Support Hub (ELSH) has faced financial challenges during this financial year. The impact of the cost-of-living crisis on the minority communities we serve has been acute, exacerbating pre-existing social marginalisation, already heightened by the Covid-19 crisis. Yet the economic climate for charities has been difficult with the cost of living crisis leading to increased costs for charities and volunteers and heightened competition for grant funding (NCVO 2022).

An unexpected challenge we faced this year was the breakout of war in Ukraine that meant that Barnsley, like other areas of the UK, experienced the arrival of refugees from the Ukraine, generally through the 'Homes for Ukrainians' scheme. ELSH was able to respond rapidly and Ukrainian refugees made up a significant number of students at ELSH during 2022. We received a small grant from BMBC to support this work so ELSH could remain open with some level of provision during the summer holidays.

In response to the physical and mental health needs of the communities exposed and exacerbated by Covid-19, we aimed to grow the health and well-being support we offered. We secured a small grant from the South Yorkshire Mayoral Fund to deliver a health and well-being programme for BAME people in Barnsley. This commenced at the end of the last financial year and was successfully delivered this year.

From 1st November 2021 to 31st November 2022, a total of 214 students registered for the ELSH service of which (30%) were from Ukrainian, (25%) were from different African countries, (40%) were from other E.U and Asia Countries, of which (45%) were granted settled status and (30%) were granted pre-settled status, and (30%) still waiting to be assessed.

We supported 10% of students were 18-19 years old, 30% were age 20-29, 30% were 30-39 years, 20% were 40 and above, with age unknown 10%.

10% were withdrawn from attending our learning due to Immigration transit to another city. 20% will be signposted to Barnsley College if they are still keeping up with their progress after the December assessment. The transit will take place in January 2023.

ELSH has managed to support (30%) of our students and volunteers to start employment.

Funding awarded in the previous year also funded activity into this year, this included small grants funding from, Sport England with the funds of £8042. Funding secured this financial year has been limited but ELSH did secure small grants from the Freemasonry and Lieutenancies Partnership Fund, University of Sheffield Partnership, Barnsley Metropolitan Borough Council and Kingstone Ward Alliance.

EDUCATIONAL LEARNING SUPPORT HUB

TRUSTEES' REPORT continued

YEAR ENDED 31 OCTOBER 2022

Specific Achievements

As well as continuing to deliver educational support to BAMER communities, we successfully delivered several initiatives to reach our objectives.

1. Barnsley Migration Partnership: A major achievement this year has been our involvement in establishing Barnsley Migration Partnership. This is collaborative partnership between Migrant Action, Feels Like Home, The Polish Library and ELSH. The partnership was launched in May 2022. It offers a migrant-led infrastructure for the sustainable engagement and meaningful participation of migrant communities in mainstream activity. Through this we can strengthen our role in working with partners to build a more coordinated and strategic approach to meeting the needs and rights of migrants in Barnsley.

A key initiative developed by the partnership has been a new multi-agency drop-in which takes place (weekly) at Hope House. This is providing a practical and safe space for collaborative service delivery and better access to holistic service provision in Barnsley. Each partner takes a turn at coordinating the drop-in, between July and September 2022 ELSH took the lead and organised 13 drop-ins. The average number of clients supported was 53 during this period, who had 21 different first languages. These people were signposted and got a positive outcome for the 13 weeks when ELSH lead on the migration partnership service. The number of people attending each week, including those accessing other organisations at the drop-in ranged from 30 to 60. An average of 17 agencies were represented weekly.

The key issues raised by people attending the drop-in fell into the following categories:

- Housing
- Asylum and migration
- Cost of living
- Employment and skills
- Education including ESOL
- Health
- Legal support

Drop-In Service user feedback:

"Last month I was told to come to your drop in and asked you to give me a helping hand on applying for universal credit as I was struggling to complete the online application form. Not only did you help the meeting at the library, but you went out of your way to help me apply for the N.I the most difficult information that would have been the most time-consuming for me. Thank you so much for the drop-in, I am now receiving my benefit and applying for jobs."
(Tatiana)

The partnership has also acted as a local hub for connectivity, strengthening relationships across services, migrant communities and local authority through conversations and better understanding of the realities of migrant and local communities. Overall, the multi-agency hub acts as a catalyst for change by improving access to services, ensure effective integration and stronger communities and transforming lives. The Migration Partnership has been supported and resourced by Barnsley Metropolitan Borough Council.

2. Improved data protection, security and IT systems: In 2020-2021, the board identified the need to update and enhance data protection and security. During 2021-2022 we were able to commission a specialist IT Company with experience of working with the third sector to introduce a cloud based storage and file sharing system with security strengthening to the fore. This was achieved with a grant from Barnsley Metropolitan Borough Council.

EDUCATIONAL LEARNING SUPPORT HUB

TRUSTEES' REPORT continued

YEAR ENDED 31 OCTOBER 2022

3. Support for Ukrainian Refugees: Between April 2022 and October 2022 we supported 52 Ukrainian refugees. At the end of August 2022, there had been a total of 38 enrolment applications from the Ukrainian students who attended ELSH. 2 of the students were a couple, and have been housed, 6 came under the Ukraine Scheme visa routes introduced in response to the war in Ukraine and are being hosted under the Ukraine Family Scheme. 14 were individuals who came in existing immigration routes. There were also an additional 7 Ukrainian nationals who arrived with other visas. 9 were already residents in the Barnsley community but were not aware of the ELSH's services. We have supported 18 students from April to August to get employment working collaboratively.

4. Partnership work with Wentworth House National Trust:
ELSH became a member of the Community Partners Scheme at Wentworth Castle Gardens. Between 2021 to 2022 we visited four times. Following our health and wellbeing grant, we took the opportunity to use the facility to help our staff, volunteers and students with physical exercise using it as a location for group walks. The experience has helped to reduce loneliness and has contributed to improved mental well-being of students. It has provided opportunities for students to experience a new environment, to meet new people and to spend time together as a group in a new setting.

The Difference ELSH has made

In addition to these achievements, the following feedback from service users illustrate how ELSH has made a real difference to those in need:

Quotes from Service Users

"Last month I was told to come to your drop in and asked you to give me a helping hand on applying for universal credit as I was struggling to complete the online application form. Not only did you help the meeting at the library, but you went out of your way to help me apply for the N.I the most difficult information that would have been the most time-consuming for me. Thank you so much for the drop-in, I am now receiving my benefit and applying for jobs."
(Tatiana, Drop-In Service user)

Quotes from partner agencies

I first learnt about ELSH when I was supporting a lady whose written understanding of the English language was limited, whilst she had a good grasp of spoken English, not being able to fully grasp English writing was placing a barrier in how she was to progress forward in life and achieve her best potential. I supported her attending ELSH on her first visit and was able to see first-hand your teaching sessions and was impressed with what I saw and the positive impact your service was having with the people you have been supporting has helped me to voice up your services within the network I am working with the Nursing Associate Foundation.
(Representative, South West Yorkshire Partnership NHS Foundation Trust).

To capture the impact of ELSH's most recent innovation in service provision around mental health and wellbeing, ELSH has secured seed funding from the University of Sheffield Building Stronger Communities programme to develop a feasibility study for an impact evaluation framework. Working together in collaboration with the psychology department of the University of Sheffield is an important area of knowledge production, as evidencing the impact of community-based education that combines mental health and well-being support. It will provide important insights for others in the region, and the country, in developing appropriate education provision for diverse communities with experiences of trauma, violence, exclusion and isolation.

EDUCATIONAL LEARNING SUPPORT HUB

TRUSTEES' REPORT continued

YEAR ENDED 31 OCTOBER 2022

Plans for the Future

We have had a disappointing year with grant applications with few successes. Our fundraising aim of securing a large multi-year grant to sustain, stabilise and maximise the impact of ELSH was not achieved. Unfortunately, as at the end of October 2022, ELSH had unrestricted reserves of just under £5,000 which will only be sufficient to keep the Charity running in its current guise for a few more months unless additional unrestricted grants are secured.

We had aimed to strengthen the board of trustees to ensure we had a range of skills, experience, and diversity amongst board members and to increase governance capacity. Despite adopting various strategies with advertisements online reaching out to the council and local infrastructure organisations we have not achieved this.

Hence, as we move into 2022-2023 we have identified several options to sustain the work of ELSH in some form and our primary objective by the end of November 2022 was originally to agree which option and implement this. However, it was subsequently agreed by the Board to review again at the end of January 2023.

The Charity's policy on reserves

The trustees recognise the need to keep reserves at a level which will give the charity stability to enable it to continue to operate in the future. It is the trustees' aim that the General Reserve should be maintained at a level to cover at least 3 months' running costs (estimate £7,500). This will protect the charity in the event of a shortfall in core funding, to allow time to seek other funds. At the year-end, the General Reserve stands at £4,941 (2021: £18,883). The Charity is currently looking to secure new funding for 2023.

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Position

The financial statements are set out in pages 10 to 14.

The Receipts and Payments Account shows a deficit for the year of £12,460 (2021 deficit: £6,798). The financial position has not improved from the last financial year and the total funds of the charity at the year-end stand at £26,444 (2021: £38,904). The General Reserve of the charity, represented by unrestricted funds, stands at £4,941 at the year-end (2021: £18,883).

The trustees declare that they have approved the report above.
Signed on behalf of the charity's trustees:

Signed: _____



Date: _____

21/06/23

F Chebe, Vice Chair

EDUCATIONAL LEARNING SUPPORT HUB

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 31 OCTOBER 2022

I report on the accounts of the charity, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date: 7th June 2023

Stephanie Tolson
Community Accountant
BCVS Services Limited, 23 Queens Road, Barnsley, S71 1AN

EDUCATIONAL LEARNING SUPPORT HUB

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 OCTOBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 Restated £
Receipts					
Donations & fundraising		1,269	-	1,269	179
Grants		8,710	39,113	47,823	35,941
Trading & Fee Income		-	-	-	2,079
Total receipts		9,979	39,113	49,092	38,199
Payments					
Salaries & Contractor costs		20,767	4,067	24,834	12,961
Rent and Rates		1,650	5,000	6,650	9,000
Volunteer & Travel expenses		-	4,274	4,274	8,884
Insurance		420	-	420	892
Equipment		766	1,485	2,251	7,001
Training		-	190	190	412
IT Costs		285	5,355	5,640	1,044
Migration partnership partners		-	10,500	10,500	-
Teaching Materials		-	-	-	581
Office & admin expenses		55	72	127	66
Payroll, Licences & Legal Fees		2,113	312	2,425	200
Activities & Event Costs		320	818	1,138	-
Accountancy fee		1,800	-	1,800	1,547
Utilities		601	600	1,201	875
Moving Premises Costs		-	-	-	1,225
Miscellaneous & other expenses		102	-	102	309
Total payments		28,879	32,673	61,552	44,997
Surplus/(Deficit)		(18,900)	6,440	(12,460)	(6,798)
Transfers between funds	5	4,958	(4,958)	-	-
Total funds brought forward		18,883	20,021	38,904	45,702
Total Funds Carried Forward	4	4,941	21,503	26,444	38,904

The 2021 figures have been restated from an Income and Expenditure basis to a Receipts and Payments basis in order to comply with the format of accounts required by a Charity with revenue less than £250,000.

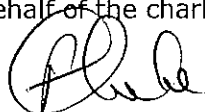
EDUCATIONAL LEARNING SUPPORT HUB

STATEMENT OF ASSETS & LIABILITIES

AS @ 31 OCTOBER 2022

	2022 £	2021 £
Monetary Assets:		
Bardays Current Account	26,444	38,904
Petty Cash	-	-
Total monetary assets	26,444	38,904
Fixed Assets held for the charity's own use:		
Computer Equipment	2,928	2,928
Fixtures & Fittings	2,383	2,383
Water Cooler	468	-
	5,779	5,311
Other Assets:		
Insurance prepayment	280	272
Rent Prepayment	1,000	-
	1,280	272
Liabilities:		
Accountancy fee & payroll support	500	2,941
	500	2,941

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:



Date:

21/06/23

F Chebe, Vice Chair

EDUCATIONAL LEARNING SUPPORT HUB

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Unrestricted funds may arise from general donations, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

Designated funds are established as the trustees see fit, to set aside unrestricted funds for future projects or commitments.

2. Trustee payments, benefits and expenses

Payments of £3,500 were made to F Chebe for contract work for the Migration Partnership project during this accounting period. There were no payments, remuneration or expenses made to trustees during the previous accounting period.

3. Related Party payments

Payments amounting to £11,062 were paid to F Booth-King for salary and contract work/tutor fees during this accounting period, a related party to trustee A Booth-King. There were no related party transactions during the previous accounting period.

EDUCATIONAL LEARNING SUPPORT HUB
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 OCTOBER 2022

4. Fund Analysis

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
Unrestricted funds					
General Fund	18,883	9,979	(28,879)	4,958	4,941
	18,883	9,979	(28,879)	4,958	4,941
Restricted funds					
BMBC 2019	1,145	-	(24)	(1,121)	-
SYCF 2020	572	-	(310)	-	262
BMBC 2020	4,149	-	(312)	(3,837)	-
Coalfield Regeneration Trust 2021	588	-	-	-	588
The Barrow Cadbury 2021	27	-	-	-	27
SYCF 2021	5,000	-	(5,000)	-	-
SY Mayoral Fund 2021	8,540	-	(6,942)	-	1,598
BMBC events 2021	-	150	(36)	-	114
BMBC Stronger Communities 2021	-	21,963	(15,701)	-	6,262
BMBC Migration Partnership 2021	-	2,000	(2,000)	-	-
BMBC Migration Partnership 2022	-	11,250	(1,861)	-	9,389
Sheffield University 2022	-	2,250	-	-	2,250
BMBC Partner 2022	-	500	(487)	-	13
SYCF 2022	-	1,000	-	-	1,000
	20,021	39,113	(32,673)	(4,958)	21,503
Total Funds	38,904	49,092	(61,552)	-	26,444

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5. Restricted Funds and fund transfers

- The BMBC 2019 grant was a £10,000 grant received in 2019 for the purposes of education, employability and health. The project is now closed and it was agreed with the funder to transfer the remaining balance to the general fund.
- The South Yorkshire Community Foundation 2020 grant was a £4,684 grant received in 2020 for the purpose of responding to Covid-19. It has been spent on teaching expenses and IT equipment.
- The BMBC 2020 grant was a £9,518 grant received during 2020 and was to be spent on rent, PPE, digital development, training and IT. The project is now closed and it was agreed with the funder to transfer the remaining balance to the general fund to offset unrestricted spending.
- The Coalfield Regeneration Trust grant was a £9,912 grant received in 2021 and was to be spent on sessional salaries, equipment materials and training. The remaining balance is carried forward to the next financial year.
The Barrow Cadbury grant was received in 2021. The remaining balance is carried forward to the next financial year.

EDUCATIONAL LEARNING SUPPORT HUB

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2022

- The South Yorkshire Community Foundation 2021 grant was received in 2021 and was fully spent on rent.
- The South Yorkshire Mayoral Fund grant was received in 2021 and was for the purposes of Health and Wellbeing. This has been spent on a Wellbeing Tutor, Wellbeing activities and volunteer expenses. The remaining balance is carried forward to the next financial year.
- The BMBC events grant was received in 2021 for the purposes of hosting activities and events. The remaining balance will be carried forward to the next financial year.
- The BMBC Stronger Communities grant was received in 2021 and is to be spent on rent, volunteer expenses refreshments, utilities, IT upgrades and £8,500 towards the Migration Partnership. The remaining balance is carried forward to the next financial year.
- The two BMBC Migration Partnership grants were received in 2022 and are to be spent on a government research project looking into migrant uptake of the Covid-19 vaccine. The Partnership consists of ELSH, The Polish Library, Feels Like Home and Migrant Action. The grant was given to ELSH and ELSH distributed the grant between themselves and the partners. The balance is the ELSH share that has not been fully spent yet. This will be forwarded to the next financial year.
- The University of Sheffield grant was received in 2022 and is not spent yet. It is provided to support the Barnsley Migration Partnership launch.
- The BMBC Partner grant was received in 2022 and is to be spent on partner drop in sessions. The remaining balance will be carried forward.
- The South Yorkshire Community Foundation 2022 grant is to be spent the Building Stronger Communities Program and has not been spent yet. The balance carries forward.