

Trustees' Annual Report for the period

Period start date		Period end date	
From	Day 02	Month April	Year 2022
To	Day 31	Month August	Year 2023

Section A Reference and administration details

Charity name TANDEM MANCHESTER

Other names charity is known by NUESTRA ESCUELA TANDEM

Registered charity number (if any) 1186044

Charity's principal address 757 Bury Road

Brightmet

Bolton

Postcode

BL2 6PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MARIA DEL PILAR FERRIN SANCHEZ			
2	MARIA CARMEN GADEA GIMENO			
3	BERTA MARIA PEREZ ESTEBAN			
4				
5				
6				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

CHARITABLE INCORPORATED ORGANISATION

How the charity is constituted

TEMPLATE CONSTITUTION FOR SPANISH SCHOOL

Trustee selection methods

VOLUNTARILY CHOSEN

Summary of the objects of the charity set out in its governing document

The object of the association is: To advance the education of the Spanish speaking public in Manchester and the surrounding areas in the Spanish language, culture and traditions by providing Spanish language classes and organising activities and events to educate the public in the culture and traditions of Spain and Spanish speaking countries.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weekly lessons imparted for children up to 15 years old enrolled in the courses.

Culture and language skills improved in all of our students.

First steps to learn formally the language they already understand, with big improvement on their grammar and oral skills

The school helped to understand better their parents Spanish o Latin American culture with events such as the visit of the 3 wise men, that helped to learn some traditions and promote values.

We follow the Manchester Council's academic year, keeping the same dates for half terms and holidays (Easter, Christmas and Summer holidays).

In setting our objectives and planning our activities, our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Summary of the main achievements of the charity during the year

The school is promoting the use of Spanish within the pupils and for some this is the first formal step to become more proficient in the language.

Links have been created with other Spanish schools in the country, working together with some of them.

We organised events that were very popular amongst the Spanish speaking families such as the visit of Reyes Magos (3 wise men). We also have organised another parties as Carnaval – Carnival party.

We managed to attract teachers for the different groups, and this has helped us to grow as a school.

The experience the teachers gained in the school allowed them to move their careers forward.

The school has helped other Spanish networks such as the Council of Residents thanks to the promotion of other organisations in our events.

We have managed to organise weekly Spanish language classes for the whole school calendar, we are trying to keep the number of students in 50 although some times is difficult and we are between 35-40 at the end of the year.

We have had the help of parents on a voluntary basis who have assisted in the classes, have supported social networks to be better known, as well as have also been involved in the organization of the events held during the course.

We have created several working groups of volunteer parents so that the organization of the activities was clear, correct and adequate.

Section E Financial review

Brief statement of the charity's policy on reserves

There is no reserves policy.
The charity's free cash reserves at the period end were £3,588.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The sources of funding have been the family contributions via annual fees and booking of lessons in blocks of weeks.
We have had a small donation £ 150 that we have used for materials.

The funding helped to pay for materials and the teachers that help running the school. Promotion on social media was mainly done using free channels.

The net receipts for the period were £ 3,588

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	MARIA CARMEN GADEA GIMENO	
Full name	MARIA CARMEN GADEA GIMENO	
Position	Trustee	
Date	15.06.24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
TANDEM MANCHESTER

Receipts and payments accounts

CC16a

For the period
from

1
02.04.22

To

Period end date
31.08.23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Bank balance	1.935	-	-	1.935	-
Bank interest	1	-	-	1	-
Student fees	11.839	-	-	11.839	-
Membership fees	1.050	-	-	1.050	-
Donations	150	-	-	150	-
Fundraising	346	-	-	346	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	15.321	-	-	15.321	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15.321	-	-	15.321	-
A3 Payments					
Freelance staff	5.378	-	-	5.378	-
Insurance	101	-	-	101	-
Materials	1.147	-	-	1.147	-
Refreshments	205	-	-	205	-
Phone and internet	96	-	-	96	-
Parents deposits return	124	-	-	124	-
Rent	4.370	-	-	4.370	-
Training	132	-	-	132	-
DBS	180	-	-	180	-
Sub total	11.733	-	-	11.733	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11.733	-	-	11.733	-
Net of receipts/(payments)	3.588	-	-	3.588	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3.588	-	-	3.588	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop	Materials		-
	Books for teachers and children	Materials		
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	MARIA CARMEN GADEA GIMENO	MARIA CARMEN GADEA GIMENO	15.06.2024	