

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	April	2021		01	April	2022

## Section A Reference and administration details

Charity name

TANDEM MANCHESTER

Other names charity is known by

NUESTRA ESCUELA TANDEM

Registered charity number (if any)

1186044

Charity's principal address

757 Bury Road

Brightmet

Bolton

Postcode

BL2 6PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MARIA DEL PILAR FERRIN SANCHEZ			
2	MARIA CARMEN GADEA GIMENO			
3	BERTA MARIA PEREZ ESTEBAN			
4				
5				
6				

## Section B management

## Structure, governance and

Description of the charity's trusts

Type of governing document

CHARITABLE INCORPORATED ORGANISATION

How the charity is constituted

TEMPLATE CONSTITUTION FOR SPANISH SCHOOL

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the association is: To advance the education of the Spanish speaking public in Manchester and the surrounding areas in the Spanish language, culture and traditions by providing Spanish language classes and organising activities and events to educate the public in the culture and traditions of Spain and Spanish speaking countries.

Weekly lessons imparted for children up to 15 years old enrolled in the courses.

Culture and language skills improved in all of our students.

First steps to learn formally the language they already understand, with big improvement on their grammar and oral skills

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The school helped to understand better their parents Spanish or Latin American culture with events such as the visit of the 3 wise men, that helped to learn some traditions and promote values.

We follow the Manchester Council's academic year, keeping the same dates for half terms and holidays (Easter, Christmas and Summer holidays).

In setting our objectives and planning our activities, our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.



**Summary of the main achievements of the charity during the year**

The school is promoting the use of Spanish within the pupils and for some this is the first formal step to become more proficient in the language.

More Spanish speaking people is getting to know of our existence, and the number of people enquiring about the services is increasing.

Links have been created with other Spanish schools in the country, working together with some of them.

We organised events that were very popular amongst the Spanish speaking families such as the visit of Reyes Magos (3 wise men).

We managed to attract teachers for the different groups, and this has helped us to grow as a school.

The experience the teachers gained in the school allowed them to move their careers forward.

The school has helped other Spanish networks such as the Council of Residents thanks to the promotion of other organisations in our events.

We have managed to organise weekly Spanish language classes for the whole school calendar, growing from 30 students when we reopen to 50 over at the end of the year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

There is no reserves policy.  
The charity's free cash reserves at the period end were £1,935.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The only sources of funding have been the family contributions via annual fees and booking of lessons in blocks of weeks.

The funding helped to pay for materials and the teachers that help running the school. Promotion on social media was mainly done using free channels.

The net receipts for the period were £ 1,935

## Section G

## Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature**

MARIA CARMEN GADEA GIMENO

**Full name**

	Position
Trustee	
27.01.23	Date



# Receipts and payments account

For the period from	1 02.04.21	To
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## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
Bank balance	1,641	-	-
Student fees	1,368	-	-
		-	-
Membership fees	280	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>Sub total</b> (Gross income for AR)	3,289	-	-
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total receipts</b>	3,289	-	-
<b>A3 Payments</b>			
Freelance staff	225	-	-
Insurance	140	-	-
Materials	136	-	-
Refreshments	102	-	-
Marketing	60	-	-
Parents deposits return	19	-	-
Rent	672	-	-
	-	-	-
	-	-	-
<b>Sub total</b>	1,354	-	-
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total payments</b>	1,354	-	-
<b>Net of receipts/(payments)</b>	1,935	-	-
<b>A5 Transfers between funds</b>	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-

<b><i>Cash funds this year end</i></b>	<b>1,935</b>	<b>-</b>	<b>-</b>
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds		
		-
		-
	<b>Total cash funds</b>	-
	(agree balances with receipts and payments account(s))	Agreement Error
	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on  
behalf of all the trustees



Signature

Print N

MARIA CARMEN GADEA GIMENO

MARIA CARMEN C

# ounts

Period end date

01.04.22

CC16a

**Total funds**

**Last year**

**to the nearest £**

**to the nearest £**

1,641	-
1,368	-
-	-
280	-
-	-
-	-
-	-
-	-
3,289	-

-	-
-	-
-	-

3,289	-
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225	-
140	-
136	-
102	-
60	-
19	-
672	-
-	-
-	-
1,354	-

-	-
-	-
-	-

1,354	-
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1,935	-
-	-
-	-

1,935	-
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the period

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

-	
-	
-	

lame	Date of approval
GADEA GIMENO	27.01.23