

Trustees' Annual Report for the period

		Period start date					Period end date		
From		Day	Month	Year	To		Day	Month	Year
		30	October	2019			01	April	2021

Section A Reference and administration details

Charity name **TANDEM MANCHESTER**

Other names charity is known by **NUESTRA ESCUELA TANDEM**

Registered charity number (if any) **1186044**

Charity's principal address **757 Bury Road**

Brightmet

Bolton

Postcode

BL2 6PB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MARIA DEL PILAR FERRIN SANCHEZ			
2	MARIA CARMEN GADEA GIMENO			
3	MARIA ASUNCION GROGAN		30.10.19 - 25.01.20	
4	BERTA MARIA PEREZ ESTEBAN		25.01.20 – 01.04.21	
5				
6				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

CHARITABLE INCORPORATED ORGANISATION

How the charity is constituted

TEMPLATE CONSTITUTION FOR SPANISH SCHOOL

Trustee selection methods

VOLUNTARILY CHOSEN

Summary of the objects of the charity set out in its governing document

The object of the association is: To advance the education of the Spanish speaking public in Manchester and the surrounding areas in the Spanish language, culture and traditions by providing Spanish language classes and organising activities and events to educate the public in the culture and traditions of Spain and Spanish speaking countries.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weekly lessons imparted for children up to 15 years old enrolled in the courses.

Culture and language skills improved in all of our students.

First steps to learn formally the language they already understand, with big improvement on their grammar and oral skills

The school helped to understand better their parents Spanish o Latin American culture with events such as the visit of the 3 wise men, that helped to learn some traditions and promote values.

We follow the Manchester Council's academic year, keeping the same dates for half terms and holidays (Easter, Christmas and Summer holidays).

In setting our objectives and planning our activities, our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Summary of the main achievements of the charity during the year

The school is promoting the use of Spanish within the pupils and for some this is the first formal step to become more proficient in the language.

More Spanish speaking people is getting to know of our existence, and the number of people enquiring about the services is increasing.

Links have been created with other Spanish schools in the country, working together with some of them.

We organised events that were very popular amongst the Spanish speaking families such as the visit of Reyes Magos (3 wise men).

The reserves we build during the time we were opened, allowed us to reopen in 2022.

We managed to attract teachers for the different groups, and this has helped us to grow as a school.

The experience the teachers gained in the school allowed them to move their careers forward.

The school has helped other Spanish networks such as the Council of Residents thanks to the promotion of other organisations in our events.

We have managed to organise weekly Spanish language classes for the whole school calendar, growing from 18 students when we started to over 30 at the end of the year.

Section E Financial review

Brief statement of the charity's policy on reserves

There is no reserves policy.
The charity's free cash reserves at the period end were £1,641.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The only sources of funding have been the family contributions via annual fees and booking of lessons in blocks of weeks.

The funding helped to pay for materials and the teachers that help running the school. Promotion on social media was mainly done using free channels.

The school has savings that are been used now in the reopening of the school and are allowing us to afford a more convenient school to be used for our Sunday's lessons.

The net receipts for the period were £ 1,641

Section F Other optional information

COVID affected the activities of the school and due to the restrictions, we stopped the activities and only reopened when it was safe.

The time we remained closed it was used to work on curriculum and also looking on alternative locations that would help the school to grow and provide us with the flexibility needed to have additional classrooms to accommodate more groups in the future, and to have a more comfortable environment for both children and parents.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	MARIA CARMEN GADEA GIMENO	
Full name	MARIA CARMEN GADEA GIMENO	
Position	Trustee	
Date	28.01.22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
TANDEM MANCHESTER

Receipts and payments accounts

CC16a

For the period from	Period start date 30.10.19	To	Period end date 01.04.21
------------------------	-------------------------------	----	-----------------------------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Transfer from activities prior to CIO registration	1.182	-	-	1.182	-
Student fees	2.208	-	-	2.208	-
	-	-	-	-	-
Membership fees	225	-	-	225	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3.615	-	-	3.615	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3.615	-	-	3.615	-
A3 Payments					
Freelance staff	1.225	-	-	1.225	-
Insurance	108	-	-	108	-
Material	308	-	-	308	-
Special events	187	-	-	187	-
Phone and dataphone	93	-	-	93	-
Parents deposits return	53	-	-	53	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1.974	-	-	1.974	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1.974	-	-	1.974	-
Net of receipts/(payments)	1.641	-	-	1.641	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1.641	-	-	1.641	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	1.641	-	-
		-	-	-
		-	-	-
	Total cash funds	1.641	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	MARIA CARMEN GADEA GIMENO	MARIA CARMEN GADEA GIMENO	28.01.22	