

All Saints Church, Pocklington

Charity number 1186023

Independent examiner's report & financial statements for the year ended

31st December 2021

outsource

Charity Accounts Preparation &
Independent Examination Service

All Saints Church, Pocklington

Charity number 1186023

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Independent examiner's report to the trustees of All Saints Church, Pocklington

I report on the accounts of: **All Saints Church, Pocklington**
for the year ended: **31st December 2021** which are set out on pages 2 to 5.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood ACMA
Outsource independent examination
service
The Hiscox Building
Peasholme Green
York YO1 7PR

06/03/2022

Date:

All Saints Church, Pocklington
Charity number 1186023

Receipts & Payments Accounts for the year ended:				31st December 2021		
	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2021 Total funds	2020 Total funds
	£	£	£	£	£	£
Receipts						
Tax efficient planned giving	38,519	-	-	-	38,519	35,726
Grants received	-	-	8,876	-	8,876	-
Legacy	500	-	-	-	500	3,000
Collections	6,409	-	-	-	6,409	3,894
Recurring donations	8,000	-	-	-	8,000	2,000
Non recurring giving & donations	4,790	-	-	-	4,790	3,437
Fundraising	9,657	-	-	-	9,657	2,932
Gift aid	8,587	-	-	-	8,587	10,044
VAT recovered on payments	-	-	4,901	-	4,901	-
Income from church activities	4,891	-	-	-	4,891	7,472
Interest & dividends	1,726	-	775	-	2,501	3,356
Sundry income	954	-	-	-	954	679
Total receipts	84,033	-	14,552	-	98,585	72,540
Payments						
Diocesan parish share	48,000	-	-	-	48,000	48,000
Salaries & honorarium	4,221	-	-	-	4,221	3,523
Fundraising costs	1,418	-	-	-	1,418	1,078
Donations to other organisations	150	2,000	-	-	2,150	4,318
Building costs, repairs & renewals	1,502	-	19,467	-	20,969	2,880
Insurance	3,382	-	-	-	3,382	3,298
Mission & evangelism	204	-	-	-	204	304
Upkeep of services	519	-	-	-	519	354
Security equipment	-	-	9,510	-	9,510	-
Administration (inc utility costs)	18,989	-	-	-	18,989	13,593
Architect fees	-	-	3,639	-	3,639	-
Other sundry costs	154	-	-	-	154	50
Total payments	78,539	2,000	32,616	-	113,155	77,398
Net of (payments)/receipts	5,494	(2,000)	(18,064)	-	(14,570)	(4,858)
Transfer between funds	(3,391)	2700	691	-	-	-
Balance brought forward	42,881	10,368	68,388	-	121,637	126,495
Balance carried forward	44,984	11,068	51,015	-	107,067	121,637

All Saints Church, Pocklington
Charity number 1186023

Statement of Assets and Liabilities at:				31st December 2021		
	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2021 Total funds	2020 Total funds
	£	£	£	£	£	£
Assets						
Cash at bank and in hand						
Church of board finance deposit	27,366	-	42,302	-	69,668	84,668
Fabric account	-	-	8,713	-	8,713	11,085
Lloyds giving	145	-	-	-	145	-
Lloyds account	12,414	11,068	-	-	23,482	22,047
HSBC account	4,824	-	-	-	4,824	3,787
Petty cash	50	-	-	-	50	-
Cash in hand	185	-	-	-	185	50
	44,984	11,068	51,015	-	107,067	121,637
Investment assets						
Investment fund shares at market value	-	-	-	94,062	94,062	82,366
Liabilities						
Independent Examination Fee	775	-	-	-	775	820

All Saints Church, Pocklington
Charity number 1186023

Notes to the Accounts for the year ended:	31st December 2021
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The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

Movement of funds

1.Movement of major funds

Fund Name	Balance b/fwd	Incoming resources	Outgoing resources	Transfers	Balance c/fwd
Unrestricted Funds (General)					
General Unrestricted funds	42,881	84,033	78,539	(3,391)	44,984
	<u>42,881</u>	<u>84,033</u>	<u>78,539</u>	<u>(3,391)</u>	<u>44,984</u>
Unrestricted Funds (Designated)					
Donation fund	2,000	-	2,000	2,250	2,250
Disaster fund	1,835	-	-	450	2,285
Youth fund	6,429	-	-	-	6,429
Bellringers fund	104	-	-	-	104
	-	-	-	-	-
	-	-	-	-	-
	<u>10,368</u>	<u>-</u>	<u>2,000</u>	<u>2,700</u>	<u>11,068</u>
Total Unrestricted Funds	<u>53,249</u>	<u>84,033</u>	<u>80,539</u>	<u>(691)</u>	<u>56,052</u>
Restricted Funds					
Fabric	68,388	14,552	32,616	691	51,015
	<u>68,388</u>	<u>14,552</u>	<u>32,616</u>	<u>691</u>	<u>51,015</u>
Total Funds	<u>121,637</u>	<u>98,585</u>	<u>113,155</u>	<u>-</u>	<u>107,067</u>

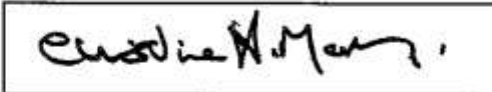
Approval of Accounts for the year ended:	31st December 2021
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The report and accounts were approved at a meeting of the Trustees held on:

23.11.22.

Date

Signed for and on behalf of the Trustees:



Signature

CHRISTINE A MORLEY

Name

CHAIRMAN

Position (e.g. Chair etc)

24.11.22.

Date



Signature

Jacob Belder

Name

VICAR / CHAIR

Position (e.g. Chair etc)

25/03/2022

Date

**ANNUAL REPORT AND ACCOUNTS
OF THE
PAROCHIAL CHURCH COUNCIL**

For the year ended 31 December 2021

Parish Church of All Saints

The Pavement
Pocklington
York



Bankers: Lloyds Bank, Lewisham

Independent Examiner: Garbutt & Elliott LLP, Triune Court,
Monks Cross Drive, York, YO32 9GZ

Architect: Alexa Stephens, Pearce Bottomley LLP, Roman Ridge,
Main Street, Aberford, Leeds, LS25 3AW

**PARISH OF POCKLINGTON AND OWSTHORPE
AND KILNWICK PERCY
In the Diocese of York**

All Saints Church Pocklington Trustees Report 2021

Aims and purposes

All Saints Church Pocklington Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the church building of All Saints, The Pavement, Pocklington.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of the parish community at All Saints. The PCC maintains an overview of worship within the parish and considers how our services can involve everyone living within our parish. Our services and worship aim to put faith into practice through prayer, scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable everybody to live out their faith as part of our parish community through:

1. Worship and prayer; learning about the gospel; and developing knowledge and trust in Jesus
2. Provision of pastoral care for people living in the parish
3. Mission and outreach work

To facilitate these activities, it is important that we maintain the fabric of the church building.

Achievements and Performance

During the year we were very pleased that the re-ordering process of our group of churches was finalised and Revd Dr Jake Belder was licenced as the Vicar of the Benefice of the Benefice of Pocklington Wold on the 28th June 2021.

Worship and Prayer

Despite the COVID restrictions that were in place during 2021 the Ministry team and PCC offered a range of services that we hope our community has found beneficial and spiritually uplifting. We offered our main 10.45 am Sunday worship via zoom and in person and as COVID restrictions were relaxed we again re-introduced Sung Eucharist using the more modern common worship liturgy, except the 3rd Sunday when we hold a service which is non-communion. On the first and third Thursdays we re-introduced the 10.00am service using the Book of Common Prayer Holy Communion. This range of services have proved popular, with all age groups and congregation size has increased over the year and it is particularly noted that more younger families with children are now regular worshippers. We held a memorial service for those who have died with personal invitations going out to those families who were bereaved in the last two years as well as wider promotion to the people of Pocklington and this was appreciated greatly and reflected by the number attending and the positive feedback. All are welcome to attend any of our services.

Members of the Ministry team share leading Morning and Evening prayer Monday to Saturday, which is open to all. The vicar led a programme of Bible study which proved popular and will be developed in the future. Special thanks to our hard-working ministry team led by Revd Jake Belder, especially as we navigated through the challenges of COVID restrictions as they changed throughout the year. We continued to offer written worship material by email or hand delivery for those that were unable to attend Church until restrictions were lifted or individuals felt comfortable and safe to return. Throughout we were very conscious to ensure inclusion of all and ensuring the health and welfare of all concerned. We also continue to record the weekly readings and sermon, and these are available on YouTube.

We were pleased that our Little Saints group started up again in the Autumn term which caters for Mums and pre-school children with Christian based activities for Mum's and pre-school children.

For the 2nd year we held a Nativity trail in the week leading up to Christmas and holding our annual Crib Service for the town and both events were well attended by all ages but particularly families.

Following a review of Baptism Policy, the PCC agreed to the introduction of a revised Baptism preparation and now the Church family celebrating Baptisms in the main 10.45 Sunday service, as opposed to a separate service. We also offer a separate blessing and thanksgiving service for those that prefer this approach.

As well as our regular services we offer the opportunity for our community to celebrate and thank God on their journey through life. As restrictions lifted these services have returned gradually. Through baptism we thank God for the gift of life and welcomed 15 children and adults into our church. Two couples exchanged marriage vows during wedding services in the year. We held 17 funerals in our church and the ministry team also officiated at 8 services in local crematoria and 1 committal only or burial of ashes conducted by a member of the ministry team.

At the 2021 APCM we had 133 parishioners on the church electoral roll, 14 of whom are not resident in the parish, 3 names were added in the year and 5 removed having left the parish. The average weekly attendance during the October count for the Parish returns was 75, but this number increases at festival times, especially at Christmas.

Every Friday during term time Pocklington School usually hold a service of worship in our building led by the school chaplain. We have special connections with the local Church of England Infant School who every term hold an end of term service with special services at Harvest and Christmas and a leavers service at the end of summer term for year 2 pupils and co-finance the provision of bibles to those that leave. Unfortunately, due to reintroduction of COVID restrictions in December the junior and senior schools in town had to cancel their usual services held in church at Christmas but did use the building for other occasional services or concerts when restrictions allowed. In November we are involved in and hosted the town Remembrance Day service. When these events and services took place, the PCC ensured they were within strict government safety guidelines.

Deanery synod

Three members of PCC attend deanery synod which provides an important link between the parish and the wider church. The rural dean is encouraging us to pool resources within the deanery and work more closely together.

Pastoral care

Some members of our church who are no longer able to attend church due to sickness or age are visited by the pastoral team, some also receive communion at home. Regular short services are held in local care homes. The work of the pastoral team was greatly reduced by the pandemic, but contact was maintained by phone or letter, but over the past year home visits have gradually returned as restrictions were lifted. All members of the pastoral team undergo suitable training and are DBS checked to the appropriate level.

Mission

As an expression of our faith to help those in need 5% of our income from regular givers goes to charity. In 2021 we gave £2,000 to 3 charities. We set an extra 1% of giving aside for national and international disasters.

Ecumenical Relationship

We are a member of Churches Together in Pocklington. We hold occasional services together with Pocklington Methodist Church, Pocklington Roman Catholic Church and Pocklington Church Fellowship. Every year we participate in the week for Christian Unity and share lunch together. We usually meet together for a lent course and sometimes an advent course.

Church Building

We want our building to be available to everyone and the Church is again open every day from 9am – 4pm for private prayer and for those interested in the history of our beautiful Grade 1 listed building. We are the only large building in the town and are pleased to see the building used by the local community.

Throughout lockdown we have continued to undertake routine maintenance to the building including safety inspections. As we have come out of lockdown, we undertook significant work to the lintel above the South West window replacing and strengthening the lintel including replastering and painting the associated area. At the same time, we repainted the vestry and Disabled toilet and minor areas elsewhere in the Church. Significant lead repairs were undertaken to the chancel roof and other areas to prevent leaks in the roof. As a theft prevention measure and to ensure adequate insurance cover and minimise the insurance premium we had 15 security cameras fitted. All works received the necessary permissions, and we were advised and guided by our Architect throughout. We have a Friends of All Saints group who raise funds to help keep the building in good repair.

As COVID restrictions relaxed we gradually introduced our usual activities including weekly coffee mornings, occasional Saturday events and room hire. Mothers Union and our under-fives group have started to meet again in the Church.

This year we held a Carol Concert with the support of a choir. We hosted the Town's Christmas Tree festival and Carols with the Mayor which attracted people from the town and wider community, and as a venue for local community events and concerts.

We support Pocklington's fair-trade initiative and host a monthly fair-trade sales table once a month after a Sunday service and twice a month on a Tuesday Coffee morning.

Our historic peal of 8 bells which have again started to be rung most Sundays by the local bell ringing team having been quiet for most of the last 2 years.

All bookings for use of the church buildings are made via the administrators, employed by the PCC to do various administrative tasks.

Financial Review

The Receipts and Payments account shows the receipts from our planned giving, loose collections, donations, and income tax recovered through the gift aid scheme. These are followed by other voluntary receipts covering mainly fund-raising events and fees retained by PCC for services such as funerals and weddings. The payments include the Diocesan Parish Share, fund raising costs, utility costs, and other expenses relating to the work of the Church such as office costs and salaries.

Statement of Assets and Liabilities

The unrestricted fund is the Accumulated fund which is used for the day-to-day expenses of running the church including the Diocesan Parish Share and had a yearend balance of £44,984. The Designated funds represent funds set aside for donations and youth work and total £11,068. The Restricted fund is the Fabric Fund which had a yearend balance of £51,015 giving a Total Church Funds of £107,067. In addition, there are Endowment Funds (Investment assets) totalling £94,062.

Reserves policy

It is PCC policy to try to maintain a balance on the unrestricted fund which equates to six months unrestricted payments. This takes account of the commitment to the Diocesan Parish Share and the employment of the administrators. It is also held to smooth out fluctuations in cash flow and to meet emergencies.

This is presently covered by the net cash balances and the investment with the CBF and held as unrestricted funds at year end and total £44,984

The balance of £51,015 in the Fabric Fund is to meet the costs arising from the latest quinquennial for our Grade 1 listed building and other church improvements approved by the PCC. It is expected that the renewal of the Porch Floor, for which a fund-raising appeal is underway, will not be met from this fund.

Investment Policy

It is the policy of the PCC to keep monies required for its day-to-day purposes in the bank and invest the surplus funds in the Church of England Deposit Fund administered by CCLA.

There are two long term endowments which are managed on our behalf by CCLA and two permanent endowments managed by the York Diocesan Board of Finance on our behalf. The capital of the funds cannot be spent, and the income is to be used in line with the terms of the original bequest

Independent Examiner 's report

The report is also attached. Outsource have undertaken this work and they have carried out a very thorough examination in accordance with the guidance written by the Charity Commission.

Volunteers

We want to thank all those who volunteer in so many ways and work hard making coffees, organising fundraising events, helping at services, pastoral visiting, outreach events, check cash and ensure it is banked. To our churchwardens, church treasurer, fabric committee and ministry team who have worked hard on our behalf, especially during the vacancy.

Structure, governance, and management

The method of appointment to PCC is by nomination by electoral roll members, as set out in the Church Representation Rules. At All Saints, the PCC consists of the vicar (chair), churchwardens, elected church members and up to 3 deanery synod representatives.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, reviewing Church governance policies including decisions on how the funds of PCC are spent. Safeguarding is a standing item on the Agenda where we receive a report from the Safeguarding Officer. New members are given some training into the workings of PCC.

PCC usually meets 10 times a year with an average attendance of 90%. Responsibility for finance, fabric and fund raising has been delegated to sub-committees who report back to PCC at each meeting to make recommendations for PCC's approval.

Administrative information

All Saints Church, The Pavement, Pocklington is part of the diocese of York, within the Church of England. The correspondence address is All Saints Church, The Pavement, Pocklington, YO42 2AX. The PCC is a body corporate (PCC Powers Representation Rules 2006). We are a registered charity, 1186023, accepted by the charity commission in October 2019.

PCC members who served at any time in 2021 are

Ex Officio members

- Incumbent Revd Dr Jake Belder (Chair)
- Warden Nigel Laws (vice chair)
- Warden Hilary Slow, until 23rd May 2021 & Deanery Laity Representative
- Warden Tina Morley from 23rd May 2021
- Distinctive Deacon Revd Bronnie Broadhurst, Deanery Clergy Representative

Elected members

- David Brown, Treasurer
- Susan Currier (PCC Secretary)
- Carol Taylor
- Karen Hoop (Safeguarding Officer)
- Lyn Stanton
- Kathy Gilbank
- Polly Warcup, Deanery Laity Representative
- Pat Herbert
- Hilary Slow from 23rd May 2021 & Deanery Laity Representative
- Wendy Voke from 23rd May 2021
- Steve Logan from 23rd May 2021

All Saints Pocklington PCC, April 2022

TREASURER'S REPORT ON THE 2021 ACCOUNTS TO THE APCM ON 3RD APRIL 2022

The PCC is registered with the Charity Commission (No 1186023) and the layout of the detailed accounts is in line with the requirements of the Charities Act 2011. The Trustees report also includes a financial review, the reserves and investment policies.

Turning to the accounts, firstly there is the **Receipts and Payments of the Church**. Within this the **unrestricted funds** are the funds for the general costs of the church and building. The **designated funds** have been set aside for charitable and disaster related donations and a youth fund from donated monies. The **restricted fund** is the fabric fund for work on the grade 1 listed building except day to day maintenance. The **endowment funds** (bequests) are held for which we can only use the income.

There are the receipts from planned giving, loose collections, specific donations and income tax recovered through the gift aid scheme. They are followed by all the other funds raised. The lower part shows the parish share paid to the Diocese and other expenses of the Church. Excluded from these accounts are donations at funerals which were paid to the chosen charities amounting to £3,288.10.

The movement on the fabric fund related to roof cameras, roof repairs and masonry work offset by grants received for the roof cameras and repairs and the recovery of vat under the DCMS scheme. The fabric fund dropped from £68,388 to £51,015 during 2021.

The designated fund has £2,250 for charitable donations, £2,285 for disaster donations and £6,429 for youth work

Finally we gained £11,696 on our endowments and bequests.

The Statement of Assets and Liabilities details the cash and investments held by the funds and the endowment funds of £94,062.

The accounts are on a receipts and payments basis and the final page shows the movement of funds and the overall activity of the church.

The Independent Examiner's report is also attached. Garbutt and Elliott asked Outsource to undertake this work and they have carried out an examination in accordance with the guidance written by the Charity Commission.

Also are audited accounts of the Pocklington Group of Churches prepared by Hilary Slow which relating to the work of the ministry team and parish office and funerals and weddings that take place in our Benefice.

The PCC recommend that Outsource Independent Examination Service be appointed as Independent Examiners for the 2022 accounts and the APCM is asked to confirm this appointment.

David C Brown IPFA
Treasurer