



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/12/23** Period start date To **31/12/23**
Period end date

Charity name: **In A Space**

Charity registration number: **1186013**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the arts for the public benefit, but not exclusively by the production of exhibitions, performances and workshops and the provision of facilities in which artists can develop and produce their art works for public display
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During 2023, In A Space delivered 56 art workshops, most of which were free to attend. We also organised 2 open-call exhibitions, which were free for members of the public to enter and for the local community to attend. We also provided some free drawing classes that were advertised widely to the public. Our art activities reached approximately 370 people across 2023.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are committed to ensuring that the charitable objects are met and in line with the Charity Commission guidance on the public benefit they are mindful that any personal benefit is no more than incidental

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteer involvement has been critical to enabling the charity to deliver events such as exhibitions and indoor markets. They give us the opportunity to reach more people with more activities with our limited budget.
Other		

Achievements and Performance

	SORP reference
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

In a Space is proud to have been able to create opportunities that have allowed us to reach circa 370 members of the public.

In particular, we are pleased by our group activities attended by people from different environments, situations, and some with physical or mental health difficulties. All individuals are treated equally and with respect and we have had positive feedback from the participants who consider the activities to be an important part of their week to get them out of their homes and connecting with people.

Clients have stated that it is the only time of the week that they have come out of the house and engaged with people. A client who has suffered from serious mental health issues has said the activities with In A Space have given her the courage to get involved with other projects in her local church. A lady who has Parkinson's feels strongly that the art activities in the sessions help her brain concentrate and focus on one thing.

The free to enter Exhibitions have enabled people to take the courage to present and share their work. The volunteer support emphasised the importance of community involvement.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set

Para 1.41

Performance of fundraising activities against objectives set

Para 1.41

Investment performance against objectives

Para 1.41

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees are satisfied that the charity managed its financial commitments suitably. It was noted that the charity had received no grant funding during 2023. It was noted that the charities increased efforts at fundraising through workshop deliveries and exhibitions was effective.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In A Space overheads have been kept to a minimum and the accounts are regularly checked to ensure that all due payments are made on time.
Amount of reserves held	Para 1.22	none
Reasons for holding zero reserves	Para 1.22	As per para 1.22
Details of fund materially in deficit	Para 1.24	none
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In A Space will need to continue and grow their levels of activities that can raise income while delivering benefit to the public. In A space has taken on a modest lease on a ground floor space to enable them to increase their activity level and potentially to achieve credibility to funders.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principal sources of funds are through donations and affordable fees from the public for art activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	It is a challenge for all small charities to maintain and expand their work on limited funds. We will continue with our activities and review how we can improve further particularly with reference to successful grant applications.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee selection is approved by the membership in accordance with the governing document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Any new trustee will be asked to confirm that they have read the Charity Commissions guidance on becoming a trustee. They will be given a copy of the latest accounts, meeting minutes and policies such as safeguarding, data protection and health and safety
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity as an Association CIO governing document there are currently 2 members as well as 3 trustees
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	In A Space
Other name the charity uses	
Registered charity number	1186013

Charity's principal address	35 Middle Wall Whitstable CT5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Williams	Chair		
2	James Frost			
3	Andrea Lippett			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets
held in this capacity

Name and objects of the
charity on whose behalf the
assets are held and how this
falls within the custodian
charity's objects

Details of arrangements for
safe custody and segregation
of such assets from the
charity's own assets

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional
information)**

Exemptions from disclosure

Reason for non-disclosure of key personnel details

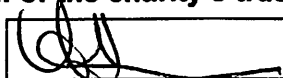
Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ANDREA LIPPETT

Position (eg
Secretary, Chair, etc)

TRUSTEE

Date

29.10.24

	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>A. M. Lippett</i>	A. M. LIPPETT	29.7.24	